

AGENDA County Health Committee Wednesday, April 29, 2020 @ 1:00 PM

- 1. Call to Order
- 2. Approval of Minutes
 - February 26, 2020
- 3. Informational Items / Reports / Other Minutes / Updates
 - Board of Health
 - > Monthly Update
 - Care and Treatment Board
 - > Monthly Update
 - Sustainability & Resource Conservation
 - > Sustainability Update
 - Landfill Update
 - Heddington Oaks
 - > Financials
 - o Closure Action Plan
- 4. Miscellaneous
- 5. Adjournment

DRAFT

MINUTES

County Health Committee February 26, 2020 @ 1:00 p.m.

MEMBERS PRESENT:	Sharon Williams - Chairman, James Fennell - Vice Chairman;
	Jennifer Groves Allison, Linda Daley, Steve Rieker,
	Phillip Salzer

MEMBERS ABSENT: Brandy Bryant, Rachael Reliford, Rob Reneau

OTHERS PRESENT:

Scott Sorrel - County Administrator; Shauna Musselman –
Assistant County Administrator; Larry Evans - State's Attorney's
Office; Randy Brunner – Chief Financial Officer; Julie Ciesla,
Paul Letcher – Finance; Gretchen Pearsall – Director of
Strategic Communications; Karen Raithel – Sustainability &
Resource Conservation; Monica Hendrickson – Health
Department; Nicole Bjerke - Treasurer; Doug Gaa – Sheriff's

Office

Call to Order

Chairperson Williams called the meeting to order at 1:00 pm.

Approval of Minutes

A motion to approve the executive session minutes of July 24, 2019 and regular session minutes of January 29, 2020 was made by Mr. Fennell and seconded by Ms. Groves Allison. The motion carried unanimously.

<u>Informational Items / Reports / Other Minutes / Updates</u>

- Board of Health
- > Monthly Update

Ms. Hendrickson provided an update to the Committee regarding the operations of the Peoria City/County Health Department. The following are a list of topics discussed:

- Ten individuals will be recognized with a Food Excellence Award during the Board of Health meeting in March. The award is a recognition of superior food establishment food safety services.
- The Health Department received \$1.5 million in funding as a result of the Edwards Clean Air Settlement, which will be utilized for lung health. The Health Department applied as part of a collaborative with the Partnership for a Healthy Community. Further negotiations of the grant agreement will determine specifics of how the funding will be utilized in regards to lung health.
- The Health Department is monitoring the COVID-19 risk, noting that the virus is considered a low risk for transmission for those residing in the United States.
 - > Care & Treatment Board
 - ➤ Monthly Update

Ms. Hendrickson advised that request for funding proposals have gone out, with a return due date of May 2020.

Sustainability & Resource Conservation

Ms. Raithel advised that the Sustainability Team continues to meet every other month to review and work on areas of the Plan.

Mr. Fennell advised that Ms. Raithel is working with the City of Chillicothe regarding an electronic recycling event.

► <u>Heddington Oaks Financials</u>

Mr. Letcher summarized Heddington Oaks financial figures for the month ending December 31, 2019. He noted that although revenues such as Private Pay reflect a negative number, the figures been adjusted for entitlements and are not truly negative.

Mr. Letcher advised that 2019 revenues saw a decrease as compared to 2018, remarking that the decrease has been census driven. He stated that expenses improved by over \$1.6 million as compared to 2018. He noted that the Medicaid census increased from an average of 9 residents in November 2019 to 15 residents in December 2019.

Resolutions

Appropriation of Funds for Sustainability Grants

A motion to approve was made by Ms. Daley and seconded by Mr. Salzer. Ms. Raithel advised that staff requests to roll-over the unused balance of funding for sustainability grants utilized for internal operations to the FY 2020 budget in order to continue the program. The motion to approve carried unanimously.

> Heddington Oaks Write-Offs

A motion to approve was made by Mr. Fennell and seconded by Ms. Groves Allison. Mr. Letcher advised that staff proposes to write-off just under \$1.37 million in outstanding Accounts Receivable. He stated that the figure encompasses 29 resident accounts, 25 former residents and 4 current residents. He noted that the 4 current residents lost their entitlements for a period of time and although ultimately received it back, have no funds to cover the gap. The motion to approve carried unanimously.

Adjournment

The meeting was adjourned by Chairperson Williams at 1:10 p.m.

Recorded & Transcribed by: Jan Kleffman



Peoria County Board of Health Minutes of February 17, 2020 Meeting

MEMBERS PRESENT: Rev. Duren Ms. Mitchell

Dr. Davis Ms. Harant
Mr. Brewer Mr. Kennedy
Dr. Agarwal Dr. Armmer
Dr. Trachtenbarg Ms. Reliford

Dr. Na'allah

MEMBERS ABSENT:

STAFF PRESENT: Monica Hendrickson, Public Health Administrator

Katy Endress, Director of Epidemiology & Clinical Services

Carey Panier, Director of Environmental Health

Brian Gulley, Director of Finance

Dr. Leslie McKnight, Director of Community Health Policy & Planning Jason Marks, Director of Emergency Management & Preparedness

Amy Roberts, Administrative Assistant

OTHERS PRESENT: Kristina Leahy, 1470 WMBD

Item 1 - Call to Order

The meeting was called to order at 6:00 pm by Rev. Duren

Item 2 - Pledge of Allegiance

Item 3 - Public Comments

There were no public comments.

Mr. Brewer entered the meeting at 6:01 pm.

Item 4 - President's Comments

Rev. Duren reviewed the Milestone Report/Board of Health Accomplishments.

Dr. Davis entered the meeting at 6:03 pm.

Dr. Trachtenbarg entered the meeting at 6:05 pm.

A motion was made by Dr. Davis to vote on Executive Sessions Minutes remaining confidential. Motion was carried by Dr. Armmer. Motion carried (11,0).

Item 5 - Consent Agenda Items

A motion was made by Ms. Harant to approve the consent agenda items. Motion was seconded by Dr. Davis. Motion carried (11,0).

Item 6 - Financial Report Summary

Mr. Gulley reviewed the Financial Report Summary stating these numbers are for January. Revenues are just above \$190,000 and there is about \$464,000 in Food License Revenue that was brought in last year but will get moved to the report next month for this year. Expenditures are at

\$406,512. The previously projected surplus was \$125,150 however, are now at \$134,649 with Mr. Gulley estimating a surplus of around \$225,000.

Item 7 - Committee Reports

Dr. Armmer reviewed the topics talked about during the Strategic Planning Committee meeting in February. Dr. Trachtenbarg made a motion to approve the Food Service Guidelines Policy. Motion was seconded by Ms. Harant. Motion carried (11,0).

Ms. Hendrickson stated the information items of Food Safety Ordinance Revisions, Performance Management dashboard, Strategic Planning dashboard, and the 2019 Partnership for a Healthy Community documents are all in the packet and staff are available if there are any questions.

Item 8 - Old Business

Ms. Hendrickson reviewed the Tracking Log, stating everything was broken down into one-line item for Facility Modernization that will be moved into the Finance & Personnel Committee. The merger of Sprint and T-Mobile was approved by the federal government and we are back on for the cell phone tower. Ms. Hendrickson has a call out to the coordinating agency, as in April the one-year lease agreement will be up.

Ms. Hendrickson gave a Legislative Update, highlighting the areas that were joint with the City and County. The main focuses for the Health Department were GATA, local Health Protection grant, Violence Reduction funding, and E-Cigarette and Vaping. A priority vertical project for the County was the Health and Human Campus, for a \$1 million request.

Item 9 - New Business

Rev. Duren reviewed the agenda briefing on the Workforce Development Plan. Ms. Harant made a motion to approve the 2020 Workforce Development Plan. Motion was carried by Dr. Na'allah. Motion carried (11,0).

Dr. Trachtenbarg exited the meeting at 6:21 pm.

Rev. Duren reviewed the agenda briefing on the Drug Free Testing Policy. Mr. Brewer made a motion to approve the Drug Free Testing Policy. Motion was carried by Dr. Davis. Motion carried (10,0).

Dr. Trachtenbarg re-entered the meeting at 6:35 pm.

Ms. Harant voiced her concern on smoking in non-smoking areas and how it's managed and climate change, especially having heat as a priority for emergency planning.

Item 10 – Executive Session

A motion was made by Mr. Brewer to enter Executive Session. Motion was seconded by Ms. Harant. Motion carried (11,0).

The Board entered Executive Session at 6:42 pm.

The Board exited Executive Session at 7:18 pm.

Item 11 - Approval of Public Health Administrator Evaluation, Contract, and Goals

A motion was made by Ms. Harant to approve the Public Health Administrator's Contract and Evaluation for this calendar year but will defer the Goals until the March meetings. Motion was seconded by Ms. Reliford. Motion carried (11,0).

Item 12 - Adjournment

Being no further business, a motion was made by Mr. Brewer to adjourn the meeting. Motion was seconded by Ms. Mitchell. Motion carried (11,0).

Meeting adjourned at 7:20 pm.

Respectfully submitted,

Francica A. Armmer

Dr. Armmer, PhD

Secretary

BOARD OF HEALTH MEETING ATTENDANCE RECORD

MEETING DATE: April 20, 2020

☑ = Members who attended						
\square	Samuel T. Duren, BA		Francesca Armmer, PhD			
	Rachel Reliford		Naresh Agarwal, MD, FACP, MBA			
	Benjamin Brewer, MBA		Joyce Harant, MS			
	Michael Kennedy, MSEd		Aloysia Mitchell, MPA			
$\overline{\checkmark}$	Rahmat Na'Allah, MD, MPH		David Trachtenbarg, MD			

AGENDA BRIEFING

COMMITTEE: Health LINE ITEM: n/a MEETING DATE: April 29, 2020 AMOUNT: n/a

ISSUE: Sustainability & Resource Conservation Update

Following are highlights of recent activities and a preview of things to come in environmental realm

Earth Day - 50th Anniversary

- Hope everyone was able to enjoy sunshine and fresh air on Earth Day April 22.
- Presented recycling and environmental tips at the daily press briefing on Earth Day as well as emailed
 Green CREW newsletter to employees
 - Fight food waste organize fridge and use up leftovers before they spoil. Plan meals and shopping lists to reduce waste.
 - Earth Day e-learning with students learning from home, read or watch the Lorax, WALL-E, the Giving
 Tree, or Becca's favorite Wump World. Great environmental lessons and games on epa.org/earthday
 - Ditch single use items such as dishes instead of paper plates, reusable water bottles, and use a cloth for wiping surfaces, just toss in washer and reuse.
 - Start planning your garden and grow veggies from seeds. Egg cartons make a great starter kit. Want to know what native plants are to our area? Check out U of I Extension site https://web.extension.illinois.edu/wildflowers/default.cfm
 - Composting is a great way to divert veggie/fruit scraps from the landfill and turn into great soil for plants.
 Tight on space? Try composting with worms. Follow Wanda the Worm's Twitter for tips. (don't worry, Wanda is safe from getting eaten...Twitter's not an early bird) @wandatheworm

Ending Hunger Together Grant

HEAL (Healthy Eating Active Living) partnership for Ending Hunger Together grant year one is wrapping up with 5 projects. This grant funding was available through the Community Foundation. Year one funding was \$40,000. The group was recently awarded a year two amount of \$30,000 to continue this work. Year two budgeting and project selection begins April 24. The 5 selected projects from year one are listed below. Partners on each project are too numerous to list, as this is collaborative work with support from numerous organizations.

- Project 1- Nutrition education and cooking classes from Peoria Grown and expansion of WIC gardens at PCCHD and TCHD.
- Project 2- expanding education and placing stoplight stickers in food pantries with UI college of medicine. The stickers and supporting education help pantry clients more easily stay within dietary restrictions- sodium, sugar etc.
- Project 3 Bright Futures and Head Start nutrition programming for students and parents- cancelled and money rolled into COVID relief fund when schools were closed (project 5)
- Project 4 Agency/Hospital gardens OSF, Unity Point and TCRC gardens and hoop houses and food forest.
- Project 5- COVID Response- absorbed unused funds from other projects totaling \$9,500. So far, \$2,000 has been allocated to D150 food boxes.

COVID-19 Impacts on waste and recycling

- Haulers have made adjustments to garbage collection in order to protect the health of their workers
- Materials should be inside of carts for garbage and recycling. To eliminate exposure to the virus, workers are not touching materials.
- Bulk materials that do not fit in carts most likely will not be collected (PDC/Area Disposal suspended bulky-item collection until further notice)
 - County residents can discard furniture, mattresses and non-construction & demo materials as part of the Free Load program. Construction & demolition materials includes but not limited to: wood, windows, shingles, siding, drywall, concrete and building materials.
- There are no changes to the landfill operating hours at this time. M-F 7am-4pm; Sat 7am-noon.
- Should any household have COVID-19 symptoms, PDC has expressed that RECYCLABLES should be bagged and thrown in trash cart until no one in the household shows signs of symptoms. There are studies that show the virus can survive on materials for varying lengths of time. (see chart)

		Viability/ survival duration of virus
Air		Droplets can hang in the air for 0.5-3 hrs as aerosol ^{2,3}
Surfaces	Cardboard	Approximately 8hrs on cardboard ¹
	Paper	4-5 days on paper ⁴
	Glass	Up to 4 days ⁴
	Metals	Up-to 48 hrs on stainless steel ¹ , and for up-to 4 hrs on copper ²
	Wood	Up to 4 days ⁴
	Plastic	6-9 days ⁴
	Ceramics	Up to 5 days ⁴
	Stone	2-12 days4

Illinois Solar For All

- Grow Solar Peoria RFP is complete and will go out soon. It was drafted by Midwest Renewable Energy Association with input from, Global Warming Solutions Group, SRC dept and the Ecology Action Center.
- Proposals are requested for a vendor/s to install solar on homes in tri-county area. The group buy is intended to lessen the cost of installation and provide assurances to home owners for quality, timely work.
- Peoria County will help to promote the 15 educational events for homeowners.

Sustainability Team

County's Sustainability Team met 4/2/2020 to go over updating the plan and incorporating all achievements into a progress report. Focus on Land Use section first and will have meetings with specific departments for review.

Landfill Committee next meeting is 5/20/2020

- Agendas/documents can be found at <u>www.peoriagov.org/boards-commissions/</u> Select Solid Waste Disposal Committee (Landfill)
- Committee conducted meeting via conference call on 4/15/2020
 - Receipts tonnages on par with 2019 for 1st Qtr. Expect impact where commercial decreases and residential increases. Will review tonnage totals monthly and suggest adjustments to budget as needed.
 - Awarded construction contract with J. C. Dillon for Annual LF Gas & Leachate System
 Maintenance (min \$53,665 and not to exceed \$100k). Improvements and repairs will follow IEPA approved methods and paid based on time and materials bid. \$150k was originally budgeted.
 - o PDC/Chris Coulter had a kickoff meeting (3/14/20) with Hanson Professional Services and Foth concerning Lake Rehab and Wetland Enhancement Project.
 - O Potential land purchase Property owners with 82 acres adjacent on the west side of the current LF#2 looking to sell property. Property owners requested \$5,500/acre totaling \$452,705. C/C bought property at \$6,000/acre in 2003 for land that will be used for LF#3. Foth presented pros and cons. Pros: increase buffer and be potential expansion since outside the 6-mile airport boundary; Cons: purchase would deplete LF cash on hand and there are potential underground mines. Cmte asked to relay message of "not at this time" to the owners.

COUNTY BOARD GOALS:



HEALTHY VIBRANT COMMUNITIES

PREPARED BY: Karen Raithel DATE: April 22, 2020

DEPARTMENT:

Sustainability & Resource Conservation

Heddington Oaks Financial Report



For the Month Ended

February, 29, 2020

Income Statement

PEORIA COUNTY, ILLINOIS

PEORIA COUNTY NURSING HOME FUND

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION

For the Month Ended February 29, 2020 (unaudited)
With Comparative YTD Figures for the Month Ended February 28, 2019

	.	Feb 2020	YID 2020	YTD 2019
OPERATING REVENUES				
Charges for services				
Public Aid		\$ 539,324	\$ 1,242,964	\$ 783,228
Private Pay		110,427	105,410	610,554
Medicare		197,871	411,074	573,891
Other Charges for Se	ervices	55,033	102,462	153,599
Fines		-	-	321
Miscellaneous		12,348	12,348	
	Total operating revenues	915,002	1,874,257	2,121,593
OPERATING EXPENSES				
Current - health and w				
Personnel		548,899	1,150,615	1,175,453
Commodit		72,551	152,660	196,379
Contractu	aı	268,528	543,092	797,196
		889,979	1,846,367	2,169,028
Depreciation		114,000	228,000	228,000
	Total operating expenses	1,003,979	2,074,367	2,397,028
	Operating income (loss)	(88,977)	(200,110)	(275,436)
NONOPERATING REVENUES (E	XPENSES)			
Property taxes	,	169,125	338,250	343,269
Intergovernmental		-	· -	· -
Investment earnings in	ncome	137	261	3,590
Interest expense		(159,947)	(479,841)	(484,371)
Asset retirement costs	3	-	-	-
Capital Outlay		-	(4,323)	-
Gain (loss) on disposa	l of capital assets			
	Total nonoperating revenues	9,315	(145,652)	(137,512)
TRANSFERS				
Transfers out				
	Change in net position	(79,662)	(345,762)	(412,947)

Fund balance per policy

(1,477,189)

(1,822,951)

4,109,665

357,772

NET POSITION

Beginning of year

End of period

REVENUES

- Year Over Year Revenues
 - Medicaid 个\$460k (59%)
 - Private Pay ↓\$505k (-83%)
 - Medicare ↓\$163k (-28%)
 - Other Charges for Services ↓\$51k (-33%)
 - Total Operating Revenues ↓\$247k (-12%)
- Property Taxes (Through Feb / 2 Months)
 - H. Oaks Accrual to date is \$338k

EXPENDITURES

- Year Over Year Expenditures
 - Personnel ↓\$25k (-2%)
 - Commodities ↓\$44k (-22%)
 - Contractual Services ↓\$254k (-32%)
 - Total Operating Expenses ↓\$323k (-13%)
 - Operating Loss (\$200k) thru Feb
- IMRF & FICA Funds
 - IMRF and FICA related costs are \$189k +/-

Balance Sheet (Page 1)

PEORIA COUNTY, ILLINOIS STATEMENT OF NET POSITION NURSING HOME FUND As of February 2020 (unaudited)

ASSETS	Peoria County Nursing <u>Home Fund</u>
CURRENT ASSETS	
Cash	(412,158)
Petty Cash	400
Certificates of deposit, at cost	-
Pooled investments	-
Accounts Receivable, net of allowance of \$4,361,036	3,765,453
Current tax levy	338,250
Property taxes receivable	-
Accrued interest receivable	-
Due from State of Illinois	1,032,275
Due from federal government	-
Due from other funds	-
Inventories, at cost	61,034
Prepaid items	30,486
Total current assets	4,815,740
NONCURRENT ASSETS Advances to other funds	-
Capital assets, at cost:	
Land	821,267
Construction in progress	188,532
Land improvements	979,531
Buildings	44,259,977
Furnishings and equipment	1,995,088
	48,244,396
Less accumulated depreciation	8,907,923
Net capital assets	39,336,473
13 Total noncurrent assets	39,336,473
TOTAL ASSETS	44,152,213

Balance Sheet (Page 2)

		Peoria County Nursing <u>Home Fund</u>
CURRENT LIABILITIES		
Bank overdraft		-
Accounts and retainage payable		262,849
Accrued payroll		111,094
Accrued compensated absences, current		251,361
Estimated payable for claims and losses		-
Unearned revenue - other		314,250
Due to others		136,075
Due to State of Illinois		29,500
Accrued interest payable		561,746
Current portion of general obligation bonds pa	ayable	500,000
Total current liabilities		2,166,875
NONCURRENT LIABILITIES		
Advances from other funds		1,526,081
General obligation bonds payable		41,026,803
Pension & OPEB Liability		1,255,404
Total noncurrent liabil	ities	43,808,289
	Total liabilities	45,975,164
DEFERRED INFLOWS OF RESOURCES		
Property taxes levied for future periods		
	Total deferred inflows of resources	
NET POSITION		
Net investment in capital assets		(2,190,331)
Restricted by donors		19,835
Unrestricted		347,545
	Total net position	(1,822,951)

Accounts Receivable

Heddington Oaks Accounts Receivable As of February 29, 2020

Group	Payer Type	0-90 Days	9	1-365 Days	0	ver 365 Days	Balance
Hospice							
	Hospice	\$ 62,912	\$	338,031	\$	243,759	\$ 644,703
Hospice Total		\$ 62,912	\$	338,031	\$	243,759	\$ 644,703
Medicaid							
	Medicaid	\$ 330,740	\$	133,142	\$	461,660	\$ 925,541
	Medicaid Pending	\$ 224,872	\$	628,009	\$	796,730	\$ 1,649,610
	Medicaid - BCBS	\$ 54,397	\$	13,438	\$	-	\$ 67,835
	Medicaid - IlliniCare	\$ 82,565	\$	808	\$	-	\$ 83,373
	Medicaid - Meridian	\$ 100,445	\$	(76,053)	\$	(260,552)	\$ (236,161)
	Medicaid - Molina	\$ 740,182	\$	135,151	\$		1,411,570
Medicaid Total		\$ 1,533,201	\$	834,495	\$	1,534,073	\$ 3,901,769
Medicare							
	Medicare A	\$ 287,921	\$	144,659	\$	543,691	\$ 976,271
	Medicare B	\$ 6,535	\$	788	\$	199,583	206,906
Medicare Total		\$ 294,455	\$	145,448	\$	743,274	\$ 1,183,177
Residents							
	Patient Liability	\$ (39,802)	\$	196,859	\$	141,828	\$ 298,884
	Private	\$ 8,461	\$	342,638	\$	517,627	868,726
Residents Total		\$ (31,341)	\$	539,496	\$	659,455	\$ 1,167,610
Private Insurance							
	Coinsurance A	\$ 46,452	-	10,667	\$	40,056	97,175
	Coinsurane ARBF	\$ -	\$	-	\$	(360)	(360)
	Coinsurance B	\$ 2,609	\$	2,216	\$	19,891	\$ 24,716
	Consociate	\$ -	\$	-	\$	649	\$ 649
	Health Alliance	\$ -	\$	-	\$	2,297	\$ 2,297
	Humana	\$ -	\$	-	\$	9,158	\$ 9,158
	Humana Managed Care	\$ 156,782	\$	206,044	\$	344,162	\$ 706,988
	Insurance - MCO A	\$ 48,335	\$	66,847	\$	146,231	\$ 261,412
	Insurance - MCO B	\$ 6,689	\$	604	\$	25,403	\$ 32,696
Private Insurance Total		\$ 260,866	\$	286,378	\$	587,488	\$ 1,134,733
Grand Total		\$ 2,120,094	\$	2,143,848	\$	3,768,050	\$ 8,031,992

HO Census, Sep 2018 - Feb 2020

