



AGENDA

County Health Committee

Tuesday, January 26, 2021

@ 1:00 PM

1. **Call to Order**
2. **Approval of Minutes**
 - December 2, 2020
3. **Informational Items / Reports / Other Minutes / Updates**
 - Board of Health
 - Monthly Update
 - Care and Treatment Board
 - Monthly Update
 - EMA Monthly Update
 - Regional Office of Education
 - Sustainability & Resource Conservation
 - Sustainability Update
 - Landfill Update
4. **Resolution**
 - Peoria City/County Landfill Budget 2021
5. **Committee Action**
 - Review of Executive Session Minutes
6. **Miscellaneous**
7. **Adjournment**

aDRAFT
MINUTES
County Health Committee
December 2, 2020
@ 12:30 p.m.

MEMBERS PRESENT: Sharon Williams - Chairman, James Fennell - Vice Chairman; Jennifer Groves Allison, Brandy Bryant, Linda Daley, Betty Duncan, Rachel Reliford, Rob Reneau, Steve Rieker, Phillip Salzer
--

MEMBERS ABSENT:

OTHERS PRESENT: Scott Sorrel - County Administrator; Shauna Musselman – Assistant County Administrator; Jennie Cordis Boswell - State's Attorney's Office; Randy Brunner, Julie Kusturin, Paul Letcher – Finance; Angela Loftus – Asst. Director of Human Resources; Becca Cottrell – Sustainability & Resource Conservation; Monica Hendrickson – Health Department; Alyssa Herman, Todd Baker – Care & Treatment Board; Gretchen Pearsall, Jamie Dowell – Media Communications; Nicole Bjerke – County Treasurer; Brian Asbell, Doug Gaa – County Sheriff's Office
--

Call to Order

Chairperson Williams called the meeting to order at 12:32 pm.

A motion to suspend the Rules in order to meet remotely was made by Ms. Groves Allison and seconded by Mr. Salzer. A roll call vote was taken, and the motion carried unanimously (7-0). Ms. Bryant, Mr. Reneau and Mr. Salzer absent for vote.

Approval of Minutes

A motion to approve the minutes of September 23, 2020 was made by Ms. Duncan and seconded by Ms. Daley. A roll call vote was taken, and the motion carried unanimously (9-0) Mr. Reneau absent for vote.

Budget

A motion to approve budgets under the purview of the County Health Committee as recommended by the County Administrator was made by Ms. Daley and seconded by Ms. Groves Allison.

Mr. Sorrel advised that the recommended budget for all funds for FY2021 has sources totaling \$114,596,305.00, the largest component being intergovernmental revenues, charges for services, and property taxes, and expenditures totaling \$118,058,710.00, the largest expense being personnel services at \$62.6 million. He stated that the recommended property tax levy for taxes payable in 2021 totals \$27,560,350.00 and tax rate remains unchanged at 82.41¢ per \$100.00 of Equalized Assessed Value (EAV). He advised that a 1.5% drop in EAV is projected for taxes payable in 2021.

Mr. Sorrel stated that the FY2021 General Fund budget has a recommended balanced budget of \$42,995,000.00 in revenues and expenditures. He remarked that revenue estimates have been conservatively budgeted.

Mr. Sorrel advised that the County Health Committee has oversight of 4 funds totaling \$12,289,385.00 in revenues and \$13,415,350.00 in expenditures.

Mr. Sorrel commented that the committee has oversight of 11% of the revenue budget and 11% of total expenditures across all funds for FY2021, and has no oversight of revenues or expenditures within the General Fund.

A roll call vote was taken, and the motion carried unanimously (9-0). Mr. Reneau absent for vote.

Informational Items / Reports / Other Minutes / Updates

- Board of Health
- *Monthly Update*

Ms. Hendrickson directed committee members to the submitted minutes and stood for any questions. Ms. Daley noted the increase in COVID-19 numbers and asked how the processes for contact tracing are faring. Ms. Hendrickson advised that the state has provided guidance in terms of prioritization; additionally, many individuals are utilizing pandemic healthcare workers through OSF. She stated that the Health Department employs seven individuals who solely perform contract tracing; however, fifteen additional disease specialists also perform contact tracing. Ms. Daley stated that she has spoken to individuals who have been exposed to the virus who were either not contacted or given direction on quarantine or isolating. Ms. Hendrickson advised that one of the ongoing issues is that contact tracers are limited by the information provided to them by individuals. She stated that the websites of the Health Department, State of Illinois, and CDC are good reference tools for those who have been exposed and have questions.

Mr. Salzer asked if the department is planning for the implementation of a potential vaccine. Ms. Hendrickson advised that the Health Department has historically had plans for mass dispensing to the mass populations. She stated that this pandemic is uniquely different in that high priority groups have already been determined through the USDA and CDC. She commented that as the different tiers are being finalized, the Health Department's plan can become more detailed.

- Care & Treatment Board
- *Monthly Update*

Ms. Hendrickson directed committee members to the submitted minutes and stood for any questions. There were no questions or comments from committee.

- Sustainability & Resource Conservation
- *Sustainability Update*

Ms. Cottrell advised that the Household Hazardous Waste Event previously scheduled for May 15, 2021 has been rescheduled to a currently undetermined date in the Fall of 2021.

Ms. Cottrell advised that ETSB has upgraded interior and exterior lighting.

Ms. Cottrell advised that the Regional Food Council will meet December 16, 2020 from 9:00 a.m. to 12:00 p.m. and stated that the meeting is open to all.

Ms. Cottrell advised that the October and November meetings of the Landfill Committee meetings were cancelled. The Committee is scheduled to meet December 9, 2020 at 3:00 p.m.

Heddington Oaks

- *Financials*

Mr. Letcher advised that financial data for the month ending September 30, 2020 is included in the committee packet. He stated that he continues to review Accounts Receivable, at times going resident by resident, and following up with insurance providers. He remarked that there are currently 1,338 residents requiring review.

Resolutions

➤ Rural Residential Recycling Grant Awards

A motion to approve was made by Mr. Salzer and seconded by Ms. Daley. Ms. Cottrell advised that the Village of Peoria Heights submitted a grant application via the Rural Residential Recycling Grant program requesting funding for a composting kiosk. She stated that the request meets minimum program requirements and meets the program's objectives.

A roll call vote was taken, and the motion carried unanimously (10-0).

➤ Heddington Oaks Write-Offs

A motion to approve was made by Ms. Duncan and seconded by Mr. Rieker. Mr. Letcher advised that 1,348 lines of the Heddington Oaks Accounts Receivable Aging Report with a value between .01¢ and \$999.99 and are deemed uncollectible. He advised staff recommends that \$380,930.64 corresponding with 1,348 lines in uncollectible Heddington Oaks Accounts Receivable be written off as bad debt.

A roll call vote was taken, and the motion carried unanimously (10-0).

Adjournment

The meeting was adjourned by Chairperson Williams at 1:05 p.m.

Recorded & Transcribed by: Jan Kleffman



Peoria County Board of Health Minutes of November 16, 2020 Meeting

MEMBERS PRESENT: Ms. Mitchell Dr. Reed
Mr. Kennedy Dr. Agarwal
Dr. Davis Mr. Brewer
Dr. Armmer Rev. Duren
Dr. Na'allah Ms. Reliford

MEMBERS ABSENT:

STAFF PRESENT: Monica Hendrickson, Public Health Administrator
Nicole Ingold, Director of Strategic Performance
Brian Gulley, Director of Finance
Carey Panier, Director of Environmental Health
Emily Connors, Director of Human Resources
Dr. Leslie McKnight, Director of Community Health Policy & Planning
Amy Roberts, Administrative Assistant

OTHERS PRESENT: Jeff Martin, PCCHD Intern
Dr. Mary Imig, MFMC Resident

Item 1 – Call to Order

The meeting was called to order at 6:00 pm by Rev. Duren.

Item 2 – Suspension of Bylaws to Conduct Board of Health Meeting Virtually

Ms. Reliford made a motion to suspend the bylaws to conduct the Board of Health meeting virtually. Motion was seconded by Dr. Davis. Motion carried. (9,0)

Item 3 – Pledge of Allegiance

Item 4 – Public Comments

There were no public comments.

Item 5 – President's Comments

Rev. Duren noted that in the past the Board has given a gift of paid time off during the holidays to staff. Rev. Duren stated it was recommended to give staff one full day off on December 24th or having the choice of having December 24th or December 31st off. Dr. Davis made a motion to give staff a full paid day off on December 24th. Motion was seconded by Ms. Mitchell. Motion carried (9,0).

Dr. Na'allah introduced a resident that she invited to the meeting, Dr. Mary Imig.

Rev. Duren stated that Ms. Harant and Dr. Trachtenberg were no longer part of the Board of Health and the County Board will need to fill their spots. Rev. Duren stated that the County Board did take the time to recognize Dr. Trachtenberg with a proclamation and Rev. Duren thanked them both for their great work over the past years. Rev. Duren stated the Nominating Committee needed to be reformed to help complete the process of new Board Members. Rev. Duren stated that he would be on the Nominating Committee and Mr. Kennedy stated he would still be on the Committee. Mr. Kennedy noted that Dr. Agarwal was on the Committee last time and he was still interested in being on the Nominating Committee.

Rev. Duren also wanted to recognize Dr. Gregg Stoner for his partnership work with the Heartland Clinic at PCCHD.

Rev. Duren stated that under New Business item a, Approval of Cleaning Contract would be taken off of the agenda because the contract was not ready as an action item. Also, there would be no Agenda Item 11 – Executive Session.

Item 6 – Consent Agenda Items

Dr. Na'allah made a motion to approve the consent agenda items. Motion was seconded by Ms. Reliford. Motion carried (9,0).

Mr. Brewer entered the meeting at 6:09 pm.

Item 7 – Financial Report Summary

Ms. Hendrickson stated what was in the packet was submitted last week, but Mr. Gulley had more up to date information to share, with additional revenue that came in. Revenues are at 26% year to date and service fees are at 60%. The majority of that is from the Crisis grant received from the CDC and contact tracing billing that was revenue already received. This put revenues at \$4,687,309 at 41% year to date for the budget, but 83% through the year. That is so low due to County wanting PCCHD to add in the entire \$4.9 million to this year's budget, even though 5 months of that amount goes into next year. Expenses are at \$4,503,142 with a surplus of \$184,167 and the fund balance just short of \$3.2 million. There was a deposit made on Friday of about \$140,000 in grant revenue received. They are still waiting on payments for the Local Health Protection Grant and IDPH Lead Grant, right at about \$100,000. Once those come in, that would leave the surplus at \$424,850, which was close to the estimate for this year.

Item 8 – Old Business

3rd Quarter Performance Management Dashboard

Ms. Ingold stated there are several projects still continuing on and making progress this year, but some have been put on hold with COVID. There had been some tasks that have been pushed back.

Food Safety Ordinance Revisions

Ms. Panier stated this is picking up where it was left off about a year ago. They are in the process of updating their Food Safety Ordinance. They will be updating the conflict of interest language to be in line with other ordinances. The Multi-Event Temporary Food Establishment License will be brought forward which will help in cutting down on paperwork and overtime as well as bundling for the vendors. Also, changing of risk categories when needed for an establishment. Draft ordinances will be provided to the Board, then sent to the County Board to review. This will hopefully be brought to the Board of Health in January for County Board approval to be effective at the beginning of March.

Item 9 – New Business

Approval of Cleaning Contract

Rev. Duren stated earlier in the meeting that this item was removed from the agenda, as the contract was not ready for the Board's approval.

FY2021 Recommended Budget

Mr. Gulley stated that the budget presented last month has a surplus of \$99,500, but there have been some changes, leaving a deficit now of \$375,600. The main reasons for that are CPPRT estimate went down about \$32,000 for revenues. There is a transfer of \$250,000 from inter-department to off-set an expense. The insurance estimate was originally for an 8% increase, but was told by County to now expect 25%, which represents about \$145,000. The ITV annual fee went up about \$44,000. Architectural and engineering has been added into the budget for \$500,000 and that is what that transfer of \$250,000 of revenue from another county department to off-set that. That is

what led going from a surplus of \$99,500 to a deficit of \$375,600. Ms. Hendrickson stated the \$500,000 is only half of what they expect architecture and engineering to be. They expect it to cover two fiscal years. Ms. Hendrickson also explained that the health insurance cost of 25% is county department wide. Mr. Gulley stated PCCHD is required to have 16% of expenditures in the bank to start the year, which going in to FY2021 would be \$1.4 million. Unobligated funds is just above \$1.7 million going in to 2021. The balance, assuming the surplus comes in close, leaves us with just above \$3.4 million to start the year. There was some discussion around spending down unobligated funds, but now there is a clear path for infrastructure or capitol expense. Ms. Reliford stated the County Board knows this is a multi-year project and this shows the partnership between the County Board and the Board of Health. Mr. Brewer made a motion to recommend the FY2021 budget to the County Board. Ms. Reliford seconded. Motion carried (10,0).

Item 10 – Administrator Comments

COVID Update

Ms. Hendrickson stated there was over 200 cases in a single day, which the growth is being felt across the state. If there is no decline in this, there could be an executive order coming forward. There have been two vaccines that have come forward with one having a higher success rate than the other and is self-stable. In terms of mitigation efforts, Ms. Panier and her staff have been working well on their policies and procedures. They are doing a complaint-based approach, bringing them in through the RestoreHOI website. Ms. Hendrickson noted that routinely Food Safety Excellence Awards are done, but because of COVID, they want to recognize those establishments that have gone above and beyond during this time. You can nominate an establishment on the PCCHD website.

Board of Health Structure

Ms. Hendrickson stated this goes along with the Nominating Committee formed earlier. The bylaws for the Board of Health state President and Secretary can serve two consecutive terms. Committee schedules can be reset, if interested in Chairing one of those Committees, please let Ms. Roberts know. Ms. Hendrickson also reminded the Board to complete the annual trainings: Sexual Harassment Training and Open Meetings Act training. Please send those certificates to Ms. Roberts once completed.

Ms. Hendrickson highlighted that two PCCHD family members were recognized in 40 under 40, the Director of Epidemiology and Clinical Services, Katy Endress and Board Member, Dr. Sokonie Reed.

Item 11 – Executive Session

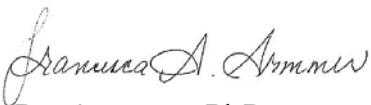
Rev. Duren noted earlier in the meeting that this Executive Session was removed from the agenda.

Item 12 – Adjournment

Being no further business, a motion was made by Dr. Na'allah to adjourn the meeting. Motion was seconded by Ms. Reliford. Motion carried (10,0).

Meeting adjourned at 6:57 pm.

Respectfully submitted,



Dr. Armmer, PhD
Secretary

**BOARD OF HEALTH MEETING
ATTENDANCE RECORD**

MEETING DATE: December 21, 2020

= Members who attended

- | | |
|---|---|
| <input type="checkbox"/> Samuel T. Duren, BA | <input checked="" type="checkbox"/> Francesca Armmer, PhD |
| <input checked="" type="checkbox"/> Rachel Reliford, MPA, FASPR | <input checked="" type="checkbox"/> Naresh Agarwal, MD, FACP, MBA |
| <input checked="" type="checkbox"/> Benjamin Brewer, MBA | <input checked="" type="checkbox"/> James Davis, DDS |
| <input checked="" type="checkbox"/> Michael Kennedy, MSEd | <input checked="" type="checkbox"/> Aloysia Mitchell, MPA |
| <input checked="" type="checkbox"/> Rahmat Na'Allah, MD, MPH | <input checked="" type="checkbox"/> Sokonie Reed, DNP, MSN, RN |

**Peoria County Board for the Care & Treatment
of Persons with a Developmental Disability
Minutes of
October 21, 2020**

Members Present: Alyssa Herman
Greg Chance
Joyce Harant
Todd Baker

Members Absent: Andrew Edwards

Andrew Rand (County Board Liaison)

Others Present: Amy Roberts, Peoria City/County Health Department
Brian Gulley, Peoria City/County Health Department
Ryan LaCosse, Best Buddies
Amanda Atchley, Camp Big Sky
Patti Gratton, CWTC
Julie Schiefeling, Easter Seals
Doris Hayes, EP!C
Kim Cornwell, EP!C

Call to Order

Meeting was called to order at 11:01 am by Mr. Baker

Suspension of Bylaws to Conduct Care and Treatment Board Meeting Virtually

A motion to suspend the bylaws to conduct the Care and Treatment Board meeting virtually was made by Ms. Harant. Motion was seconded by Ms. Herman. Motion carried (4,0).

Approval of Minutes from July 15, 2020.

A motion was made by Ms. Herman to approve the minutes of the July 15, 2020 meeting. Motion was seconded by Ms. Harant. Motion carried (4,0).

Fiscal Reports

Mr. Gulley stated these numbers are through September. They started the year of 2020 at \$293,397 in the reserve fund. For revenues, the second large property tax disbursement has been received leaving the total revenues through September at \$797,955. Expenditures are \$313,919 which are through June for the agencies, it does not include July through September. Mr. Gulley stated he is still waiting on Easterseals and CWTC. This leaves a surplus for the year of \$484,036 and the fund balance is currently \$770,432. The quarterly payout based on the new grant awards is \$217,255. Mr. Gulley is projecting a surplus at the end of the year of \$138,767 which would leave the fund balance at \$432,164. Ms. Harant made a motion to approve the Fiscal Report. Motion was seconded by Ms. Herman. Motion carried (4,0).

Grant Budget Amendments

Mr. Gulley stated he has not yet heard from HISRA for the last couple of payouts. There was discussion around if a deadline for reporting was in the contract. At the end

of the meeting, Mr. Baker circled back up to this discussion stating that in the contract it states that the awarded agency must submit their reports by July 15, 2020.

Ms. Herman asked Mr. Gulley if there was more of our budget that still needed to come in this year. Mr. Gulley stated that property tax usually comes in at around 99%, which the budget is currently at 89% and the Board should expect to receive a few more small disbursements. CPPRT is at 78% and there should be two more disbursements coming from there. There is usually a year-end interest, which is at 50%. After some calculations, Ms. Herman determined the Board is about \$41,000 off budget on the revenue side. Mr. Gulley stated that County is still working on the budget, which will probably be approved in November or December. County has not contacted the Care and Treatment Board about making amendments to their budget. The Board wanted to hear from the agencies on how they are doing with the funds.

Camp Big Sky – Amanda Atchley stated they are operating as normal, but did not open until June 20th, when they usually open May 1st. They will be ending their camp season next week on October 30th, which is their normal close date. They served 256 visitors last year, compared to 1,415 visitors from last year. Programs were still running, just at a lesser capacity. They still had their employees and operating costs. They plan to open in May 2021.

Easterseals – Julie Schiefeling said that their camp has gone as planned, but their Mommy & Me classes were not held. They are looking at virtual options or a different location to host those classes. Referrals are down in Early Intervention. Once COVID hit, 70% of their therapies were able to use telehealth and they are slowing opening their clinic, however, their numbers are not where they were one year ago.

EPIC – Doris Hayes stated that DHS allowed EPIC to open their doors in August. There is a significantly lower amount of people in their building. They are offering virtual classes and using Google Classrooms for employment training. They are slowing returning to normal.

CWTC – Patti Gratton said they were also under strict guidelines from DHS. They are currently serving about 75 individuals in the building, but with varied schedules. They are also serving individuals in the community and their own residential programs that are not able to come in. Staff are working with individuals looking for jobs and they are coming into the building. They are about 80-90% up and running with their placement program.

Best Buddies – Ryan LaCosse stated they are doing their best, but it is difficult to meet in person which puts a damper on the friendship program and creating relationships in the community. The Chair for Community Engagement just left, and they just hired a new Community Engagement Manager which will start working on virtual ways to connect. They have had over 1,000 meetings between their jobs and their programs. They are at about 25% with new cases and placements. They are developing plans in schools to keep inclusion a reality and growing their inclusion training to be more of a DEI training to encompass what's happening around everyone and the people they work with on a daily basis.

Ms. Herman stated she would like to see how the reports come in before making any grant budget amendments. Mr. Chance suggested that if an agency thinks they are going to exceed their budget, they can submit a formal request to the Board and this is dealt with on a case by case basis. Ms. Herman suggested to keep this item on the agenda.

Agency Visit Reports

There hasn't been any agency visit reports completed due to COVID. Mr. Baker will reach out to the agencies to create a schedule for when Board members can visit their facilities.

Public Comments

Camp Big Sky – Out of their 256 visitors this year, 159 of them were campers with disabilities who enjoyed fishing, boating, hayrack rides, art and nature, and more. They did have a fish fry, three families participated. One of EPIC's group homes attended and watched one of their campers receive a trophy for largest bass. They added a sandbox where individuals can dig for fossils. Six Dunlap High School students participated in their life skills program. As for infrastructure, they just built a new pavilion shelter, constructed by volunteers. They had their fundraising golf event in September with the most teams they have ever had, 28 teams. The Kicking it Up for Camp Auction event has been cancelled, but there will be a virtual auction November 5th-7th on their Facebook page. Items valued at up to \$1,200. Their Maintenance Manager has just retired, so they will be looking at restricting their two seasonal staff as one position to be hired in March 2021. October 30th will be the volunteer date to close up camp. This winter, camp programs will be offered to group homes.

Easter Seals – There is a program that was piloted over the summer, ABA Parent Training Program, as parents are having a difficult time seeing regression and problem behaviors at home. Therapists are offering this program now at no charge to those parents. Class sizes are 5-6 families, children ages 3-21 years and do not have to be receiving Easterseals services. The child does not have to be diagnosed, just have a developmental delay and classes are 16 minutes long. Their Tribute Dinner is taking a different look this year, Common Threads. They are looking for short videos, how are you getting through this, agencies and individuals to find out what connects us as a community.

EPIC – On Thursdays, they do a throwback Thursday since it's their 70th anniversary. They are trying to tie the connections together that they are still doing that and supporting those individuals and their families. They are selling poinsettias by pre-order, six different colors, which will be ready the first part of December.

CWTC – The Annual Award Dinner & Auction was not able to be held in September. They will be doing a modified smaller version of their usual Thanksgiving luncheon, giving out a few awards and honoring a couple of staff. They are going out into the community with small groups doing activities and continuing to assist Peoria Public Schools with the Snack Pack Program.

Best Buddies – Zoom fatigue is a real thing is hopeful science can help bring us all back together and Ryan wished everyone a safe and happy holiday coming up.

Adjournment

Being no further business, Mr. Baker adjourned the meeting. The meeting ended at 11:52 am.

**CARE & TREATMENT BOARD MEETING
ATTENDANCE RECORD**

MEETING DATE: December 16, 2020

= Members who attended

Alyssa Herman

Joyce Harant

Todd Baker

Greg Chance

Andrew Rand

Peoria County Board County Health Committee

Emergency Management Agency Monthly Report – December 2020

Significant Events (Incident Reports)

- COVID-19
 - Disaster Declaration Issued 03/18/2020 and reauthorized as necessary
 - Daily Situation Reports on Community Lifelines submitted to IEMA by 11:00a
 - COVID-19: Peoria Co./City of Peoria EOC Activation 03/04/2020
 - EOC Briefs – held every other week with a Peoria Co. Healthcare Preparedness Coalition Call held on the alternating week
 - COVID-19: CDC All State Conference Call – weekly on Mondays
 - COVID-19: IDPH Local Health Dept. Check-in Webinar – weekly on Mondays
 - COVID-19: Peoria Regional Office of Education Superintendents’ Meeting – weekly on Mondays
 - COVID-19: IDPH COVID in Schools, Guidance/Q&A Webinar – weekly on Tuesdays
 - COVID-19: IDPH Local Health Dept. Mass Vaccination Office Hours – weekly on Tuesdays
 - COVID-19: HOI United Way Continuum of Care Home for All General Membership – weekly on Tuesdays
 - COVID-19: IDPH Situational Update Webinar – weekly on Wednesdays
 - COVID-19: IDPH Peoria Regional Conference Call – weekly on Thursdays
 - COVID-19: IEMA Deputy Director Update Webinar – weekly on Fridays
 - COVID-19: IDPH Long Term Care and Congregate Residential Settings Update – weekly on Fridays
 - COVID-19: HOI United Way Continuum of Care Home for All Housing Provider Update – weekly on Fridays
 - COVID-19: IDPH Region2 Mitigation Conference Call – 11/02/2020
 - COVID-19: PCCHD COVID-19 Vaccination Team Meeting – 11/18/2020
 - COVID-19: Peoria Co. FEMA Public Assistance Pandemic Emergency Protective Measures Conference Call – 11/18/2020
 - COVID-19: IDPH Mass Vaccination Plan Technical Assistance Webinar – 11/18/2020, 12/03/2020, 12/10/2020
 - COVID-19: IDPH EMResource Updates and Q&A – 11/23/2020
 - COVID-19: Peoria Co. Mass Vaccination Planning First Responder Allocation/Prioritization Discussion – 12/03/2020
 - COVID-19: Alternate Housing Shelter Staffing Discussion – 12/10/2020
 - COVID-19: Alternate Housing Tri-County Discussion – 12/10/2020
 - COVID-19: Chain of Custody Ultra-Cold Mass Vaccination Distribution Briefing – 12/11/2020
 - COVID-19: Week One COVID Vaccine Distribution Readiness Webinar – 12/14/2020

Meeting Attendance

- Tri-County Local Emergency Response Committee (LEPC) Membership Meeting – 10/20/2020
- Peoria County Healthcare Preparedness Coalition – 10/27/2020, 12/08/2020
- National Weather Service Annual Update on Winter Weather Initiatives – 10/29/2020
- National Weather Service Winter Weather Outlook – 11/10/2020
- United Way Continuum of Care - Home for All General Membership Meeting – 11/10/2020
- IDPH Regional Healthcare Coordinating Center (RHCC) Meeting – 12/03/2020
- Illinois Emergency Services Management Association Executive Board Meeting – 12/10/2020
- Peoria Area Maritime Security Council Meeting – 12/17/2020

Drill/Exercise Participation

- IDPH COVID-19 Mass Vaccination Distribution Tabletop Exercise – 12/08/2020
- IDPH COVID-19 Vaccine Distribution Functional Exercise – 12/10/2020

Training Attendance

- NA

Equipment Status

- Siren #1004 Princeville – one speaker out
- Siren #2004 Trivoli – one speaker out
- Siren #3005 Chillicothe Water Tower – one speaker out
- Siren #4012 Bartonville FD – one speaker out
- Siren #4025 Pleasant Hill School – one speaker out

Outreach

- Interview with WEEK/HOI regarding volunteer recruitment and PCCHD Medical Reserve Corps – 12/07/2020

AGENDA BRIEFING

COMMITTEE: Health
MEETING DATE: January 26, 2021

LINE ITEM: n/a
AMOUNT: n/a

ISSUE: Sustainability & Resource Conservation Update

Following are highlights of recent activities and upcoming events and projects

Collections:

Household Hazardous Waste Event

- IEPA is partnering to provide an annual collection for 5 units of local government including Peoria County. The county was provided with a tentative date of September 18, 2021.
 - Other partners include: Springfield, Effingham, Champaign County and Jackson County
- These collections provide residents an opportunity to safely dispose of unused or leftover household hazardous products at no cost.

Holiday Lights

- SRC has collected holiday lights for recycling since 2012.
- Collection of holiday lights was November 23- January 4.
- 274 pounds of lights were collected this year.
- Tier three mitigation left Forest Park Nature center as the only public drop off location this year. The Peoria County Courthouse and Health Department are available drop of locations for employees.

Composting

- Rural Recycling Grant recipient Peoria Heights acknowledged the grant agreement for a food scrap composting kiosk. SRC will work with Peoria Heights on education and increasing support for the program.
- Pilot project for commercial composting with Better Earth Logistics has been expended for one additional year. The project has diverted 222 tons of waste in the last two years.

Education

Tri-County Green Heroes

- Peoria County SRC partners with WMBD, Tazewell and Woodford county health departments for Tri-County Green Heros. This program recognizes businesses or organizations that are committed to conserving resources through composting, recycling, local sourcing and employee education. Businesses can be nominated through www.HealthyHOI.org
- Dunlap Middle School was recognized in December for their efforts in waste diversion and student leadership.

Waste Free Holiday Campaign

- Peoria County SRC partnered with Tazewell County Health Department again this year to provide tips for reducing waste this holiday season. The highlights of the campaign are minimizing packaging and wrapping, and providing waste free gifts like event tickets, coffee, chocolate. Promotions were placed on the partnership for Healthy Communities page.
- A short ad ran on WMBD promoting waste free gifts 11/24-12/21

December Recycling Campaign

- A boosted Facebook Campaign to help residents to recycle correctly by avoiding holiday recycling contamination
- A digital billboard campaign for correct cardboard recycling were in place the last 2 weeks of the year.

Landfill Committee

- FY2021 budget was presented at the December meeting. See attached documents for review.
- Receipts have been steadily declining the past few years
- The next Peoria City County Landfill Committee is scheduled for 1/27 at 3:00pm
- Agendas/documents can be found at www.peoriagov.org/boards-commissions/ Select Solid Waste Disposal Committee (Landfill)

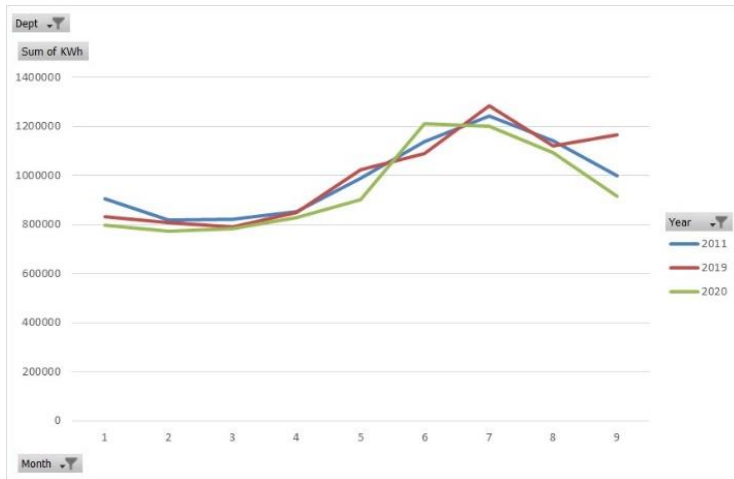
Regional Food Council

- Regional Food Council Food hosted a Connecting Food System Partners virtual event with multiple stakeholders December 16. This event served as a planning event for the Greater Peoria Food System.
- Staff will continue to serve on the council, update Facebook page and host monthly webinars with local food system stakeholders.

Sustainability Update

- Sustainability team is meeting bimonthly to review and update the Sustainability plan.
- Updates on County operations/facilities:
 - Jail facilities staff are installing 5,040 4' LED bulbs as time allows and communicating installation to SRC for energy tracking. 1231 bulbs have been installed as of 1/8.
 - Courthouse facilities staff are installing one floor at a time 4943 4' LED bulbs
 - Sustainability funds were used to purchase 336 LED u-tube bulbs at half price through Ameren instant incentives. The U-tubes will be installed at the Courthouse and Gift avenue building.
 - ETSB- installation of 10 exterior lights and office lighting upgrade were completed the beginning of November
 - Third quarter electric and natural gas use follows

All Facility Electric use through 3Q 2020

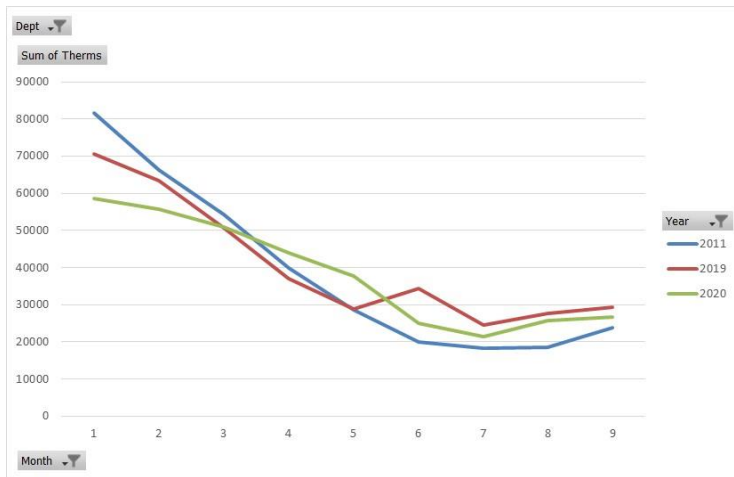


Sum of KWh	Year			Grand Total
Month	2011	2019	2020	
1	903630	833219	796811	2533660
2	818963	808607	771836	2399406
3	822436	790692	784668	2397796
4	853832	848847	826804	2529483
5	988049	1021623	900779	2910451
6	1137529	1087734	1211787	3437050
7	1243377	1284568	1201875	3729820
8	1142827	1120713	1093246	3356786
9	997026	1167113	915266	3079405
Grand Total	8907669	8963116	8503072	26373857

Facilities included: Bel- Wood, Care and Treatment, Courthouse, Dries Lane, Election Commission, EMA, Gift Ave, Hamilton parking deck, Heddington Oaks, Highway, Jail, JDC, PCAPS, and Health Department.

Notes: 2011 usage includes Bel-Wood and Care and Treatment facilities. 2019 and 2020 usage includes Heddington Oaks and Election Commission

All Facility Natural Gas use through 3Q 2020

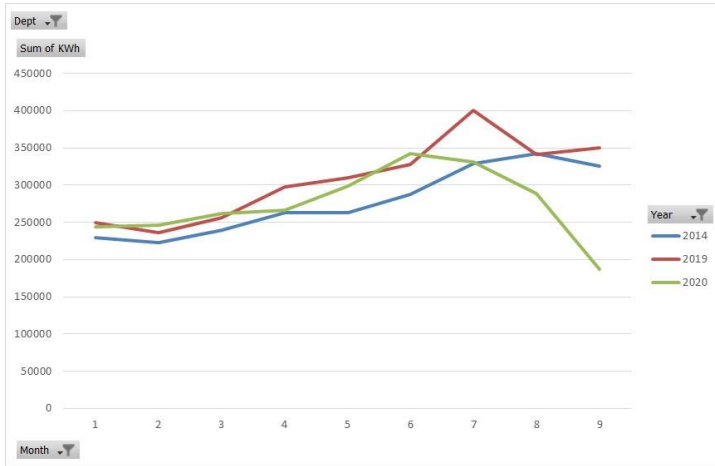


Sum of Therms	Year			Grand Total
Month	2011	2019	2020	
1	81549	70608	58519	210676
2	66386	63369	55820	185575
3	54244	50716	50966	155926
4	39957	37019	44060	121036
5	28685	28908	37692	95285
6	20018	34412	24984	79414
7	18406.4	24616	21490	64512.4
8	18533.1	27573	25860	71966.1
9	23829.9	29346	26620	79795.9
Grand Total	351608.4	366567	346011	1064186.4

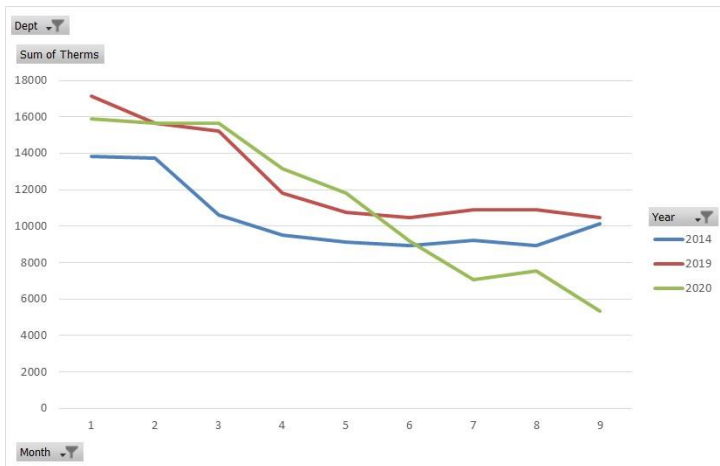
Facilities included: Bel- Wood, Care and Treatment, Courthouse, Dries Lane, Election Commission, EMA, Gift Ave, Hamilton parking deck, Heddington Oaks, Highway, Jail, JDC, PCAPS, and Health Department.

Notes: 2011 usage includes Bel-Wood and Care and Treatment facilities. 2019 and 2020 usage includes Heddington Oaks and Election Commission

Heddington Oaks Electric use through 3Q 2020



Heddington Oaks Natural Gas use through 3Q 2020



COUNTY BOARD GOALS:



HEALTHY VIBRANT COMMUNITIES

PREPARED BY Becca Cottrell
DATE: January 15, 2021

DEPARTMENT: Sustainability & Resource Conservation

AGENDA BRIEFING

COMMITTEE: County Health
MEETING DATE: January 26, 2021

LINE ITEM: n/a
AMOUNT: n/a

ISSUE: 2021 Budget for Peoria City/County Landfill

BACKGROUND/DISCUSSION:

The Landfill Committee unanimously approved the FY2021 budget at their December 9, 2020 committee meeting. Working with our engineering consultant, Foth Infrastructure and Environment, adjustments to operations and maintenance have resulted in bringing forth a budget with a positive cash balance and addressing all regulatory items.

The proposed landfill budget for 2021 is \$471,400.00 in revenues and \$458,500.00 in expenses (see attached). Budgeted expenditures include payments of \$76,000 to the City for staff support, \$2,500 to the City for the audit and \$8,500 to the County for staff support.

Key Factors for FY2021 are:

- Revenue reflects the increased LF2 host fee of \$2.62, and reduced tonnage receipts. May-October saw an increase in tonnage from the bridge project
- City and County personnel costs have remained constant for 2021
- FY2021 budget assumes receipt of 170,000 tons in 2021. With leases and other revenue, the total revenue estimate is \$471,400. Total revenues may increase should waste receipts trend higher than estimated.

FINANCIAL IMPACT: The FY2021 budget projects a \$12,900 surplus for the year.

COUNTY BOARD GOALS:



Financial Stability



Healthy vibrant communities



Collaboration

COMMITTEE ACTION: Resolution

PREPARED BY: Rebecca Cottrell
DATE: December 18, 2020

DEPARTMENT: Sustainability & Resource Conservation

PCC Landfill 2021 Budget

DESCRIPTION	2019 Actual (Audited)	2020 Budget	2020 Actual Through 09/30/2020	% of Budget	Proposed 2021 Budget
REVENUES					
Host Fees	\$ 486,351.00	\$ 420,750.00 *	\$ 274,451.73	65%	\$ 445,400.00
Leases		\$ 21,500.00	\$ 18,397.04	86%	\$ 22,000.00
Interest Earned	\$ 11,003.00				
On Cash Balance		\$ 4,000.00	\$ 3,214.14	80%	\$ 4,000.00
Other Revenues					
TOTAL REVENUES	\$ 497,354.00	\$ 446,250.00	\$ 296,062.91	66%	\$ 471,400.00
EXPENSES					
Municipal Reimbursements					
City Personnel	\$ 76,000.00	\$ 76,000.00	\$ -	0%	\$ 76,000.00
County Personnel		\$ 8,500.00	\$ -	0%	\$ 8,500.00
City Audit		\$ 2,500.00	\$ -	0%	\$ 2,500.00
Consultant Guidance and Operational Costs					
General Guidance and Compliance Activities		\$ 105,000.00	\$ 78,519.65	75%	\$ 110,000.00
Groundwater Support/Reporting		\$ 40,000.00	\$ 39,079.48	98%	\$ 45,000.00
LF #1 Gas System & Leachate Management Ops.		\$ 100,000.00	\$ 92,395.29	92%	\$ 115,000.00
LF #1 Construction Engineering		\$ 15,000.00	\$ 5,935.38	40%	\$ 10,000.00
LF #2 to LF #3 Transition Activities		\$ 15,000.00	\$ 3,521.25	23%	\$ 15,000.00
Liquids & Gas Replacement Materials		\$ 5,000.00	\$ -	0%	
Off-site Liquids Disposal		\$ 10,000.00	\$ 6,602.28	66%	
Contracted/Capital Improvements					
Post Closure Care		\$ 15,000.00	\$ -		\$ 15,000.00
Leachate Extraction Improvements		\$ 5,000.00	\$ 805.98	16%	\$ 5,000.00
GCCS Improvement Projects		\$ 5,000.00	\$ -		\$ 5,000.00
Non Permit Property Maintenance					\$ 7,500.00
Committee's Operational Expenses					
Off-site Leachate Transport & Treatment		\$ 10,000.00	\$ 8,911.51	89%	\$ 15,000.00
Telephone		\$ 650.00	\$ 360.78	56%	\$ 500.00
Electricity		\$ 6,000.00	\$ 2,796.63	47%	\$ 6,000.00
Unplanned/Contingency					
Groundwater Assessments/Contingency		\$ 7,500.00	\$ -		\$ 7,500.00
GCCS Contingency		\$ 7,500.00	\$ 412.23		\$ 7,500.00
Unplanned Services and Repairs		\$ 7,500.00	\$ 9,298.77	124%	\$ 7,500.00
	\$ 382,696.00				
Capital Fund Allocation					
TOTAL EXPENDITURES	\$ 458,696.00	\$ 441,150.00	\$ 248,639.23	56%	\$ 458,500.00
SURPLUS/(DEFECIT)	\$ 38,658.00	\$ 5,100.00	\$ 47,423.68		\$ 12,900.00
Unplanned/Contingency					
Corrective Action Capital Improvements		\$ (150,000.00)			
<hr/>					
Beginning Fund Balance	\$ 332,318.00	\$ 416,091.87	\$ 431,473.12		
Ending Fund Balance	\$ 370,976.00	\$ 271,191.87	\$ 478,896.80		

* 2020 Budget Based off 177,000 tons @ \$2.55/ton

** 2021 Budget Based off 170,000 tons @ \$2.62/ton

Peoria City County Landfill Committee Estimated Long Term Budget Projections

		Estimated Annual Expenses																		Contingency			Est. Expense	
Year	Municipal Staff Costs			Consultant and Operational Costs							Operational Expenses				Contracted Construction Costs/Capital				Groundwater Assessments/Contingency	GCCS Contingency	Unplanned Services & Repairs			
	City	County	AudK	General Consulting	Groundwater Support/Reporting	LF#1 GCCS Operations	Construction Engineering	Leachate and Gas System Materials	LF#2 to LF3 Transition Activities	Offsite Leachate Disposal	Leachate Transport & Treatment	Telephone	Electricity	Post Closure Maintenance	Leachate Extraction Improvements	Landfill Gas System Improvements	Non-Permit Property Repair							
2012																								\$ 646,239
2013																								\$ 459,408
2014																								\$ 622,862
2015																								\$ 486,934
2016																								\$ 354,142
2017																								\$ 412,009
2018																								\$ 440,040
2019																								\$ 458,696
2020																								\$ 441,150
2021																								\$ 450,500
2022																								\$ 463,380
2023																								\$ 470,893
2024																								\$ 478,540
2025																								\$ 329,226
2026																								\$ 269,479
2027																								\$ 210,334
2028																								\$ 150,124
2029																								\$ 152,826
2030																								\$ 155,577
2031																								\$ 158,378
2032																								\$ 161,228
2033																								\$ 164,130

- Notes:
1. IEPA Inflation Factor 1.80%
 2. Expenses increased by IEPA annual inflation factor for Closure/Post Closure Cost Estimates. This changes each year and provided by IEPA
 3. Estimated Closure of LF2 in 2024, may change due to waste disposal trends
 4. Assume no City or County reimbursement at transition because City and County begin to receive host fees directly.
 5. Transition period from 2024 through 2027 for LF1 operational expenses is an estimate. Transition of Post Closure Activities with PDC to be determined
 6. Included Leachate and Gas System Materials and Offsite Leachate Disposal into LF#1 GCCS Operations for 2021 and beyond

Estimated Revenue Projections						
Year	Host Fee		Leases & License Agreements	Savings Interest	Est. Revenue Total	
	Per Ton	Projected				
2013	\$ 2.15				\$ 315,970	
2014	\$ 2.204				\$ 639,920	
2015	\$ 2.259				\$ 481,725	
2016	\$ 2.315				\$ 471,720	
2017	\$ 2.370				\$ 489,115	
2018	\$ 2.430				\$ 454,456	
2019	\$ 2.490				\$ 497,354	
2020	\$ 2,550	\$ 420,750	\$ 21,500	\$ 4,000	\$ 446,250	
2021	\$ 2,620	\$ 445,400	\$ 22,000	\$ 4,000	\$ 471,400	
2022	\$ 2,690	\$ 457,300	\$ 22,247	\$ 2,500	\$ 482,047	
2023	\$ 2,757	\$ 468,733	\$ 22,499	\$ 2,500	\$ 493,732	
2024	\$ 2,826	\$ 480,451	\$ 22,757	\$ 2,500	\$ 505,708	
2025	\$ 1.53	\$ 306,000	\$ 23,021	\$ 2,500	\$ 331,521	
2026	\$ 1.56	\$ 312,120	\$ 23,289	\$ 2,500	\$ 337,909	
2027	\$ 1.59	\$ 318,362	\$ 23,563	\$ 2,500	\$ 344,425	
2028	\$ 1.62	\$ 324,730	\$ 23,842	\$ 2,500	\$ 351,072	
2029	\$ 1.66	\$ 331,224	\$ 24,127	\$ 2,500	\$ 357,851	
2030	\$ 1.69	\$ 337,849	\$ 24,417	\$ 2,500	\$ 364,766	
2031	\$ 1.72	\$ 344,606	\$ 24,714	\$ 2,500	\$ 371,819	
2032	\$ 1.76	\$ 351,498	\$ 25,016	\$ 2,500	\$ 379,014	
2033	\$ 1.79	\$ 358,528	\$ 25,324	\$ 2,500	\$ 386,352	

- Notes:
1. 2021 Revenue based on 170,000 tons per year acceptance rate, with annual increase/decrease in disposal projections.
 2. Per agreement, LF2 host fee increases 2.5% each year.
 3. Estimated Closure of LF2 in 2024, may change due to waste disposal trends
 4. LF3 host fee to be adjusted in conjunction with standard gate rate percentage. Adjustment based on CPI, will not decrease, maximum annual increase of 6%.
 5. For the purposes of this long term projection, the LF3 host fee adjustment increased annually by 2%, rate to be adjusted by CPI per agreement. Will not decrease and max increase of 6% per year

Revenue Vs Expenses				
Year	Est. Annual Revenue	Est. Annual Expense	Net Annual	Net Cumulative (Dec. 31)
	2013	\$ 315,970	\$ 459,408	\$ (143,438)
2014	\$ 639,920	\$ 622,862	\$ 17,058	\$ 139,292
2015	\$ 481,725	\$ 486,934	\$ (5,209)	\$ 134,083
2016	\$ 471,720	\$ 358,142	\$ 113,578	\$ 247,661
2017	\$ 489,115	\$ 412,009	\$ 77,106	\$ 324,767
2018	\$ 454,456	\$ 440,040	\$ 14,416	\$ 360,624
2019	\$ 497,354	\$ 458,696	\$ 38,658	\$ 399,282
2020	\$ 446,250	\$ 441,150	\$ 5,100	\$ 254,382
2021	\$ 471,400	\$ 458,500	\$ 12,900	\$ 267,282
2022	\$ 482,047	\$ 463,380	\$ 18,667	\$ 285,948
2023	\$ 493,732	\$ 470,893	\$ 22,839	\$ 308,788
2024	\$ 505,708	\$ 478,540	\$ 27,168	\$ 335,956
2025	\$ 331,521	\$ 329,226	\$ 2,294	\$ 338,250
2026	\$ 337,909	\$ 269,479	\$ 68,430	\$ 406,680
2027	\$ 344,425	\$ 210,324	\$ 134,101	\$ 540,781
2028	\$ 351,072	\$ 150,124	\$ 200,948	\$ 741,729
2029	\$ 357,851	\$ 152,826	\$ 205,025	\$ 946,754
2030	\$ 364,766	\$ 155,577	\$ 209,189	\$ 1,155,942
2031	\$ 371,819	\$ 158,378	\$ 213,442	\$ 1,369,384
2032	\$ 379,014	\$ 161,228	\$ 217,785	\$ 1,587,170
2033	\$ 386,352	\$ 164,130	\$ 222,222	\$ 1,809,391

Reserve Fund Allocations									
Year	Net Annual	Net Cumulative (Dec. 31)	Capitol Fund			Reserve Expense		Self Perpetual Care	
			Contribution	Deduction	Balance	Contribution/Deduction	Balance	Contribution/Deduction	Balance
2013	\$ (143,438)	\$ 122,234							
2014	\$ 17,058	\$ 139,292							
2015	\$ (5,209)	\$ 134,083							
2016	\$ 113,578	\$ 247,661	\$ 100,000		\$ 100,000	\$ 121,734	\$ 121,734	\$ 25,927	\$ 25,927
2017	\$ 77,106	\$ 324,767	\$ 50,000		\$ 150,000	\$ (32,188)	\$ 89,536	\$ 59,304	\$ 85,231
2018	\$ 14,416	\$ 360,624		\$ 150,000	\$ 150,000	\$ 13,467	\$ 103,002	\$ 949	\$ 107,622
2019	\$ 38,658	\$ 399,282			\$ 150,000	\$ 7,008	\$ 110,010	\$ 31,650	\$ 139,272
2020	\$ 5,100	\$ 404,382		\$ 150,000		\$ 4,664	\$ 114,674	\$ 436	\$ 139,708
2021	\$ 12,900	\$ 267,282				\$ (4,387)	\$ 110,288	\$ 17,287	\$ 156,995
2022	\$ 18,667	\$ 285,948				\$ 4,328	\$ 114,616	\$ 14,222	\$ 171,224
2023	\$ 22,839	\$ 308,788				\$ 1,220	\$ 115,845	\$ 21,619	\$ 192,943
2024	\$ 27,168	\$ 335,956				\$ 1,878	\$ 117,723	\$ 25,290	\$ 218,233
2025	\$ 2,294	\$ 338,250				\$ 1,912	\$ 119,635	\$ 382	\$ 218,615
2026	\$ 68,430	\$ 406,680	\$ 50,000		\$ 50,000	\$ (14,937)	\$ 67,370	\$ 95,738	\$ 274,374
2027	\$ 134,101	\$ 540,781	\$ 50,000		\$ 100,000	\$ (14,789)	\$ 52,581	\$ 155,736	\$ 539,148
2028	\$ 200,948	\$ 741,729	\$ 50,000		\$ 100,000	\$ (15,050)	\$ 37,531	\$ 170,075	\$ 709,223
2029	\$ 205,025	\$ 946,754	\$ 50,000		\$ 100,000	\$ 676	\$ 38,207	\$ 158,513	\$ 867,736
2030	\$ 209,189	\$ 1,155,942	\$ 50,000		\$ 100,000	\$ 688	\$ 38,894	\$ 162,754	\$ 1,030,490
2031	\$ 213,442	\$ 1,369,384	\$ 50,000		\$ 100,000	\$ 700	\$ 39,594	\$ 167,085	\$ 1,197,575
2032	\$ 217,785	\$ 1,587,170	\$ 50,000		\$ 100,000	\$ 713	\$ 40,307	\$ 171,509	\$ 1,369,084
2033	\$ 222,222	\$ 1,809,391	\$ 50,000		\$ 100,000				

- Notes:
1. Capital reserve receives \$100,000 first year and \$50,000 per year added to fund
 2. Maintain 25% or 3 months of operating expenses. For this projection, utilized 25% of 2016 annual expense
 3. Utilize Net Annual Surplus/Deficit for funding allocation, Net Annual = Revenue - Expenses
 4. Estimated Closure of LF2 in 2024, may change due to waste disposal trends
 5. Based on 2020 dollars, does not take into account interest/loss, etc.

