

Sharon K. Williams, District 1  
Junior Watkins, District 2  
Barry Robinson, District 3  
Chairperson-Andrew A. Rand, District 4  
Brandy Bryant, District 5  
Eden S. Blair, District 6  
James C. Dillon, District 7  
Phillip Salzer, District 8  
Kathrin Pastucha, District 9



Andrew A. Rand - Chairperson  
Rachael Parker - County Clerk

Robert Reneau, District 10  
Linda Daley, District 11  
Rachel Reliford, District 12  
Vice-Chairperson-James T. Fennell, District 13  
Brian Elsasser, District 14  
Steven Rieker, District 15  
Matthew Windish, District 16  
Jennifer Groves Allison, District 17  
Paul Rosenbohm, District 18

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PEORIA COUNTY BOARD  
MEETING AGENDA  
Thursday, December 12, 2019  
6:00 PM

County Courthouse • 324 Main Street • County Board Room 403 • Peoria, Illinois 61602  
Voice: (309) 672-6056 • Fax: (309) 672-6054 • TDD: (309) 672-6073  
[www.peoriacounty.org](http://www.peoriacounty.org)

CALL TO ORDER  
MOMENT OF SILENCE  
PLEDGE OF ALLEGIANCE  
ROLL CALL BY THE COUNTY CLERK

- I. APPROVAL OF MINUTES
  - Approval of November 14, 2019 County Board Meeting Minutes
- II. CITIZENS' REMARKS

(To address the County Board, fill out a card and submit it to the Chairman before the Board Meeting.)
- III. CONSENT AGENDA *(including reports to be filed)*
  - C1. The Treasurer report consisting of the Bank and CD's Portfolio for the month of October 2019 and Revenue & Expenditure Reports for the month of September 2019.
  - C2. The Auditor's report of expenditures from Accounts Payable system is accessible at [www.peoriacounty.org/auditor/transparency](http://www.peoriacounty.org/auditor/transparency).
  - C3. A resolution (items 1-16 conveyance; 17-18 surrender; 19-22 Easement) from the Ways and Means Committee recommending that the County Board Chairman be authorized and directed to execute deeds of said property to the highest bidder, and be authorized to cancel the appropriate Certificates of Purchase. This resolution shall be effective ninety days from December 12, 2019 and any transaction between the parties involved not occurring within this period shall be null and void.
  - C4. A resolution from your Public Safety and Justice Committee recommending approval of the extension of Intergovernmental Agreements with Peoria County municipalities to provide animal control and protection services until a new agreement is approved by both the County Board and the municipality or June 30, 2020, whichever comes first.



- C5. A resolution from your Public Safety and Justice Committee recommending approval of the FY 2019 State Criminal Alien Assistance Program (SCAAP) Award in the amount of \$10,712.00 with the funds to be appropriated to the appropriate line items in the Sheriff's budget.
- C6. A resolution from your Public Safety and Justice Committee recommending approval of an appropriation in the amount of \$2,000.00 from the unreserved fund balance in the C.O.P.S. Fund to complete purchase of equipment requested as part of the FY 2019 Edward Byrne Justice Assistance Grant (JAG) program.
- C7. A resolution from your Public Safety and Justice Committee recommending approval of the sole responsible bid of Ray O'Herron Company, Inc., Danville, IL, in the amount of \$63,084.00 for Sheriff's Police and Court Security Officer Uniforms.
- C8. A resolution from your Public Safety and Justice Committee recommending approval of a FY 2019 Budget Amendment for Peoria County guardian ad Litem to reflect revenues in the amount of \$30,500.00 and expenditures in the amount of \$20,000.00 related to a State Court Improvement Program Grant.
- C9. A resolution from your Public Safety and Justice Committee recommending approval to revise the Court's FY 2020 recommended Expenditure budget in accordance with the Court's revised requests, amend the FY 2020 recommended Revenue budget, and restore all funding to the Personnel Lines of the Court's requested budget for Program 194 Court Services.
- C10. A joint resolution from your County Operations Committee and your Executive Committee recommending approval of an additional appropriation in the amount of \$580,000.00 into the Risk Management Fund for coverage of unanticipated expenses due to pending litigation, liability settlements and claims, and worker's compensation expenses.
- C11. A resolution from your County Operations Committee recommending approval of the sole responsible bid of Digital Copy Systems, Peoria, IL, for the replacement of refurbished copier equipment for a period of 60 months with a provision to extend month-to-month by copier until each unit is replaced.
- C12. A resolution from your County Operations Committee recommending approval of a contract with HM Life at a premium of \$917,496.00, for the provision of Stop Loss Excess Insurance coverage for the period January 1, 2020 through December 31, 2020.
- C13. A resolution from your County Operations Committee recommending approval of excess insurance/broker quotes from various underwriters for Risk Management secured by Arthur J. Gallagher (AJG), for an estimated premium of \$888,602.00.
- C14. A resolution from your County Operations Committee recommending approval of a contract extension with IWIRC for the provision of occupational health services through June 18, 2020.



- C15. A resolution from your County Health Committee recommending approval of the Peoria City/County Landfill budget for the time period January 1, 2020 through December 31, 2020.
- C16. A resolution from your Infrastructure Committee recommending approval the sole bid of Central Illinois Commercial Flooring, Peoria, IL, at a cost not to exceed \$95,627.38, for the replacement of flooring at the Peoria Juvenile Detention Center.
- C17. A resolution from your Infrastructure Committee recommending approval of quotations for County Highway Maintenance materials to be purchased during 2020 on an as needed basis.
- C18. A resolution from your Infrastructure Committee recommending approval of an appropriation in the amount of \$200,000.00 into the FY 2019 budget to the Township Motor Fuel Tax Fund for additional supplies purchased by local road districts.
- C19. A resolution from your Infrastructure Committee recommending approval of a Local Agency Agreement for participation in the Illinois Department of Transportation's 2018 County Engineer's Salary Program.
- C20. Chairman Appointments.

#### IV. ZONING ORDINANCE AND RESOLUTIONS

1. Case #048-19-U, Petition of David & Virginia Molleck. A Special Use as required in Section 20-5.10.2.1.a of the Unified Development Ordinance. This section allows for a special use in the "I-1" Light Industrial Zoning District for a caretaker facility/dwelling. The petitioner proposes to construct a 100' by 60' indoor storage facility which includes a 40' by 60' area built out for residential use. The parcel is located in Medina Township. The Zoning Board of Appeals recommends approval with restriction. The Land Use Committee concurs.
2. Case #054-19-Z, Petition of JCD Solar Consulting, LLC dba Melink Solar. A Rezoning request from "R-2" Medium Density Residential to "A-2" Agriculture. The petitioner proposes to rezone the property in order to operate a Solar Energy Generation Facility. The parcels are located in the northeast quarter of Section 24 in Limestone Township. The Zoning Board of Appeals recommends approval. The Land Use Committee concurs.
3. Case #055-19-U, Petition of JCD Solar Consulting, LLC dba Melink Solar. A Special Use request from Section 20-5.2.2.2.h of the Unified Development Ordinance. This section allows for a special use in the "A-2" Agriculture Zoning District for a Solar Energy Generation Facility, provided that the conditions in Section 7.17 ("Ground Mounted Solar Energy Equipment"), of these regulations are met. The parcels are located in Limestone Township. The Zoning Board of Appeals recommends approval with restrictions. The Land Use Committee concurs.



4. Case #056-19-S, Petition of Peoria County. A Text Amendment to amend Chapter 20, Article 5, Sections 5.8 (“C-2” General Commercial District”), 5.9 (“C-3” Regional Commercial District”), 5.10 (“I-1” Light Industrial District”), and 5.11 (“I-2” Heavy Industrial District”), Article 7, Section 7.7 Table 7-3 (“Parking Requirements”) and 7.18 (“Cannabis Business Establishments”), and Article 11, Section 11.1 (“Definitions”) of the Peoria County Code. The Zoning Board of Appeals recommends approval. The Land Use Committee concurs.

5. Review of Executive Session Minutes

V. MISCELLANEOUS AND ANNOUNCEMENTS

VI. ADJOURNMENT

Sharon K. Williams, District 1  
Junior Watkins, District 2  
Barry Robinson, District 3  
Chairperson-Andrew A. Rand, District 4  
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**PEORIA COUNTY BOARD  
MEETING MINUTES  
Thursday, November 14, 2019  
6:00 PM**

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Voice: (309) 672-6056 • Fax: (309) 672-6054 • TDD: (309) 672-6073  
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**CALL TO ORDER  
MOMENT OF SILENCE  
PLEDGE OF ALLEGIANCE  
ROLL CALL BY THE COUNTY CLERK**

Attendance was taken with the Roll Call-Pro voting system, and the following members of the Board were present: Members Blair, Daley, Dillon, Elsasser, Fennell, Groves Allison, Pastucha, Rand, Reneau, Rieker, Robinson, Rosenbohm, Salzer, Watkins, Williams, and Windish, with Members Bryant and Reliford absent.

**I. APPROVAL OF MINUTES**

- Approval of September 25, 2019 Special County Board Meeting Minutes
- Approval of October 10, 2019 County Board Meeting Minutes

Member Rosenbohm moved for approval of the minutes, Member Robinson seconded. The minutes were approved by a unanimous roll call vote of 16 ayes.

**II. PROCLAMATIONS**

- A Proclamation recognizing November 15, 2019, as America Recycles Day.

**III. CITIZENS' REMARKS**

There were no citizens' remarks.

**IV. CONSENT AGENDA (including reports to be filed)**

- C1.** The Treasurer report consisting of the Bank and CD's Portfolio for the month of September 2019 and Revenue & Expenditure Reports for the month of August 2019.
- C2.** The Auditor's report of expenditures from Accounts Payable system is accessible at [www.peoriacounty.org/auditor/transparency](http://www.peoriacounty.org/auditor/transparency).
- C3.** A resolution (items 1-6 conveyances) from the Ways and Means Committee recommending that the County Board Chairman be authorized and directed to



execute deeds of said property to the highest bidder, and be authorized to cancel the appropriate Certificates of Purchase. This resolution shall be effective ninety days from November 14, 2019 and any transaction between the parties involved not occurring within this period shall be null and void.

- C4.** A resolution from your Executive Committee recommending Peoria County support the continuation of the Hanna City Trail Negotiation Committee Intergovernmental Agreement.
- C5.** A resolution from your Public Safety and Justice Committee recommending the acceptance and appropriation of unrestricted bequests in the amount of \$102,000.00 to Peoria County Animal Protection Services (PCAPS), to be utilized for facility repairs and upgrades.
- C6.** A resolution from your Ways and Means Committee recommending approval of a budget expense and revenue amendment in the amount of \$35,907.00 related to an Election Cyber Security Grant.
- C7.** A resolution from your County Health Committee recommending approval to enter into one year agreements with nurse staffing agencies with the option to renew for an additional four years, for RN, LPN and CNA positions at Heddington Oaks; and to establish order of agency use.
- C8.** A resolution from your County Health Committee recommending approval of a one-year contract extension with Omnicare for pharmacy services at Heddington Oaks.
- C9.** A resolution from your Infrastructure Committee recommending approval of a Peoria County Parking Deck Monthly Lease rate increase to \$70.00 per month for non-Peoria County Employees beginning January 1, 2020.
- C10.** A resolution from your Infrastructure Committee recommending approval of the apparent low bid of Bishop Bros. Inc., Peoria, IL, in the amount of \$34,300.00, for the interior remodel of the PCAPS Building and the Humane Society Building.
- C11.** A resolution from your Infrastructure Committee recommending approval of the lowest responsible bid of Herr Petroleum, Galesburg, IL, for the purchase of Diesel and Unleaded Fuel at a cost of \$0.0025 per gallon delivered and fixed overhead costs of \$0.0025 per gallon.
- C12.** A resolution from your Infrastructure Committee recommending approval of a Local Agency Agreement for Federal participation with the State of Illinois for bridge replacement on Smithville Road.
- C13.** A resolution from your Infrastructure Committee recommending approval of a Local Agency Agreement for Federal participation with the State of Illinois for bridge replacement on Kickapoo Creek Road.
- C14.** A resolution from your Infrastructure Committee recommending approval of an Intergovernmental Agreement between the County of Peoria and Radnor Road District for the replacement of a bridge on Evans Mill Road.



**C15.** A resolution from your Infrastructure Committee recommending approval of a Preliminary Engineering Services Agreement with Hanson Professional Services, Peoria, IL, for Phase I and Phase II Engineering of the Radnor Township Evans Mill Road bridge.

**C16.** Chairman Appointments.

Member Salzer moved to approve the Consent Agenda and Member Fennell seconded. The Consent Agenda was approved by a unanimous roll call vote of 16 ayes.

## **V. ZONING ORDINANCE AND RESOLUTIONS**

- 1.** Case #043-19-Z, Petition of Leonard & Peggy Livengood. A Rezoning request from "A-2" Agricultural to "R-R" Rural Residential. The petitioner proposes to rezone the property in order to combine with an adjacent parcel. The parcel is located in Kickapoo Township. The Zoning Board of Appeals recommends approval. The Land Use Committee concurs.

Member Dillon moved to approve the resolution and Member Fennell seconded. The resolution passed by a unanimous roll call vote of 16 ayes.

- 2.** Case #044-19-U, Petition of Mike Dawson. A Special Use request from Section 20-7.5.11.6.b of the Unified Development Ordinance which allows for a non-residential sign that is a billboard located off premise in the "I-1" Light Industrial District. The petitioner is proposing to construct an off-premise billboard for a business located approximately 700' to the east. The parcel is located in Kickapoo Township. The Zoning Board of Appeals recommends approval with restrictions. The Land Use Committee concurs.

Member Dillon moved to approve the ordinance and Member Elsasser seconded. Member Elsasser explained that the business owner is trying to make a living and the billboard will help the business. The ordinance passed by a unanimous roll call vote of 16 ayes.

- 3.** A resolution from the Chairman of County Health Committee and the County Administrator recommending approval to extend the current contract with Tobin & Associates for 2019/2020 for management recruitment services and placement of interim Administrator at Heddington Oaks at an amount not to exceed \$200,000.00. *(Poll Vote per Rules of Order, Article V, Section 18C)*

Member Williams moved to approve the resolution and Member Salzer seconded. Mr. Sorrel summarized that the previous administrator left on good terms, the need for an administrator exists, and the contract extension will provide a service to fill the position. The resolution passed by a roll call vote of 15 ayes and 1 nay, with Member Elsasser voting nay.

## **VI. MISCELLANEOUS AND ANNOUNCEMENTS**

Member Salzer detailed that a street sign had been taken from a County road that honored Jim Thome and was advertised online for sale. He noted that with the help of Sheriff Asbell the sign was recovered.

Member Dillon thanked the Planning and Zoning Department for their hard work. He brought up that the department made a presentation regarding licensing of marijuana distributors like a



tavern to the Zoning Board of Appeals. He noted that the item will come to the Board next month.

Member Fennell highlighted the achievement of the IVC Grey Ghosts football team on a 10 and 1 record.

Member Robinson wished all a happy and blessed holiday season and suggested that everyone do something nice for someone that does not expect it.

Member Windish conveyed an apology for headlines brought to the Board, informed that there are some things to be worked out, and that he appreciates the support from members.

Member Blair announced that the Turner School of Entrepreneurship and Innovation will be hosting an Entrepreneurship Ecosystem Conference next Monday (November 18<sup>th</sup>) at 9 am to 2 pm and invited all to attend.

Chairman Rand wished a happy birthday to Finance Director Randy Brunner.

## **VII. ADJOURNMENT**

There being no further business before the Board, the Chairman announced the meeting was adjourned.



**County of Peoria, Illinois**  
**Bank Account Portfolio**  
As of October 31, 2019

Account Name	Account Balance		Variance		Interest	Notes
	Current Month	Prior Month	Amount	Percent	Amount	
<b><u>Accounts at Illinois National Bank</u></b>						
Payroll	154,456	151,163	3,293	2.18%	374	S,C
Juror's Payroll	56,275	69,006	-12,731	-18.45%		C
Peoria County Employee Benefit Plan	414,783	164,330	250,452	152.41%		C
Peoria County Flex Spending Acct	83,034	103,246	-20,212	-19.58%		C
County Collector	5,905,084	4,665,164	1,239,920	26.58%	10,160	S
Operating	11,960,345	15,494,242	-3,533,897	-22.81%	22,433	S
Peoria County Forfeiture - State	464,823	557,714	-92,891	-16.66%	629	S
Peoria County Forfeiture - Federal	17,948	17,948	0	0.00%		C
Emergency Telephone System-E911	4,291,410	3,876,388	415,022	10.71%	5,242	S
Trust & Condemnation	37,480	37,480	0	0.00%		D
County Motor Fuel	435,558	1,109,399	-673,841	-60.74%	1,484	S
Township Bridge	379,709	435,880	-56,171	-12.89%	488	S
Township Motor Fuel	1,079,937	1,644,908	-564,971	-34.35%	1,745	S
CDAP	730,477	706,244	24,233	3.43%	903	S
VSP - HRA	840,222	849,659	-9,437	-1.11%		C
Clearing Account	0	0	0			C
Abandoned Property Program	0	0	0			C
Rural Transportation	136,941	136,924	17	0.01%	17	C
<b>Total Accounts at Illinois National Bank</b>	<b>26,988,482</b>	<b>30,019,695</b>	<b>-3,031,213</b>	<b>-10.10%</b>	<b>43,474</b>	
<b><u>Accounts at Morton Community Bank</u></b>						
Capital Improvement	245,535	245,431	104	0.04%	104	M
Operating - Investment	32,836,884	28,274,434	4,562,451	16.14%	62,451	ICS
County Motor Fuel - Investment	4,262,503	4,253,679	8,824	0.21%	8,824	ICS
<b>Total Accounts at Morton Community Bank</b>	<b>37,344,923</b>	<b>32,773,544</b>	<b>4,571,379</b>	<b>13.95%</b>	<b>71,379</b>	
<b><u>Accounts at Commerce Bank</u></b>						
General Investment Acct	5,303,332	5,295,277	8,055	0.15%	8,055	MI

Notes C = Clearing Account Only  
S = Sweep Account  
D = Disbursed via Court Orders  
N/A = Current month information not yet rec'd  
M = Money Market Account  
ICS - Insured Cash Sweep  
MI = Mixed Investment Acct

**County of Peoria, Illinois**  
**Certificate of Deposit Portfolio**  
As of October 31, 2019

	Investment Amount	Purchased Date	Maturity Date	Term (Months)	Interest Rate
<b><u>Associated Bank</u></b>					
Employee Health Fund	400,000	12/3/18	12/3/19	12	3.65%
<b>Total for Bank</b>	<b>400,000</b>				
<b><u>Busey Bank</u></b>					
Employee Health Fund	1,000,000	1/28/19	1/27/20	12	2.63%
County Health-TB Fund	193,252	10/2/18	4/2/20	18	2.62%
Employee Health Fund	400,000	11/27/18	5/28/20	18	2.90%
Employee Health Fund	400,000	11/27/18	11/27/19	12	2.70%
<b>Total for Bank</b>	<b>1,993,252</b>				
<b><u>Commerce Bank</u></b>					
Employee Health Fund	200,000	11/16/18	11/15/19	12	2.65%
Employee Health Fund	200,000	11/21/18	11/21/19	18	2.65%
<b>Total for Bank</b>	<b>400,000</b>				
<b><u>The F &amp; M Bank</u></b>					
Employee Health Fund	1,000,000	8/30/19	8/30/20	12	2.00%
<b>Total for Bank</b>	<b>1,000,000</b>				
<b><u>Integrity Community Bank</u></b>					
Employee Health Fund	400,000	12/14/18	6/14/20	18	2.68%
<b>Total for Bank</b>	<b>400,000</b>				
<b><u>Morton Community Bank</u></b>					
County Health Fund	500,000	9/5/19	12/5/19	3	2.15%
Employee Health Fund	1,000,000	9/5/19	9/3/20	12	2.05%
<b>Total for Bank</b>	<b>1,500,000</b>				

**Recap by Fund:**

030 County Health & TB Fund	693,252
081 Employee Health Fund	5,000,000
<b>Total Certificate of Deposits</b>	<b>5,693,252</b>
 Total Banks	 5,693,252
Difference	0

DATE: 12/05/2019  
 TIME: 09:47:54

PEORIA COUNTY, IL  
 REVENUE STATUS REPORT

PAGE NUMBER: 1  
 REVSTALL

SELECTION CRITERIA: ALL  
 ACCOUNTING PERIOD: 9/19

SORTED BY: FUND TYPE,2ND SUBTOTAL  
 TOTALED ON: FUND TYPE  
 PAGE BREAKS ON: FUND TYPE

FUND TYPE-1 GENERAL

2ND SUBT-	TITLE	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
31001	PROPERTY TAXES	8,238,460.00	2,749,774.50	.00	7,510,425.08	728,034.92	91.16
31401	OTHER TAXES	695,000.00	.00	.00	.00	695,000.00	.00
32209	BUILDING/ZONING PERMITS	295,000.00	25,051.40	.00	224,126.84	70,873.16	75.98
32219	MARRIAGE LICENSES	59,000.00	10,430.00	.00	54,520.00	4,480.00	92.41
32221	LICENSES/PERMITS	1,001,700.00	78,960.00	.00	767,942.00	233,758.00	76.66
33350	STATE REVENUE	1,446,246.00	198,674.33	.00	1,050,208.30	396,037.70	72.62
33509	INCOME TAX	6,125,000.00	392,899.95	.00	5,576,145.62	548,854.38	91.04
33529	STATE REIMBURSEMENT-SALA	1,408,971.00	117,467.45	.00	765,418.81	643,552.19	54.32
33540	INTERGOVERNMENTAL REVENU	149,840.00	520.00	.00	49,877.20	99,962.80	33.29
33900	SALES TAXES	12,870,725.00	1,053,154.32	.00	8,967,180.94	3,903,544.06	69.67
34050	POLICE PROTECTION CTRCT	1,609,870.00	150,500.00	.00	1,141,042.80	468,827.20	70.88
34060	ANIMAL PROTECT CONTRACT	319,535.00	80,239.00	.00	243,690.00	75,845.00	76.26
34110	FEES AND CHARGES	3,461,000.00	282,335.70	.00	2,523,559.77	937,440.23	72.91
34150	REVENUE STAMPS	340,000.00	32,212.00	.00	259,835.25	80,164.75	76.42
34171	WARRANTS SERVICE	150,000.00	16,788.15	.00	114,424.97	35,575.03	76.28
34190	DETENTION CHARGE FEDERAL	735,475.00	83,980.00	.00	610,870.00	124,605.00	83.06
34194	RENT-BUILDING	166,740.00	12,894.78	.00	128,053.02	38,686.98	76.80
34240	COURT SECURITY FEES	301,000.00	24,679.71	.00	224,999.79	76,000.21	74.75
34400	IMPOUND	8,400.00	530.00	.00	4,660.00	3,740.00	55.48
34401	ADOPTION	60,000.00	5,945.00	.00	41,870.00	18,130.00	69.78
34650	CHARGES FOR SERVICES	2,107,500.00	259,346.30	.00	1,437,006.59	670,493.41	68.19
35110	COURT FINES	499,000.00	26,904.62	.00	327,738.18	171,261.82	65.68
35120	FINES FOR COURT USAGE	144,000.00	12,916.79	.00	111,740.28	32,259.72	77.60
35140	REDEMPTION	37,000.00	4,110.00	.00	30,518.00	6,482.00	82.48
35910	INTEREST	61,300.00	21,395.12	.00	180,550.23	-119,250.23	294.54
36001	MISCELLANEOUS REVENUES	1,339,760.00	156,451.33	.00	1,095,085.83	244,674.17	81.74
37500	ASSET DISPOSAL PROCEEDS	30,000.00	525.00	.00	36,020.90	-6,020.90	120.07
42000	TRANSFER IN	154,036.00	3,936.33	.00	38,365.74	115,670.26	24.91
TOTAL GENERAL		43,814,558.00	5,802,621.78	.00	33,515,876.14	10,298,681.86	76.49

DATE: 12/05/2019  
 TIME: 09:58:23

PEORIA COUNTY, IL  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTA11

SELECTION CRITERIA: ALL  
 ACCOUNTING PERIOD: 9/19

SORTED BY: FUND TYPE,2ND SUBTOTAL  
 TOTALED ON: FUND TYPE  
 PAGE BREAKS ON: FUND TYPE

FUND TYPE-1 GENERAL

2ND SUBTOTAL	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51030	FULL-TIME EMPLOYEES	21,829,673.00	1,594,392.73	1,889,455.56	15,330,675.03	4,609,542.41	78.88
51032	PERSONAL SERVICES	3,142,457.00	295,216.22	300,978.08	2,255,325.96	586,152.96	81.35
51240	MEDICAL/HEALTH BENEFITS	3,479,971.00	264,763.47	126,473.23	2,411,129.75	942,368.02	72.92
51500	IMRF\FICA	15,000.00	.00	.00	.00	15,000.00	.00
52040	FOOD	348,110.00	33,922.18	.00	268,950.74	79,159.26	77.26
52090	MAINTENANCE SUPPLIES	110,220.00	11,248.66	.00	72,551.81	37,668.19	65.82
52200	COMMODITIES	812,319.00	48,292.78	6,573.64	482,603.83	323,141.53	60.22
53018	AUDITING ACCTG COSTS	103,500.00	1,000.00	.00	97,900.00	5,600.00	94.59
53020	POSTAGE	16,281.00	322.18	.00	16,095.10	185.90	98.86
53050	MEDICAL SERVICES	1,236,870.00	107,124.14	.00	903,413.69	333,456.31	73.04
53068	FLEET MAINTENANCE EXPENS	709,920.00	59,160.00	.00	532,440.00	177,480.00	75.00
53070	CONSULTANT SERVICES	519,282.00	44,611.63	21,308.59	385,227.07	112,746.34	78.29
53080	ELECTION RELATED COSTS	26,000.00	.00	.00	29,613.55	-3,613.55	113.90
53124	PUBLIC DEFENDER SERVICES	1,049,097.00	87,612.20	.00	767,835.28	281,261.72	73.19
53300	AUTO REPAIR/MAINTENANCE	.00	100.00	.00	100.00	-100.00	.00
53350	CONTRIBUTIONS & GRANTS	81,300.00	1,000.00	.00	84,154.00	-2,854.00	103.51
53360	MICROFILMING/FILM DEVELO	18,038.00	.00	5,000.00	7,972.19	5,065.81	71.92
53599	UTILITIES GAS/ELECTRIC	658,400.00	54,161.38	.00	479,908.27	178,491.73	72.89
53790	COMPUTER EQUIP MAINT	89,000.00	4,625.89	.00	69,926.76	19,073.24	78.57
53999	CONFERENCES & SEMINARS	81,954.00	5,124.60	.00	36,022.54	45,931.46	43.95
54001	CONTRACTUAL SERVICES	7,031,697.00	583,154.96	116,996.24	5,026,188.17	1,888,512.59	73.14
55080	VEHICLES	568,000.00	4,052.00	27,968.12	299,180.00	240,851.88	57.60
55100	CAPITAL OUTLAY	88,500.00	5,657.14	1,489.99	8,220.01	78,790.00	10.97
61000	TRANSFERS OUT	2,172,288.00	214,564.63	.00	1,781,819.91	390,468.09	82.03
	TOTAL GENERAL	44,187,877.00	3,420,106.79	2,496,243.45	31,347,253.66	10,344,379.89	76.59

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FUND TYPE-2 SPECIAL REVENUE

2ND SUBT-	TITLE	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
31001	PROPERTY TAXES	16,106,037.00	5,324,578.66	.00	14,542,955.62	1,563,081.38	90.30
32129	FOOD LICENSES	747,585.00	15,195.00	.00	658,700.00	88,885.00	88.11
32221	LICENSES/PERMITS	34,500.00	2,300.00	.00	24,622.00	9,878.00	71.37
33110	FEDERAL GRANT	726,730.00	89,169.83	.00	567,294.62	159,435.38	78.06
33350	STATE REVENUE	4,038,842.00	94,457.71	.00	1,399,166.74	2,639,675.26	34.64
33509	INCOME TAX	1,234,652.00	.00	.00	1,133,935.35	100,716.65	91.84
33525	MOTOR FUEL TAX ALLOTMENT	3,335,000.00	446,078.81	.00	2,948,249.92	386,750.08	88.40
33529	STATE REIMBURSEMENT-SALA	1,361,000.00	222,476.87	.00	845,584.17	515,415.83	62.13
33540	INTERGOVERNMENTAL REVENU	313,000.00	2,386.81	.00	21,075.12	291,924.88	6.73
34110	FEES AND CHARGES	203,000.00	20,387.96	.00	168,180.77	34,819.23	82.85
34194	RENT-BUILDING	10,000.00	.00	.00	11,750.00	-1,750.00	117.50
34220	FLEET MAINTENANCE FEES	740,400.00	61,600.00	.00	555,600.00	184,800.00	75.04
34230	BIRTH AND DEATH FEES	260,000.00	19,353.00	.00	204,209.00	55,791.00	78.54
34260	WASTE DISPOSAL SURCHARGE	240,000.00	17,242.65	.00	156,836.28	83,163.72	65.35
34620	PATIENT INCOME-PUBLIC AI	504,000.00	57,670.83	.00	332,324.33	171,675.67	65.94
34630	PATIENT INCOME-PRIVATE	95,000.00	6,034.98	.00	54,459.74	40,540.26	57.33
34650	CHARGES FOR SERVICES	5,353,084.00	365,375.49	.00	3,432,691.83	1,920,392.17	64.13
35125	RESTITUTION	300.00	.00	.00	632.50	-332.50	210.83
35910	INTEREST	295,505.00	59,273.50	.00	597,621.12	-302,116.12	202.24
36001	MISCELLANEOUS REVENUES	211,550.00	23,312.16	.00	186,609.85	24,940.15	88.21
37500	ASSET DISPOSAL PROCEEDS	.00	.00	.00	22,450.00	-22,450.00	.00
42000	TRANSFER IN	2,088,000.00	133,333.33	.00	1,200,000.01	887,999.99	57.47
TOTAL	SPECIAL REVENUE	37,898,185.00	6,960,227.59	.00	29,064,948.97	8,833,236.03	76.69

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FUND TYPE-2 SPECIAL REVENUE

2ND SUBTOTAL	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51030	FULL-TIME EMPLOYEES	9,484,554.00	693,611.24	771,276.22	6,342,651.68	2,370,626.10	75.01
51032	PERSONAL SERVICES	848,646.00	59,047.76	32,880.36	665,532.77	150,232.87	82.30
51240	MEDICAL/HEALTH BENEFITS	1,909,377.00	136,801.15	66,336.55	1,222,738.60	620,301.85	67.51
51500	IMRF\FICA	8,052,600.00	583,027.09	263,322.69	5,710,969.37	2,078,307.94	74.19
52040	FOOD	133,275.00	11,048.38	.00	81,572.65	51,702.35	61.21
52090	MAINTENANCE SUPPLIES	549,000.00	36,043.44	.00	511,502.92	37,497.08	93.17
52100	GAS AND OIL PRODUCTS	693,425.00	46,629.30	.00	522,381.93	171,043.07	75.33
52120	EMERGENCY RELIEF	30,000.00	1,811.32	.00	24,113.02	5,886.98	80.38
52200	COMMODITIES	3,949,507.00	912,672.15	6,790.25	3,523,905.12	418,811.63	89.40
53018	AUDITING ACCTG COSTS	1,625.00	.00	.00	1,275.00	350.00	78.46
53020	POSTAGE	15,431.18	299.50	.00	10,887.05	4,544.13	70.55
53040	DEPENDENT CHILD CARE	337,500.00	.00	.00	65,255.42	272,244.58	19.33
53046	LIABILITY CLAIMS	40,000.00	.00	.00	.00	40,000.00	.00
53050	MEDICAL SERVICES	499,223.00	27,412.73	79,781.44	301,978.98	117,462.58	76.47
53068	FLEET MAINTENANCE EXPENS	22,920.00	1,810.00	.00	17,490.00	5,430.00	76.31
53070	CONSULTANT SERVICES	296,390.00	843.72	25,000.00	148,117.55	123,272.45	58.41
53085	RECYCLING HAUL/PROCESS	158,000.00	282.92	.00	8,999.62	149,000.38	5.70
53279	PROGRAM DEVELOP/COORDINA	1,050,000.00	237,537.78	.00	694,802.67	355,197.33	66.17
53289	EMPLOYMENT AGENCY SALARY	4,000.00	1,474.40	.00	8,049.31	-4,049.31	201.23
53300	AUTO REPAIR/MAINTENANCE	106,220.00	4,414.84	.00	114,266.76	-8,046.76	107.58
53320	BRIDGE REPAIR	1,500,000.00	.00	.00	878,697.28	621,302.72	58.58
53340	HIGHWAY REPAIR	515,000.00	53,470.11	.00	83,426.34	431,573.66	16.20
53350	CONTRIBUTIONS & GRANTS	209,998.00	570.43	12,110.00	101,503.36	96,384.64	54.10
53360	MICROFILMING/FILM DEVELO	86,000.00	25,171.53	18,000.00	54,130.30	13,869.70	83.87
53599	UTILITIES GAS/ELECTRIC	234,750.00	36,053.24	.00	196,404.51	38,345.49	83.67
53790	COMPUTER EQUIP MAINT	500.00	.00	.00	.00	500.00	.00
53999	CONFERENCES & SEMINARS	155,400.00	7,618.70	.00	92,093.33	63,306.67	59.26
54001	CONTRACTUAL SERVICES	6,096,876.82	407,654.94	60,504.08	3,571,816.00	2,464,556.74	59.58
55080	VEHICLES	78,000.00	.00	47,500.12	.00	30,499.88	60.90
55100	CAPITAL OUTLAY	4,571,378.00	811,630.82	27,750.29	2,190,601.46	2,353,026.25	48.53
57001	DEBT SERVICE PAYMENTS	446,892.00	47,482.49	.00	388,829.48	58,062.52	87.01
61000	TRANSFERS OUT	822,036.00	3,936.33	.00	38,365.74	783,670.26	4.67
	TOTAL SPECIAL REVENUE	42,898,524.00	4,148,356.31	1,411,252.00	27,572,358.22	13,914,913.78	67.56

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FUND TYPE-3 DEBT SERVICE

2ND SUBT- - - - TITLE - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
31001 PROPERTY TAXES	459,981.00	152,153.05	.00	415,573.74	44,407.26	90.35
35910 INTEREST	20,000.00	6,521.52	.00	47,042.85	-27,042.85	235.21
36000 MISCELLANEOUS REVENUES	426,647.00	.00	.00	213,727.80	212,919.20	50.09
42000 TRANSFER IN	3,878,482.00	396,935.10	.00	3,486,652.51	391,829.49	89.90
TOTAL DEBT SERVICE	4,785,110.00	555,609.67	.00	4,162,996.90	622,113.10	87.00

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FUND TYPE-3 DEBT SERVICE

2ND SUBTOTAL- - - - TITLE - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
54001 CONTRACTUAL SERVICES	7,500.00	.00	.00	1,375.00	6,125.00	18.33
57001 DEBT SERVICE PAYMENTS	4,757,672.00	.00	.00	1,156,060.63	3,601,611.37	24.30
TOTAL DEBT SERVICE	4,765,172.00	.00	.00	1,157,435.63	3,607,736.37	24.29



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FUND TYPE-4 CAPITAL PROJECTS

2ND SUBT-	TITLE	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
33900	SALES TAXES	4,600,175.00	374,012.46	.00	3,173,944.88	1,426,230.12	69.00
35910	INTEREST	67,000.00	8,495.85	.00	89,630.41	-22,630.41	133.78
36001	MISCELLANEOUS REVENUES	30,000.00	.00	.00	1,035.00	28,965.00	3.45
42000	TRANSFER IN	1,120,000.00	.00	.00	.00	1,120,000.00	.00
TOTAL	CAPITAL PROJECTS	5,817,175.00	382,508.31	.00	3,264,610.29	2,552,564.71	56.12

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FUND TYPE-4 CAPITAL PROJECTS

2ND SUBTOTA-	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
52200	COMMODITIES	35,000.00	.00	.00	2,598.07	32,401.93	7.42
54001	CONTRACTUAL SERVICES	245,269.00	2,274.00	61,759.89	199,872.90	-16,363.79	106.67
55100	CAPITAL OUTLAY	1,687,276.00	3,055.42	791,131.89	210,148.86	685,995.25	59.34
61000	TRANSFERS OUT	4,497,660.00	315,703.80	.00	2,904,832.61	1,592,827.39	64.59
	TOTAL CAPITAL PROJECTS	6,465,205.00	321,033.22	852,891.78	3,317,452.44	2,294,860.78	64.50

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FUND TYPE-5 INTERNAL SERVICE

2ND SUBT-	TITLE	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
31001	PROPERTY TAXES	1,424,567.00	470,901.70	.00	1,286,167.98	138,399.02	90.28
33350	STATE REVENUE	.00	64,572.36	.00	64,572.36	-64,572.36	.00
34110	FEEES AND CHARGES	5,035,387.00	419,246.67	.00	3,777,646.99	1,257,740.01	75.02
34300	HEALTH FEES-EMPLOYEE	2,350,911.00	183,069.66	.00	1,663,058.47	687,852.53	70.74
34310	HEALTH FEES-EMPLOYER	6,225,966.00	496,559.46	.00	4,522,788.63	1,703,177.37	72.64
34650	CHARGES FOR SERVICES	435,000.00	38,216.00	.00	336,727.00	98,273.00	77.41
35910	INTEREST	110,666.00	8,302.91	.00	140,731.04	-30,065.04	127.17
36001	MISCELLANEOUS REVENUES	1,773,995.00	102,773.33	.00	1,081,644.36	692,350.64	60.97
42000	TRANSFER IN	180,000.00	.00	.00	.00	180,000.00	.00
TOTAL	INTERNAL SERVICE	17,536,492.00	1,783,642.09	.00	12,873,336.83	4,663,155.17	73.41

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FUND TYPE-5 INTERNAL SERVICE

2ND SUBTOTAL	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51030	FULL-TIME EMPLOYEES	1,701,155.00	122,666.29	131,073.76	1,185,748.27	384,332.97	77.41
51032	PERSONAL SERVICES	510,315.00	26,992.15	.00	375,157.65	135,157.35	73.51
51240	MEDICAL/HEALTH BENEFITS	246,435.00	16,350.40	7,897.56	150,998.74	87,538.70	64.48
51750	MEDICAL CLAIMS	7,220,000.00	530,482.96	.00	5,257,780.74	1,962,219.26	72.82
51760	PRESCRIPTION DRUGS	2,035,000.00	103,047.13	.00	1,301,128.20	733,871.80	63.94
51800	UNEMPLOYMENT CLAIMS	55,000.00	.00	.00	17,329.56	37,670.44	31.51
51810	WORKER'S COMP CLAIMS	300,000.00	61,765.63	.00	542,712.96	-242,712.96	180.90
52040	FOOD	2,500.00	.00	.00	558.85	1,941.15	22.35
52200	COMMODITIES	677,970.00	22,398.31	60,626.30	276,597.23	340,746.47	49.74
53020	POSTAGE	255,000.00	32,648.19	.00	182,494.92	72,505.08	71.57
53046	LIABILITY CLAIMS	260,000.00	9,150.95	.00	443,285.55	-183,285.55	170.49
53050	MEDICAL SERVICES	25,000.00	.00	.00	21,486.00	3,514.00	85.94
53054	EXCESS INSURANCE	1,545,000.00	79,370.10	.00	1,435,470.54	109,529.46	92.91
53070	CONSULTANT SERVICES	405,328.00	7,075.00	72,608.42	118,077.38	214,642.20	47.04
53999	CONFERENCES & SEMINARS	38,000.00	400.00	.00	5,855.00	32,145.00	15.41
54001	CONTRACTUAL SERVICES	3,212,991.00	150,465.24	102,533.93	2,463,074.16	647,382.91	79.85
55100	CAPITAL OUTLAY	923,233.00	50,100.00	133,634.40	364,689.79	424,908.81	53.98
	TOTAL INTERNAL SERVICE	19,412,927.00	1,212,912.35	508,374.37	14,142,445.54	4,762,107.09	75.47

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FUND-076 PEORIA COUNTY PARKING FAC

2ND SUBT- - - - - TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
34196 RENT-PARKING	245,000.00	21,969.69	.00	195,817.32	49,182.68	79.93
35910 INTEREST	19,000.00	3,712.57	.00	38,170.76	-19,170.76	200.90
TOTAL PEORIA COUNTY PARKING F	264,000.00	25,682.26	.00	233,988.08	30,011.92	88.63
TOTAL REPORT	264,000.00	25,682.26	.00	233,988.08	30,011.92	88.63

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FUND-076 PEORIA COUNTY PARKING FAC

2ND SUBTOTAL - - - - TITLE - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
52090 MAINTENANCE SUPPLIES	1,000.00	.00	.00	.00	1,000.00	.00
53070 CONSULTANT SERVICES	98,000.00	7,619.53	.00	64,986.49	33,013.51	66.31
53599 UTILITIES GAS/ELECTRIC	12,000.00	1,135.15	.00	6,284.99	5,715.01	52.37
54001 CONTRACTUAL SERVICES	61,605.00	2,605.06	.00	20,428.50	41,176.50	33.16
55100 CAPITAL OUTLAY	133,000.00	.00	.00	118,875.00	14,125.00	89.38
56001 BUILDING DEPRECIATION	.00	8,888.59	.00	79,997.31	-79,997.31	.00
TOTAL PEORIA COUNTY PARKING F	305,605.00	20,248.33	.00	290,572.29	15,032.71	95.08
TOTAL REPORT	305,605.00	20,248.33	.00	290,572.29	15,032.71	95.08

RES#	Account	Type	Account Name	Parcel#	Township	Total Collected	County Clerk	Auctioneer	Recorder/ Sec of State	Agent	Treasurer
12-19-001	0819027	SAL	BERKLEY A. SEMPLE	13-14-429-061	CITY OF PEORIA	824.50	157.68	7.50	134.00	450.00	75.32
12-19-002	0819054	SAL	SULTAN NOORULLAH	14-30-402-018	CITY OF PEORIA	18,247.00	184.49	180.00	134.00	4,500.00	13,248.51
12-19-003	0819074	SAL	TREMAYNE BRANCH	14-32-454-008	CITY OF PEORIA	824.50	160.81	7.50	128.00	450.00	78.19
12-19-004	0819078	SAL	JOSE A. MONTOYA	14-32-482-024	CITY OF PEORIA	6,632.00	164.35	65.00	134.00	1,625.00	4,643.65
12-19-005	0819104	SAL	LORD MIC LLC	14-34-103-040	CITY OF PEORIA	824.50	191.16	7.50	134.00	450.00	41.84
12-19-006	0819105	SAL	CHARLES WILSON	14-34-104-019	CITY OF PEORIA	824.50	164.48	7.50	134.00	450.00	68.52
12-19-007	0819281	SAL	DEMARCO L. SCROGGINS, SR.	18-07-479-023	CITY OF PEORIA	824.50	141.46	7.50	134.00	450.00	91.54
12-19-008	0819381	SAL	CHERYL BOSWELL	18-08-380-005	CITY OF PEORIA	824.50	129.41	7.50	134.00	450.00	103.59
12-19-009	0819382	SAL	CHERYL BOSWELL	18-08-380-006	CITY OF PEORIA	824.50	129.41	7.50	134.00	450.00	103.59
12-19-010	0819383	SAL	CHERYL BOSWELL	18-08-380-007	CITY OF PEORIA	824.50	129.41	7.50	134.00	450.00	103.59
12-19-011	0819476	SAL	SHELLEY SHARP	18-17-302-012	CITY OF PEORIA	824.50	177.95	7.50	134.00	450.00	55.05
12-19-012	0819516	SAL	DEMARCO L. SCROGGINS, SR.	18-18-230-014	CITY OF PEORIA	1,178.00	191.29	11.00	134.00	450.00	391.71
12-19-013	0819520	SAL	DEMARCO L. SCROGGINS, SR.	18-18-232-022	CITY OF PEORIA	875.00	149.99	8.00	128.00	450.00	139.01
12-19-014	0819558	SAL	TIERA HANNAH	18-18-377-024	CITY OF PEORIA	824.50	148.13	7.50	128.00	450.00	90.87
12-19-015	0819596	SAL	DEMARCO L. SCROGGINS, SR.	18-18-476-019	CITY OF PEORIA	824.50	184.36	7.50	134.00	450.00	48.64
12-19-016	0819641	SAL	WILLIAM S. KNUTH	20-30-300-007	HOLLIS	824.50	141.46	7.50	128.00	450.00	97.54
12-19-017	201502071	SUR	STACY A GRAY	18-18-232-021	City of Peoria	4,168.33	184.48	0.00	0.00	1,443.62	2,406.23
12-19-018	201502154	SUR	ROBERT MUTCHLER	18-18-376-022	City of Peoria	2,102.04	184.35	0.00	0.00	783.93	999.76
12-19-019	Easement	UNK	AMEREN ILLINOIS	18-17-156-008	City of Peoria	0.00	0.00	0.00	0.00	0.00	0.00
12-19-020	Easement	UNK	AMEREN ILLINOIS	18-17-305-004	City of Peoria	0.00	0.00	0.00	0.00	0.00	0.00
12-19-021	Easement	UNK	AMEREN ILLINOIS	18-18-429-027	City of Peoria	0.00	0.00	0.00	0.00	0.00	0.00
12-19-022	Easement	UNK	AMEREN ILLINOIS	18-18-432-028	City of Peoria	0.00	0.00	0.00	0.00	0.00	0.00

Totals **\$43,096.37 \$2,914.67 \$354.00 \$2,120.00 \$14,652.55 \$22,787.15**

	Clerk Fees	<b>\$2,914.67</b>
	Recorder/Sec of State Fees	<b>\$2,120.00</b>
	Total to County	<b>\$27,821.82</b>

Committee Members

## AGENDA BRIEFING

**COMMITTEE:** Public Safety & Justice  
**MEETING DATE:** December 3, 2019

**LINE ITEMS:** N/A  
**AMOUNT:** N/A

---

**ISSUE:** Approval of Animal Control contract extensions

---

### **BACKGROUND/DISCUSSION:**

The Public Safety and Justice Committee approved the intergovernmental agreements of animal control contracts with area municipalities for 2017, 2018, and 2019, at an annual per capita rate of \$2.00, \$2.10 and \$2.20 respectively. Fourteen municipalities entered into full-service agreements and one entered an impound only agreement (Village of Elmwood).

These current animal control contracts will expire December 31, 2019. The Administration seeks approval to enter into the proposed animal control agreements for an extension of the current agreement at the current rate of \$2.20 per capita with the following municipalities. This extension will expire when either a new agreement is reached and approved by the County Board and municipality or June 30, 2020, whichever comes first.

Village of Bartonville  
Village of Bellevue  
Village of Brimfield  
City of Chillicothe  
Village of Dunlap  
Village of Glasford  
Village of Hanna City  
Village of Kingston Mines  
Village of Mapleton  
Village of Norwood  
City of Peoria  
Village of Peoria Heights  
Village of Princeville  
City of West Peoria  
Village of Elmwood

---

### **COUNTY BOARD GOALS:**



**SAFE AND HEALTHY COMMUNITY**

**HIGH PERFORMING PUBLIC ORGANIZATION**

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### **STAFF RECOMMENDATION:**

Approval of the contract extensions.

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### **COMMITTEE ACTION:**

**APPROVED 12/3/19 (10-0 VOTES)**

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**PREPARED BY:** Becky Spencer, Director  
**DEPARTMENT:** PCAPS  
**DATE:** November 15, 2019





**AGENDA BRIEFING**

**COMMITTEE:** Public Safety & Justice Committee  
**MEETING DATE:** December 3, 2019

<b>LINE ITEM:</b>	001-1-012-3-331-33120	\$10,712.00
	001-1-012-3-331-51060	\$8,355.00
	001-1-012-3-331-53071	\$2,357.00

---

**ISSUE:**

FY 2019 – SCAAP Award (State Criminal Alien Assistance Program) through the Bureau of Justice Assistance

---

**BACKGROUND/DISCUSSION:**

Peoria County Sheriff's Office applied for this award in April 2019. In October, the Peoria County **Sheriff's Office** received the SCAAP award in the amount of \$10,712.00 through the Bureau of Justice Assistance. This was not budgeted due to possible non-funding of the program. SCAAP funds must be used only for correctional purposes. SCAAP provides federal payment to states and local agencies that incurred correctional officer salary costs for incarcerating undocumented criminal aliens with at least one felony or two misdemeanor convictions for violations of state or local law, and incarcerated for at least 4 consecutive days during the reporting period.

The award will go towards offsetting the overtime budget for corrections. **Peoria County Sheriff's Office** contracts with Justice Benefits, Inc (JBI). The fee for JBI is 22% of the total award which is \$2,356.64. JBI does the research, gathers and analyzes the data, and completes all the necessary information to be included in the application to the Bureau of Justice Assistance.

---

**COUNTY BOARD GOALS:**



EFFECTIVE SERVICE DELIVERY

FINANCIAL STABILITY

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**STAFF RECOMMENDATION:**

To appropriate the 2019 SCAAP Award - revenue and associated expenses as listed above.

---

**COMMITTEE ACTION:**

Approved 12/3/19 (10-0 votes)

---

**PREPARED BY:** Randy Brunner, Finance Director  
**DEPARTMENT:** Peoria County Sheriff's Office  
**DATE:** November 11, 2019

---

TO THE HONORABLE COUNTY BOARD )  
 )  
COUNTY OF PEORIA, ILLINOIS )

Your Public Safety & Justice Committee does hereby recommend passage of the following Resolution:

RE: FY 2019 State Criminal Alien Assistance Program Award

**RESOLUTION**

WHEREAS, the Peoria County Sheriff's Office applied for and was awarded funds from the State Criminal Alien Assistance Program; and

WHEREAS, the award amount is Ten Thousand Seven Hundred Twelve Dollars (\$10,712.00) for this year; and

WHEREAS, your Committee would recommend the acceptance of this award to the Sheriff's Office.

NOW THEREFORE BE IT RESOLVED, by the County Board of Peoria County, that the Peoria County Sheriff's Office is hereby authorized and directed to accept the SCAAP Award for FY 2019 in the amount of Ten Thousand Seven Hundred Dollars (\$10,712.00) be appropriated to revenue line item 001-1-012-3-331-33120; and 001-1-012-3-331-51060 in the amount of Eight Thousand Three Hundred Fifty Five Dollars \$8,355.00 be appropriated into expenditure line item 001-1-012-3-331-51060 and Two Thousand Three Hundred Fifty Seven Dollars be appropriated into line item 001-1-012-3-331-53071 .

RESPECTFULLY SUBMITTED,

PUBLIC SAFETY & JUSTICE COMMITTEE

## AGENDA BRIEFING

**COMMITTEE:** Public Safety and Justice Committee  
**MEETING DATE:** December 3 , 2019

**LINE ITEM:** 091-2-091-3-346-52352 \$2,000.00

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### FOR RESOLUTION:

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FY 2019 Appropriation into C.O.P.S. Fund

### BACKGROUND/DISCUSSION:

The County Board at the March 14, 2019 approved the intergovernmental agreement with the City of Peoria for the Justice Assistance Grant (JAG) for FY 2018 (see attached). At this time funding of \$26,726.00 was appropriated into the C.O.P.S. fund for this grant for the purchase of police bicycles and radar trailers. Upon obtaining quotes for the police bicycles and radar trailers an additional appropriation is necessary to finish purchasing this equipment. The Sheriff's Office is asking for an appropriation of \$2,000.00 from the unreserved fund balance in the C.O.P.S. Fund to complete the purchase of this equipment.

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### COUNTY BOARD GOALS:



*Collaboration*



*Financial Stability*

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### STAFF RECOMMENDATION:

Approval

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**COMMITTEE ACTION:** Approved 12/3/19 (10-0 votes)

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**PREPARED BY:** Randy Brunner, Finance Director  
**DEPARTMENT:** Peoria County Sheriff's Office  
**DATE:** 11/18/19

AGENDA BRIEFING

COMMITTEE: Public Safety and Justice  
MEETING DATE: February 26, 2019

LINE ITEM: Revenue: 09120913346 33120  
Expenditure: 09120913346 52352

ISSUE: Intergovernmental Agreement with City of Peoria-2018 Justice Assistance Grant (JAG)

BACKGROUND/DISCUSSION:

This is an intergovernmental agreement with the City of Peoria regarding the Justice Assistance Grant (JAG) for FY2018. Upon confirmation of the grant award, the City of Peoria agrees to pay the County of Peoria \$26,725.86 for the purchase of (3) RU2 Systems Fast 650 Radar Speed Display Trailers, and (8) Fuji Police bicycles.

COUNTY BOARD GOALS:



FINANCIAL STABILITY



EFFECTIVE SERVICE DELIVERY



COLLABORATION

STAFF RECOMMENDATION:

Recommend Approval

COMMITTEE ACTION:

PREPARED BY: Doug Gaa  
DEPARTMENT: Sheriffs Office  
DATE: 2/4/2019

ATTACHMENTS:

	Description	Type
□	Intergovernmental Agreement with City of Peoria JAGFY2018	Exhibit
□	FY2018 JAG Resolution	Resolution Letter

THE STATE OF ILLINOIS

CITY SECRETARY  
CONTRACT NO. \_\_\_\_\_

COUNTY OF PEORIA

KNOW BY ALL THESE PRESENT

**INTERGOVERNMENTAL AGREEMENT  
BETWEEN THE CITY OF PEORIA, IL AND COUNTY OF PEORIA, IL  
EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG)  
PROGRAM: FY 2018 LOCAL SOLICITATION**

This Agreement is made and entered into this \_\_\_\_\_ by and between The COUNTY of PEORIA, acting by and through its governing body, the County Board, hereinafter referred to as COUNTY, and the CITY OF PEORIA acting by and through its governing body, the City Council, hereinafter referred to as CITY, both of PEORIA County, State of Illinois, witnesseth:

**WHEREAS**, this Agreement is made under the authority of Article 7, Section 10, of the Constitution of Illinois 1970 and the "Intergovernmental Cooperation Act", (5 ILCS 220/1 et. seq.) and

**WHEREAS**, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party: and

**WHEREAS**, each governing body finds that the performance of this Agreement is in the best interest of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services for functions under this agreement: and

**WHEREAS**, the CITY agrees to provide the COUNTY \$26,725.86 from the FY 2018 Justice Assistance Grant (JAG) Program award for the purchase of three RU2 Systems Fast 650 radar speed display trailers, four Fuji Police Patrol 29 bicycles, and four Fuji Police Patrol 27.5 bicycles.

**WHEREAS**, the CITY and COUNTY believe it to be in their best interest to reallocate the JAG award as disparate jurisdictions.

**NOW THEREFORE, the COUNTY and CITY agree as follows:**

**Section 1.**

The CITY of Peoria agrees to pay the COUNTY of Peoria a total of \$26,725.86 FY 2018 JAG Funds

**Section 2.**

The COUNTY of Peoria agrees to use \$26,725.86 of the funds for the purchase of three RU2 Systems Fast 650 radar speed display trailers, four Fuji Police Patrol 29 bicycles, and four Fuji Police Patrol 27.5 bicycles.

**Section 3.**

Nothing in the performance of this Agreement shall impose any liability for claims against COUNTY other than claims for which liability may be imposed by the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101 et. Seq.).

**Section 4.**

Nothing in the performance of this Agreement shall impose any liability for claims against CITY other than claims for which liability may be imposed by the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101 et. Seq.).

**Section 5.**

Each party to this Agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of services the other party.

**Section 6.**

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

**Section 7.**

Be entering into this Agreement, the parties do not intend to create any obligations expressed or implied other than those set out herein; further, this Agreement shall not create any rights to any party not a signatory hereto.

CITY OF PEORIA, ILLINOIS

COUNTY OF PEORIA, ILLINOIS

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
County Administrator

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
County Clerk





TO THE HONORABLE COUNTY BOARD) )  
COUNTY OF PEORIA, ILLINOIS )

Your Public Safety and Justice Committee does hereby recommend passage of the following Resolution:

RE: Appropriation into C.O.P.S. Fund.

**RESOLUTION**

**WHEREAS**, the attached Agreement is made under the authority of Article 7, Section 10, of the Illinois Constitution, 1970 and the Intergovernmental Cooperation Act (5,5 ILCS 220/1 et. seq.)

**WHEREAS**, the County of Peoria and the City of Peoria were awarded funds under the FY 2018 Edward Byrne Justice Assistance Grant (JAG) program as per the attached Agreement that was approved at the March 14, 2019 County Board meeting; and

**WHEREAS**, the funds under the grant agreement are insufficient to purchase the equipment requested as part of this grant; and

**WHEREAS**, in order to expend the funds from this agreement, an additional appropriation is requested; and

**WHEREAS**, there is unreserved fund balance in the C.O.P.S. Fund to complete the purchase of this equipment; and

**NOW THEREFORE BE IT RESOLVED**, by the County Board of Peoria County, that Two Thousand Dollars (\$2,000.00) be appropriated to expense line item 091-2-091-3-346-52352 to complete the purchase of the equipment under the FY 2018 JAG grant.

RESPECTFULLY SUBMITTED,  
PUBLIC SAFETY AND JUSTICE COMMITTEE



## AGENDA BRIEFING

**COMMITTEE:** Public Safety and Justice Committee

**MEETING DATE:** 3 December 2019

<u>TYPE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
<b>EXPENSE:</b>	Sheriff's Police and Court Security Officer Uniforms	\$63,084.00

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### ISSUE:

The Sheriff's Office is updating the type of uniforms worn by the Sheriff's Police and Court Security Officers. The Sheriff's Office will be using funds previously appropriated for clothing and uniforms.

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### BACKGROUND/DISCUSSION:

The Sheriff's Office has identified the uniforms worn by the Sheriff's Police and the Court Security Officers as needing replacement. The uniform updates will give personnel and more modern look and are more ergonomic. The clothing and equipment selected have been tested and approved by the union and management. Finance and Sheriff's Office staff worked together to define a scope of work, develop bid documents, and bid the work as Peoria County Sheriff's Office Patrol Deputy and Court Security Uniforms BID# 12-01-19. Bids were received on 09/11/19. Twelve companies downloaded the bid.

Companies that downloaded the bid		
Sound Tree	School Wholesale Supplies	Silk Screen Express, Inc
Whitaker Brothers	TMG LLC	Botac Inc
Elbeco.com	Fully Promoted	Ray OHerron Company Inc
The Don Hume Co.	Bob Barker Co, Inc	Lawman's Shooters Supply

There was only one company that responded to the bid. This bidder was Ray O'Herron Company Inc. They are able to provide all of the items that we requested for \$63,084.00. While they were the only company that responded, the price was within the Sheriff's Office budget for uniforms and clothing. Refer to Attachment A to see a breakdown of the Ray O'Herron bid.

Staff is recommending that Ray O'Herron be awarded the bid for the Sheriff's Police and Court Security Officer Uniforms.

---

**STAFF RECOMMENDATION:**

Authorize the County Sheriff, with the approval of the SAO, to issue necessary documents to complete this portion of the project with Ray O'Herron Company, Inc.

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**COUNTY BOARD GOALS:**



Workforce Development

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**COMMITTEE'S ACTION**

**Approved 12/3/19 (10-0 votes)**

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**PREPARED BY:** Randy Brunner, Finance Director, Peoria County Sheriff's Office

**DATE:** 13 November 2019

## Attachment A

	Sheriff's Police Uniforms	73			
	Court Securirty Uniforms	11			
Item	Description	Cost	Quantity	Total per person	Total for PCSO
1	Blauer Long Sleeve Polyester ArmorSkin Base Shirt - Black	\$ 51.00	1	\$ 51.00	\$ 4,284.00
2	First Tactical Men's Performance Short Sleeve Polo - Black	\$ 32.00	0	\$ -	\$ -
3	First Tactical Men's Performance Long Sleeve Polo - Black	\$ 38.00	3	\$ 114.00	\$ 9,576.00
4	First Tactical Women's Performance Short Sleeve Polo - Black	\$ 32.00	0	\$ -	\$ -
5	First Tactical Women's Performance Long Sleeve Polo - Black	\$ 38.00	0	\$ -	\$ -
6	5.11 Tactical Apex Pants - Battle Brown	\$ 65.00	3	\$ 195.00	\$ 16,380.00
7	Armor Express Traverse Carrier – Legacy Cut - Black	\$247.00	1	\$ 247.00	\$ 20,748.00
8	TP13 - MK3/MK4 Aerosol Pouch - Black	\$ 21.00	1	\$ 21.00	\$ 1,764.00
9	5.11 Radio Pouch – Black	\$ 15.00	1	\$ 15.00	\$ 1,260.00
10	5.11 Tactical Cuff Case - Black	\$ 15.00	1	\$ 15.00	\$ 1,260.00
11	5.11 6x6 Med Pouch - Black	\$ 25.00	1	\$ 25.00	\$ 2,100.00
12	5.11 Double Pistol Bungee/Cover - Black	\$ 17.00	1	\$ 17.00	\$ 1,428.00
13	Blackhawk S.T.R.I.K.E.® Platform Ambidextrous - Black	\$ 14.00	1	\$ 14.00	\$ 1,176.00
14	Holster X26P BlackHawk Holster - Black	\$ 37.00	1	\$ 37.00	\$ 3,108.00
				<b>\$ 751.00</b>	<b>\$ 63,084.00</b>

# INVITATION TO BID

Issued By

COUNTY OF PEORIA  
PURCHASING DIVISION

PEORIA COUNTY COURTHOUSE

324 MAIN ST \* ROOM 501  
PEORIA, ILLINOIS 61602  
PHONE (309) 672-6931 \* FAX (309) 495-4608



Sealed bids will be received at the Purchasing Office,  
Peoria County Courthouse, Peoria, Illinois until  
**November 11th, 2019 at 2:00 PM**  
for the goods or services described herein.

**Peoria County Sheriff's Office Patrol Deputy and Court Security  
Uniforms**  
BID # 12-01-19

Company Name Ray O'Herron Company Inc.

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\*These forms must be included within your proposal. If applying for EEO certification or recertification, please include a copy of the CC-1 form with your bid and send the original and fee to the City of Peoria, 419 Fulton Street, Room 303, Peoria, IL, 61602. If you have a current EEO certification number, include the number on the Signature Sheet where indicated. See "EEO Information" for further explanation. The EEO certification will only be required for the awarded vendor for this bid.

**LEGAL NOTICE  
INVITATION TO BID**

The County of Peoria is currently accepting bids for the following goods or services:

**PEORIA COUNTY SHERIFF'S OFFICE PATROL DEPUTY AND COURT  
SECURITY UNIFORMS**

Peoria County  
Bid # 12-01-19

Bids will be received until:

**November 11th, 2019 at 2:00 p.m.**

At the following location:

Peoria County Courthouse  
Purchasing Office  
324 Main Street, Room 501  
Peoria, IL 61602

Bid documents and information may be obtained at:  
<https://www.bidnetdirect.com/illinois/peoriacounty>

## GENERAL INFORMATION

### INTRODUCTION

The County of Peoria is currently accepting bids from qualified vendors to provide Peoria County Sheriff's Office with uniforms for Patrol Deputies and Court Security Officers Bid # 12-01-19.

### BID INFORMATION

Sealed bids – three original copies, will be accepted by the County of Peoria, Purchasing Division, Courthouse, 324 Main Street, Room 501, Peoria, Illinois, 61602, until **2:00 p.m. on November 11, 2019**. Bids shall be submitted in a sealed envelope or package with the bid name and number and the due date and time marked on the outside. The vendor's name and return address should also be included on the outside of the envelope.

Bids received after the stated date and time will not be considered and will be returned to the bidder unopened. Faxed proposals are not acceptable. Bid's will be opened and publicly recorded immediately following the closing time set for the receipt of proposals.

These are minimum specifications. The County reserves the right to waive technicalities and accept the proposal that best suits its needs.

### AWARD OF BID

The bid will be awarded to the lowest responsive responsible bidder based on the given requirements. The County of Peoria reserves the right to award to either a single or multiple vendor.

### QUESTIONS

All questions regarding this solicitation **must be submitted in writing**. Questions must be received by the Purchasing Office no later than October 31, 2019 at 2:00 p.m. All inquiries must be directed in writing to: <https://www.bidnetdirect.com/illinois/peoriacounty>

Vendors may not contact any other County Departments or Staff with inquires regarding this bid.

### SCHEDULE OF EVENTS

Bid Issued	October 10, 2019
Questions Due	October 31, 2019 at 2:00 p.m.
Bids Due	November 11, 2019 at 2:00 p.m.



SCHEDULE OF EVENTS

<b>RFP Response Timeline</b>	
Bid Issue Date	October 10, 2019
Questions Due	October 31, 2019 - 2:00 pm
Bids Due	November 11, 2019 - 2:00 pm
Anticipated Purchase Order	December 2019

PAYMENT

Payment will be processed after receipt of delivery invoice and appropriate affidavit.

FULL PRICING AND CONTINGENCIES

The County shall hold the successful bidder to bid pricing. Additional charges for contingencies discovered by the vendor at any time after the date of opening of this bid will not be considered for payment by the County.

RECOURSE FOR UNSATISFACTORY MATERIALS

Payment shall be contingent upon the County's inspection of and satisfaction with completed work. Any defective work or materials, non-conformance to bid specifications, damaged materials, or unsatisfactory installation shall be corrected to the County's satisfaction by the successful bidder at no additional charge.

DELIVERY

Delivery will be considered in making the award and the bidders shall state, in the spaces provided, expected delivery after receipt of Purchase Order. Failure to meet said delivery promises without prior consent of the Director of Purchasing will be considered a breach of faith.

FREIGHT

Freight is all inclusive unless otherwise stated.

FUEL SURCHARGE

The County of Peoria does NOT accept any fuel surcharges.

## SCOPE OF WORK

The County of Peoria seeks qualified firms to provide Sheriff's Department uniforms. The County makes no usage guarantee, and items may be added or removed throughout the term of this contract, as needed. Uniforms are to be purchased for 11 Court Security Officers and 65 Patrol Deputies.

### List of Uniforms and Accessories

- All items are expected to be provided in all sizes (Small, Medium, Large, XL, 2XL and up).
- Prices are not to include sales tax. Peoria County is exempt from paying Illinois Use Tax, Illinois Retailers Occupation Tax, and Federal Excise Tax.
- Selected Bidder will provide items specified as indicated or equivalent. It is the bidder's task to be familiar with the referenced items and to offer only products of equal or greater quality. Any questions on specifications should be directed to the Purchasing Department.

<b>Shirts</b>	
1	Blauer Long Sleeve Polyester ArmorSkin Base Shirt - Black
2	First Tactical Men's Performance Short Sleeve Polo - Black
3	First Tactical Men's Performance Long Sleeve Polo - Black
4	First Tactical Women's Performance Short Sleeve Polo - Black
5	First Tactical Women's Performance Long Sleeve Polo - Black

<b>Pants</b>	
6	5.11 Tactical Apex Pants - Battle Brown

<b>Molle Vest and Molle Compatible Accessories</b>	
7	Armor Express Traverse Carrier - Legacy Cut - Black
8	TP13 - MK3/MK4 Aerosol Pouch - Black
9	5.11 Radio Pouch - Black
10	5.11 Tactical Cuff Case - Black
11	5.11 6x6 Med Pouch - Black
12	5.11 Double Pistol Bungee/Cover - Black
13	Blackhawk! S.T.R.I.K.E.® Platform Ambidextrous - Black
14	Holster X26P BlackHawk Holster - Black

\*If a particular size incurs additional costs, please note and include cost.

\*For items not listed, bidder will offer a discount on catalog pricing.

**This Page is Mandatory**  
**Bid Pages – no alterations will be accepted**

Item #	Description All Sizes (S, M, L, XL, 2XL and up) If a particular size incurs additional costs, please note and include cost	Cost	Notes
<b>Shirts</b>			
1	Blauer Long Sleeve Polyester ArmorSkin Base Shirt - Black	\$ 51.00	8973-BK
2	First Tactical Men's Performance Short Sleeve Polo - Black	\$ 32.00	112509-019
3	First Tactical Men's Performance Long Sleeve Polo - Black	\$ 38.00	111503-019
4	First Tactical Women's Performance Short Sleeve Polo - Black	\$ 32.00	122509-019
5	First Tactical Women's Performance Long Sleeve Polo - Black	\$ 38.00	121503-019
<b>Pants</b>			
6	5.11 Tactical Apex Pants - Battle Brown	\$ 65.00	74434-116
<b>Molle Vest and Molle Compatible Accessories</b>			
7	Armor Express Traverse Carrier - Legacy Cut - Black	\$ 247.00	TRAMMOL
8	TP13 - MK3/MK4 Aerosol Pouch - Black	\$ 21.00	TP13
9	5.11 Radio Pouch - Black	\$ 15.00	58718-019
10	5.11 Tactical Cuff Case - Black	\$ 15.00	58721-019
11	5.11 6x6 Med Pouch - Black	\$ 25.00	56096-019
12	5.11 Double Pistol Bungee/Cover - Black	\$ 17.00	56155-019
13	Blackhawk S.T.R.I.K.E.® Platform Ambidextrous - Black	\$ 14.00	38CL63BK
14	Holster X26P BlackHawk Holster - Black	\$ 37.00	44HT00BK
For items not listed, bidder will offer a discount on catalog pricing.			13 %

**THIS PAGE IS MANDATORY**

**SIGNATURE PAGE**

**PROPOSER'S CERTIFICATION**

I have carefully examined the Bid, Scope of Work, Specifications, and any other documents accompanying or made a part of this Bid.

I hereby propose to furnish the goods or services specified in the Bid. I agree that my proposal will remain firm for a period of up to 120 days in order to allow the County adequate time to evaluate the qualifications submitted.

I verify that all information contained in this proposal is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this Bid on behalf of the firm as its act and deed, and that the firm is ready, willing, and able to perform if awarded the contract.

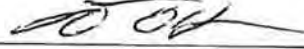
I further certify, under oath, that this proposal is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a proposal for the same product or service. No officer, employee or agent of the County of Peoria or any other proposer is interested in said proposal and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

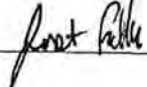
\*\*State of Incorporation Illinois

Ray O'Herron Company Inc.  
(Individual - Partnership - Company - Corporation)

3549 North Vermilion  
(Business Address)

Danville, Illinois 61832  
(City, State and Zip Code)

Michael O'Herron  President  
(By Printed Name and Original Signature in Ink) (Title)

Justin Fredericks  Treasurer/Secretary  
(Witness Signature) (Title)

800-223-2097 Ext: 136 888-223-3235  
(Telephone No.) (Fax No.)

11/4/19  
(Date)

**County of Peoria Signature Sheet**

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**EXECUTION OF THIS FORM CERTIFIES UNDERSTANDING AND  
COMPLIANCE WITH THE TOTAL BID PACKAGE.**

**THIS FORM SHALL BE COMPLETED FOR THIS BID TO BE EVALUATED.**

Please print or type:

**THIS BID SUBMITTED BY:**

Company Name: Ray O'Herron Company Inc.

Authorized Agent Name & Title: Michael O'Herron President

Contact Person: Kassie King

Company Address: 3549 North Vermilion

City, State Zip Code: Danville, Illinois 61832

Daytime Telephone: 800-223-2097 Ext: 136

Daytime Fax: 888-223-3235

Daytime E-Mail (if available): bids@oherron.com

EEO Certificate of Compliance Num.: 02641-090630

Addenda Received: \_\_\_\_\_

Attach statement that firm has sexual harassment and drug-free workplace policies in place.

Attach statement of ability to meet the specified requirements of this invitation to bid.



\_\_\_\_\_  
Signature of Authorized Agent

11/4/19

\_\_\_\_\_  
Date

**Peoria County reserves the right to reject any and all bids, to wave technicalities and select the equipment/services best suited to the county.**

**DO NOT FAX OR EMAIL YOUR BIDS**

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**PLEASE NOTE:**

→ In the General Instructions to Bidders, the sections pertaining to Performance Bond (5-A) and Prevailing Wage (23) shall not apply for this bid letting.

## GENERAL INSTRUCTIONS TO BIDDERS

This document ("*General Instructions to Bidders*") is for your information and does not need to be submitted with your response. The terms "bid" and "proposal" or "RFP" are interchangeable when referenced in this document as are the terms "vendor" and "contractor." The information contained within this document may not pertain to certain types of professional or consulting services.

### 1. Bid Submittals:

Copies of the bid proposal form and other documents shall be submitted by bidders as noted or requested. This includes pamphlets and product literature when requested. All bid documents shall be submitted in duplicate unless otherwise noted.

Submission of Bids:

- A. Bids will be received until the time and date specified at the place set forth in the invitation to bid.
- B. Bids shall be submitted in a sealed envelope or package and shall be addressed as follows:

County of Peoria  
Purchasing Division  
Courthouse, Room 501  
324 Main Street  
Peoria IL 61602

Bidders are requested to write the **bid/RFP name and number and the date and time the bid is due** in the **lower left hand corner** of their envelope.

Bids received at the above address after the deadline will be marked "Late" and will be returned to the bidder unopened. It is the Vendor's responsibility to ensure that the bid or proposal submission is received prior to the stated deadline no matter what method is used to submit the bid.

### 2. Preparation of Bid:

- A. Bids shall be submitted on forms included in bid documents unless otherwise specified.
- B. All information request on bid forms shall be typewritten or written in ink. Where both written words and numerical figures are required, the written words shall apply in the event of a conflict.

### 3. Bid Surety

When indicated in the advertisement for bids and/or the general information, all bidders shall be required to submit a bid surety with their bid submittal. The amount of the bid surety shall be specified in the bid documents but shall never be greater than ten percent (10%) of the total bid price. The bid surety shall be in a form acceptable to the County.

The Vendor shall pay all premiums and costs associated with this bid surety.

**4. Inquires:**

All inquires, outside of the prebid conference when applicable, that concern the bid request shall be submitted in writing to the Purchasing Division, which shall respond to such inquiries upon consultation with the Project Manager and/or the County Legal Counsel. If the nature and volume of inquiries indicate a substantial defect in the bid specifications, terms, or conditions, the Purchasing Division will either schedule an additional prebid conference, extend the deadline for submission of bids, or cancel the bid and reissue corrected or appropriately modified specifications, terms and/or conditions.

ALL BIDDERS ARE ADVISED THAT ANY COMMUNICATION WITH ANY COUNTY EMPLOYEE, OFFICIAL OR OFFICER CONCERNING THE SPECIFICATIONS, TERMS, OR CONDITIONS OF A PROPOSED BID COULD CONSTITUTE A VIOLATION OF THE CRIMINAL CODE OF ILLINOIS, 720 ILCS 5/33E. ACCORDINGLY, BIDDERS SHALL ONLY CONTACT THE PURCHASING DIVISION WITH QUESTIONS OR CONCERNS AS AFORESAID.

**5. Contract to be Awarded/Terms and Conditions:**

The following general contract terms and conditions are included in these instructions to inform vendors of those terms and conditions that the County will require the successful vendor to agree to. It is to be understood that this listing is not intended to be exclusive and that additional terms and conditions may be required by the county. Nor are these terms and conditions to be considered non-negotiable, but are provided to put the vendors on notice that these terms and conditions are considered of substantial importance by the County and the acceptance of these terms and conditions may be considered necessary to the awarding of a contract to any particular vendor. By inclusion in bid or RFP documents, this document becomes a part of the bid and any subsequent contract.

**A. Performance/Payment/Maintenance Bond:**

The Vendor shall deliver a performance bond to the County using a bond form acceptable to the County. This bond shall be in the amount of 100% of the Contract amount and it shall be maintained in force for one (1) full year after completion of project.

The Vendor shall pay all premiums and costs of this bond. Attorney-in-fact who signs the bond must file with the bond a certified and effectively dated of copy of their power of attorney.

**B. Assignment of Contractual Rights:**

It is agreed that the Vendor shall not assign, transfer, convey, or otherwise dispose of the Contract or its right, title or interest in or any part thereof, without previous written consent of County and the sureties.

\* "County" includes all offices of the County unless an individual officer is exercising independent contractual authority. Contact the County Administrator's office at (309) 672-6056 if this is an issue.

**C. Contract Management:**

The Vendor shall appoint an individual person as an Agent who, when requested, shall be available for discussions concerning the fulfillment of the



Contract. The County will deliver official documents addressed to the Vendor to the Agent of the Vendor. The Agent shall be available at the time of Contract award. The name, address and telephone number of the person to be designated as Agent shall be included in the bid or proposal submittal.

**D. Meetings:**

After the award of the Contract, technical, scheduling and/or status meetings may be held. These meetings will be for the purpose of, but are not limited to the following:

- Establishing the project schedule
- Establishing functional details of the construction or equipment
- Delivery, installation and maintenance of equipment or hardware
- Progress meetings

The vendor shall provide the services of his technical staff and/or Agent for these meetings.

**E. Progress Reports:**

The Vendor is required to submit monthly reports on the status of the project so that the County Project Manager is kept fully informed of progress. The information required will be specified at the meetings with the Vendor.

**F. Notice and Service Thereof:**

Any notice to Vendor from the County relative to any part of this Contract shall be considered delivered, and the service thereof completed, when said notice is posted by U.S. mail to the said Vendor at his last given address or delivered in person to Vendor's Agent.

**G. Copeland "Anti-Kick Back" Act**

The Vendor/Contractor shall comply with the Copeland "Anti-Kick Back" Act (18 USC 874) as supplemented in the Department of Labor Regulations (29 CFR Part 3). This Act provides that each contractor or subcontractor shall be prohibited from inducing, by any means, any person employed in the construction, completion or repair of public work to give up any part of the compensation to which he is otherwise entitled.

**H. Conflict of Interest**

A vendor submitting a bid or proposal thereby certifies that no officer, agent or employee of the County who has a pecuniary interest in the bid or proposal has participated in the contract negotiations on the part of the County, that the bid/proposal is made in good faith without fraud, collusion, or connection of any kind with any other Vendor for the same ITB/RFP, and that the Vendor is competing solely in its own behalf without connection with, or obligation to, any undisclosed person or firm.

**I. Law of State of Illinois:**

Contracts shall be entered into within the State of Illinois, and the laws of said state, whether substantive or procedural, shall apply to the Contract. All statutory, charter and ordinance provisions applicable to public contracts in the County of Peoria and the State of Illinois shall be followed with respect to the Contract.

**J. Preference for Illinois Products and Labor:**

Vendors' attention is called to the fact that the Statutes of Illinois provide that, on public improvements, preference shall be given to products and provisions grown and coal produced in the State of Illinois and with Illinois labor. The Vendor will be required to conform to all such Statutes as are applicable.

**K. Fiscal Funding:**

If Illinois state laws are changed resulting in failure to appropriate funds or a means of funding for the contract, the obligation of the County shall cease immediately and without penalty.

**L. Non-Discrimination:**

Peoria County's Equal Employment Opportunity provision (copy enclosed) shall become a part of the contract agreement.

**M. Liability and Insurance:**

The County does not assume any liability for acts or omissions of vendor and such liability rests solely with vendor.

Vendor's Insurance – The Vendor and all its subcontractors shall secure and maintain such insurance policies as will protect itself from claims for bodily injuries, death or property damage which may arise from operations under this Contract whether such operations be by itself or anyone employed by Vendor directly or indirectly. The following insurance policies are required:

- Statutory Worker's Compensation
- Comprehensive General Liability

Combined Single Limit	\$ 1,000,000.00
Property Damage	\$ 1,000,000.00
- Automobile Public Liability and Property Damage

Combined Single Limit	\$ 1,000,000.00
Property Damage	\$ 1,000,000.00

**Insurance Inclusions** – The comprehensive general liability insurance shall include independent contractors protective liability, products and completed operations broad-form property damage coverage. The completed operations and products liability shall be maintained for two years after final payment.

**Contractual Liability** – The insurance required above shall include contractual liability insurance coverage for the Vendor's obligations under Section N below entitled, "Hold Harmless and Indemnification Agreement".

**Certificates of Insurance** – Certificates of insurance acceptable to the County indicating insurance required by the Contract is in force shall be included in the bid submittal when stated or filed with the County prior to approval of the Contract by the County. These certificates shall contain a provision that coverage afforded under the policies will not be canceled until at least thirty (30) days prior written notice has been given to the County.

**N. Hold Harmless and Indemnification Agreement:**

The Vendor shall save and hold harmless and indemnify the County and the citizens of Peoria County against any and all liability, claims and costs of whatever kind and nature for injury to or death of any person or persons and for loss or damage to any property occurring in connection with or in any way incident to or arising out of the use, service, operation or performance of work under the terms of this contract, resulting from the negligent acts or omissions of Vendor, or any employee, agent or subcontractor. Vendor is not responsible for consequential damages.

**O. Limited Distribution or Use of Certain Data and Information:**

Performance of this contract may require the Vendor to have access to and use of data and information which may be considered proprietary to a government agency or government contractor, or which may otherwise be of such a nature that its dissemination or use, other than in performance of this contract, would be adverse to the interest of the County or others.

Vendors agrees that Vendor personnel will not divulge or release data or information developed or obtained in connection with their performance of the resulting contract, unless made public by the County, except to authorized County personnel or upon written approval of the Peoria County Administrator.

Except as may be otherwise agreed to with a data owner, the Vendor agrees not to use, disclose or reproduce proprietary data, other than as required in performance of this contract; provided, however, that nothing herein shall be construed as precluding the use of any data independently acquired by the Vendor without such limitation.

All proprietary information and all copies thereof shall be returned to the County upon completion of the work for which it was obtained or developed.

**P. Ownership of Equipment, Information and Materials:**

If the agreement is for sale of goods, Vendor will pass title to the County after completion of the County's obligation and will warrant title. Title to all source data, information and materials furnished to the County, together with all plans, system analysis and design specifications and drawings, completed programs and documentation thereof, reports and listings, all test data and test procedures, and all other items pertaining to the work and services to be performed pursuant to this agreement, including any copyright, shall rest with the County. Such ownership does not extend to proprietary materials brought in by the Vendor for use on any project. Upon project completion, the County shall have the full right to use each of the above for its purposes without compensation or approval by the Vendor. The County shall at all reasonable times have the right to inspect the work and shall have access to and the right to make copies of the above mentioned items.

**Q. Responsibility for County Property:**

The Vendor assumes full responsibility for and shall indemnify the County for any and all loss or damage of whatsoever kind and nature to any and all County property (and/or property belonging to other governmental agencies within Peoria County), including any equipment, supplies, accessories, or parts furnished, while in Vendor's custody and care for storage, repairs, or services to be performed under the terms of the resultant contract, resulting from the

negligent acts or omissions of Vendor or any employee, agent or representative of Vendor including its subcontractor(s) and its employees.

The Vendor shall do nothing to prejudice the County's right to recover against third parties for any loss, destruction of, or damage to County property (and/or property belonging to other governmental agencies within Peoria County), and upon the request of the contracting officer shall, at the Vendor's expense furnish to the County all reasonable assistance and cooperation, including assistance in the prosecution of suit and the execution of instruments of assignment in favor of the County in obtaining recovery.

**R. Right to Audit:**

Vendor agrees that the County or its representatives shall have the right to examine any Vendor records which directly relate to this contract.

**S. Breach:**

Any breach of this contract by Vendor will allow the County to cancel without penalty and have any other available relief.

**T. Taxes:**

The County is exempt from all State and City sales tax and will provide documentation upon request.

**U. Change Orders:**

While the Contract is in effect, if unforeseen conditions require a change or major variations from the original plans, such work will be covered by a Change Order. The Change Order shall set forth in complete detail the nature of the change and reasons therefore. Whether it is an addition or reduction with respect to the original Contract price is to be covered in detail as well as any extension or reduction of the completion date. Any work requiring a Change Order shall receive prior approval from the Project Manager before commencing.

**6. Examination of Site:**

When specified in bid documents, prior to submitting a bid each bidder shall visit the site of the proposed work and fully acquaint himself with conditions as they exist, so that he may fully understand the facilities, difficulties and restrictions which may affect the work and cost thereof. Bidders shall also thoroughly examine and become familiar with the specifications as set forth for a project.

**7. Interpretations:**

No oral interpretations will be made to any bidder as to the meaning of the contract documents or specifications outside of prebid conferences. Every request for interpretation outside of prebid conferences shall be made in writing and submitted to the Peoria County Purchasing Office for review and clarification.

**8. Withdrawal of Bids:**

Bidders may withdraw a bid proposal at any time prior to the bid closing time by telephone, fax or written request. A telephone request must be confirmed in writing within 24 hours of the call and/or prior to closing time. No bidder shall withdraw his bid for a period of ninety (90) calendar days from the bid opening date and prices

submitted in the bid shall remain firm for at least 90 days. Negligence on the part of the bidder in preparing a bid proposal confers no right of withdrawal or modification of a bid proposal after it has been opened. No bid will be opened which has been received after the closing time specified in the bid proposal. Late bids will be marked "Late" and shall be returned to the bidder unopened.

**9. Award of Contract:**

- A. For ITBs, an award will be made to the lowest responsible bidder that complies with the terms and conditions of the specifications provided that it is in the best interest of the County to accept the bid. Awards may be made on a per item basis or total low bid overall. The quality of the articles to be supplied, their conformity with specifications, their suitability to the requirements of the County and delivery and discount terms will be taken into consideration in making the award.

For RFPs, an award will be made to the respondent whose proposal is rated the highest by a selection committee after specific selection criteria have been evaluated and whose offer is deemed to best meet the needs and interest of the County and its citizens.

- B. Award of a contract as a result of the solicitation is dependent upon the availability of funds from which payments will be made.
- C. Professional service selection will be awarded within the guidelines of the Local Government Professionals Service Act (50ILCS 510/0.01).

**10. Rejection of Bids:**

The County of Peoria reserves the right to reject any or all bids when such rejection is in the best interest of the County and to restart the bidding process at any time after such rejection if so desired.

**11. Acceptance of Bids:**

The right is reserved, as the interest of the County may require, to reject any or all bids and to waive any minor informality or irregularity in the bids received. The County will enter into a contract or reject all bid proposals within ninety (90) calendar days from the bid opening date.

**12. Alternate Bids:**

The specifications describe the supplies and/or services, which the County feels are necessary to meet the performance requirement of the County. Bidders desiring to bid on items which deviate from these specifications, but which they believe to be equivalent, are requested to submit alternate bids. However, Alternate Bids must be clearly marked as such and deviations from the specifications must be plainly noted. The bid must be accompanied by complete technical specifications of the alternate item(s) offered. Equivalency shall be at the County's sole discretion and it shall be the County's sole decision whether to accept an alternate or not.

**13. Prices:**

Unit prices shall be shown for each item as applicable and for which vendor is offering a bid. The unit price shall include all packing, crating, freight/shipping charges and cost of unloading supplies at destination unless otherwise stated in the bid proposal. Unit prices shall not include any local, state or federal taxes. In case of a mistake in the extension of price, the unit price shall govern. All prices must be typewritten or written

in ink. No erasures are permitted. Mistakes must be crossed out and corrections written in ink adjacent thereto and initialed in ink by the party signing the bid or vendor's authorized representative.

**14. Discounts:**

Cash discounts for payment within fifteen (15) days or more will be considered in awarding the bid. Discounts of less than fifteen (15) days will not be considered in the bid evaluation. Where the net bid is equal to a bid with the cash discount deducted, the award shall be made to the net bid. Discounts will be figured from the date of delivery and acceptance of the articles, or in the case of incorrect invoice, from the date of receipt of corrected invoice. Vendors should note cash discounts in bold on the cost sheets or pricing proposal.

The successful bidder agrees to protect, defend, and hold the County harmless against any demand for payment for the use of any patented material process, article, or device that may enter into the manufacture, construction or form a part of the work covered by the contract.

**15. Default:**

In case of default by the vendor, the County will procure the articles or services from other sources and hold the vendor responsible for any excess cost incurred.

**16. Cancellation:**

The County reserves the right to cancel in whole or in part, any contract, if the contractor fails to perform any of the provisions in the contract or fails to make delivery within the time stated. The contractor will not be liable to perform if situations arise by reason of strikes, acts of God or public enemy, acts of the County, or disasters beyond the control of either the County or the Contractor such as fire or flood.

**17. Signatures:**

Each bid or proposal must be signed by the bidder with his usual signature. Bids by partnerships must be signed with the partnership name and by one of the members of the partnership, or by an authorized representative, followed by the signature and title of the person signing. Bids by corporations must be signed with the name of the corporation, followed by the signature and title of the person authorized to bind the corporation in a contract. All signatures must be in ink.

**18. Special Conditions:**

Where special conditions are written in the specifications, these conditions shall take precedence over any conditions listed under the "General Instructions to Bidders".

**19. Permits and Licenses:**

The successful bidder shall obtain, at his own expense, all permits and licenses which may be required to perform the contract.

**20. Prices Specified:**

The bidder agrees to furnish the material or services according to the County's plans, specifications and conditions and at prices specified in the bid proposal.

**21. Samples:**

When required, samples of items must be submitted within the timeframe specified and at no expense to the County; and, if not destroyed in testing, will be returned at the bidders request and expense. Samples which are not requested to be returned by the vendor within thirty (30) days, will become the property of the County.

**22. Prevailing Wages:**

Contracts for work under some bids will obligate the awarded Contractor and its Subcontractors to pay workers on the project the current prevailing wage. Provisions of the Prevailing Wage Act, 820 ILCS 130/0.01 et. seq. will apply to public works projects. Public works projects include all fixed works as defined in the Prevailing Wage Act. Applicable prevailing wage rates are on file in the office of the County Clerk, for examination.

During the term of the Contract, or as long as work continues, whichever is longer, and on a monthly basis, the Contractor shall submit in person, by mail or electronically, a certified payroll to the Peoria County Auditor's office. The certified payroll shall consist of a complete copy of the following records: a list of all laborers, mechanics, and other workers employed by them to perform the work hereunder. The records shall include the following information for each worker: name, address, telephone number, social security number, work classification(s), the hourly wages paid in each pay period, the number of hours worked each day, and the starting and ending times of work each day. The certified payroll shall be accompanied by a statement signed and sworn to by the Contractor or subcontractor which avers that: (1) such records are true and accurate; (2) the hourly rate paid to each worker is not less than the general prevailing rate of hourly wages required by The Prevailing Wage Act (820 ILCS 130/0.01 et. seq.); and (3) the Contractor or Subcontractor is aware that filing a certified payroll that he knows to be false is a Class B Misdemeanor.

Upon two (2) business days' notice, the Contractor and each Subcontractor shall make available for inspection the records identified above to the County, its officers and agents. Failure to timely submit certified payrolls shall result in the County withholding payment under the awarded contract.

**23. Apprenticeship/Training Programs:**

The county has determined that, in addition to prevailing wages, additional provisions shall be required of all vendors, contractors, and subcontractors providing services for new construction of facilities and renovation of current facilities in excess of five thousand dollars (\$5,000.00). The contractor and all subcontractors shall participate in apprenticeship and training programs approved by and registered with the United States Department of Labor's Bureau of Apprenticeship and Training. A copy of the certificate from the U.S. Department of Labor Bureau of Apprenticeship and Training will be required with the bid submittal for these projects.

**24. Taxes:**

The County is exempt, by law, from paying taxes, including: State and City Retailer's Occupation Tax, State Service Occupation Tax, State Use Tax and Federal Excise Tax. The County will submit to the Vendor a tax exemption certificate upon request. The prices submitted in a bid should be exclusive of all taxes. In the event bid pricing includes taxes, the bidder must show the amount of tax included for each unit price. Additional information can be obtained from Illinois Department of Labor, Division of Conciliation and Medication, phone (217) 782-6206.

**25. Investigation:**

Bidders shall make all investigations necessary to thoroughly inform themselves regarding the supplies and/or service to be furnished in accordance with the bid proposal. No plea of ignorance by the bidder of conditions that exist or that may exist as a result of failure or omission on the part of the bidder to make the necessary examinations and investigations, will be accepted as a basis for varying the requirements of the City or the compensation to the bidder.

**26. Human Rights Act:**

The contract will be subject to and governed by the rules and regulations of the Illinois Human Rights Act.

**27. Equal Employment Opportunity:**

All suppliers to Peoria County must be registered in the EEO Contract Compliance Program through the City of Peoria. If you are currently a vendor with an active certification number, it is not necessary to complete the Employer's Report Form (CC-1) included in the bid documents; instead, write your certification number on the signature sheet where indicated. If your certification number has expired, it is necessary to complete a renewal (CC-1) form. This form can be obtained by contacting the City of Peoria Equal Opportunity Office at (309) 494-8530. If you are a new vendor, please complete the Employer's Report Form (CC-1) in its entirety. State or Federal EEO Certification **will not be accepted**. Completed forms, along with the registration fee, must be sent directly to the City of Peoria EEO Office. If you have submitted the required documents to the City's EEO Office but haven't received a certification number yet, write "Applied" on the designated line on the signature page and submit a copy of the completed form with the bid proposal.

Failure to submit the forms in a timely manner or failure to obtain certification will result in rejection of the bid contract.

**28. Non-Collusion Affidavit:**

The Affidavit of Non-Collusion form enclosed in the bid specifications must be completed and properly executed by the bidder or the bid will not be considered for acceptance.

The signed and executed Non-Collusion Affidavit certifies that the bidder is not barred from bidding as a result of a conviction or violation of State of Illinois laws prohibiting bid-rigging or bid-rotating per Public Act 85-1295, Section 33E-3 and 33E-4.

**29. Freedom of Information Act:**

Procurement information shall be a public record subject to disclosure to the extent provided in the Illinois Freedom of Information Act, and shall be available to the public as provided by the Peoria County Policy implementing said Act.

**30. Bid Registration Form**

Failure to submit a Bid Registration Form for a specific bid waives the right to directly receive bid documents and information or addenda when issued.

**31. Drug Free Workplace**

This certification is required by Section 3 of the Drug Free Workplace Act (30 ILCS 580/3). The Drug Free Workplace Act, effective January 1, 1992, requires that a Contractor shall not be considered for the purposes of being awarded a contract for the



procurement of any services unless the Contractor has certified that a drug free workplace will be provided. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract payments, termination of the contract and debarment of contracting opportunities for at least one (1) year but not more than five (5) years.

Contractor certifies and agrees that it will provide a drug free workplace by:

- a. Publishing a statement:
  - i. Notifying employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
  - ii. Specifying the actions that will be taken against employees for violation of such prohibition.
  - iii. Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
    - a. abide by the terms of the statement; and
    - b. notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- b. Establishing a drug free awareness program to inform employees about:
  - i. The dangers of drug abuse in the workplace;
  - ii. Contractor's policy of maintaining a drug free workplace;
  - iii. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - iv. The penalties that may be imposed upon an employee for drug violations.
- c. Providing a copy of the statement required by Section (a) to each employee engaging in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- d. Notifying the County's Project Manager within ten (10) days after receiving notice under part (b) of paragraph (iii) of Section (a) above from an employee or otherwise receiving actual notice of such conviction.
- e. Imposing a sanction on, or requiring the satisfactory participation in drug abuse assistance or rehabilitation program by, an employee who is so convicted, as required by Section 5 of the Drug Free Workplace Act.
- f. Assisting employees in selecting a course of action in the event of drug counseling, treatment, and rehabilitation is required and indicating that a trained referral team is in place.
- g. Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

## **REQUIRED FORMS - SUBMIT WITH BID**

**The following forms must be completed, notarized (if required), and returned in your bid submittal. Note: Submit copies of the EEO and Sexual Harassment information in your bid submittal; send the originals and fee to the City of Peoria. If you have a current EEO number on file with the City of Peoria, include the number on the signature sheet where indicated (or write "applied for" in the space if applicable.)**

NON-COLLUSION AND CERTIFICATION OF ELIGIBILITY  
AFFIDAVIT OF PRIME BIDDER

State of Illinois )

County of Vermilion ) SS

Michael O'Herron, being first duly sworn, deposes and says that:

- (1) He/she is President of Ray O'Herron Company Inc. the Bidder that has submitted the attached bid;
- (2) He/she is fully informed respecting the preparation and contents of the attached bid and of all pertinent circumstances respecting such bid;
- (3) Such bid is genuine and is not a collusive or sham bid;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham bid in connection with the contract for which the attached bid has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached bid or of any other Bidder, or to fix any overhead, profit or cost element of the bid price or the bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the County of Peoria of any person interested in the proposed contract; and
- (5) The price or prices quoted in the attached bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.
- (6) That the Prime Bidder is not barred from contracting with any unit of State or local government as a result of a violation of either 720 ILCS 5/33E-3 (Bid Rigging) or 720 ILCS 5/33E-4 (Bid Rotating).

Signed 

President

(Title)

## County of Peoria

### References

The bidder must list **three (3)** references, listing firm name, address, telephone number and contact person to whom they have provided similar services, material or equipment for a period of not less than not less than one (1) year.

The bidder verifies that they have provided equipment or supplies to that contained in this contract to the following parties with needs similar to that of County of Peoria and authorizes the County to verify references of business and credit at its option.

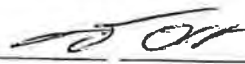
In addition, please detail the following information:

- ✓ Length of account tenure

Company Name:	Springfield Police Department
Address:	800 E. Monroe St
City, State, Zip	Springfield, Illinois, 62701
Contact Person:	Mark Hamilton
Telephone Number:	217-788-8352
Email:	mark.hamilton@springfield.il.us
Company Name:	Madison County Sheriff's Department
Address:	405 Randle St.
City, State, Zip	Edwardsville, Illinois, 62025
Contact Person:	Will Dimitroff
Telephone Number:	618-692-6087
Email:	wdimitroff@co.madison.il.us
Company Name:	Champaign Police Department
Address:	82 E. University
City, State, Zip	Champaign, Illinois, 61820
Contact Person:	Geoff Coon
Telephone Number:	217-351-4545
Email:	geoffrey.coon@champaignil.gov

Ray O'Herron Company Inc.  
Company Name

Signature



President  
Title

Signature of Bidder authorized the County of Peoria to verify business references.



## READ THESE INSTRUCTIONS BEFORE FILLING OUT THE EMPLOYER REPORT CC-1

**Who needs to file?** Any business providing a good or service for remuneration to the City of Peoria, the County of Peoria, or the Greater Peoria Sanitary District and any business receiving financial assistance from the City of Peoria.

**What needs to be submitted?** A completed Employer Report Form CC-1 to obtain for the first time, or renew an EEO Certification Number.

**First Time Applicant:** Complete the form. Check the appropriate box to indicate "initial registration" status. Supply a copy of your company's Sexual Harassment Policy (for specific instructions on the sexual harassment policy, see the Sexual Harassment Policy Information Sheet).

**Renewal Applicant:** Complete the form. Check the appropriate box to indicate "renewal registration" status. If known, enter expired or expiring EEO Certification Number in space provided. **You do not need to submit the Sexual Harassment Policy as it is already on file.**

**Processing Fee:** A fifty-dollar (\$50.00) processing fee will be charged with each submission of the Employer Report Form CC-1

**Method of Processing Fee Payment:** The City of Peoria Treasurer's office will accept checks (payable to the City of Peoria) money order, cash payment, OR online thru <http://www.peoria.gov/online-payments> .

**Submittal Instructions:** Either mail, hand deliver, or email ([eeo@peoria.gov](mailto:eeo@peoria.gov)) your completed materials.

Business Address:

City of Peoria  
Purchasing Office - Equal Opportunity  
419 Fulton Street, Room 108  
Peoria, IL 61602-1276

Online Payment:

<http://www.peoria.gov/online-payments/>

### Workforce Profile Definitions

**Definition of employee** - For purposes of this form, an "employee" is an individual performing services for remuneration for the employer. Only full-time employees are to be reported.

**Description of Race/Ethnic** - Race/ethnic designations as used by the Department do not denote scientific definitions of anthropological origins. For the purposes of this report, an employee may be included in the group to which he or she appears to belong, identifies with, or is regarded in the community as belonging. However, no person should be counted in more than one race/ethnic group. They are:

**"White (Not of Hispanic Origin)"** All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.

**"Black or African-American" (Not of Hispanic Origin).** All persons having origins in any of the Black racial groups of Africa. "

**"Hispanic or Latino"** All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

**"Asian or Pacific Islander"** All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, India, Japan, Korea, the Philippine Islands, and Samoa.

**"American Indian or Alaskan Native"** All persons having origins in any of the original peoples of North America, and who maintain

**Definition of categories** - Each employee should be counted in only one job category. Select the category containing the jobs most similar to that performed by the employee. The jobs listed in each category are intended to provide examples, not a complete list, of all job titles falling into that category.

**"Officials and Managers"** Occupations requiring administrative and managerial personnel who set broad policies, exercise overall responsibility for execution of these policies, and direct individual departments or special phases of a firm's operations. Includes: officials, executives, middle management, plant managers, etc.

**"Professionals"** Occupations requiring either college graduation or experience of such kind and amount as to provide a comparable background. Includes: accountants and auditors, airplane pilots and navigators, architects, artists, scientists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, registered professional nurses, etc.

**"Technicians"** Occupations requiring a combination of basic scientific knowledge and manual skill which can be obtained through 2 years of post high school education, such as is offered in many technical institutes and union colleges, or through equivalent on-the-job training. Includes: computer programmers, drafters, engineering/mathematical/scientific aides, licensed/practical/vocational nurses, photographers, radio operators, etc.

**"Sales"** Occupations engaging wholly or primarily in direct selling. Includes: advertising agents and sales workers, insurance agents and brokers, real estate agents and brokers, stock and bond sales workers, demonstrators, sales workers and sales clerks, grocery clerks, and cashiers/checkers, etc.

**"Office and Clerical"** Includes all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. Includes: bookkeepers, collectors (bills and accounts), messengers and office helpers, office machine operators (including computer), shipping and receiving clerks, stenographers, typists and secretaries, telegraph and telephone operators, etc.

**"Craft Workers (skilled)"** Manual workers of relatively high skill level having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. Includes: the building trades, hourly paid supervisors/lead operators not members of management, mechanics, skilled machinists, electricians, compositors/typesetters/engravers, etc.

**"Operatives (semiskilled)"** Workers who operate machine or processing equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. Includes: apprentices (auto/plumbing/bricklaying/carpentry/electrical/machinist/mechanical/building trade/metalworking/printing trades, etc.)

**"Laborers (unskilled)"** Workers in manual occupations which generally require no special training who perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. Includes: garage laborers, car washers/greasers, gardeners, farm workers, stevedores, wood choppers, lifting/digging/mixing/loading/pulling laborers, etc.

**"Service Workers"** Workers in both protective and non-protective service occupations. Includes: attendants (hospital/other institutions, professional/personal service, nurses aides/orderlies), barbers, char workers/cleaners, cooks, counter/fountain workers, elevator operators, firefighters/fire protection, guards, doorkeepers, stewards, janitors, etc.

**If you have any questions, call the Purchasing Office at (309) 494-8582**

**KEEP THESE INSTRUCTIONS FOR YOUR RECORDS**

Rev.: July. 2019



**PURCHASING OFFICE**  
 419 FULTON STREET RM 108  
 PEORIA, ILLINOIS 61602  
 TELEPHONE: 309-494-8582

**EMPLOYER REPORT FORM CC-1**

Please read instructions before completing this form. Improperly completed forms will not be processed. Use black or dark blue ink. Type or print legibly. Return the completed form to the above address or submit electronically to [eo@peoriagov.org](mailto:eo@peoriagov.org). Pursuant to Chapter 17 of the Peoria Municipal Code, a fifty-dollar (\$50.00) processing fee must be submitted with each Employer Report Form CC-1.

**SECTION I. PURPOSE FOR WHICH REPORT IS FILED**

- Initial registration for contract eligibility
- Renewal registration ⇒ EEO number is

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**SECTION II. TYPE OF REPORT SUBMITTED (Check one only)**

**SINGLE-ESTABLISHMENT REPORT.**  
 This employer conducts its operations from a single location. This report contains employment figures for that location.

**MULTI-ESTABLISHMENT CONSOLIDATED REPORT.**  
 This employer operates from multiple locations. This report is filed by the headquarters and *consolidates the employment figures for all locations.*

**SECTION III. COMPANY IDENTIFICATION**

<b>NAME</b> Ray O'Herron Company			
<b>ADDRESS</b> 3549 North Vermilion			
<b>CITY</b> Danville	<b>COUNTY</b> Vermilion	<b>STATE</b> Illinois	<b>ZIP</b> 61832
<b>CONTACT PERSON / TITLE</b> Michael O'Herron President		<b>CONTACT TELEPHONE</b> 800-223-2097	
<b>E-MAIL:</b> bids@oherron.com			

**SECTION IV. FORM OF ORGANIZATION**

- INDIVIDUAL OR SOLE PROPRIETOR
- PARTNERSHIP
- CORPORATION - FOR PROFIT
- CORPORATION - NOT FOR PROFIT
- GOVERNMENT ENTITY
- EDUCATIONAL INSTITUTION
- OTHER-EXPLAIN BELOW

**SECTION V. CONTRACTING AGENCY**

Company will be conducting business with:

City of Peoria      \_\_\_\_\_ County of Peoria      \_\_\_\_\_ Greater Peoria Sanitary District

Disclosure of the information requested in this form is required of those companies seeking financial assistance from the City of Peoria or seeking to provide goods and/or services to the City of Peoria, County of Peoria, and/or the Greater Peoria Sanitary District (hereinafter GPSD) for remuneration. Improperly completed forms will not be processed. The \$50 processing fee must be submitted with each Employer Report Form CC-1 or paid separately online at <http://www.peoriagov.org/online-payments/> the only exception to payment of the processing fee is neighborhood associations. Make checks payable to the "City of Peoria".

Method of Payment     Cash                       Check                       Credit Card (E-pay)

**SECTION VI. WORKFORCE INFORMATION (FULL TIME ONLY)**

SEE THE INSTRUCTIONS BEFORE COMPLETING THIS SECTION.

JOB CATEGORIES	OVERALL TOTALS		WHITE (Not of Hispanic Origin)		BLACK OR AFRICAN AMERICAN		HISPANIC OR LATINO		ASIAN OR PACIFIC ISLANDER		AMERICAN INDIAN OR ALASKAN NATIVE	
	M	F	M	F	M	F	M	F	M	F	M	F
Office & Managers	7	3	7	3								
Professionals	6		6									
Technicians	2		2									
Sales Workers	5	11	14					2				
Office & Clerical	3	15	6	12								
Craft Workers (Skilled)		8		5				1		2		
Operatives (Semi-Skilled)	2			1				1				
Laborers (Unskilled)	0											
Service Workers	4	1		3				2				
<b>TOTAL</b>	<b>29</b>	<b>38</b>	<b>35</b>	<b>24</b>				<b>6</b>		<b>2</b>		


M= MALE F=FEMALE

**SECTION VII. GENERAL INFORMATION**

1. DESCRIBE THE GOODS OR SERVICES PROVIDED BY THE EMPLOYER.	Public safety equipment	
2. IS IT THE COMPANY'S POLICY TO RECRUIT, HIRE, TRAIN, UPGRADE, PROMOTE, AND DISCIPLINE PERSONS WITHOUT REGARD TO RACE, COLOR, SEX, RELIGION, NATIONAL ORIGIN, VETERAN STATUS, AGE, MENTAL AND/OR PHYSICAL DISABILITY?	YES	NO
3. HAS THE COMPANY DEVELOPED A WRITTEN AFFIRMATIVE ACTION PLAN?	X	
4. HAS THE COMPANY DEVELOPED A WRITTEN SEXUAL HARASSMENT POLICY STATEMENT? ATTACH A COPY IF THIS IS THE FIRST TIME APPLYING FOR AN EEO CERTIFICATION NUMBER.	X	
5. HAS THE COMPANY NOTIFIED ITS ADVERTISING AND RECRUITMENT SOURCES THAT IT IS AN EQUAL OPPORTUNITY EMPLOYER?	X	
6. HAS THE COMPANY BEEN CERTIFIED AS A MINORITY, WOMAN OR DISADVANTAGED BUSINESS ENTERPRISE BY A STATE OR FEDERAL AGENCY? CHECK STATUS ___ MBE ___ WBE ___ DBE ATTACH COPY IF NOT PREVIOUSLY SUBMITTED.		X
7. DOES THE CONTRACTOR UNDERSTAND AND AGREE THAT IT IS ILLEGAL TO MAINTAIN SEGREGATED FACILITIES FOR ANY OF ITS EMPLOYEES ON THE BASIS OF RACE, RELIGION, COLOR, NATIONAL?	X	
8. HAS THE COMPANY EVER BEEN DISQUALIFIED FROM CONDUCTING BUSINESS WITH A LOCAL, STATE, OR FEDERAL AGENCY? IF SO, PLEASE PROVIDE DATES AND THE REASONS FOR DISQUALIFICATION		X

**SECTION VIII. CERTIFICATION**

I certify that the information provided in this report, and in any attachments thereto, is true and accurate to the best of my knowledge and belief. The employer filing this report agrees that all applicable ordinances and administrative policies, procedures regulating affirmative action and equal employment opportunity are hereby incorporated by the individual authorized to sign this form on behalf of the employer.

SIGNATURE 	PRINT NAME & TITLE Michael O'Herron President	TELEPHONE NUMBER 800-223-2097	DATE 11/4/19
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RAY O'HERRON COMPANY, INC

AFFIRMATIVE ACTION PROGRAM

RAY O'HERRON COMPANY, INC AGREES THAT RECRUITING, HIRING, TRAINING, PAY, JOB CLASSIFICATION, PROMOTIONS AND TERMINATION OF EMPLOYMENT SHALL BE ACCOMPLISHED WITHOUT REGARD TO RACE, RELIGION, COLOR, SEX, SEXUAL ORIENTATION, ANCESTRY, NATIONAL ORIGIN OR PHYSICAL/DEVELOPMENTAL HANDICAPS. THE STANDARDS FOR RECRUITING, HIRING, PLACEMENT, TRAINING, PAY, JOB CLASSIFICATION, PROMOTION, TERMINATIONS OF EMPLOYMENT AND ALL OTHER TERMS AND CONDITIONS OF EMPLOYMENT SHALL NOT DRAW A DISTINCTION BASED UPON RACE, RELIGION, COLOR, SEX, SEXUAL ORIENTATION, ANCESTRY, NATIONAL ORIGIN OR PHYSICAL/DEVELOPMENTAL HANDICAPS, NOR MAY THEY BE APPLIED INCONSISTENTLY TO DENY ANY PERSON EQUALITY OR OPPORTUNITY ON THESE BASIS.

FURTHER, RAY O'HERRON COMPANY, INC AGREES TO IMPLEMENT THE FOLLOWING SPECIFIC AFFIRMATIVE ACTION STEPS DIRECTED AT INCREASING MINORITY, VETERAN, HANDICAPPED MANPOWER UTILIZATIONS:

A. RECRUITING

1. IN THE EVENT THAT RECRUITING FOR PERSONNEL IS UTILIZED THROUGH PROFESSIONAL GROUPS OR ORGANIZATIONS, SUCH RECRUITING SHALL NOT BE LIMITED TO PREDOMINANTLY NON-MINORITY PROFESSIONAL GROUPS OR ORGANIZATIONS.

2. ALL ADVERTISEMENTS OF JOB OPENINGS SHALL INDICATE THAT THE COMPANY IS AN "EQUAL OPPORTUNITY EMPLOYER."

B. HIRING

1. THE COMPANY WHEN HIRING AND PROMOTING EMPLOYEES WILL MAKE EVERY REASONABLE ATTEMPT TO PLACE QUALIFIED WOMEN, MINORITIES, VETERANS OR HANDICAPPED INTO ALL PHASES OF ITS WORKFORCE TO ENSURE THAT THE PERCENTAGE OF WOMEN, MINORITIES, VETERANS, HANDICAPPED THROUGHOUT ALL LEVELS OF ITS WORKFORCE ARE REPRESENTATIVE OF THE PERCENTAGE AND DISTRIBUTION OF WOMEN, MINORITIES, VETERANS, HANDICAPPED IN THE COMMUNITY LABOR FORCE.

2. EMPLOYMENT FORMS AND APPLICATIONS SHALL BE VOID OF ALL REFERENCES TO RACE, RELIGION, COLOR, SEX, SEXUAL ORIENTATION, ANCESTRY, NATIONAL ORIGIN, PHYSICAL/DEVELOPMENTAL HANDICAP EXCEPT AS MAY BE REQUIRED TO MEET EQUAL EMPLOYMENT OPPORTUNITY COMMISSION OR OTHER LEGAL REQUIREMENTS.

3. APPLICANTS FOR EMPLOYMENT WILL REMAIN IN CONSIDERATION UNTIL A FINAL DECISION IS MADE AS TO WHICH APPLICANT WILL BE HIRED.

4. ALL APPLICANTS WILL BE REQUESTED TO COMPLETE FULLY AND THOROUGHLY ANY AND ALL EMPLOYMENT APPLICANTS' FORMS. APPLICANTS SHALL BE GIVEN WHATEVER ASSISTANCE IS NECESSARY IN ORDER TO ENABLE THEM TO DO SO. CLARIFICATION OF ANY ENTRIES WILL BE SOUGHT FROM THE APPLICANT AT THE TIME THE APPLICATION IS SUBMITTED. IF ADDITIONAL CLARIFICATION OR INFORMATION ABOUT THE APPLICANT IS REQUIRED, HE/SHE SHALL BE CONTACTED BY THE COMPANY AND REQUESTED TO PROVIDE SUCH CLARIFICATION AS MIGHT BE NECESSARY FOR HIS/HER CONSIDERATION OF EMPLOYMENT.

5. ALL PRE-EMPLOYMENT FORMS AND APPLICATIONS SHALL BE VOID OF ANY REFERENCE TO ARREST RECORDS. APPLICANTS WILL BE REQUIRED TO GRANT RELEASE OF CRIMINAL RECORDS AND MEDICAL RECORDS FOR THOSE POSITIONS WHICH REQUIRE BACKGROUND INVESTIGATION BY THE NATURE OF THE DUTIES INVOLVED.

6. RECORDS OF CRIMINAL CONVICTIONS MAY BE USED AS A BAR TO EMPLOYMENT ONLY WHEN THEY INDICATE, GIVEN THE NATURE OF THE CRIME AND THE NATURE OF THE JOB, THAT EMPLOYMENT OF THE INDIVIDUAL AND THE JOB IN QUESTIONS WOULD SERIOUSLY COMPROMISE THE HEALTH, SECURITY OR SAFETY OF THE COMPANY.

7. RECORDS OF GARNISHMENT WILL NOT BE USED AS A BAR TO EMPLOYMENT.

8. ALL NON-PROFESSIONAL, PRE-EMPLOYMENT INTERVIEWS CONDUCTED BY THE COMPANY SHALL BE LIMITED TO THE FOLLOWING ITEMS WHICH WILL BE DISCUSSED DURING SUCH INTERVIEWS:

- a) CLARIFICATION OF ITEMS LISTED ON EMPLOYMENT APPLICATION
- b) CLARIFICATION OF APPLICANT'S QUALIFICATIONS FOR THE JOB IN QUESTION
- c) CLARIFICATION OF THE APPLICANT'S AVAILABILITY FOR WORK
- d) DISCUSSION OF WAGES AND BENEFITS AVAILABLE WITH THE COMPANY
- e) DISCUSSION OF THE NATURE AND DUTIES, WITH JOB DESCRIPTION PRESENTED, OF THE JOB IN QUESTION
- f) DISCUSSION OF PHYSICAL EXAM & DRUG SCREENING REQUIREMENT FOR EMPLOYMENT

#### C. TERMS AND CONDITIONS OF EMPLOYMENT

1. PREGNENCY AND CHILDBIRTH ARE JUSTIFIED REASON FOR A LEAVE OF ABSENCE IN ACCORDANCE WITH GENERAL SICK LEAVE POLICIES.

2. ALL EMPLOYEES SHALL BE ADVISED, UPON THEIR HIRING, OF PROMOTION POLICIES AND ANY AND ALL EDUCATION BENEFITS OR PROGRAMS OFFERED THROUGH THE COMPANY THAT WOULD QUALIFY THEM FOR PROMOTIONS.

3. MINORITIES, WOMEN, VETERAN OR HANDICAPPED EMPLOYEES WHO APPEAR TO HAVE POTENTIAL MANAGEMENT OR SUPERVISORY ABILITIES WILL BE ENCOURAGED TO TAKE THE APPROPRIATE TRAINING TO QUALIFY THEM FOR SUCH PROMOTIONS.

4. THE COMPANY AGREES TO PARTICIPATE IN TRAINING PROGRAMS IN THE AREA, ESPECIALLY THOSE FUNDED BY THE US DEPARTMENT OF LABOR.

5. THE COMPANY AGREES TO DISSEMINATE ITS AFFIRMATIVE ACTIONS POLICY WITH ITS OWN ORGANIZATION BY POSTING/PASSING OUT OF POLICY AND BY SPECIFIV VIEW OF THE POLICY WITH NEW EMPLOYEES.

6. ANY EMPLOYEE FOUND TO BE HARASSING OR UNFAIRLY TREATING ANY PERSON(S) BECAUSE OF HIS/HER RACE, RELIGION, COLOR, SEX, SEXUAL ORIENTATION, ANCESTRY, NATIONAL ORGIN OR PHYSICAL/DELVELOPMENTAL HANDICAP, WILL BE SUBJECT TO DISCIPLINARY ACTION.

7. ANY EMPLOYEE FEELING THAT HE/SHE HAS BEEN DISCRIMINATED AGAINST BECAUSE JOF HIS/HER RACE, RELIGION, COLOR, SEX, SEXUAL ORIENTATION, ANCESTRY, NATIONAL ORIGIN OR PHYSICAL/DEVELOPMENTAL HANDICAP, SHALL HAVE THE RIGHT TO SEEK A REMEDY THROUGH ESTABLISHED GRIEVANCE PROCEDURES.

8. THE TERMS, CONDITIONS OR RECORDS OF EMPLOYMENT OF ANY EMPLOYEE SHALL NOT BE ADVERSELY AFFECTING IN ANY MANNER BECAUSE HE/SHE HAS MADE CHARGES, TESTIFIED OR ASSISTED IN ANY MANNER IN HEARINGS OR PROCEEDINGS INVOLVING THE COMPANY IN HUMAN RIGHTS CASES BEFORE ANY COUNCIL, GOVERNMENTAL BODY OR COURT OF LAW. NOR SHALL SUCH TERMS, CONDITIONS OR RECORDS OF EMPLOYMENT BE ADVERSELY AFFECTED BECAUSE HE/SHE HAS UTILIZED EXISTING GRIEVANCE PROCEDURES TO SEEK A REMEDY FOR A DISCRIMINATION GRIEVANCE.

D. PROMOTIONS

1. WOMEN, MINORITY, VETERAN OR HANDICAPPED EMPLOYEES WHO ARE QUALIFIED FOR PROMOTIONS WILL BE AFFORDED THE NECESSARY TRAINING TO QUALIFY THEM FOR PROMOTIONS WHERE SUCH TRAINING CAN FEASIBLY BE PROVIDED BY THE COMPANY OF AFFILIATED PROGRAM.

GIVEN BELOW IS THE NAME, TITLE, ADDRESS AND PHONE NUMBER OF PERSON(S) ASSIGNED BY RAY O'HERRON COMPANY, INC TO DEVELOP PROCEDURES AND REVIEW THIS AFFIRMATIVE ACTIONS POLICY EVERY QUARTER AND TO REVISE AS NECESSARY TO ASSURE THIS POLICY IS UNDERSTOOD AND DISTRIBUTED TO ALL EMPLOYEES.

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_

FOR: \_\_\_\_\_

SIGNATURE  \_\_\_\_\_

TITLE \_\_\_\_\_

DATE \_\_\_\_\_

RAY O'HERRON COMPANY, INC

SEXUAL HARRASSMENT POLICY

IT IS THE RESPONSIBILITY OF EACH INDIVIDUAL EMPLOYEE TO REFRAIN FROM SEXUAL HARASSMENT. IT IS THE RIGHT OF EACH INDIVIDUAL EMPLOYEE TO WORK IN AN ENVIRONMENT FREE FROM SEXUAL HARASSMENT.

DEFINITION OF SEXUAL HARASSMENT

ACCORDING TO THE ILLINOIS HUMAN RIGHTS ACT, SEXUAL HARASSMENT IS DEFINED AS:

- (1) SUBMISSION TO SUCH CONDUCT IS MADE EITHER EXPLICITLY OR IMPLICITLY A TERM OR CONDITION OF AN INDIVIDUAL'S EMPLOYMENT.
- (2) SUBMISSION TO OR REJECTION OF SUCH CONDUCT BY AN INDIVIDUAL IS USED AS THE BASIS FOR EMPLOYMENT DECISION AFFECTING SUCH INDIVIDUAL.
- (3) SUCH CONDUCT HAS THE PURPOSE OR EFFECT OF SUBSTANTIALLY INTERFERING WITH AN INDIVIDUAL'S WORK PERFORMANCE OR CREATING AN INTIMIDATING, HOSTILE OR OFFENSIVE WORKING ENVIRONMENT.

THE COURTS HAVE DETERMINED THAT SEXUAL HARASSMENT IS A FORM OF DISCRIMINATION UNDER THE TITLE VII OF THE US CIVIL RIGHTS ACT OF 1964 AS AMENDED IN 1991.

ONE SUCH EXAMPLE IS A CASE WHERE A QUALIFIED INDIVIDUAL IS DENIED EMPLOYMENT OPPORTUNITY AND BENEFITS BECAUSE HE/SHE WILL NOT SUBMIT TO SEXUAL ADVANCES OR FAVORS, THAT ARE, INSTEAD, AWARDED TO AN INDIVIDUAL WHO SUBMITS VOLUNTARILY OR UNDER COERCION. ANOTHER EXAMPLE IS WHERE AN INDIVIDUAL MUST SUBMIT TO UNWELCOME SEXUAL CONDUCT IN ORDER TO RECEIVE AN EMPLOYMENT OPPORTUNITY.

OTHER CONDUCT COMMONLY CONSIDERED TO BE SEXUAL HARASSMENT INCLUDES:

VERBAL: SEXUAL INNUENDO, SUGGESTIVE COMMENTS, INSULTS, HUMOR AND JOKES ABOUT SEX ANATOMY OR GENDER SPECIFIC TRAITS, SEXUAL PROPOSITIONS, THREATS, REPEATED REQUESTS FOR DATES OR STATEMENTS ABOUT OTHER EMPLOYEES, EVEN OUTSIDE OF THEIR PRESENCE OF A SEXUAL NATURE.

NON-VERBAL: SUGGESTIVE OR INSULTING SOUNDS, WHISTLING, LEERING, OBSCENE GESTURES, SEXUALLY SUGGESTIVE BODILY GESTURES, "CATCALLS", SMACKING OR KISSING NOISES.

VISUAL: POSTERS, SIGNS, PIN-UP OR SLOGANS OF A SEXUAL NATURE.

PHYSICAL: TOUCHING, UNWELCOME HUGGING, KISSING, PINCHING, BRUSHING THE BODY, COERCED SEXUAL INTERCOURSE OR ACTUAL ASSAULT.

SEXUAL HARASSMENT MOST FREQUENTLY INVOLVES A MAN HARASSING A WOMAN, HOWEVER, IT CAN ALSO INVOLVE A WOMAN HARASSING A MAN OR HARASSMENT BETWEEN MEMBERS OF THE SAME GENDER.

THE MOST SEVERE AND OVERT FORMS OF SEXUAL HARASSMENT ARE EASIER TO DETERMINE. ON THE OTHER END OF THE SPECTRUM, SOME SEXUAL HARASSMENT IS MORE SUBTLE AND DEPENDS TO SOME EXTENT ON THE INDIVIDUAL PERCEPTION AND INTERPRETATION. THE TREND IN THE COURTS IS TO ASSESS SEXUAL HARASSMENT BY A STANDARD OF WHAT WOULD OFFEND A "REASONABLE VICTIM".

AN EXAMPLE OF THE MOST SUBTLE FORM OF SEXUAL HARASSMENT IS THE USE OF ENDEARMENTS. THE USE OF TERMS SUCH AS "HONEY", "DARLING" AND "SWEETHEART" IS OBJECTIONABLE TO MANY WOMEN WHO BELIEVE THAT THESE TERMS UNDERMINE THEIR AUTHORITY AND THEIR ABILITY TO DEAL WITH MEN ON AN EQUAL AND PROFESSIONAL LEVEL.

ANOTHER EXAMPLE IS THE USE OF A COMPLIMENT THAT COULD POTENTIALLY BE INTERPRETED AS SEXUAL IN NATURE. BELOW ARE THREE STATEMENTS WHICH MIGHT BE MADE ABOUT THE APPEARANCE OF A WOMAN IN WORKPLACE:

"THAT'S AN ATTRACTIVE DRESS YOU HAVE ON."

"THAT'S AN ATTRACTIVE DRESS. IT REALLY LOOKS GOOD ON YOU."

"THAT'S AN ATTRACTIVE DRESS—YOU REALLY FILL IT OUT WELL."

THE FIRST STATEMENT APPEARS TO BE SIMPLY A COMPLIMENT. THE LAST IS MOST LIKELY TO BE PERCEIVED AS SEXUAL HARASSMENT, DEPENDING ON INDIVIDUAL PERCEPTIONS AND VALUES. TO AVOID THE POSSIBILITY OF OFFENDING AN EMPLOYEE, IT IS BEST TO FOLLOW A COURSE OF CONDUCT ABOVE REPROACH OR TO ERR ON THE SIDE OF CAUTION.

#### RESPONSIBILITY OF INDIVIDUAL EMPLOYEES

EACH INDIVIDUAL EMPLOYEE HAS THE RESPONSIBILITY TO REFRAIN FROM SEXUAL HARASSMENT IN THE WORKPLACE.

AN INDIVIDUAL EMPLOYEE WHO SEXUALLY HARASSES A FELLOW WORKER IS LIABLE FOR HIS/HER CONDUCT.

THE HARASSING EMPLOYEE WILL BE SUBJECT TO DISCIPLINARY ACTIONS UP TO AND INCLUDING TERMINATION OF EMPLOYMENT.

#### RESPONSIBILITY OF SUPERVISORY PERSONNEL

EACH SUPERVISOR IS RESPONSIBLE FOR MAINTAINING THE WORKPLACE FREE OF SEXUAL HARASSMENT. THIS IS ACCOMPLISHED BY PROMOTING A PROFESSIONAL ENVIRONMENT AND BY DEALING WITH SEXUAL HARASSMENT AS WITH ALL OTHER FORMS OF EMPLOYEE MISCONDUCT.

THE COURTS HAVE FOUND THAT ORGANIZATIONS AS WELL AS SUPERVISORS CAN BE HELD LIABLE FOR DAMAGES RELATED TO SEXUAL HARASSMENT BY A MANAGER, SUPERVISOR, EMPLOYEE OR THIRD PARTY. A THIRD PARTY MAY BE AN INDIVIDUAL WHO IS NOT AN EMPLOYEE BUT DOES BUSINESS WITH A BUSINESS/ORGANIZATION SUCH AS CONTRACTOR, CUSTOMER, SALES REPRESENTATIVE OR REPAIR PERSON.

LIABILITY IS EITHER BASED ON AN ORGANIZATION'S RESPONSIBILITY TO MAINTAIN A CERTAIN LEVEL OF ORDER AND DISCIPLINE, OR ON THE SUPERVISOR ACTING AS AN AGENT OF THE ORGANIZATION. AS SUCH, SUPERVISORS MUST ACT QUICKLY AND RESPONSIBLY NOT ONLY TO MINIMIZE THEIR OWN LIABILITY BUT ALSO THAT OF THE COMPANY.

SPECIFICALLY, A SUPERVISOR MUST ADDRESS AN OBSERVED INCIDENT OF SEXUAL HARASSMENT OR A COMPLAINT WITH SERIOUSNESS, TAKE PROMPT ACTION TO INVESTIGATE IT, REPORT IT, END IT, IMPLEMENT APPROPRIATE DISCIPLINARY ACTION AND OBSERVE STRICTEST CONFIDENTIALITY. THIS ALSO APPLIES TO CASES WHERE AN EMPLOYEE TELLS THE SUPERVISOR ABOUT BEHAVIOR CONSIDERED SEXUAL HARASSMENT BUT DOES NOT WANT TO MAKE A FORMAL COMPLAINT.

IN ADDITION, SUPERVISORS MUST ENSURE THAT NO RETALIATION WILL RESULT AGAINST AN EMPLOYEE MAKING A SEXUAL HARASSMENT COMPLAINT.

THE COMPANY'S EQUAL EMPLOYMENT OPPORTUNITY (EEO) OFFICER IS TO BE AVAILABLE TO CONSULT WITH SUPERVISORS ON THE PROPER PROCEDURES TO FOLLOW.

#### PROCEDURES FOR FILING A COMPLAINT

AN EMPLOYEE WHO EITHER OBSERVES OR BELIEVES HE/SHE IS THE OBJECT OF SEXUAL HARASSMENT, SHOULD DEAL WITH THE INCIDENT AS DIRECTLY AND FIRMLY AS POSSIBLE BY CLEARLY COMMUNICATING HIS/HER POSITION TO THE SUPERVISOR, EEO OFFICER AND OFFENDING EMPLOYEE.

THE FOLLOWING STEPS MAY ALSO BE TAKEN: DOCUMENTATION OF EACH INCIDENT, NOTING CONVERSATION, ACTIONS, DATE, TIME, LOCATION. DIRECT COMMUNICATION SHOULD BE ACCURATE AND TRUTHFUL.

NO RETALIATION AGAINST COMPLAINANT OR WITNESS WILL BE ALLOWED EVEN IF A COMPLAINT IS MADE AND SUBSTANTIATED COMPLETELY.

THE PROCESS FOR MAKING A COMPLAINT FALLS INTO FOLLOWING STAGES:

DIRECT COMMUNICATION – IF THERE IS SEXUALLY HARASSING BEHAVIOR IN THE WORKPLACE, THE HARASSED EMPLOYEE SHOULD DIRECTLY AND CLEARLY EXPRESS HIS/HER OBJECTIONS THAT THE CONDUCT IS UNWELCOME AND REQUEST THE OFFENDING BEHAVIOR STOP. THE INITIAL MESSAGE MAY BE VERBAL AND IF SUBSEQUENT MESSAGES ARE NEEDED, THEY SHOULD BE PUT IN WRITING.

CONTACT WITH SUPERVIORY PERSONNEL AT THE SAME TIME AS THE DIRECT COMMUNICATION OR IF EMPLOYEE FEELS THREATENED OR INTIMIDATED BY SITUATION. THE PROBLEM MUST BE PROMPTLY REPORTED TO THE IMMEDIATE SUPERVISOR OR EEO OFFICER. IF THE HARASSER IS IMMEDIATE SUPERVISOR, THE REPORT SHOULD BE TAKEN A STEP HIGHER.

FORMAL WRITTEN COMPLAINT SHOULD BE GIVEN DIRECTLY TO EEO OFFICER OR MOST SENIOR MANAGEMENT PERSONNEL FOR FULL INVESTIGATION.

IT IS HOPED MOST SEXUAL HARASSMENT COMPLAINTS CAN BE SETTLED WITHIN THE COMPANY. HOWEVER, A COMPLAINANT HAS THE RIGHT TO CONTACT THE ILLINOIS DEPARTMENT OF HUMAN RIGHTS (IDHR) OR EQUAL EMPLOYMENT OPPORTUNITY COMMISSION (EEOC) WITH A FORMAL COMPLAINT. COMPLAINTS MUST BE FILED WITHIN 180 DAYS TO IDHR AND 300 DAYS TO EEOC.

ANY COMPLAINANT WHO IS SUDDENLY TRANSFERRED TO A LOWER PAYING JOB OR PASSED OVER FOR A PROMOTION AFTER FILING A SEXUAL HARASSMENT COMPLAINT, MAY FILE A RETALIATION CHARGE WITHIN 180 DAYS TO IDHR AND 300 TO EEOC.

A COMPLAINANT WHO HAS BEEN PHYSICALLY HARASSED OR THREATENED WHILE ON THE JOB MAY ALSO HAVE GROUNDS FOR CRIMINAL CHARGES OF ASSAULT AND BATTERY.

FALSE AND FRIVOLOUS COMPLAINTS

FALSE AND FRIVOLOUS CHARGES REFER TO CASES WHERE THE ACCUSER IS USING A SEXUAL HARASSMENT COMPLAINT TO ACCOMPLISH SOME OTHER PURPOSE THAN STOPPING SEXUAL HARASSMENT. GIVEN THE SERIOUSNESS OF THE CONSEQUENCES FOR THE ACCUSED, A FALSE AND FRIVOLOUS CHARGES IS AS SEVERE OFFENSE AS HARASSMENT AND CAN LEAD TO DISCIPLINARY ACTIONS.

ADMINISTRATIVE CONTACTS

ILLINOIS DEPT OF HUMAN RIGHTS

ILLINOIS HUMAN RIGHTS COMMISSION

EQUAL EMPLOYMENT OPPORTUNITY COMMISSION

LOCAL EEOC

LABOR RELATIONS

I, \_\_\_\_\_, AFFIRM THAT I HAVE READ, UNDERSTAND AND HAVE RECEIVED A COPY OF THE SEXUAL HARASSMENT POLICY FOR RAY O'HERRON COMPANY, INC. ON \_\_\_\_\_.

SUPERVISOR SIGNATURE \_\_\_\_\_  
EEO OFFICER

RAY O'HERRON COMPANY, INC.

ALCOHOL/DRUG-FREE WORKPLACE

ALL EMPLOYEES OF THE RAY O'HERRON COMPANY, INC ARE EXPECTED AND REQUIRED TO REPORT TO WORK ON TIME IN AN APPROPRIATE MENTAL AND PHYSICAL CONDITION TO ENSURE A SAFE, HEALTHY AND PRODUCTIVE ENVIRONMENT FOR BOTH THE CUSTOMERS AND FELLOW EMPLOYEES. THE FOLLOWING ACTS ARE STRICTLY FORBIDDEN:

1. POSSESSING, CONSUMING OR BEING UNDER THE INFLUENCE OF ALCOHOL OR DRUGS WHILE ON THE JOB.
2. DISTRIBUTING, SELLING, PURCHASING OR ATTEMPTING TO DISTRIBUTE, SELL OR PURCHASE A CONTROLLED SUBSTANCE WHILE ON THE JOB, EVEN IF THE CONTROLLED SUBSTANCE IS NOT ACTUALLY POSSESSED ON JOB SITE.
3. POSSESSING, USING OR BEING UNDER THE INFLUENCE OF A CONTROLLED SUBSTANCE WHILE ON THE JOB, EXCEPT (a) WHEN UNDER AND IN STRICT ACCORDANCE WITH A PHYSICIAN'S DIRECTION, (b) WHEN SUCH USE WILL NOT IMPAIR THE EMPLOYEE'S ABILITY TO SAFELY PERFORM HIS/HER JOB, (c) WHEN THE PERSON'S SUPERVISOR HAS BEEN NOTIFIED IN ADVANCE AND HAS APPROVED OF THEM EMPLOYEE'S REQUIRED POSSESSION OR USE.
4. USING OR BEING UNDER THE INFLUENCE OF OTHER DRUGS, INCLUDING PRESCRIPTION DRUGS AND OVER-THE-COUNTER DRUGS, WHEN THERE IS A REASONABLE POSSIBILITY THAT SUCH USE MAY IMPAIR THE EMPLOYEE'S ABILITY TO SAFELY PERFORM HIS/HER JOB OR WHEN THERE IS A REASONABLE POSSIBILITY THAT SUCH USE MAY ADVERSELY AFFECT THE SAFETY OF CUSTOMERS, OTHER EMPLOYEES OR EMPLOYEE'S OWN SAFETY.

VIOLATIONS OF THIS POLICY WILL RESULT IN DISCIPLINARY ACTIONS, UP TO AND INCLUDING TERMINATION AND MAY HAVE LEGAL CONSEQUENCES.

EMPLOYEES NEEDING HELP IN DEALING WITH SUCH PROBLEMS ARE EXPECTED TO SEEK ASSISTANCE FOR THEIR PROBLEMS THROUGH COMMUNITY RESOURCES AND HEALTH INSURANCE PLAN. CONSCIENTIOUS EFFORTS TO SEEK SUCH HELP WILL NOT JEOPARDIZE EMPLOYEE'S JOB AND WILL NOT BE NOTED IN ANY PERSONNEL RECORD.

I AFFIRM THAT I \_\_\_\_\_ HAVE READ,  
UNDERSTAND AND HAVE RECEIVED A COPY OF THE ALCOHOL/DRUG-FREE WORKPLACE  
POLICY ON \_\_\_\_\_.

SUPERVISOR SIGNATURE: \_\_\_\_\_



TO THE HONORABLE COUNTY BOARD )  
 )  
COUNTY OF PEORIA, ILLINOIS )

Your County Public Safety & Justice Committee does hereby recommend passage of the following Resolution:

RE: Peoria County Sheriff's Office Patrol Deputy and Court Security Uniforms

**RESOLUTION**

**Whereas**, The Sheriff's Office sworn personnel are in need of updated uniforms and the Sheriff's Office has funds in the budget for clothing and uniforms; and

**Whereas**, The Sheriff's Office worked with Purchasing in the Finance Department to develop an RFP for uniforms for these sworn personnel; and

**Whereas**, Invitations to bid were sent out and one bid was received from Ray O'Herron Company for these uniforms; and

**Whereas**, your Public Safety & Justice Committee recommends the County Board Approves Ray O'Herron Company's bid to purchase uniforms for The Sheriff's Police and Court Security Officers.

**Now Therefore be it Resolved**, by the County Board of Peoria County that the Peoria County Sheriff or his designee are hereby authorized and directed to execute the documents necessary to purchase new uniforms from Ray O'Herron Company.

RESPECTFULLY SUBMITTED  
Public Safety and Justice Committee

## AGENDA BRIEFING

COMMITTEE: Public Safety and Justice Committee

MEETING DATE: December 3, 2019

LINE ITEM: Revenue: 001-1-009-1-194-33400--\$30,500.00  
Expense: 001-1-009-1-194-54304-- \$20,000.00

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ISSUE: **FY'19 Budget Amendment for** Peoria County Guardian ad Litem (GAL) Project

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### BACKGROUND/DISCUSSION:

The Peoria County Treasurer, on behalf of the Tenth Judicial Circuit, was awarded a State Court Improvement Program Grant for the period of October 1, 2019 through September 30, 2020 in the amount of \$114,200.00. All funds available under this grant agreement are a portion of the Federal Fiscal Year 2019 State Court Improvement-Basic Grant (CFDA#93.586) awarded to the Administrative Office of the Illinois Courts by the U.S. Department of Health and Human Services, Administration for Children, Youth, and Families. The purpose of this grant is to support two full-time independent contractor attorneys who serve as appointed GALs in juvenile abuse and neglect court. An increase in case filings and recommendations from a **National Center of State Courts' Caseflow Management Study** both alerted us to the fact we needed full-time coverage to ensure children who are victims of abuse and/or neglect get the best representation possible. Prior to this grant, a pool of part-time contract attorneys was used to perform this service and no reimbursement was received.

This grant covers 75% of the costs associated with these juvenile GAL services. The remaining balance will be paid by the County to satisfy the 25% match requirement. **A FY'19 budget amendment is necessary in order to account for this grant. There is an approximate shortage of \$20,000 in the line item for attorney expenses due to the increased costs for full-time contract attorneys. However, there is anticipated fourth quarter revenue of \$30,500 from the grant that also needs to be reflected in the FY'19 budget. The FY'20 requested budget includes this grant so no FY'20 requests need to be made at this time.**

While attorney expenses will be higher than in previous years, there will now be a corresponding revenue stream so that annually, the general fund will have a positive net effect of approximately \$45,000.

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### COUNTY BOARD GOALS:



HIGH PERFORMANCE PUBLIC ORGANIZATION

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### STAFF RECOMMENDATION:

Appropriate the additional funds by amending the FY19 Budget for the proposed line items.

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COMMITTEE ACTION: Approved 12/3/19 (10-0 votes)

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PREPARED BY: Jennifer Shadid, Assistant Court Administrator

DEPARTMENT: Court Administration

DATE: November 4, 2019

**Administrative Office of the Illinois Courts****State Court Improvement Program  
Grant Award Agreement**

This Agreement is entered into by the Administrative Office of the Illinois Courts, hereinafter referred to as “AOIC”, and Peoria County Treasurer on behalf of the Tenth Judicial Circuit: Peoria County, hereinafter referred to as the “Grantee”, for the Peoria County Guardian ad Litem Project.

The Court Improvement Program (CIP), is administered by the U.S. Department of Health and Human Services, Administration for Children, Youth, and Families, pursuant to Part B of Title IV of the Social Security Act (42 U.S.C. §620 *et seq.*). Projects funded with CIP grant funds must address court reform issues that will improve the safety, well-being, and permanency of children in foster care and strengthen the legal and judicial system including:

- Developing automated information systems to track cases and measure performance;
- Improving judicial competence and skills;
- Institutionalizing stronger links with child welfare agencies and community programs to improve coordination of services;
- Encouraging communication between, and cross-system training of, court and agency and court-appointed representatives of parents and children;
- Improving the amount and quality of legal representation for children, parents, and agencies; and
- Giving fairer treatment, notice, and consideration to all parties before the court.

Peoria County Treasurer agrees, by acceptance of this grant award, to abide by the following terms and conditions:

**1. GRANTEE SERVICES:**

- a. Grantee Name and Address:  
Peoria County Treasurer  
324 Main Street, Room 215  
Peoria, IL 61602
- b. Grantee agrees to perform the following program activities (include recipient of services):
  - i. Funding will support two full-time independent contractor attorneys who serve as appointed GALs.
- c. Identify Any Attachments To This Grant Agreement:
  - i. EXHIBIT A – Grant Proposal
  - ii. EXHIBIT B – Budget Summary and Narrative

**2. PERIOD OF PERFORMANCE AND AWARD AMOUNT:**

- a. The period of performance is from October 1, 2019 until September 30, 2020. Funds available under this grant agreement are a portion of the Federal Fiscal Year 2019 State Court Improvement Program Basic Grant (CFDA# 93.586) awarded to the AOIC by the U.S. Department of Health and Human Services,

Administration for Children, Youth, and Families. Use of these funds and reporting requirements are subject to the guidelines set forth by the U.S. Department of Health and Human Services, Administration for Children, Youth, and Families under the State Court Improvement Program Basic Grant.

- b. The maximum amount available under this grant agreement is \$114,200.00. Disbursement of funds shall be consistent with Section 5 "Performance and Compensation." At the end of the period of performance, any remaining unexpended funds shall be returned to the AOIC within 45 days of the grant period ending, as provided in the Illinois Grants Recovery Act (30 ILCS 705 *et seq.*). A check for the total balance shall be made payable to the "State of Illinois Treasurer."
- c. Extension/renewal of this grant agreement will be subject to the availability of funds, performance, applicability to goals and objectives of the State Court Improvement Program, and the approval of the AOIC.
- d. Obligations of the Supreme Court of Illinois and the AOIC shall cease immediately if the U.S. Department of Health and Human Services fails to award or otherwise make available funds for this grant agreement within any fiscal year. The AOIC will use its best efforts to obtain sufficient funding to cover this agreement.
- e. The State may terminate this grant agreement, or any portion thereof, without notice or penalty.

**3. BUDGET ADMINISTRATION:**

- a. **Budget.** An approved line item budget, marked Exhibit B, is attached hereto and made part of this grant agreement. Allowable costs are limited to those items listed in the approved budget and may not exceed the total amount budgeted for each category of expense. Modifications in excess of ten percent of the project total which cause an increase and/or decrease in any line item, except equipment or indirect costs, must be requested in writing at least thirty (30) days in advance of the requested budget modification. Such requested modifications may not be made without the written authorization of the AOIC. This flexibility shall not be construed to allow the total budget for the project to exceed the total award.
- b. **Allowability of Costs.** Allowability of costs will be governed by the applicable Office of Management and Budget (OMB) circulars as noted in Section 15 of this agreement.
- c. **Supplanting.** The Grantee agrees that funds provided under this grant agreement shall be used exclusively for the purpose for which the grant was made and may not be reallocated in whole or in part for any other purposes, nor may grant funds replace or allow for the release of grantee's funds for alternative uses. Funds awarded through this grant may not be used to supplant other State or local funds, which were already being used for similar purposes. Grantee further agrees and certifies that the financial assistance provided by the Administration for Children and Families through the AOIC, for the specified activities to be performed under this agreement will be in addition to, and not in substitution for, comparable activities previously carried on without federal assistance.
- d. **Procurement.** Procurement will be governed by applicable OMB circulars as noted in Section 15 of this agreement.
- e. **Subcontracting/Subgranting.** Subcontracting/Subgranting is not allowed without prior authorization of the Supreme Court of Illinois or the AOIC. All subcontractors/subgrantees used and amounts paid to each must be disclosed. All subcontractors/subgrantees must comply with the terms and conditions set forth herein for the Grantee.

**4. ACCOUNTING, RECORD RETENTION, AND RIGHT TO AUDIT:**

- a. The Grantee, and any subcontractor or subgrantee, as applicable, agree that the Supreme Court of Illinois, the Illinois Auditor General, the Illinois Attorney General, the U.S. Department of Health and Human Services, the U.S. Comptroller General, or any person or entity so authorized by them, shall have the right to examine any records which relate to this grant agreement.
- b. The Grantee and any subcontractor or subgrantee, as applicable, shall maintain, for a minimum of 3 years from the later of the date of final payment under the agreement or completion of the agreement, adequate books, records, and supporting documents to verify the amounts, eligible recipients, and uses of all disbursements of funds passing in conjunction with this agreement. The 3 year period shall be extended for the duration of any audit in progress at the time of that period's expiration (Section 20-65 of the Judicial Branch Procurement Code). The agreement and all books, records, and supporting documents related to the agreement shall be available for review and audit by the parties listed in subsection a of Section 4. The Grantee and any subcontractor or subgrantee, as applicable, agrees to cooperate fully and to provide full access to all relevant materials. The Grantee and any subcontractor or subgrantee, as applicable, shall be responsible for keeping proper, complete, and accurate accounting records of all grant funds. Failure to maintain the books, records, and supporting documents required by this paragraph shall establish a presumption in favor of the State and Judicial Branch Procurement Code. State and Grantee/subcontractor/subgrantee agree that any of Grantee's records which have the potential for identifying individuals who have sought or received assistance through the Grantee/subcontractor/subgrantee are private and confidential and are additionally subject to the confidentiality provisions of Rule 1.6 (d) and (e) of the Supreme Court of Illinois' Rules of Professional Conduct. Further, pursuant to 30 ILCS 5/6-1, "confidential records disclosed to the Office of the Auditor General shall be subject to the same legal confidentiality and protective restrictions in the Office of the Auditor General as such records and information have in the hands of the official authorized custodian."

**5. PERFORMANCE AND COMPENSATION:**

- a. The parties agree to the program activities and grant funding amounts delineated herein. Grantees or subgrantees must obtain prior written approval from the AOIC for any revision of the scope or objectives of the project (regardless of whether there is an associated budget revision requiring prior approval), need to extend the period of availability of the funds, or changes in key persons in cases where specified in the proposal. In research projects, a change in the project director or principle investigator shall always require approval.
- b. In accordance with Department of Treasury regulations , 31 CFR Part 205, the Grantee agrees to limit requests to draw Federal funds to the minimum amount needed and to time the request in accordance with the actual, immediate cash needs necessary to carry out programs funded through this award. Failure to adhere to these requirements may cause suspension of the grant funds.
- c. Advance requests for CIP funds shall be submitted in writing on the form entitled *Request for Disbursement of Grant Funds*. Funds should be requested at least four weeks prior to the Grantee's anticipated date of expenditure to allow the AOIC time to process the request.
- d. Requests for CIP funds on a reimbursement basis shall be submitted in writing on the form entitled *Request for Disbursement of Grant Funds*. Funds may be requested up to 90 days following the end of the grant funding period.
- e. Requests for funds shall be reviewed for compliance with this agreement and any applicable federal and state laws and regulations. Upon satisfactory review, the request shall be approved by the AOIC. Funds will not be disbursed until all outstanding program and financial reports described in Section 6 of this agreement are received by the AOIC.

**6. REPORTING REQUIREMENTS:**

- a. **Quarterly Reports.** The Grantee must submit quarterly reports to the AOIC as a condition of this agreement. These reports shall be due as follows:

Quarterly Reports	Reporting Period	Due Date
First Quarter	October 1, 2019 – December 31, 2019	January 31, 2020
Second Quarter	January 1, 2020 – March 31, 2020	April 30, 2020
Third Quarter	April 1, 2020 – June 30, 2020	July 31, 2020
Fourth/Final Quarter	July 1, 2020 – September 30, 2020	October 30, 2020

- b. Each quarterly report shall be on such forms as prescribed by the AOIC, and shall include, at a minimum, the following information:
- i. A narrative description of the project activities and services performed during the reporting period, including a description of how those activities/services furthered or accomplished the goals set forth in the grant agreement;
  - ii. A summary of any significant problem areas that occurred during the reporting period and how those problems were/will be resolved;
  - iii. If applicable, an outline of project activities/services planned for the upcoming reporting period;
  - iv. A fiscal report, on such forms as prescribed by the AOIC, providing quarterly and cumulative expenditure amounts, quarterly and cumulative match generated (if applicable), and ending cash balance during the reporting period;
  - v. The final quarterly report shall also include a cumulative description of all project activities and services performed during the grant period, and shall also include a description of the quantitative accomplishments which were achieved for each function or activity performed during the project. When accomplishments cannot be quantified by activity or function, they should be listed in chronological order to show the schedule of accomplishments;
  - vi. Any additional programmatic or fiscal information, as requested by the AOIC.

- c. **Compensation for Personnel Services Form.** If CIP funds will be used for personnel costs, the Grantee shall submit written certification and payroll documentation of personnel costs to the AOIC as a condition of this agreement. This documentation shall be on such forms as prescribed by the AOIC, and shall be due as follows:

	Reporting Frequency	Due Date
Educational Institutions	Annually	With 4 <sup>th</sup> Quarter Report
State and Local Governments	Semi-Annually	With 2 <sup>nd</sup> and 4 <sup>th</sup> Quarter Reports
Not-for-Profit	Per pay period	With each Quarterly Report

- d. **Closeout Requirements.** Grantees that satisfy the requirements set forth in this Agreement shall receive written notification from the AOIC that the agreement is closed in good standing.

**7. MONITORING:** The AOIC shall monitor the activities under this grant agreement and the expenditure of the funds. Monitoring of the activities and expenditures under this grant agreement may include reviews of fiscal and program reports; site visits which may include reviews of relevant documents and observation of project or service activities; and any other procedures deemed necessary by the Administrative Office to determine the Grantee and subcontractor/subgrantee, as applicable, has complied with this grant agreement. The AOIC is responsible for monitoring grant, sub-grant/sub-recipient and contract supported activities to

assure compliance with Federal requirements and that performance goals are being achieved. Grantee monitoring must cover each program, function and activity (*See* 45 CFR 92.40).

**8. LIABILITY AND INSURANCE:**

- a. The State does not assume any liability for acts or omissions of the Grantee and such liability rests solely with the Grantee. The State will not indemnify or hold harmless any Grantee for claims based on the State's use of Grantee-provided goods or services. Any liability for damages that the State might have is expressly limited by and subject to the provisions of the Illinois Court of Claims Act and to the availability of suitable appropriations. The Grantee shall carry public liability, casualty and auto insurance in sufficient amount to protect the State from liability for acts of the Grantee. Minimum acceptable coverage for bodily injury shall be \$250,000 per person and \$500,000 per occurrence and for property damage, \$100,000 per occurrence. In addition, the Grantee shall carry workers' compensation insurance, if applicable, in amounts required by law.
- b. In those instances in which a temporary employee is utilized, the temporary employment agency bears sole responsibility for workers' compensation insurance coverage for temporary employees furnished to the AOIC and indemnifies and holds the AOIC harmless from any judgment, finding, or assessment of liability under the Workers' Compensation Act or the laws of Illinois for injuries suffered by a temporary employee furnished to the AOIC.
- c. The State may self-insure against any and all risks.

**9. GOVERNING LAW:** This grant agreement and any agreement, including maintenance, service or other subsequent agreements that might result from this grant agreement, shall be governed by the laws of the State of Illinois. The validity of this grant agreement and any of its terms or provisions, as well as the rights and duties of the parties hereto, shall be governed by the laws of the State of Illinois. Any claim against the State arising out of this grant agreement must be filed exclusively with the Illinois Court of Claims (705 ILCS 505/1 *et seq.*).

**10. ENTIRE AGREEMENT:** Except as provided in Section 11, this grant agreement, including any addenda and exhibits, constitutes the entire agreement between the parties with respect to the same subject matter; all prior agreements, representations, statements, negotiations and undertakings are superseded hereby.

**11. INCORPORATIONS:** Unless specifically excluded by mention, the following documents are incorporated by reference herein:

- a. All approved grant proposals, application narratives, and budget summaries submitted to the AOIC by Grantee in connection with this grant agreement;
- b. All forms and documents listed or attached herein as exhibits.

**12. SEVERABILITY:** If any provision of this grant agreement should be found illegal, invalid, or void, it shall be considered severable. The remaining provisions shall not be impaired and the agreement shall be interpreted as far as possible to give effect to the parties' intent.

**13. MODIFICATIONS:** Any modification, change, or amendment subsequent to the execution of this grant agreement may be made only by an instrument in writing executed and signed by the parties.

**14. WAIVER:** The failure of any party to enforce any provision of this grant agreement shall not constitute a waiver by such party of any provision. The past waiver of a provision by either party shall not constitute a course of conduct or a waiver in the future with respect to the same provision.

**15. COMPLIANCE WITH FEDERAL AND STATE LAWS AND REGULATIONS:**

- a. **Federal Rules and Regulations.** The Grantee acknowledges that all State Court Improvement Program funds are subject to and Grantee agrees to abide by and comply with all applicable federal rules and regulations, including but not limited to:
- i. **2 CFR Part 200:** Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards;
  - ii. **2 CFR Part 225:** Cost Principles for State, Local and Indian Tribal Governments;
  - iii. **2 CFR Part 376:** Nonprocurement Debarment and Suspension;
  - iv. **45 CFR Part 16:** Procedures of the Departmental Grant Appeals Board;
  - v. **45 CFR Part 30:** Claims Collection;
  - vi. **45 CFR Part 80:** Nondiscrimination Under Programs Receiving Federal Assistance through the Department of Health and Human Services, Effectuation of Title VI of the Civil Rights Act of 1964;
  - vii. **45 CFR Part 81:** Practice and Procedure for Hearings under Part 80 of this Title;
  - viii. **45 CFR Part 84:** Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving Federal Financial Assistance;
  - ix. **45 CFR Part 86:** Nondiscrimination on the Basis of Sex in Education Programs and Activities Receiving or Benefiting from Federal Financial Assistance;
  - x. **45 CFR Part 87:** Equal Treatment for Faith-Based Organizations;
  - xi. **45 CFR Part 91:** Nondiscrimination on the Basis of Age in HHS Programs or Activities Receiving Federal Financial Assistance;
  - xii. **45 CFR Part 92:** Uniform Administrative Requirements for Grants and Cooperative Agreements to State, and Local, and Tribal Governments;
  - xiii. **45 CFR Part 93:** New Restrictions on Lobbying;
  - xiv. **45 CFR Part 95, Subpart E:** Cost Allocation Plans;
  - xv. **45 CFR 100.12:** How may a State simplify, consolidate, or substitute federally required state plans?
  - xvi. All applicable agency guidance documents issued by the U.S. Office of Management and Budget.
  - xvi. All applicable Program Instructions, Information Memoranda, Technical Bulletins or other agency guidance documents issued by the U.S. Department of Health & Human Services Administration for Children & Families relative to the State Court Improvement Program.
- b. **Disclosure Requirements.** As stated in Section 508 of Public Law 103-333, in press releases, statements, requests for proposals, bid solicitations, and other documents describing projects, programs, or services funded in whole or in part with Federal money, Grantees receiving Federal funds, including but not limited to State and local governments and recipients of Federal research grants, shall clearly state:



- i. the percentage of the total costs of the program or project which will be financed with Federal money;
  - ii. the dollar amount of Federal funds for the project or program; and
  - iii. the percentage and dollar amount of the total costs of the project or program that will be financed by non-governmental sources.
- c. **Purchase of American-Made Products and Equipment.** As stated in Section 507 of Public Law 103-333, to the greatest extent practicable, all equipment and products purchased with funds made available by this grant agreement should be American made.
- d. **Smoking Prohibitions.** The Grantee must comply with Public Law 103-227, also known as the Pro-Children Act of 1994 (20 U.S. C. §7183), and the Grantee under this grant agreement hereby certifies such compliance. The Act requires that smoking not be permitted in any portion of any indoor facility owned, leased, or regularly used for the provision of health, day care, education, or library services to children under the age of 18, if the services are funded by the federal government, either directly or through State or local governments. Federal programs include grants, cooperative agreements, loans or loan guarantees, and contract programs. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug and alcohol treatment. The Grantee further agrees that the above language will be included in any subcontracts/subgrants which contain provisions for children's services and that all subcontractors/subgrantees shall certify compliance accordingly. Failure to comply with the provisions of this law may result in the imposition of a civil monetary penalty of up to \$1,000 per day.
- e. **Religious Activity Prohibitions.** Direct federal grants, sub-awards, or contracts under this program shall not be used to support inherently religious activities such as religious instruction, worship, or proselytization. Therefore, Grantee must take steps to separate, in time or location, their inherently religious activities from the services funded under this program (*See* 45 CFR Part 87).
- f. **Lobbying Prohibitions.** Federal grant funds provided under these awards may not be used by the Grantee or any sub-grantee to support lobbying activities to influence proposed or pending Federal legislation or appropriations. This prohibition is related to the use of Federal grant funds and is not intended to affect an individual's right or that of any organization, to petition Congress, or any other level of Government, through the use of other resources. (*See* 45 CFR Part 93).
- g. **Human Trafficking Provisions.** This grant agreement is subject to the requirements of Section 106(g) of the "Trafficking Victims Protection Act of 2000" (22 U.S.C. § 7104) and Grantee acknowledges that this grant agreement may be subject to termination or any other remedial actions authorized under 22 U.S.C. § 7104b(c), if the Grantee, or any subgrantee or subcontractor, as applicable, engages in, or uses labor recruiters, brokers, or other agents who engage in:
- i. Severe forms of trafficking in persons;
  - ii. The procurement of a commercial sex act during the period of time that the grant, contract, or cooperative agreement is in effect;
  - iii. The use of forced labor in the performance of the grant, contract, or cooperative agreement; or
  - iv. Acts that directly support or advance trafficking in persons, including the following acts:
    1. Destroying, concealing, removing, confiscating, or otherwise denying an employee access to that employee's identity or immigration documents.

2. Failing to provide return transportation or pay for return transportation costs to an employee from a country outside the United States to the country from which the employee was recruited upon the end of employment if requested by the employee, unless—
    - A. exempted from the requirement to provide or pay for such return transportation by the Federal department or agency providing or entering into the grant, contract, or cooperative agreement; or
    - B. the employee is a victim of human trafficking seeking victim services or legal redress in the country of employment or a witness in a human trafficking enforcement action.
  3. Soliciting a person for the purpose of employment, or offering employment, by means of materially false or fraudulent pretenses, representations, or promises regarding that employment.
  4. Charging recruited employees unreasonable placement or recruitment fees, such as fees equal to or greater than the employee's monthly salary, or recruitment fees that violate the laws of the country from which an employee is recruited.
  5. Providing or arranging housing that fails to meet the host country housing and safety standards.
- h. **Transparency Act Requirements.** Awards under these programs are included under the provisions of Public Law 109-282, the "Federal Funds Accountability and Transparency Act of 2006" (FFATA). Under this statute, the State is required to report information regarding executive compensation and all subgrants, contracts and subcontracts in excess of \$25,000 through the Federal Subaward Reporting System (<https://www.fsrs.gov/>) and in accordance with the terms found in Federal regulations at 2 CFR Part 170, including Appendix A.
- i. **Debarred and Suspended Parties.** By signing and submitting this Agreement, the Grantee and any subgrantee at any tier certifies that it is neither presently debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs under Executive Order 12549 "Debarment and Suspension" (*See* 45 CFR 92.35).
- j. **Copyrights.** The U.S. Department of Health and Human Services reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, for Federal government purposes:
  - i. The copyright in any work developed under a grant, subgrant, or contract under a grant or subgrant; and
  - ii. Any rights of copyright to which a grantee, subgrantee, or contractor purchases ownership with grant support.
- k. **Energy Conservation.** The Grantee and its employees and subcontractors agree to comply with mandatory standards and policies relating to energy efficiency contained in the Energy Conservation Act (20 ILCS 1115/1 *et seq.*) issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163).
- l. **Clean Air Act and Federal Water Pollution Control Act.** The Grantee agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations will be reported to the U.S. Department of Health and Human Services and the Regional Office of the Environmental Protection Agency (EPA).

- m. **Non-Discrimination.** The Grantee and its employees and subcontractors/subgrantees agree not to commit unlawful discrimination and agree to comply with applicable provisions of the Illinois Human Rights Act, the United States Civil Rights Act and section 504 of the Federal Rehabilitation Act, the Americans with Disabilities Act, and rules applicable to each.
- n. **Prevailing Wage.** If the Prevailing Wage Act is applicable to any service provided by the Grantee under this agreement, the Grantee agrees to comply with the provisions of the Act, and be responsible for obtaining any periodic revisions to the wage rates from the Illinois Department of Labor (*See* 820 ILCS 130/0.01 *et seq.*).
- o. **Sexual Harassment.** The Grantee shall have written sexual harassment policies that shall include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) Grantee's internal complaint process including penalties; (v) the legal resource, investigative and complaint process available through the Department of Human Rights and the Human Rights Commission; (vi) directions on how to contact the Department and Commission; and (vii) protection against retaliation as provided by section 6-101 of the Illinois Human Rights Act (775 ILCS 5/2-105(A)(4)). A copy of the policies shall be provided to the Department upon request.

#### 16. CERTIFICATIONS:

- a. **Conflict of Interest.** Grantee certifies that neither he/she, his/her spouse or minor child, is an elected official in this State, holding a seat in the General Assembly, or appointed to or employed in any of the offices or agencies of State government for which he/she, his/her spouse or minor child receives compensation in excess of 60% of the salary of the Governor of the State of Illinois, or that he/she, his/her spouse or minor child is an officer or employee of the Capital Development Board or the Illinois Toll Highway Authority. The Grantee further certifies that no person listed herein is entitled to receive (i) more than 7½% of the total distributable income of any firm, partnership, association, or corporation or (ii) an amount in excess of the salary of the Governor. Further, the Grantee certifies that no person listed herein, together with his/her spouse or minor children is entitled to receive (i) more than 15%, in the aggregate, of the total distributable income or (ii) an amount in excess of 2 times the salary of the Governor. (*See* Section 50-13 of the Judicial Branch Procurement Code (same as Section 50-13 of the Illinois Procurement Code (30 ILCS 500/50-13)).
- b. **Bid-rigging or Bid-rotating.** The Grantee certifies that he/she/it has not been barred from contracting with the State as a result of a violation of section 33E-3 or 33E-4 of the Criminal Code of 1961 (*See* 720 ILCS 5/33E-3, 33E-4).
- c. **Educational Loan Default.** If the Grantee is an individual, he or she certifies that he or she is not in default on an educational loan (*See* 5 ILCS 385/3).
- d. **Anti-bribery.** The Grantee certifies that he/she/it is not barred from being awarded a contract or subcontract under section 50-5 of the Judicial Branch Procurement Code (same as Section 50-5 of the Illinois Procurement Code (30 ILCS 500/50-5)). Section 50-5 prohibits a Grantee, subgrantee or subcontractor from entering into a contract with a State agency if the Grantee/subgrantee/subcontractor has been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, or if the Grantee/subgrantee/subcontractor has made an admission of guilt of such conduct which is a matter of record. Grantee further acknowledges that the AOIC Director may declare the grant agreement void if this certification is false.
- e. **International Anti-Boycott Certification.** The Grantee certifies that neither the Grantee nor any substantially-owned affiliated company is participating or shall participate in an international boycott in

violation of the provisions of the U.S. Export Administration Act of 1979 or the regulations of the U.S. Department of Commerce promulgated under that Act.

- f. **Legal Status Disclosure.** Under penalties of perjury, the Grantee certifies that the name, taxpayer identification number, and legal status listed below are correct.

**Grantee and/or Business Name: Peoria County Treasurer**

**Taxpayer Identification Number or SSN: 37-6001763**

*(If the Grantee is an individual, enter the Grantee name and Social Security Number as it appears on the Grantee's Social Security Card. If the Grantee is a sole proprietorship, enter the owner's name followed by the name of the business and the owners' Social Security Number. For all other entities, enter the Grantee's name as it appears on the Application for Employer's Identification Number and the Employer's Identification Number.)*

**Legal Status (check one):**

- Individual
- Owner of sole proprietorship
- Partnership
- Tax-exempt hospital or extended care facility
- Government entity
- Corporation providing or billing medical and/or health care services
- Corporation NOT providing or billing medical and/or health care services
- Nonresident alien individual
- Estate or legal trust
- Foreign corporation, partnership, estate, or trust
- Limited Liability Company (select applicable tax classification)
  - D = disregarded entity
  - C = corporation
  - P = partnership
- Other: \_\_\_\_\_

- g. **Debt Delinquency.** Grantee certifies that he/she/it, and any affiliate, is not barred from being awarded a contract under Section 50-11 of the Judicial Branch Procurement Code. Section 50-11 of the Judicial Branch Procurement Code prohibits a grantee from entering into a contract with the judicial branch if the grantee knows or should know that he/she/it, or any affiliate, is delinquent in the payment of any debt to the State, unless the person or affiliate has entered into a deferred payment plan to pay off the debt. Grantee further acknowledges that, under Section 50-60 of the Judicial Branch Procurement Code, the AOIC Director may declare the grant agreement void if this certification is false or if Grantee is determined to be delinquent in the payment of any debt to the State during the term of the grant.
- h. **Collection and Remittance of Illinois Use Tax.** Grantee certifies that he/she/it, or any affiliate, is not barred from being awarded a contract under Section 50-12 of the Judicial Branch Procurement Code. Section 50-12 of the Judicial Branch Procurement Code prohibits a grantee from entering into a contract with the judicial branch if he/she/it, or any affiliate, has failed to collect and remit Illinois Use Tax on all sales of tangible personal property into the State of Illinois in accordance with the provisions of the Illinois Use Tax Act (35 ILCS 105/1 *et seq.*). Grantee further acknowledges that, under Section 50-60 of the Judicial Branch Procurement Code, the AOIC Director may declare the grant agreement void if this certification is false or if Grantee, or any affiliate, is determined to be delinquent in the payment of any debt to the State during the term of the grant.

- i. **Prohibition of Goods Produced By Forced Labor.** Grantee certifies in accordance with Public Act 93-0307 that no foreign-made equipment, materials, or supplies furnished to the State under the grant agreement have been produced in whole or in part by forced labor, convict labor, or indentured labor under penal sanction (*See* 30 ILCS 583/10).
- j. **Prohibited Bidders and Contractors.** Grantee, and all subcontractors subject to section 20-120 of the Illinois Procurement Code, certify in accordance with Section 50-10.5 of the Judicial Branch Procurement Code that no officer, director, partner or other managerial agent of the contracting business has been convicted of a felony under the Sarbanes-Oxley Act of 2002 (Pub. L. No. 107-204) or a Class 3 or Class 2 felony under the Illinois Securities Law of 1953 (815 ILCS 5/1 et seq.) for a period of five years prior to the date of the bid or contract. Grantee acknowledges that the AOIC Director may declare the grant agreement void if this certification is false.
- k. **Corporate Accountability.** Grantee certifies that this agreement is in compliance with the requirements of the Corporate Accountability for Tax Expenditure Act (20 ILCS 715/1 et seq.) which requires development assistance agreements to contain specific recapture provisions. Grantee acknowledges that the AOIC Director may declare the contract void if this certification is false.
- l. **Environmental Protection Violations.** Grantee certifies that he/she/it is not barred from being awarded a contract under Section 50-14 of the Judicial Branch Procurement Code. Section 50-14 prohibits entering into an agreement with the judicial branch by a person or business found by a court or the Pollution Control Board to have committed a willful or knowing violation of the Environmental Protection Act (415 ILCS 5/1 et seq.) for a period of five years from the date of the order. Grantee acknowledges that the AOIC Director may declare the contract void if this certification is false.
- m. **Prohibition of Goods Produced by Child Labor.** Grantee certifies that no foreign-made equipment, materials, or supplies furnished to the State under this agreement have been produced in whole or in part by the labor of any child under the age of 12 (*See* 30 ILCS 584/10).
- n. **Registration as a Business Entity.** Grantee certifies that (1) he/she/it is not required to register as a business entity with the State Board of Elections pursuant to Section 20-160 of the Judicial Branch Procurement Code (same as Section 20-160 of the Illinois Procurement Code (30 ILCS 500/20-160)) or (2) he/she/it has registered as a business entity with the State Board of Elections and acknowledges a continuing duty to update the registration pursuant to Section 20-160 of the Judicial Branch Procurement Code (same as Section 20-160 of the Illinois Procurement Code (30 ILCS 500/20-160)). Grantee acknowledges that the AOIC Director may declare the grant agreement void if this certification is false.
- o. **Felons.** Grantee certifies that it is not barred from being awarded a contract under 30 ILCS 500/50-10. Section 50-10 prohibits a grantee from entering into a contract with a State agency if the grantee has been convicted of a felony and 5 years have not passed from the completion of the sentence for that felony. Grantee further acknowledges that the AOIC Director may declare the grant agreement void if this certification is false.
- p. **Drug Free Workplace:** If the Grantee is an individual, or an individual doing business in the form of a sole proprietorship, the Grantee certifies that the Grantee will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of this contract (30 ILCS 580/4). If the Grantee is a corporation, partnership, or other entity with 25 or more employees, the Grantee agrees that it will provide a drug free workplace by:
  - i. Publishing a statement:
    1. Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in Grantee's workplace;

2. Specifying the actions that will be taken against employees for violations of such prohibition;
3. Notifying the employee that, as a condition of employment on such contract or grant, the employee will abide the terms of the statement and notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.
  - ii. Establishing a drug free awareness program to inform employees about the dangers of drug abuse in the workplace; the Grantee's policy of maintaining a drug free workplace; any available drug counseling, rehabilitation, and employee assistance programs; and the penalties that may be imposed upon an employee for drug violations.
  - iii. Providing a copy of the statement required by Subsection (i) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
  - iv. Notifying the contracting or granting agency within 10 days after receiving notice under Subsection (i)(3) above from an employee or otherwise receiving actual notice of such conviction.
  - v. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by Section 5 of the Drug Free Workplace Act (360 ILCS 580/5).
  - vi. Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation is required and indicating that a trained referral team is in place.
  - vii. Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act. See 30 ILCS 580/1 *et seq.*
17. **NOTICES:** Notices to the Grantee shall be sent to the addresses listed in paragraph 1a on page one. Notices to the Administrative Office of the Illinois Courts shall be sent to: 3101 Old Jacksonville Road, Springfield, IL 62704-6488, Attn: CIP Grants Program Developer.
18. **SIGNATURE:** Grantee certifies under oath that: all information in this grant agreement is true and correct to the best of grantee's knowledge, information and belief; and that the funds shall be used only for the purposes described in the grant agreement. Grantee acknowledges that the award of grant funds is conditioned upon such certification.

The undersigned person signing this agreement on behalf of grantee affirms, under penalties of perjury, that he or she is authorized to execute the certifications contained herein on behalf of the designated party (Grantee) to this agreement.

Administrative Office of the Illinois Courts

Wesley A. Kanner CHIEF JUSTICE

Peoria County Treasurer

Kara McCaffrey  
Signature

Kara M. McCaffrey  
Type/Print Name

Asst. Director, Administrative Services Division  
Type/Print Title

9/27/19  
Date

Nicole Bjerke  
Signature

Nicole Bjerke  
Type/Print Name

Peoria County Treasurer  
Type/Print Title

9/26/19  
Date

\*\* A copy of the Judicial Branch Procurement Code is available at [www.illinoiscourts.gov/procurement](http://www.illinoiscourts.gov/procurement).

## I. Executive Summary:

Peoria county has participated in the Child Protection Court Data project since 2013. We have a committed group of stakeholders that meet regularly to review the results of the data collection project and have made significant changes based upon these results. All stakeholders participated in a Caseflow Management Study that was conducted by the NCSC in 2017. The final report issued by NCSC in October 2017, a copy of which is attached, provided recommendations that would assist with accomplishing the goals of the group. While significant efforts have been made to consider and implement all recommendations, Peoria county lacks sufficient funding to transition from the part-time contractual GAL model into a full-time contractual model or FTE model, as recommended in the NCSC report and, for your convenience, stated below:

*"4.9-1. Consider a new model for the administration of GALs. Peoria County should consider a new model for the administration of GAL services in child protection cases. One possible model is to establish the court as the administrator of GAL services. This organizational structure has proven effective in numerous jurisdictions and removes the potential conflict of parent and children's representatives currently supervised together under the umbrella of the Public Defender's Office. For example, in Winnebago County, Illinois, there are now two full-time GALs appointed in abuse/neglect cases whom the county contracts with directly. These two GALs work full time in Courtroom 2, the full-time abuse/neglect courtroom in Winnebago. A third contract GAL works in courtroom 3 which hears abuse/neglect matters on a part-time basis. In 2016, there were 416 new abuse/neglect petitions filed in Winnebago."*

In January 2018, Peoria county implemented NCSC's recommendation by moving the contractual part-time GALs from the Public Defender program and placed them under the administration of the court. However, the County of Peoria is unable to provide sufficient funding to complete the transition into a full-time contractual GAL model. It has been almost two years since the NCSC report was issued and our caseload numbers have increased. Also, we have not determined if these positions should be FTEs or independent contractor GALs. Therefore, our budget request is based upon an independent contractor model for 2 full-time GALs and 2 part-time GALs.

## II. Program/Issue Narrative:

In addition to the funding issue, the number of new case filings in Peoria county for 2018 were 30% greater than 2017. There were 334 new cases filed in 2017 compared to 465 new cases filed in 2018. As of April 30, 2019, our new case filings are projected to total approximately 402, which is 25% higher than 2017. We've confirmed that the increase in filings is occurring in several counties across the state, including Tazewell county, whose new filings has increase by 52%. The average current caseload for each part-time GAL in Peoria county is 253 children, which is more than double the standard caseload recommendations of the National Association of Counsel for Children (NACC).

- A. **Program Goal:** The goal of the program is to provide two (2) full-time, and additional part-time, contractual GALs that are experienced, dedicated and will have the benefit of an established time schedule to have meaningful in-court and out-of-court interactions with



minors in care and others in the community. We anticipate that by providing continuity of GALs, timeliness to adjudication hearings and overall case permanency will improve.

- B. Activities:** Meet quarterly with GALs and monitor caseload statistics.
- C. Anticipated Outcomes:** At the present time, Peoria County contract GALs are only part-time (1 or at most 2 days per week). Increasing caseloads, and thus the court-time required to attend to them, has required GALs to perform critical duties outside of their contracted day(s). This impacts the time they can devote to interfacing with the children they represent, foster families and caseworkers, case coordination and communicating with other stakeholders (including Assistant State's Attorneys, parents' attorneys, DCFS personnel, other agency staff, therapists, CASA). By securing the funds needed to adopt a new GAL model utilizing two (2) full-time GALs, with the possibility of up to two (2) additional part-time GALs, we can exponentially increase the County's GAL resources to meet growing demand and to expand opportunities for our GALs to guide cases toward more timely and effective child-focused resolution.
- D. Method of Evaluation:** Prepare and review the following monthly:
- Active Case List, including title, type, age, attorneys or firms, next scheduled event date, and time since last activity with the ability to sort and filter on any field;
  - Critical Case List. Listing of cases by type which are near or have exceeded timelines established by the Juvenile Court Act and federal law;
  - Court performance trend data including JA filings and dispositions monthly/quarterly/annually.
- E. Continuous Quality Improvement (CQI):** Continue to participate in the CPDC project and create statistical reports through our case management system that will assist with meeting our objectives as stated above.
- F. Sustainability Plan:** Requests for future funding will be pursued through the Peoria county budget process and/or all other possible funding sources available, i.e. VOCA funds, when they are released.

**BUDGET SUMMARY**Applicant Name **Peoria County Treasurer on behalf of the Tenth Judicial Circuit: Peoria County**Project Name **Peoria County Guardian ad Litem Project**

<b>Budget Line Items</b>	<b>Requested CIP Funds</b>	<b>Match Funds</b>	<b>Total Budget</b>
<b>Example: Travel</b>	<b>\$75,000</b>	<b>\$25,000</b>	<b>\$100,000</b>
<b>Personnel</b>			0.00
<b>Fringe Benefits</b>			0.00
<b>Contractual</b>	108,650.00	37,147.00	145,797.00
<b>Travel</b>		700.00	700.00
<b>Supplies</b>			0.00
<b>Equipment</b>			0.00
<b>Other</b>	500.00		500.00
<b>Total Direct Costs:</b>	109,150.00	37,847.00	146,997.00
<b>Indirect Costs: (Rate: 10 %)</b>	5,050.00	220.00	5,270.00
<b>Total Direct + Indirect Costs:</b>	114,200.00	38,067.00	152,267.00

**Indirect Costs:** Indirect cost rates are only allowable if the Grantee has a current and documented federally approved indirect cost rate or a provisional letter from a cognizant federal agency that applies during the term of this agreement. Appropriate documentation must be attached to apply an indirect cost rate. If the indirect cost rate has not been approved, costs must be budgeted in the direct cost line items.

\* The Budget Summary amounts must equal the total of each line item presented in the Budget Narrative.

<b>Source of Match</b>	<b>Amount</b>	
<b>Example: County Budget</b>	<b>\$4,000</b>	<b>Personnel Salary</b>
County Budget	35,647.00	GAL Contractual Services
County Budget	1,500.00	Conference Registrations Fees
County Budget	700.00	Travel & Hotel
County Budget	220.00	Facilities & Administrative Costs
<b>Total Match Contribution:</b>	<b>38,067.00</b>	

**BUDGET NARRATIVE**

Applicant Name **Peoria County Treasurer on behalf of the Tenth Judicial Circuit: Peoria County**

Project Name **Peoria County Guardian ad Litem Project**

**Note: If this form does not provide adequate space, please attach additional sheets.**

**Personnel:** Indicate the name of the employee (if available) and their position name/title, project duties and responsibilities, percentage of full time equivalent (FTE), hours worked per week on which FTE is based, annual salary, and the budget amount. *(Note: Final personnel costs charged to this agreement must reflect actual contract activity of each employee, account for total activity for which the employee is compensated, be reported at least monthly coinciding with one or more pay periods, and be signed by the employee and supervisory official having first hand knowledge of the work performed by the employee).*

Employee Name (if available) and Position Name/Title	Project Duties and Responsibilities	% FTE	Average Work Hrs. Per Week	Annual Salary	Budget Amount
<b>TOTAL PERSONNEL:</b>					\$0.00

**Fringe Benefits:** Indicate the name of the employee (if available) and their position name/title, benefit type, benefit rate, and the budget amount for each project personnel.

Employee Name (if available) and Position Name/Title	Benefit Type	Benefit Rate	Budget Amount
<b>TOTAL FRINGE BENEFITS:</b>			\$0.00

**Contractual:** For each product/service, itemize its purpose, quantity, unit cost, and budget amount. Subcontracts are subject to federal guidelines and require prior Administrative Office of the Illinois Courts approval. To the extent possible, procurement must demonstrate full and open competition. Travel costs, as a part of the sub-contract, are subject to applicable state rates. Food and beverage costs must meet the provisions of the federal guidelines.

Product/Service	Purpose	Quantity	Unit Cost	Budget Amount
Contract Attorney	Represent minors in JA cases	1	56200	56,200.00
Contract Attorney	Represent minors in JA cases	1	52450	52,450.00
<b>TOTAL CONTRACTUAL:</b>				\$ 108,650.00

**Travel:** For each travel expense, itemize the traveler, activity/event, expense type (i.e., mileage, lodging, per diem/meal allowance, ground transportation, airfare, etc.), calculation, and budget amount. All travel is subject to applicable State rates per mile; \$7 per quarter or \$28 per day; and lodging at the rate determined for the geographic area. Out of state travel requires prior approval from the Administrative Office of the Illinois Courts.

Traveler	Activity/Event	Expense Type	Calculation	Budget Amount
<b>TOTAL TRAVEL:</b>				\$ 0.00

**Supplies:** For each commodity, itemize the purpose, quantity, unit cost, and budget amount. Unit cost must be less than \$5,000 per item. To the extent possible, commodities purchased should be made in America (Section 507, P.L. 103-333).

Item	Purpose	Quantity	Unit Cost	Budget Amount
<b>TOTAL SUPPLIES:</b>				\$ 0.00

**Equipment:** List each equipment item, its purpose, quantity, unit cost, and budget total. Unit costs must be at least \$5,000. Changes to this budget line require prior approval from the Administrative Office of the Illinois Courts. To the extent possible, equipment purchased should be made in America (Section 507, P.L. 103-333).

Item	Purpose	Quantity	Unit Cost	Budget Total
<b>TOTAL EQUIPMENT:</b>				\$ 0.00

**Other:** For costs not specifically identified above, list its purpose, quantity, unit cost, and budget total.

Item	Purpose	Quantity	Unit Cost	Budget Total
Continuing Education	Annual GAL Certification Course	2	250	500.00
<b>TOTAL OTHER:</b>				\$ 500.00



**AMENDED  
AGENDA BRIEFING**

(to replace Agenda Briefing submission dated 11/27/19)

**COMMITTEE:** Public Safety and Justice Committee

**MEETING DATE:** December 3, 2019

**LINE ITEMS:**

Line Item	Account Title	Requested Amendments to FY'20 Recommended Budget*
#001-1-009-1-193-33530	State Reimbursement Salary	30,000
#001-1-009-1-196-33530	State Reimbursement Salary	60,000
#001-1-009-1-193-51031	Full-Time Employees	(28,000)
#001-1-009-1-193-51241	Medical Health Benefits	(27,000)
#001-1-009-1-193-51501	IMRF Contribution	18,000
#001-1-009-1-193-51510	FICA Tax	19,000
#001-1-009-1-194-51031	Full-Time Employees	182,470
#001-1-009-1-194-51241	Medical Health Benefits	16,075
#001-1-009-1-196-51031	Full-Time Employees	(14,800)
#001-1-009-1-196-51241	Medical Health Benefits	(8,596)
#043-2-043-8-898-51510	FICA Tax	(8,700)
#042-2-042-8-897-51501	IMRF Contribution	(11,450)
#043-2-043-8-898-51510	FICA Tax	(19,000)
#042-2-042-8-897-51501	IMRF Contribution	(18,000)
#043-2-043-8-898-51510	FICA Tax	13,571
#042-2-042-8-897-51501	IMRF Contribution	17,876
#048-2-048-3-334-33530	State Reimbursement Salary	110,000
#048-2-048-3-334-51031	Full-Time Employees	(70,500)
#048-2-048-3-334-51241	Medical Health Benefits	(34,990)

\*Please refer to the attached spreadsheets for a comprehensive list of our FY'20 Revised Budget Request. The Recommended vs. Revised column reflects the requested changes outlined above.

**ISSUE: The Courts are requesting budget amendments to the County's FY'20 Recommended Budget that will meet the Board's goals to reduce personnel expenditures, FICA and IMRF liabilities. In addition, the Court's request an amendment to increase FY2020 revenues and to restore all funding in Program 194 Courts Services personnel lines to the levels previously submitted in the initial request.**

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**DISCUSSION:**

Subsequent to the release of the County's Recommended Budget on Monday, November 18, 2019, in which reductions were made to Program 194 Court Services, the Courts met with County Board Chairman Rand, County Administrator Sorrel, Public Safety and Justice Chairperson Rosenbohm, Budget Chairperson Fennell and Budget Vice Chairperson Reliford. In addition, these County representatives had conversations with other Board

members. These discussions explored ways to bring about a reasonable pathway to deliver a balanced budget, while simultaneously not raising taxes. As a result of this collaboration, the Courts are proposing to realize similar cost savings as recommended by the County, but to the line items identified above, rather than all from Program 194.

For the FICA and IMRF savings, which are reflected in separate Funds, the County requested cost savings of \$13,571 and \$17,876, respectively. The Courts recognize they can exceed these cost savings. This is possible due to savings in personnel line items outlined above AND a change in business process so that grant-related FICA and IMRF expense is recorded in the General Fund to offset the reimbursements of these fringe benefits.

In summary,

Proposed County Administrator Budget Reductions:

#001-1-009-1-194-51031	Full-Time Employees	\$(182,470)
#001-1-009-1-194-51241	Medical Health Benefits	(16,075)
#043-2-043-8-898-51510	FICA Tax	(13,571)
#042-2-042-8-897-51501	IMRF Contribution	(17,876)

Total Recommended Reductions      \$(229,992)

Our recommendations:

Increase Revenues:

#001-1-009-1-193-33530	State Reimbursement Salary	\$30,000
#001-1-009-1-196-33530	State Reimbursement Salary	60,000
#048-2-048-3-334-33530	State Reimbursement Salary	110,000

Total Increase in Revenues      \$200,000

Increase Expenditures:

#001-1-009-1-193-51510	FICA Tax	\$19,000
#001-1-009-1-193-51501	IMRF Contribution	18,000

Total Increase in Expenditures      \$37,000

Reduce Expenditures:

#001-1-009-1-193-51031	Full-Time Employees	\$(28,000)
#001-1-009-1-193-51241	Medical Health Benefits	(27,000)
#001-1-009-1-196-51031	Full-Time Employees	(14,800)
#001-1-009-1-196-51241	Medical Health Benefits	(8,596)
#048-2-048-3-334-51031	Full-Time Employees	(70,500)
#048-2-048-3-334-51241	Medical Health Benefits	(34,990)
#043-2-043-8-898-51510	FICA Tax	(8,700)
#042-2-042-8-897-51501	IMRF Contribution	(11,450)



#043-2-043-8-898-51510	FICA Tax	(19,000)
#042-2-042-8-897-51501	IMRF Contribution	(18,000)

Total Decrease in Expenditures      \$(241,036)

Combined Net Positive Effect to the Budget      **\$404,036**

The Chief Judge respectfully requests this committee amend the County Administrator's recommended budget to restore funding to the levels that were previously submitted in the Court Services personnel lines, reduce other personnel line items and increase salary reimbursement revenue.

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**COUNTY BOARD GOALS:**



**HIGH PERFORMANCE PUBLIC ORGANIZATION**

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**STAFF RECOMMENDATION:**

Recommend to the Public Safety and Justice Committee that:

- The County's FY'20 Recommended Expenditure Budget be revised in accordance with the Court's Requested Amendments
- The County's FY'20 Recommended Revenue Budget be amended to recognize an increase in salary reimbursements unknown at the time the original budget was submitted; and
- Restore all funding to Program 194 Court Services personnel lines, as originally requested.

---

**COMMITTEE ACTION:** Approved 12/3/19 (10-0 votes)

---

**PREPARED BY:** Paul P. Gilfillan, Chief Judge **DEPARTMENT:**  
Court Administration **DATE:** December 3, 2019

## History of 2020 County-Courts Budget interaction

### **THESE DATES FOLLOW NORMAL BUDGET TIMELINE PROCESS**

- 6-14-19 – Revenue Request submitted to County (at which time Courts informed County of likely additional \$700,000.00 in additional money coming to County from State reimbursements over and above prior budget year - subsequently confirmed)
- 7-15-19 – Expenditure Request submitted to County
- 8-14-19 – Court Administration and County Administration meet to go over 2020 budget
- 9-5-19 – Additional request by County to cut portion of Courts budget
- 9-13-19 – Courts submit additional cut to budget per County request

### **NORMAL BUDGET PROCESS PUT ON HOLD PER COUNTY** (no additional communication/collaboration/cooperation between County and Courts on budget)

- 10-29-19 – General email from County Administrator advising Chief Judge to expect direction to reduce headcount
- 11-6-19 – Scott Sorrel and Chairman Rand meet with Judge Gilfillan to impart directive to reduce Courts budget by \$500,000.00 over next two budget years
- 11-7 thru 11-11-19 – Judge Gilfillan requests additional information from Scott Sorrel
- 11-13-19 – Scott Sorrel provides responses to some of Judge Gilfillan's questions
- 11-14-19 – Judge Gilfillan responds to Scott Sorrel and various Board members and requests to participate in process effecting Courts budget
- 11-18-19 – County releases its 2020 budget with \$198,545 reduction to Court Administration personnel line item



Line Item	Account Title	Requested Amendments to FY'20 Recommended Budget
#001-1-009-1-193-33530	State Reimbursement Salary	30,000
#001-1-009-1-196-33530	State Reimbursement Salary	60,000
#001-1-009-1-193-51031	Full-Time Employees	(28,000)
#001-1-009-1-193-51241	Medical Health Benefits	(27,000)
#001-1-009-1-193-51501	IMRF Contribution	18,000
#001-1-009-1-193-51510	FICA Tax	19,000
#001-1-009-1-194-51031	Full-Time Employees	182,470
#001-1-009-1-194-51241	Medical Health Benefits	16,075
#001-1-009-1-196-51031	Full-Time Employees	(14,800)
#001-1-009-1-196-51241	Medical Health Benefits	(8,596)
#043-2-043-8-898-51510	FICA Tax	(8,700)
#042-2-042-8-897-51501	IMRF Contribution	(11,450)
#043-2-043-8-898-51510	FICA Tax	(19,000)
#042-2-042-8-897-51501	IMRF Contribution	(18,000)
#043-2-043-8-898-51510	FICA Tax	13,571
#042-2-042-8-897-51501	IMRF Contribution	17,876
#048-2-048-3-334-33530	State Reimbursement Salary	110,000
#048-2-048-3-334-51031	Full-Time Employees	(70,500)
#048-2-048-3-334-51241	Medical Health Benefits	(34,990)

---

RESPECTFULLY SUBMITTED,  
Public Safety and Justice Committee  
Date: December 3, 2019

## AGENDA BRIEFING

COMMITTEE: Budget and County Operations  
MEETING DATE: December 4-5, 2019

LINE ITEM: multiple  
AMOUNT: \$580,000

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ISSUE: Additional appropriation in the Risk Management Fund.

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### BACKGROUND/DISCUSSION:

During 2019 there were a number of unanticipated expenditures in the Risk Management Fund, including liability case settlements of \$75,000 and \$125,000 that were approved by the County Board; significant legal fees related to pending litigation across multiple departments; and two high dollar surgeries related to worker's compensation cases and their corresponding payment, etc. (While the number of worker's compensation cases is down 50% from the prior year, these two cases from prior years are driving the 2019 work comp costs.) Therefore, staff is requesting that the Board authorize the appropriation of \$580,000 to offset these expenses.

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### COUNTY BOARD GOALS:



SAFE AND HEALTHY COMMUNITY



HIGH PERFORMING PUBLIC ORGANIZATION

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### STAFF RECOMMENDATION:

Approve the appropriation of \$580,000 in the liability claim and worker's compensation line items.

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### COMMITTEE ACTION:

Approved 12/3/19 by County Operations Committee (6-0 votes) Mr. Robinson absent

Approved 12/4/19 by Budget Committee (10-0 votes) Ms. Pastucha absent for vote

---

PREPARED BY: Shauna Musselman, Assistant County Administrator

DEPARTMENT: County Administration

DATE: November 18, 2019



## AGENDA BRIEFING

**COMMITTEE:** County Operations Committee

**MEETING DATE:** December 3, 2019

**LINE ITEM:**

080-5-080-7-804-54389

\$66,800 in ITS- Office Services budget  
(plus any other department funding)

---

**ISSUE:**

FOR RESOLUTION: Bid Award for Copier Equipment Bid #80-02-19

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**BACKGROUND/DISCUSSION:**

There were 48 copiers implemented in FY2015 across multiple Peoria County offices at the terms of a prior bid that provided quality refurbished copier equipment at “per printed page” pricing. Copiers implemented at that time need to be replaced during FY2020, so an invitation to bid was released to solicit options for replacement copiers with “per printed page” pricing.

Quality refurbished copiers are utilized because it helps minimize costs, and the bid terms require the vendor to supply reliably operating equipment and resolve any operational issues. Copiers with “per printed page” pricing are preferred because it allows the County to pay based on actual usage. We supply paper and staples, but all toner and any repairs are provided by the vendor at no additional cost.

The only other cost to the County is the purchase of each copier hard drive. It is important to ensure no confidential data is released on any equipment containing a hard drive, so the bid required the vendor to allow the County to purchase drives so they could be securely disposed.

The bid listed five configurations that varied by speed, estimated print volume capacity, and media handling. We required the copiers support connectivity to the County's data network to accept printing from computers and include scanning and facsimile capability.

Thirty-three (33) vendors downloaded the bid documents. One (1) vendor submitted a proposal, which was:

Digital Copy Systems (Peoria IL)      Note: All forms submitted and signed.

The existing “per printed page” copiers were acquired from Digital Copy Systems, and overall, the vendor has been very responsive in providing service and resolving issues. The award would be effective for 60 months from the approval by the Peoria County Board with a provision for the County to extend month-to-month by copier until each unit is replaced. Where needs warrant and funds are budgeted, IT Services or other offices can implement additional copiers based on the terms of this bid.

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**COUNTY BOARD GOALS:**



FINANCIAL STABILITY

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**STAFF RECOMMENDATION:**

We recommend the bid award be made to Digital Copy Systems, the only responsible bidder. We request that orders may be issued as funding has been appropriated and in accordance with the terms of the Invitation to Bid document, including the purchase of the hard drive from each copier.

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**COMMITTEE ACTION:**

**APPROVED 12/3/19 (6-0 votes)** Mr. Robinson absent

---

**PREPARED BY:** Tim Lanier  
**DEPARTMENT:** IT Services  
**DATE:** November 6, 2019





**COUNTY OF PEORIA**  
**PURCHASING DIVISION**  
 PEORIA COUNTY COURTHOUSE  
 324 MAIN STREET - ROOM 501  
 PEORIA IL 61602

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**BID REPORT**

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**TO:** HONORABLE MEMBERS OF THE PEORIA COUNTY BOARD  
 SCOTT SORREL, PEORIA COUNTY ADMINISTRATOR

**FROM:** JIM SMITH, CPPO, CPPB PURCHASING AGENT

**SUBJECT:** BID # 80-02-19: COPY EQUIPMENT

**DATE:** OCTOBER 16, 2019

**CC:** TIM LANIER; IT SERVICES

This office, on behalf of IT Services, solicited bids for Copy Equipment. Bid documents were uploaded to the BidNet site where Thirty - Three (33) vendors downloaded the documents. One (1) vendor response was received. The attached tabulation represents all bids received and may only reflect a portion of the fee section of the bid document. Additional bid document information may be required in selecting a bidder. This report does not evaluate specification compliance.

Bid tab 80-02-19 Copier Equipment	
<b>Vendor</b>	<b>Digital Copy Systems Peoria IL</b>
<b>Configuration 1</b>	
Cost per printed copy	0.019
Cost for staples	\$43.00
Cost to retain hard drive	\$237.00
<b>Configuration 2</b>	
Cost per printed copy	0.013
Cost for staples	\$43.00
Cost to retain hard drive	\$237.00
<b>Configuration 3</b>	
Cost per printed copy	\$0.01
Cost for staples	\$43.00
Cost to retain hard drive	\$237.00
<b>Configuration 4</b>	
Cost per printed copy	\$0.01
Cost for staples	\$43.00
Cost to retain hard drive	\$237.00
<b>Configuration 5</b>	
Cost per printed copy	0.007
Cost for staples	\$136.00
Cost to retain hard drive	\$237.00



Official Certificate of Publication as Required by State Law and IPA By-Laws

Certificate of the Publisher

Gatehouse Media certifies that it is the publisher of the Peoria Journal Star. Peoria Journal Star a secular newspaper, has been continuously published daily for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City Peoria, County of Peoria, Township of Peoria, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 ILCS 5/5.

A notice, a true copy of which is attached, was published 1 time in Peoria Journal Star. The publication of the notice was made in the newspaper, dated and published on September 11<sup>th</sup>, 2019. The notice was also placed on a statewide public notice website as required by 715 ILCS 5/2.1.

In witness, the Peoria Journal Star has signed this certificate by Gatehouse Media, its publisher, at Peoria, Illinois, on September 11<sup>th</sup>, 2019.

**County of Peoria**

**Ad #4684974**

By:

Ashley Anderson  
Legal Notice Representative  
Gatehouse Media  
Publisher

(Note: Unless otherwise ordered, notarization of this document is not required.)

## County of Peoria Signature Sheet

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EXECUTION OF THIS FORM CERTIFIES UNDERSTANDING AND  
COMPLIANCE WITH THE TOTAL BID PACKAGE.

THIS FORM SHALL BE COMPLETED FOR THIS BID TO BE EVALUATED.

Please print or type:

**THIS BID SUBMITTED BY:**

Company Name: Digital Copy Systems

Authorized Agent Name & Title: Tim Lance - Owner

Contact Person: Tim Lance

Company Address: 1619 W. Altorfer Dr.

City, State Zip Code: Peoria, IL 61615

Daytime Telephone: 309-208-2671

Daytime Fax: 309-693-3076


Daytime E-Mail (if available): tlance@dcscopiers.com

EEO Certificate of Compliance Num.: 02099-100930

Addenda Received: \_\_\_\_\_

Attach statement that firm has sexual harassment and drug-free workplace policies in place.

Attach statement of ability to meet the specified requirements of this invitation to bid.

  
\_\_\_\_\_  
Signature of Authorized Agent

10-11-18  
\_\_\_\_\_  
Date

**Peoria County reserves the right to reject any and all bids, to wave technicalities and select the equipment/services best suited to the county.**

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**DO NOT FAX OR EMAIL YOUR BIDS**

---

## Refurbished Copier Equipment and "Per Printed Page" Cost Bid Form

<b>Configuration #1</b>	<b>Refurbished Copier 35 ppm (or greater)</b>  <b>per requested specifications listed below in the Specifications and Features Verification Checklist</b>
<b>Proposed Equipment:</b>	Canon ImageRUNNER ADVANCE 4235
Manufacturer	Canon
Model name	ImageRUNNER ADVANCE
Model number	4235
Space requirements - as proposed	(WxDxH) 53.5" x 46.5" x 52.5"

<b>Pricing must include all costs, including equipment maintenance and supplies (excluding staples &amp; paper)</b>	
<b>Cost "Per Printed Page" - Black &amp; White</b>	.019

<b>Cost for Staples &amp; quantity of individual staples for listed cost</b> Quantity = 15,000 (3 x 5,000)	\$43
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<b>Cost for Peoria County to retain hard drive when unit removed - price for any drive per specific placement location (during term)</b> If equipment contains a hard drive, vendor must include all costs (if any) for Peoria County to own and retain the hard drive. Price must include any charges for it to be removed and given to Peoria County.	\$237
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List included accessory items & part numbers (attach sheet with cross-reference if more space needed):

- Inner Staple Finisher- D1
- Cabinet- G
- Inner 2/3 Hole Puncher Unit- A1
- Super G3 Fax Board- AP1
- Duplexing Automatic Document Feeder- AG1

## Refurbished Copier Equipment and "Per Printed Page" Cost Bid Form

<b>Configuration #2</b>	<b>Refurbished Copier 45 ppm (or greater)</b>  <b>per requested specifications listed below in the Specifications and Features Verification Checklist</b>
<b>Proposed Equipment:</b>	Canon ImageRUNNER ADVANCE 4245
Manufacturer	Canon
Model name	ImageRUNNER ADVANCE
Model number	4245
Space requirements - as proposed	(WxDxH) 68.5" x 46.5" x 52.5"

**Pricing must include all costs, including equipment maintenance and supplies (excluding staples & paper)**

**Cost "Per Printed Page" - Black & White**

.013

**Cost for Staples & quantity of individual staples for listed cost**

\$43

Quantity = 15,000 (3 x 5,000)

**Cost for Peoria County to retain hard drive when unit removed - price for any drive per specific placement location (during term)**

\$237

If equipment contains a hard drive, vendor must include all costs (if any) for Peoria County to own and retain the hard drive. Price must include any charges for it to be removed and given to Peoria County.

List included accessory items & part numbers (attach sheet with cross-reference if more space needed):

Cabinet- G  
Staple Finisher- G1  
2/3 Hole Puncher Unit- B2  
Super G3 Fax Board- AP1

**Refurbished Copier Equipment and "Per Printed Page" Cost Bid Form**

<b>Configuration #3</b>	<b>Refurbished Copier 55 ppm (or greater)</b>  <b>per requested specifications listed below in the Specifications and Features Verification Checklist</b>
<b>Proposed Equipment:</b>	Canon ImageRUNNER ADVANCE 6255
Manufacturer	Canon
Model name	ImageRUNNER ADVANCE
Model number	6255
Space requirements - as proposed	(WxDxH) 69" x 53.5" x 48.5"

**Pricing must include all costs, including equipment maintenance and supplies (excluding staples & paper)**

**Cost "Per Printed Page" - Black & White**

.01

**Cost for Staples & quantity of individual staples for listed cost**  
Quantity =15,000 (3 x 5,000)

\$43

**Cost for Peoria County to retain hard drive when unit removed - price for any drive per specific placement location (during term)**

If equipment contains a hard drive, vendor must include all costs (if any) for Peoria County to own and retain the hard drive. Price must include any charges for it to be removed and given to Peoria County.

\$237

List included accessory items & part numbers (attach sheet with cross-reference if more space needed):

- Staple Finisher- P1
- External 2/3 Hole Puncher Unit- A1
- Super G3 Fax Board- AL1

**Refurbished Copier Equipment and "Per Printed Page" Cost Bid Form**

<b>Configuration #4</b>	<b>Refurbished Copier 65 ppm (or greater)</b>  <b>per requested specifications listed below in the Specifications and Features Verification Checklist</b>
<b>Proposed Equipment:</b>	Canon ImageRUNNER ADVANCE 6265
Manufacturer	Canon
Model name	ImageRUNNER ADVANCE
Model number	6265
Space requirements - as proposed	(WxDxH) 69" x 53.5" x 48.5"

<b>Pricing must include all costs, including equipment maintenance and supplies (excluding staples &amp; paper)</b>	
<b>Cost "Per Printed Page" - Black &amp; White</b>	.01

<b>Cost for Staples &amp; quantity of individual staples for listed cost</b> Quantity = 15,000 (3 x 5,000)	\$43
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<b>Cost for Peoria County to retain hard drive when unit removed - price for any drive per specific placement location (during term)</b> If equipment contains a hard drive, vendor must include all costs (if any) for Peoria County to own and retain the hard drive. Price must include any charges for it to be removed and given to Peoria County.	\$237
--	-------

List included accessory items & part numbers (attach sheet with cross-reference if more space needed):

- Staple Finisher- P1
- External 2/3 Hole Puncher Unit- A1
- Super G3 Fax Board- AL1

**Refurbished Copier Equipment and "Per Printed Page" Cost Bid Form**

<b>Configuration #5</b>	<b>Refurbished Copier 95 ppm (or greater)</b>  <b>per requested specifications listed below in the Specifications and Features Verification Checklist</b>
<b>Proposed Equipment:</b>	Canon ImageRUNNER ADVANCE 8595i
Manufacturer	Canon
Model name	ImageRUNNER ADVANCE
Model number	8595i
Space requirements - as proposed	(WxDxH) 77.5 x 54.5" x 48.5"

<b>Pricing must include all costs, including equipment maintenance and supplies (excluding staples &amp; paper)</b>	
<b>Cost "Per Printed Page" - Black &amp; White</b>	.007

<b>Cost for Staples &amp; quantity of individual staples for listed cost</b> Quantity = 15,000 (3 x 5,000)	\$136
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<b>Cost for Peoria County to retain hard drive when unit removed - price for any drive per specific placement location (during term)</b> If equipment contains a hard drive, vendor must include all costs (if any) for Peoria County to own and retain the hard drive. Price must include any charges for it to be removed and given to Peoria County.	\$237
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List included accessory items & part numbers (attach sheet with cross-reference if more space needed):

- Staple Finisher- X1
- 2/3 Hole Puncher Unit- BF1
- Super G3 Fax Board- AS2





## AGENDA BRIEFING

COMMITTEE: County Operations  
MEETING DATE: December 3, 2019

LINE ITEM: 081-5-081-7-730-53055  
AMOUNT: \$917,496

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ISSUE: Approve renewal of excess health insurance.

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### BACKGROUND/DISCUSSION:

Consociate Dansig, the County's third-party administrator for health claims and broker for excess insurance, recently received excess insurance quotes for the County's medical and prescription drug claims exceeding the specific stop loss amount of \$125,000. A specific stop loss limits the exposure the County has on high dollar claims because the carrier pays any claims above \$125,000 once the \$150,000 aggregating deductible has been met. Consociate Dansig requested quotes from numerous carriers in the market, including the incumbent Excess Risk/Ironshore. For comparison purposes, the premium for the current year is \$836,584 with a 39% rate cap and \$150,000 aggregate.

The incumbent, Excess Risk/Ironshore, submitted a premium of \$1,160,014 (a 39% increase over 2019) and would not commit to a "no rate cap" contract. (A rate cap limits the amount the carrier can increase the premium in the following year.) HM Life submitted a proposal that included a 40% rate cap, no new lasers aside from one initially, a \$150,000 aggregate and a premium of \$917,496 (a 9.6% increase over 2019). This proposal is contingent upon the County increasing the stop loss from \$125,000 to \$145,000. While the County would be increasing its exposure by \$20,000 per high dollar claim, upon reviewing the past four years of claims, the County would have saved \$145,170 had it moved to a \$145,000 specific stop loss and it would take approximately 9 of these claims in 2020 to hit the stop loss limit before the County would incur any additional exposure costs in 2020. Stop loss claims in prior years have averaged around 6 each year. Upon reviewing the \$145,000 proposal, the County requested a quote using the \$145,000 stop loss from the incumbent. That quote was still higher than HM Life by over 10%. The County also has had good experiences working with HM Life as a carrier in the past. Therefore, staff is recommending that the board approve the proposal from HM Life at a premium of \$917,496 with the \$145,000 stop loss limit.

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### COUNTY BOARD GOALS:



**HEALTHY VIBRANT COMMUNITIES**

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### STAFF RECOMMENDATION:

Approve the proposal from HM Life at a premium of \$917,496 with the \$145,000 stop loss limit, \$150,000 aggregating deductible and \$40% rate cap and authorize staff to bind coverage.

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COMMITTEE ACTION: Approved 12/3/19 (6-0 votes) Mr. Robinson absent

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PREPARED BY: Shauna Musselman, Assistant County Administrator  
DEPARTMENT: County Administration  
DATE: November 18, 2019



## AGENDA BRIEFING

COMMITTEE: County Operations  
MEETING DATE: December 3, 2019

LINE ITEM: Fund 082-multiple lines  
AMOUNT: est. \$888,602

ISSUE: Approve excess insurance/broker bids for risk management.

**BACKGROUND/DISCUSSION:**

Arthur J. Gallagher (AJG) recently secured quotes for the 2020 insurance program. The breakdown below compares previous year rates with the 2020 quotes.

<b>Risk Management Insurance Package</b>						
<b>Lines of Coverage</b>	<b>Carrier</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>% Change</b>
Casualty Package	BRIT	\$188,000	\$188,000	\$191,685	\$191,685	0.0%
Property	Affiliated FM	129,446	149,285	162,044	201,978	24.6%
Boiler & Machinery	Travelers	10,480	10,064	10,366	11,212	8.2%
Excess Work Comp *	Safety National	80,999	79,110	79,110	74,461	-5.9%
Excess Liability	PESLIC	229,000	229,000	236,800	238,500	0.7%
Excess Crime	Travelers	8,072	8,072	8,072	8,072	0.0%
UST/Environmental	Ironshore	17,839	18,404	18,945	19,168	1.2%
Cyber Liability	Illinois National	14,740	14,650	14,548	25,032	72.1%
Terrorism Policy	BRIT	17,000	17,000	17,000	17,000	0.0%
Surplus Lines Tax	N/A	17,769	17,432	17,869	17,694	-1.0%
AJG Broker Fee	N/A	60,121	60,000	60,000	60,000	0.0%
		\$773,466	\$791,017	\$816,439	\$864,802	5.9%
Medical Professional Liability	Landmark	\$23,800	\$23,800	\$23,800	\$23,800	0.0%
		\$797,266	\$814,817	\$840,239	\$888,602	5.8%
Annual Loss Fund		\$300,000	\$300,000	\$300,000	\$300,000	
Corridor Retention		\$200,000	\$200,000	\$200,000	\$200,000	
		\$1,297,266	\$1,314,817	\$1,340,239	\$1,388,602	3.6%

\* 2 year rate guarantee 2020 & 2021

The 2020 renewal represents a total increase of approximately \$48,363 (5.8%) compared to 2019. The Property quote takes into consideration the property appraisal conducted earlier in 2019 as well as a lower deductible for **Contractors' Equipment which includes** off-road machinery typically used by the Highway Department. The Cyber Liability limit was increased from \$1M to \$2M due to the continued trend of moving/storing/accessing our data electronically.

**STAFF RECOMMENDATION:**

Accept the quotes and approve the 2020 insurance program.

COMMITTEE ACTION: Approved 12/3/19 (6-0 votes) Mr. Robinson absent

PREPARED BY: Angela Loftus, Assistant HR Director  
DEPARTMENT: County Administration  
DATE: November 18, 2019

TO THE HONORABLE COUNTY BOARD )  
 )  
COUNTY OF PEORIA, ILLINOIS )

Your County Operations Committee does hereby recommend passage of the following Resolution:

RE: Risk Management Excess Insurance

RESOLUTION

WHEREAS, Peoria County is self-insured for property, liability, worker's compensation, and other insurance programs; and

WHEREAS, Peoria County maintains excess insurance as part of its self-insured program; and,

WHEREAS, Peoria County has received the 2020 renewal quotes through Arthur J. Gallagher (AJG), **the County's insurance brokerage**, from various underwriters for the renewal of boiler/machinery, property, worker's compensation, crime, liability, and casualty, etc. for an estimated premium of \$888,602; and

NOW THEREFORE BE IT RESOLVED, by the County Board of Peoria County, that the County Administrator is authorized to negotiate and execute documents to carry out this resolution, **with approval from the State's Attorney's Office.**

RESPECTFULLY SUBMITTED,  
COUNTY OPERATIONS COMMITTEE

## AGENDA BRIEFING

COMMITTEE: County Operations  
MEETING DATE: December 3, 2019

LINE ITEM:  
AMOUNT: varies by service

---

ISSUE: Approve extension of IWIRC contract for occupational health services.

---

### BACKGROUND/DISCUSSION:

Peoria County is current under contract with IWIRC in Peoria to provide occupational health services to our employees. The services include, but are not limited to, **treatment of worker's compensation** injuries, fit for duty exams, drug screening, and physical therapy. The current contract expires on December 18, 2019. Staff is going to rebid this service in early 2020 and recommends extending the current contract through June 18, 2020 to allow adequate time to review the proposals while still providing the necessary services to our employees.

---

### COUNTY BOARD GOALS:



Effective Service Delivery

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### STAFF RECOMMENDATION:

Extend current contract with IWIRC through June 18, 2020 while an RFP is issued.

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COMMITTEE ACTION: Approved 12/3/19 (6-0 votes) Mr. Robinson absent

---

PREPARED BY: Shauna Musselman, Assistant County Administrator

DEPARTMENT: County Administration

DATE: November 18, 2019

## Contract Extension Agreement

This CONTRACT EXTENSION AGREEMENT ("Extension") is dated as of December 19, 2019 (the "Effective Date"), by and between Illinois Work Injury Resource Center, located at 736 SW Washington St; Ste 2A, Peoria, Illinois 61602 ("IWIRC"), and Peoria County, located at 324 Main St, Peoria, Illinois 61602 (collectively, the "Parties").

WHEREAS the Parties entered into a Occupational Health Provider Agreement on December 18, 2014 (the "Original Contract").

WHEREAS the Parties hereby agree to extend the term of the Original Contract in accordance with the terms of the Original Contract as well as the terms provided herein.

In consideration of the mutual covenants contained herein, each of IWIRC and Peoria County mutually covenant and agree as follows:

- The Original Contract, which is attached hereto as a part of this Extension, will end on December 18, 2019.
- The parties agree to extend the Original Contract for an additional period, which will begin immediately upon the expiration of the original time period and will end on June 18, 2020.
- This Extension binds and benefits both Parties and any successors or assigns. This document, including the attached Original Contract, is the entire agreement between the Parties.

All other terms and conditions of the Original Contract remain unchanged.

This Agreement shall be signed on behalf of Illinois Work Injury Resource Center by Pete Duvendack, its President, CEO, and on behalf of Peoria County by Scott Sorrell.

This Contract Extension Agreement is executed and agreed to by:

---

Pete Duvendack  
President & CEO, IWIRC

Date

---

Scott Sorrell  
County of Peoria

Date





## AGENDA BRIEFING

**COMMITTEE:** Health  
**MEETING DATE:** December 4, 2019

**LINE ITEM:** n/a  
**AMOUNT:** n/a

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### **ISSUE: 2020 Budget for Peoria City/County Landfill**

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#### **BACKGROUND/DISCUSSION:**

The Landfill Committee unanimously approved the FY2020 budget at their October 16, 2019 committee meeting. Working with our engineering consultant, Foth Infrastructure and Environment, adjustments to operations and maintenance have resulted in bringing forth a budget with a positive cash balance and addressing all regulatory items.

**The proposed landfill budget for 2020 is 446,250.00 in revenues and \$441,150.00 in expenses** (see attached). Budgeted expenditures include payments of \$76,000 to the City for staff support, \$2,500 to the City for the audit and \$8,500 to the County for staff support.

Fiscal Year 2020 expenses decreased from the 2019 budget of \$444,650.

Key Factors for FY2020 are:

- Revenue reflects the increased LF2 host fee of \$2.55 but reduced tonnage receipts
- City and County personnel costs have remained constant for 2020
- Budget includes funds for reauthorization for corrective action improvements in the vicinity of "T-line" and installation of new gas extraction well near GMD2. Historically \$100,000 was approved in 2017 for the capital project for the reduction of positive gas wells and liquid management costs in the vicinity of the "T-Line. This value has been increased to \$150,000 due to additional gas well installation approved by IEPA and increased costs of the project based on current market rates.
- FY2020 budget assumes receipt of 165,000 tons in 2020, down from 180,000 tons projected in 2019. With leases and other revenue, the total revenue estimate is \$446,250. Total revenues may increase should waste receipts trend higher than estimated.

**FINANCIAL IMPACT:** The FY2020 budget projects a \$5,100 surplus for the year and a depletion of \$150,000 of the Landfill Committee's Capital cash on hand funds for corrective action improvements.

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#### COUNTY BOARD GOALS:



Financial Stability



Healthy vibrant communities



Collaboration

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#### **COMMITTEE ACTION: Approved 12/4/19 (9-0 votes)**

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**PREPARED BY:** Karen Raithel  
**DATE:** November 15, 2019

**DEPARTMENT:** Sustainability & Resource Conservation



## REQUEST FOR DISCUSSION

**To: Peoria City/County Landfill Committee Members**

**From: Joshua Gabehart, Emily Ambroso, Janice Little**

**AGENDA DATE REQUESTED:** October 16, 2019

**ACTION REQUESTED:** Request to Approve the FY2020 Landfill Committee Budget

### **BACKGROUND:**

#### FY2020 Draft Budget

A draft FY2020 budget is attached. The 2018 actual revenues and expenses, 2019 budget, and 2019 year-to-date expenditures are also included for reference. Following the September Committee meeting Foth and staff revised the projected budget based on Committee comments and Waste Management projections.

On the expense side, operating line items have been scrutinized and decreased to align with projected income while still aiming to account for the necessary monitoring, reporting, and operating of the PCCL1 post-closure care system based on the needs of the current system and in preparation for activities at PCCL3. In addition, a request is being made to reauthorize the expenditure of \$150,000 in funds that have been earmarked previously by the Committee for capital expenditures. These funds will be used for improvements to the gas collection and control system as required by the IEPA as part of ongoing corrective action. Foth continues to work with City staff to find a method by which a reasonable price for contractor work can be obtained to complete the required activities.

On the revenue side, waste disposal rates continue to trend downward. Staff and Foth have analyzed waste trends in recent years and consulted with Waste Management and are projecting receipts of 165,000 tons for 2020. (This is an increase over what was presented in the September memo based on conversations with Waste Management.) This is a significant decrease from the projected 180,000 tons for 2019, but actual receipts are more likely to be closer to 160,000 tons based on the first half of the year.

The projected surplus of operating revenue v. expenditures for FY2020 is \$5,100, plus a reduction of the capital reserve funds of \$150,000 for corrective action projects. The surplus is a result in increasing the forecast of tonnage received from 155,000 to 165,000 based on WMI projections for 2020 and a reduction of expenses from Foth line items.

#### Notes:

- Revenue reflects the increased LF2 host fee of \$2.55 but reduced tonnage receipts
- City and County personnel costs have remained constant for 2020
- The 2020 budget includes funds for reauthorization for corrective action improvements in the vicinity of "T-line" and installation of new gas extraction well near GMD2. Historically \$100,000 was approved in 2017 for the capital project for the reduction of positive gas wells and liquid management costs in the vicinity of the "T-Line". This value has been increased to \$150,000 due to additional gas well installation approved by IEPA and increased costs of the project based on current market rates.

- FY2020 budget assumes receipt of 165,000 tons in 2020, down from 180,000 tons projected in 2019. With leases and other revenue, the total revenue estimate is \$446,250. Total revenues may increase if waste receipts trend higher than estimated.

Also included with this memo is a long term budget projection worksheet. It includes several assumptions but it provides an estimate of the reserve fund allocation balances and projected increases overtime. The long term estimate shows 2019 revenue values based on a projected 160,000 tons adjusted to reflect actual mid-year receipts.

**FINANCIAL IMPACT:** If approved, the FY2020 budget projects a \$5,100 operating surplus for the year, and depletion of \$150,000 of the Landfill Committee's Capital cash on hand funds for corrective action improvements.

## Landfill 2019 Budget

DESCRIPTION	2018 Actual (Unaudited)	2019 Budget	2019 Actual Through 07/31/2019	% of Budget	Proposed 2020 Budget
<b>REVENUES</b>					
Host Fees	\$ 426,830.66	\$ 448,200.00 *	\$ 228,904.13	51%	\$ 420,750.00 **
Leases	\$ 18,177.83	\$ 20,918.00	\$ 14,128.38	68%	\$ 21,500.00
Interest Earned					
On Cash Balance	\$ 9,447.64	\$ 1,000.00	\$ 6,740.22	674%	\$ 4,000.00
On Illinois Funds					
Other Revenues		\$ 30,000.00	\$ 30,000.00	100%	
<b>TOTAL REVENUES</b>	<b>\$ 454,456.13</b>	<b>\$ 500,118.00</b>	<b>\$ 279,772.73</b>	<b>56%</b>	<b>\$ 446,250.00</b>
<b>EXPENSES</b>					
<b>Municipal Reimbursements</b>					
City Personnel	\$ 76,000.00	\$ 76,000.00	\$ -	0%	\$ 76,000.00
County Personnel	\$ 8,500.00	\$ 8,500.00	\$ -	0%	\$ 8,500.00
City Audit	\$ 2,500.00	\$ 2,500.00	\$ -	0%	\$ 2,500.00
<b>Consultant Guidance and Operational Costs</b>					
General Guidance and Compliance Activities	\$ 112,262.15	\$ 96,000.00	\$ 67,149.38	70%	\$ 105,000.00
Groundwater Support/Reporting	\$ 56,934.42	\$ 35,500.00	\$ 36,364.16	102%	\$ 40,000.00
LF #1 Gas System & Leachate Management Ops.	\$ 152,845.26	\$ 95,000.00	\$ 47,461.06	50%	\$ 100,000.00
LF #1 Construction Engineering		\$ 15,000.00	\$ -	0%	\$ 15,000.00
LF #2 to LF #3 Transition Activities	\$ 8,606.50	\$ 20,000.00	\$ 12,141.84	61%	\$ 15,000.00
Liquids & Gas Replacement Materials		\$ 5,000.00	\$ -	0%	\$ 5,000.00
Off site Liquids Disposal	\$ 8,189.61	\$ 10,000.00	\$ 4,773.90	48%	\$ 10,000.00
<b>Contracted Improvements</b>					
Post Closure Care		\$ 20,000.00	\$ 11,400.00		\$ 15,000.00
Leachate Extraction Improvements		\$ 10,000.00		0%	\$ 5,000.00
GCCS Improvement Projects		\$ 10,000.00	\$ 96.72		\$ 5,000.00
<b>Committee's Operational Expenses</b>					
Off-site Leachate Transport & Treatment	\$ 6,812.85	\$ 12,000.00	\$ 3,976.52	33%	\$ 10,000.00
Telephone	\$ 628.18	\$ 650.00	\$ 413.36	64%	\$ 650.00
Electricity	\$ 6,014.33	\$ 6,000.00	\$ 2,448.78	41%	\$ 6,000.00
<b>Unplanned/Contingency</b>					
Groundwater Assessments/Contingency		\$ 7,500.00			\$ 7,500.00
GCCS Contingency		\$ 7,500.00			\$ 7,500.00
Unplanned Services and Repairs	\$ 746.79	\$ 7,500.00	\$ 18,184.89	242%	\$ 7,500.00
<b>TOTAL EXPENDITURES</b>					
	<b>\$ 440,040.09</b>	<b>\$ 444,650.00</b>	<b>\$ 204,410.61</b>	<b>46%</b>	<b>\$ 441,150.00</b>
<b>SURPLUS/(DEFECIT)</b>					
	<b>\$ 14,416.04</b>	<b>\$ 55,468.00</b>	<b>\$ 75,362.12</b>		<b>\$ 5,100.00</b>
<b>Capital Project Improvements</b>					
Corrective Action Capital Improvements					\$ (150,000.00)
<b>Beginning Fund Balance</b>					
	<b>\$ 346,207.83</b>	<b>\$ 360,623.87</b>	<b>\$ 360,623.87</b>		<b>\$ 416,091.87</b>
<b>Ending Fund Balance</b>					
	<b>\$ 360,623.87</b>	<b>\$ 416,091.87</b>	<b>\$ 435,985.99</b>		<b>\$ 271,191.87</b>

\* 2019 Budget Based off 180,000 tons @ \$2.49/ton

\*\* 2020 Budget Based off 175,000 tons @ \$2.55/ton

Peoria City County Landfill Committee Estimated Long Term Budget Projections

Estimated Annual Expenses																					
Year	Municipal Staff Costs			Consultant and Operational Costs							Operational Expenses			Contracted Construction Costs/Capital			Contingency			Est. Expense Total	
	City	County	Audit	General Consulting	Groundwater Support/Reporting	LF #1 GCCS Operations	LF#1 Construction Engineering	Leachate and Gas System Materials	LF#2 to LF3 Transition Activities	Offsite Leachate Disposal	Leachate Transport & Treatment	Telephone	Electricity	Post Closure Maintenance	Leachate Extraction Improvements	Landfill Gas System Improvements	Groundwater Assessments/Contingency	GCCS Contingency	Unplanned Services & Repairs		
2012																				\$ 646,239	
2013																				\$ 459,408	
2014																				\$ 622,862	
2015																				\$ 486,934	
2016																				\$ 358,142	
2017																				\$ 412,009	
2018																				\$ 440,040	
2019	\$ 76,000	\$ 8,500	\$ 2,500	\$ 96,000	\$ 35,500	\$ 95,000	\$ 15,000	\$ 5,000	\$ 20,000	\$ 10,000	\$ 12,000	\$ 650	\$ 6,000	\$ 20,000	\$ 10,000	\$ 10,000	\$ 7,500	\$ 7,500	\$ 7,500	\$ 444,650	
2020	\$ 76,000	\$ 8,500	\$ 2,500	\$ 105,000	\$ 40,000	\$ 100,000	\$ 15,000	\$ 5,000	\$ 15,000	\$ 10,000	\$ 10,000	\$ 650	\$ 6,000	\$ 15,000	\$ 5,000	\$ 5,000	\$ 7,500	\$ 7,500	\$ 7,500	\$ 441,150	
2021	\$ 77,748	\$ 8,696	\$ 2,558	\$ 107,415	\$ 40,920	\$ 102,300	\$ 15,345	\$ 5,115	\$ 20,000	\$ 10,230	\$ 7,500	\$ 665	\$ 6,090	\$ 5,000	\$ 5,000	\$ 5,000	\$ 7,673	\$ 7,673	\$ 7,673	\$ 442,598	
2022	\$ 79,536	\$ 8,895	\$ 2,616	\$ 109,886	\$ 41,861	\$ 104,653	\$ 15,698	\$ 5,233	\$ 30,000	\$ 10,465	\$ 7,673	\$ 680	\$ 6,181	\$ 5,000	\$ 5,000	\$ 5,000	\$ 7,849	\$ 7,849	\$ 7,849	\$ 461,924	
2023	\$ 81,366	\$ 9,100	\$ 2,676	\$ 112,413	\$ 42,824	\$ 107,060	\$ 16,059	\$ 5,353	\$ 30,000	\$ 10,706	\$ 7,849	\$ 696	\$ 6,274	\$ 5,000	\$ 5,000	\$ 5,000	\$ 8,029	\$ 8,029	\$ 8,029	\$ 471,464	
2024	\$ 83,237	\$ 9,309	\$ 2,738	\$ 114,998	\$ 43,809	\$ 109,522	\$ 16,428	\$ 5,476	\$ 30,000	\$ 10,952	\$ 8,029	\$ 712	\$ 6,368	\$ 5,000	\$ 5,000	\$ 5,000	\$ 8,214	\$ 8,214	\$ 8,214	\$ 481,223	
2025	\$ -	\$ -	\$ -	\$ 117,643	\$ 33,612	\$ 82,142	\$ 12,605	\$ 4,202	\$ 23,018	\$ 8,403	\$ 6,161	\$ 546	\$ 4,886	\$ 3,836	\$ 3,836	\$ 3,836	\$ 8,403	\$ 8,403	\$ 8,403	\$ 329,935	
2026	\$ -	\$ -	\$ -	\$ 120,349	\$ 22,408	\$ 54,761	\$ 8,403	\$ 2,801	\$ 15,345	\$ 5,602	\$ 4,107	\$ 364	\$ 3,257	\$ 2,558	\$ 2,558	\$ 2,558	\$ 8,596	\$ 8,596	\$ 8,596	\$ 270,860	
2027	\$ -	\$ -	\$ -	\$ 123,117	\$ 11,204	\$ 28,010	\$ 4,202	\$ 1,401	\$ 7,673	\$ 2,801	\$ 2,054	\$ 182	\$ 1,629	\$ 1,279	\$ 1,279	\$ 1,279	\$ 8,794	\$ 8,794	\$ 8,794	\$ 212,490	
2028	\$ -	\$ -	\$ -	\$ 125,949	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,996	\$ 8,996	\$ 8,996	\$ 152,938	
2029	\$ -	\$ -	\$ -	\$ 128,846	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,203	\$ 9,203	\$ 9,203	\$ 156,456	
2030	\$ -	\$ -	\$ -	\$ 131,809	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,415	\$ 9,415	\$ 9,415	\$ 160,054	
2031	\$ -	\$ -	\$ -	\$ 134,841	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,631	\$ 9,631	\$ 9,631	\$ 163,735	
2032	\$ -	\$ -	\$ -	\$ 137,942	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,853	\$ 9,853	\$ 9,853	\$ 167,501	
2033	\$ -	\$ -	\$ -	\$ 141,115	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,080	\$ 10,080	\$ 10,080	\$ 171,354	

- Notes:
1. IEPA inflation Factor 2.30%
  2. Expenses increased by IEPA annual inflation factor for Closure/Post Closure Cost Estimates. This changes each year and provided by IEPA
  3. Estimated Closure of LF2 in 2024, may change due to waste disposal trends
  4. Assume no City or County reimbursement at transition because City and County begin to receive host fees directly.
  5. Transition period from 2024 through 2027 for LF1 operational expenses is an estimate. Transition of Post Closure Activities with PDC to be determined.

Estimated Revenue Projections							
Year	Host Fee		Leases & License Agreements	Savings Interest	Est. Revenue Total	Host Fee Per Ton	Landfill No. 2 Projected
	Host Fee Per Ton	Landfill No. 3 Projected					
2013	\$ 2.15				\$ 315,970		
2014	\$ 2.204				\$ 639,920		
2015	\$ 2.259				\$ 481,725		
2016	\$ 2.315				\$ 471,720		
2017	\$ 2.370				\$ 489,115		
2018	\$ 2.430				\$ 454,456		
2019	\$ 2.490	\$ 398,400	\$ 30,000	\$ 20,918	\$ 7,000	\$ 456,318	
2020	\$ 2.550	\$ 420,750		\$ 21,500	\$ 4,000	\$ 446,250	
2021	\$ 2.620	\$ 432,300		\$ 21,810	\$ 2,500	\$ 456,610	
2022	\$ 2.690	\$ 443,850		\$ 22,058	\$ 2,500	\$ 468,408	
2023	\$ 2.757	\$ 454,946	\$ 1.50	\$ 22,311	\$ 2,500	\$ 479,758	
2024	\$ 2.826	\$ 466,320	\$ 1.50	\$ 22,569	\$ 2,500	\$ 491,389	
2025		\$ 1.53	\$ 306,000	\$ 22,832	\$ 2,500	\$ 331,332	
2026		\$ 1.56	\$ 312,120	\$ 23,101	\$ 2,500	\$ 337,721	
2027		\$ 1.59	\$ 318,362	\$ 23,375	\$ 2,500	\$ 344,237	
2028		\$ 1.62	\$ 324,730	\$ 23,654	\$ 2,500	\$ 350,884	
2029		\$ 1.66	\$ 331,224	\$ 23,939	\$ 2,500	\$ 357,663	
2030		\$ 1.69	\$ 337,849	\$ 24,229	\$ 2,500	\$ 364,578	
2031		\$ 1.72	\$ 344,606	\$ 24,526	\$ 2,500	\$ 371,631	
2032		\$ 1.76	\$ 351,498	\$ 24,828	\$ 2,500	\$ 378,826	
2033		\$ 1.79	\$ 358,528	\$ 25,136	\$ 2,500	\$ 386,164	

- Notes:
1. 2020 Revenue based on 165,000 tons per year acceptance rate, with annual increase/decrease in disposal projections.
  2. Per agreement, LF2 host fee increases 2.5% each year.
  3. Estimated Closure of LF2 in 2024, may change due to waste disposal trends
  4. LF3 host fee to be adjusted in conjunction with standard gate rate percentage. Adjustment based on CPI, will not decrease, maximum annual increase of 6%.
  5. For the purposes of this long term projection, the LF3 host fee adjustment increased annually by 2%, rate to be adjusted by CPI per agreement. Will not decrease and max increase of 6% per year
  6. 2019 extra revenue from sell of scrap engines \$30,000 one time revenue

Revenue Vs Expenses				
Year	Est. Annual Revenue	Est. Annual Expense	Net Annual	Net Cumulative (Dec. 31)
2013	\$ 315,970	\$ 459,408	\$ (143,438)	\$ 122,234
2014	\$ 639,920	\$ 622,862	\$ 17,058	\$ 139,292
2015	\$ 481,725	\$ 486,934	\$ (5,209)	\$ 134,083
2016	\$ 471,720	\$ 358,142	\$ 113,578	\$ 247,661
2017	\$ 489,115	\$ 412,009	\$ 77,106	\$ 324,767
2018	\$ 454,456	\$ 440,040	\$ 14,416	\$ 360,624
2019	\$ 456,318	\$ 444,650	\$ 11,668	\$ 372,292
2020	\$ 446,250	\$ 441,150	\$ 5,100	\$ 227,392
2021	\$ 456,610	\$ 442,598	\$ 14,012	\$ 241,404
2022	\$ 468,408	\$ 461,924	\$ 6,484	\$ 247,888
2023	\$ 479,758	\$ 471,464	\$ 8,293	\$ 256,181
2024	\$ 491,389	\$ 481,223	\$ 10,166	\$ 266,348
2025	\$ 331,332	\$ 329,935	\$ 1,397	\$ 267,745
2026	\$ 337,721	\$ 270,860	\$ 66,861	\$ 334,606
2027	\$ 344,237	\$ 212,490	\$ 131,747	\$ 466,353
2028	\$ 350,884	\$ 152,938	\$ 197,946	\$ 664,299
2029	\$ 357,663	\$ 156,456	\$ 201,207	\$ 865,506
2030	\$ 364,578	\$ 160,054	\$ 204,524	\$ 1,070,030
2031	\$ 371,631	\$ 163,735	\$ 207,896	\$ 1,277,926
2032	\$ 378,826	\$ 167,501	\$ 211,325	\$ 1,489,251
2033	\$ 386,164	\$ 171,354	\$ 214,810	\$ 1,704,061

Reserve Fund Allocations									
Year	Net Annual	Net Cumulative (Dec. 31)	Capitol Fund		Reserve Expense		Self Perpetual Care		
			Contribution	Deduction	Balance	Contribution/Deduction	Balance	Contribution/Deduction	Balance
2013	\$ (143,438)	\$ 122,234							
2014	\$ 17,058	\$ 139,292							
2015	\$ (5,209)	\$ 134,083							
2016	\$ 113,578	\$ 247,661	\$ 100,000		\$ 100,000	\$ 121,734	\$ 121,734	\$ 25,927	\$ 25,927
2017	\$ 77,106	\$ 324,767	\$ 50,000		\$ 150,000	\$ (32,198)	\$ 89,536	\$ 59,304	\$ 85,231
2018	\$ 14,416	\$ 360,624		\$ -	\$ 150,000	\$ 13,467	\$ 103,002	\$ 949	\$ 107,622
2019	\$ 11,668	\$ 372,292	\$ -		\$ 150,000	\$ 7,008	\$ 110,010	\$ 4,660	\$ 112,282
2020	\$ 5,100	\$ 377,392		\$ 150,000	\$ -	\$ 1,152	\$ 111,163	\$ 3,948	\$ 116,230
2021	\$ 14,012	\$ 241,404	\$ -		\$ -	\$ (875)	\$ 110,288	\$ 14,887	\$ 131,117
2022	\$ 6,484	\$ 247,888	\$ -		\$ -	\$ 362	\$ 110,650	\$ 6,122	\$ 137,238
2023	\$ 8,293	\$ 256,181	\$ -		\$ -	\$ 4,832	\$ 115,481	\$ 3,462	\$ 140,700
2024	\$ 10,166	\$ 266,348	\$ -		\$ -	\$ 2,385	\$ 117,866	\$ 7,782	\$ 148,482
2025	\$ 1,397	\$ 267,745	\$ -		\$ -	\$ 2,440	\$ 120,306	\$ (1,042)	\$ 147,439
2026	\$ 66,861	\$ 334,606	\$ 50,000		\$ 50,000	\$ (37,822)	\$ 82,484	\$ 54,683	\$ 202,122
2027	\$ 131,747	\$ 466,353	\$ 50,000		\$ 100,000	\$ (14,769)	\$ 67,715	\$ 96,516	\$ 298,638
2028	\$ 197,946	\$ 664,299	\$ 50,000		\$ 150,000	\$ (14,592)	\$ 53,123	\$ 162,538	\$ 461,176
2029	\$ 201,207	\$ 865,506	\$ 50,000		\$ 200,000	\$ (14,888)	\$ 38,234	\$ 166,096	\$ 627,272
2030	\$ 204,524	\$ 1,070,030	\$ 50,000		\$ 250,000	\$ 879	\$ 39,114	\$ 153,645	\$ 780,916
2031	\$ 207,896	\$ 1,277,926	\$ 50,000		\$ 300,000	\$ 900	\$ 40,013	\$ 156,996	\$ 937,913
2032	\$ 211,325	\$ 1,489,251	\$ 50,000		\$ 350,000	\$ 920	\$ 40,934	\$ 160,404	\$ 1,098,317
2033	\$ 214,810	\$ 1,704,061	\$ 50,000		\$ 400,000	\$ 941	\$ 41,875	\$ 163,869	\$ 1,262,186

- Notes:
1. Capital reserve receives \$100,000 first year and \$50,000 per year added to fund
  2. Maintain 25% or 3 months of operating expenses. For this projection, utilized 25% of 2016 annual expenses
  3. Utilize Net Annual Surplus/Deficit for funding allocation., Net Annual = Revenue - Expenses
  4. Estimated Closure of LF2 in 2023, may change due to waste disposal trends
  5. Based on 2019 dollars, does not take into account interest/loss, etc.



## AGENDA BRIEFING

COMMITTEE: Infrastructure Committee

LINE ITEM: 062-4-062-3-301-54107

MEETING DATE: December 3, 2019

AMOUNT: \$95,627.38

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### ISSUE:

BID # 48-03-19: Flooring Replacement at the Juvenile Detention Center.

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### BACKGROUND/DISCUSSION:

The current carpet and vinyl composition tile (VCT) flooring is original to the facility which opened in July of 1999. In many areas of the building the VCT adhesive has failed due to age and the moisture content of the concrete causing the VCT to crack and break into pieces. The broken pieces of the VCT have caused security and safety issues for residents and employees. The carpeting has exceeded the average lifecycle of commercial carpet flooring of seven (7) to ten (10) years. Along with the twenty (20) years of wear and tear, the carpet on the living units have been subjected to raw sewage backups, flooding from the cell toilets, and water from roof leaks.

The County issued bid invitations to replace flooring in ten (10) areas throughout the Juvenile Detention Center (JDC), located at 223 N. Maxwell Rd Peoria IL 61604. As shown in the attached bid report, three (3) flooring contractors attended the bid meeting, however only one (1) bid was received.

Central Illinois Commercial Flooring located at 1011 W. Olympia Drive Peoria, IL 61615 submitted at a bid price of \$119,620 for the ten (10) specified areas outlined in the request for proposal. The average price per square foot to replace the carpeted area is \$3.82. The average price per square foot to replace the VCT with an alternative product is \$7.97. The overall average price per square foot is \$5.02.

Given the total bid exceeded the \$95,000 budgeted, nine (9) of ten (10) specified areas were selected to be replaced totaling \$93,295. A payment and performance bond of \$2,332.38 is required for this project which brings the total cost to \$95,627.38.

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### COUNTY BOARD GOALS:



HIGH QUALITY PUBLIC  
FACILITIES

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STAFF RECOMMENDATION: Award Bid #48-03-19 to Central Illinois Commercial Flooring totaling \$95,000 from line item 062-4-062-301-54107, \$627.38 from line item 048-2-048-3-334-54377, and up to a 10% contingency from the JDC budget line item 048-2-048-3-334-54377.

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COMMITTEE ACTION: Approved 12/3/19 (6-0 votes) Mr. Robinson absent

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PREPARED BY: Brian Brown

DEPARTMENT: Juvenile Detention Center

DATE: December 3, 2019

**JDC-16-010 - JDC Carpet and Tile Replacement**

Carpet Flooring Areas				
Area	Description	Size (SF)	Price (\$)	\$ PSF
1	A-Unit	3,536	12,627.00	3.5710
2	B-Unit	3,536	12,627.00	3.5710
3	C-Unit	3,536	12,627.00	3.5710
4	Adminastration	2,720	12,404.00	4.5603
VCT Flooring Areas Replaced with Alternative Product				
Area	Description	Size (SF)	Price (\$)	\$ PSF
5	Gymnasium 1	2,528	19,785.00	7.8263
6	Gymnasium 2	1,728	14,135.00	8.1800
7	Dining Area	816	6,460.00	7.9167
VCT Flooring Areas Replaced with VCT				
Area	Description	Size (SF)	Price (\$)	\$ PSF
8	Both restrooms	80	1,570.00	19.6250
Mix of VCT and Carpet Flooring				
Area	Description	Size (SF)	Price (\$)	\$ PSF
9	Education - all	3,900	26,325.00	6.7500
10	VCT building entry	100	1,060.00	10.6000
Totals - All		22,480	119,620.00	5.3212

Payment and Performance Bonds are calculated at 2.50% of Bid.		
P&P Bonds @ 2.50% of All Items.	\$2,985.52	
Totals - All + P&P Bonds	\$122,605.52	

Areas	Description	Size (SF)	Price (\$)	\$ PSF
1-8+10	Choose Areas 1-8 plus 10	18,580	93,295.00	5.0213
P&P Bonds @ 2.50% of Aareas 1-8 plus 10.			2,332.38	
Totals - Areas 1-8 plus 10 + P&P Bonds			95,627.38	





**COUNTY OF PEORIA**  
**PURCHASING DIVISION**  
PEORIA COUNTY COURTHOUSE  
324 MAIN STREET - ROOM 501  
PEORIA IL 61602

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**BID REPORT**

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**TO:** HONORABLE MEMBERS OF THE PEORIA COUNTY BOARD  
SCOTT SORREL, PEORIA COUNTY ADMINISTRATOR

**FROM:** JIM SMITH, CPPO, CPPB PURCHASING AGENT

**SUBJECT:** BID # 48-03-19: FLOOR COVERING PEORIA COUNTY JUVENILE DETENTION CENTER

**DATE:** OCTOBER 7, 2019

This office, on behalf of the Peoria County Juvenile Detention Center, solicited bids for flooring replacement at their facility. Sixteen (16) vendors downloaded the bid document and One (1) vendor response was received. The attached tabulation represents all bids received and may only reflect a portion of the fee section of the bid document. Additional bid document information may be required in selecting a bidder. This report does not evaluate specification compliance.

Please see attached bid tab

Bid Tab - Bid 48-03-19 Juvenile Detention Center Flooring Replacement  
**Central Illinois Commercial Flooring, Peoria IL**

**Peoria County Juvenile Detention Center Flooring Replacement - Pricing Sheet**

***Carpet Flooring Areas***

Area	Description	Price
1	Is the entire A-Unit resident living area, which is approximately 3536 square feet.	\$ 12,627.00
2	Is the entire B-Unit resident living area, which is approximately 3536 square feet.	\$ 12,627.00
3	Is the entire C-Unit resident living area, which is approximately 3536 square feet.	\$ 12,627.00
4	Is the entire administration area, which is approximately 2720 square feet. Carpet base included.	\$ 12,404.00

***VCT Flooring Areas Replaced with Alternative Product***

Area	Description	Price
5	Is the entire exiting tile flooring in Gymnasium 1, which is approximately 2528 square feet. Need price comparison for alternative products.	\$ 19,785.00
6	Is the entire exiting tile flooring Gymnasium 2, which is approximately 1728 square feet. Need price comparison for alternative products.	\$ 14,135.00
7	Is the entire dining room area, which is approximately 816 square feet. A seamless based board included. Need price comparison for alternative products.	\$ 6,460.00

***VCT Flooring Replaced with VCT***

Area	Description	Price
8	Is both restrooms in the breakroom, which is approximately 80 square feet.	\$ 1,570.00

***Mix of VCT and Carpet Flooring***

Area	Description	Price
9	Is the entire education area including teacher work room, library and computer lab, which is approximately 3900 square feet. Need price comparison for alternative products.	\$ 26,325.00
10	Is the VCT entire entryway into the building, which is approximately 100 square feet.	\$ 1,060.00

***Please list any additional costs not included in the Price above for each area and flooring type.***

	Price
<i>Pricing sheet</i>	x
<i>Signature sheet</i>	x
<i>EEO Certification</i>	x
<i>Non-Collusion Affidavit</i>	x
<i>Certificate of Compliance</i>	x
<i>References</i>	x
Additional cost of 2.5% on total awarded, or \$2,985.52 for total bid quantity	



Official Certificate of Publication as Required by State Law and IPA By-Laws

Certificate of the Publisher

Gatehouse Media certifies that it is the publisher of the Peoria Journal Star. Peoria Journal Star a secular newspaper, has been continuously published daily for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City Peoria, County of Peoria, Township of Peoria, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 ILCS 5/5.

A notice, a true copy of which is attached, was published 1 time in Peoria Journal Star. The publication of the notice was made in the newspaper, dated and published on September 9<sup>th</sup>, 2019. The notice was also placed on a statewide public notice website as required by 715 ILCS 5/2.1.

In witness, the Peoria Journal Star has signed this certificate by Gatehouse Media, its publisher, at Peoria, Illinois, on September 9<sup>th</sup>, 2019.

**County of Peoria**

**Ad #4684880**

By:

Ashley Anderson  
Legal Notice Representative  
Gatehouse Media  
Publisher

(Note: Unless otherwise ordered, notarization of this document is **not** required.)

# ATTENDANCE RECORD

PLEASE PRINT

Company Name	Address	Representative	Phone Number	E-mail
CENTRAL COMM. FLOORING	1011 W. OLYMPIA DR.	DON SULLIVAN	309-208-8221	DONS.CIFC@GMAIL.COM
" "	" "	TED PROTIN	309-303-3868	PEDEI@RVG@GMAIL.COM
HAMS for Continental Flooring Company	9319 N. 94th way	Robert Port	480-949-8509	prolmen@continentalflooring.com
Volunteer Center	1621 E GEORGIA	RAY VOLUNTEER	20-522-6952	RAY@RVHOLLANDNE.COM
FACILITIES	Red County	Dan O'Connell	309-231-1514	doconnell@redcounty.org

**County of Peoria Signature Sheet**

**EXECUTION OF THIS FORM CERTIFIES UNDERSTANDING AND COMPLIANCE WITH THE TOTAL BID PACKAGE.**

**THIS FORM SHALL BE COMPLETED FOR THIS BID TO BE EVALUATED.**

Please print or type:

**THIS BID SUBMITTED BY:**

Company Name: Central Illinois Commercial Flooring  
Authorized Agent Name & Title: Chris Schufeling PM  
Contact Person: Chris Schufeling  
Company Address: 1011 W. Olympia Dr.  
City, State Zip Code: Peoria, IL 61615  
Daytime Telephone: 309 643-8800  
Daytime Fax: 309 693-8804  
Daytime E-Mail (if available): Chris.s.cifce@gmail.com  
EEO Certificate of Compliance Num.: 03529-200630  
Addenda Received: 1 2 3

Attach statement that firm has sexual harassment and drug-free workplace policies in place.

Attach statement of ability to meet the specified requirements of this invitation to bid.

  
Signature of Authorized Agent

10/4/19  
Date

**Peoria County reserves the right to reject any and all bids, to wave technicalities and select the equipment/services best suited to the county.**

**DO NOT FAX OR EMAIL YOUR BIDS**

Revised cost sheet - Bid 48-02-19 Juvenile Detention Center Flooring Replacement  
**Central Illinois Commercial Flooring, Peoria IL**

**Peoria County Juvenile Detention Center Flooring Replacement - Pricing Sheet**

**Carpet Flooring Areas**

Area	Description	Price
1	Is the entire A-Unit resident living area, which is approximately 3536 square feet.	12,627.00
2	Is the entire B-Unit resident living area, which is approximately 3536 square feet.	12,627.00
3	Is the entire C-Unit resident living area, which is approximately 3536 square feet.	12,627.00
4	Is the entire administration area, which is approximately 2720 square feet. Carpet base included.	13,404.00

**VCT Flooring Areas Replaced with Alternative Product**

Area	Description	Price
5	Is the entire exiting tile flooring in Gymnasium 1, which is approximately 2528 square feet. Need price comparison for alternative products.	19,785.00
6	Is the entire exiting tile flooring Gymnasium 2, which is approximately 1728 square feet. Need price comparison for alternative products.	14,135.00
7	Is the entire dining room area, which is approximately 816 square feet. A seamless based board included. Need price comparison for alternative products.	6,460.00

**VCT Flooring Replaced with VCT**

Area	Description	Price
8	Is both restrooms in the breakroom, which is approximately 80 square feet.	1,570.00

**Mix of VCT and Carpet Flooring**

Area	Description	Price
9	Is the entire education area including teacher work room, library and computer lab, which is approximately 3900 square feet. Need price comparison for alternative products.	26,325.00
10	Is the VCT entire entryway into the building, which is approximately 100 square feet.	1,060.00

*Please list any additional costs not included in the Price above for each area and flooring type.*

	Price
Central IL Commercial Flooring was the only bid submitted. All required documents were submitted.	N/A

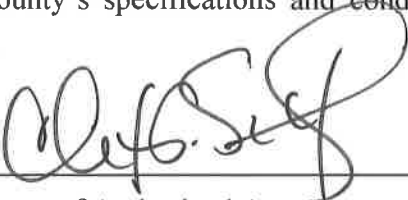
Company name Central Illinois Commercial Flooring.

Add Payment & Performance Bond if necessary \$2,985.52

Peoria County reserves the right to reject any and all bids, to wave technicalities and select the goods/services that best meet the needs of the County.

Estimated timeframe to complete and deliver goods/services: 4 weeks + 2 wks to procure material

We the undersigned agree to furnish the services/equipment listed in this proposal according to the county's specifications and conditions at the stated prices enclosed in this cost proposal sheet.

  
\_\_\_\_\_  
Signature of Authorized Agent

Central Illinois Commercial Flooring  
\_\_\_\_\_  
Company Name

Christopher P. Schubert  
\_\_\_\_\_  
Printed Name

10/4/19  
\_\_\_\_\_  
Date





## AGENDA BRIEFING

**COMMITTEE:** Infrastructure

**LINE ITEM:** Various MFT

**MEETING DATE:** December 3, 2019

**AMOUNT:** \$3,000,000

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**ISSUE:** Quotations for County Highway Department maintenance materials to be purchased during 2020.

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**BACKGROUND/DISCUSSION:** This is the annual opportunity to obtain current prices on various maintenance materials. Quotations are received from several vendors regarding several types of materials. Materials meet quality requirements of the Illinois Department of Transportation. The material is purchased based upon need.

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**COUNTY BOARD GOALS:**



**INFRASTRUCTURE STEWARDSHIP**

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**STAFF RECOMMENDATION:** The quotations to be accepted and the purchases to be made are based on need and availability.

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**COMMITTEE ACTION:**

**APPROVED 12/3/19 (6-0 VOTES) MR. ROBINSON ABSENT**

---

**PREPARED BY:** Mark Gilles

**DEPARTMENT:** Highway

**DATE:** November 14, 2019



Local Public Agency: County \_\_\_\_\_  
 County: Peoria  
 Section: 20-00000-00-GM  
 Estimate: 0.00

Date: 10/31/2019  
 Time: 9:00 A.M.  
 Appropriation: MFT

		GALENA ROAD GRAVEL		GALENA ROAD GRAVEL		R.A CULLINAN & SON		Peoria Concrete		RIVER STONE GROUP, INC.		RIVER STONE GROUP, INC.		J&L DOCK FACILITIES INC		WEST SIDE AGGREGATES		PEORIA BARGE TERMINAL		PEKIN SAND & GRAVEL				
		5129 E. TRUITT AVE.		P.O. BOX 67		121 W PARK ST PO BOX 166		1275 SPRINGBAY RD		772-175TH ST		2273 N IL 178		PO BOX 587		2401 W RHODORA AVE		1925 S DARST ST		13018 MANITO RD				
		CHILLICOTHE, IL 61523		LACON, IL 61540		TREMONT, IL 61568		EAST PEORIA, IL 61611		ST. AUGUSTINE, IL 61474		OGLESBY, IL 61348		BRIMFIELD, IL 61517		WEST PEORIA, IL 61604		PEORIA, IL 61607		PEKIN, IL 61554				
		CHILLICOTHE FACILITY		LACON FACILITY						VALLEY QUARRY		VERMILLION QUARRY												
Attended By: _____																								
Item No.	Item	Delivery	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total		
1	CA 6	FOB CTY TRK	TON	10,000.00	\$ 8.25	\$ 82,500.00	\$ 8.25	\$ 82,500.00	\$ 13.00	\$ 130,000.00		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 12.00	\$ 120,000.00		
2	CA 6 (RECON)	FOB CTY TRK	TON	10,000.00		\$ -		\$ -	\$ 20.00	\$ 200,000.00	\$ 10.00	\$ 100,000.00		\$ -		\$ -	\$ 15.80	\$ 158,000.00	\$ 13.50	\$ 135,000.00	\$ 12.00	\$ 120,000.00		
3	CA 10	FOB CTY TRK	TON	10,000.00		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		
4	CA 14 (WASHED)	FOB CTY TRK	TON	5,000.00		\$ -	\$ 10.05	\$ 50,250.00		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		
5	CA 16 (WASHED)	FOB CTY TRK	TON	20,000.00	\$ 8.10	\$ 162,000.00	\$ 8.10	\$ 162,000.00		\$ -	\$ 7.55	\$ 151,000.00		\$ -		\$ -		\$ -		\$ -	\$ 13.00	\$ 260,000.00		
6	CA 16 CRUSHED (WASHED)	FOB CTY TRK	TON	5,000.00		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		
7	CM 16 CRUSHED (WASHED) *	FOB CTY TRK	TON	3,000.00		\$ -	\$ 14.15	\$ 42,450.00		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 20.00	\$ 60,000.00		
8	CM 16 3/8"	FOB CTY TRK	TON	3,000.00		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		
9	CAM AGGREGATE	FOB CTY TRK	TON	1,000.00		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		
10	1/4" FRACTURED ROCK	FOB CTY TRK	TON	5,000.00		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		
11	FA 1 (SAND)	FOB CTY TRK	TON	4,000.00	\$ 4.25	\$ 17,000.00		\$ -	\$ 5.75	\$ 23,000.00		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 3.50	\$ 14,000.00		
12	FA 4 (1/4" CHIPS)	FOB CTY TRK	TON	3,000.00		\$ -	\$ 5.75	\$ 17,250.00	\$ 13.25	\$ 39,750.00		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 10.00	\$ 30,000.00		
13	FM 20 SAND	FOB CTY TRK	TON	3,000.00		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 13.00	\$ 39,000.00		
14	FM 22 SLAG	FOB CTY TRK	TON	3,000.00		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 20.00	\$ 60,000.00		
15	FA 6 SAND	FOB CTY TRK	TON	3,000.00		\$ -	\$ 4.50	\$ 13,500.00	\$ 5.25	\$ 15,750.00		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 5.00	\$ 15,000.00		
16	CA 1 WHITE ROCK	FOB CTY TRK	TON	3,000.00		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 19.25	\$ 57,750.00		\$ -		
17	CA 5 WHITE ROCK	FOB CTY TRK	TON	3,000.00		\$ -		\$ -		\$ -		\$ -		\$ 19.00	\$ 57,000.00		\$ -	\$ 19.25	\$ 57,750.00		\$ -			
18	CA 6 WHITE ROCK	FOB CTY TRK	TON	10,000.00		\$ -		\$ -		\$ -		\$ -		\$ 17.75	\$ 177,500.00		\$ -	\$ 17.75	\$ 177,500.00		\$ -			
19	CM 6 WHITE ROCK	FOB CTY TRK	TON	10,000.00		\$ -		\$ -		\$ -	\$ 9.35	\$ 93,500.00	\$ 7.55	\$ 75,500.00		\$ -		\$ -		\$ -		\$ -		
20	CM 7 WHITE ROCK	FOB CTY TRK	TON	10,000.00		\$ -		\$ -		\$ -	\$ 12.20	\$ 122,000.00	\$ 12.00	\$ 120,000.00	\$ 20.50	\$ 205,000.00		\$ -		\$ -		\$ -		
21	CM 9 WHITE ROCK	FOB CTY TRK	TON	200.00		\$ -		\$ -		\$ -	\$ 9.35	\$ 1,870.00		\$ -		\$ -		\$ -		\$ -		\$ -		
22	CM 11 WHITE ROCK	FOB CTY TRK	TON	5,000.00		\$ -		\$ -		\$ -		\$ -	\$ 12.00	\$ 60,000.00	\$ 21.00	\$ 105,000.00		\$ -	\$ 21.00	\$ 105,000.00		\$ -		
23	CM 16 WHITE ROCK	FOB CTY TRK	TON	3,000.00		\$ -		\$ -		\$ -		\$ -	\$ 12.45	\$ 37,350.00		\$ -	\$ 22.60	\$ 67,800.00		\$ -		\$ -		
24	RR 1A	FOB CTY TRK	TON	200.00		\$ -		\$ -		\$ -		\$ -	\$ 13.00	\$ 2,600.00		\$ -		\$ -		\$ -		\$ -		
25	RR 3A	FOB CTY TRK	TON	500.00		\$ -		\$ -		\$ -		\$ -	\$ 23.00	\$ 11,500.00	\$ 33.00	\$ 16,500.00		\$ -	\$ 33.00	\$ 16,500.00		\$ -		
26	RR 4A	FOB PCHD YD	TON	500.00		\$ -		\$ -		\$ -		\$ -		\$ 36.00	\$ 18,000.00		\$ -		\$ -		\$ -			
27	RR 5A	FOB PCHD YD	TON	300.00		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		
28	RR 1B	FOB PCHD YD	TON	200.00		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		
29	RR 3B	FOB PCHD YD	TON	500.00		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		
30	RR 4B	FOB PCHD YD	TON	500.00		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		
31	RR 5B	FOB PCHD YD	TON	300.00		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		
						261,500.00		367,950.00		385,500.00		274,000.00		217,370.00		306,950.00		579,000.00		158,000.00		617,300.00		718,000.00



Tabulation of Bids

Local Public Agency: County  
 County: Peoria  
 Section: 20-00000-00-GM  
 Estimate: 0.00

Date: 10/31/2019  
 Time: 9:00 A.M.  
 Appropriation: MFT

					Name of Bidder:		Pekin Sand and Gravel		TAZEWELL COUNTY ASPHALT CO.		RIVER CITY SUPPLY	
					Address of Bidder:		13018 MANITO RD.		2349 RIDGE RD.		121 W PARK ST PO BOX 166	
							PEKIN, IL 61554		EAST PEORIA, IL 61611		TREMONT, IL 61568	
Attended By: _____					Proposal Guarantee:							
					Terms:							
Item No.	Item	Delivery	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	HOT MIX ASPHALT SURFACE COURSE N50	FOB PCHD TRUCK	TON	700		\$ -		\$ -	\$ 75.00	\$ 52,500.00	\$ 72.00	\$ 50,400.00
2	HOT MIX ASPHALT BINDER COURSE N50	FOB PCHD TRUCK	TON	600		\$ -		\$ -	\$ 75.00	\$ 45,000.00	\$ 72.00	\$ 43,200.00
4	BITUMINOUS PATCHING MIX - UPM	FOB PCHD TRUCK	TON	300		\$ -		\$ -		\$ -	\$ 150.00	\$ 45,000.00
5	BITUMINOUS PATCHING MIX - QPR	FOB PCHD TRUCK	TON	300		\$ -		\$ -		\$ -		\$ -
6	BITUMINOUS PATCHING MIX-TSMHP	FOB PCHD TRUCK	TON	300		\$ -	110.00000	\$ 33,000.00		\$ -		\$ -
7	COLD PAVE MIX	FOB PCHD TRUCK	TON	500		\$ -		\$ -		\$ -		\$ -
					<b>Total Bid:</b>		As Read:					
							As Calculated:		33,000.00		97,500.00	
									138,600.00			



Tabulation of Bids

Local Public Agency: County Date: 10/31/2019  
 County: Peoria Time: 9:00 A.M.  
 Section: 20-00000-00-GM Appropriation: MFT  
 Estimate: 0.00

Name of Bidder:					TRI-STATE ASPHALT, LLC		ERS		ASPHALT SALES CO.		FLINT HILLS RESOURCES		RIVER CITY SUPPLY	
Address of Bidder:					1362 BUNGALOW RD		701 105TH AVE.		P.O. BOX 1060		1550 KOCH CT		121 W PART ST PO BOX 166	
					P.O BOX 470		ROSEVILLE, IL 61473		JACKSONVILLE, IL 62650		DUBUQUE, IA 52001		TREMONT, IL 61568	
					MORRIS, IL 60450									
Proposal Guarantee:														
Terms:														
Approved Engineer's Estimate														
Item No.	Item	Delivery	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
<b>LIQUID ASPHALT FOR DELIVERY WITHIN PEORIA COUNTY</b>														
1	MC-30	F.O.B. PCHD	TON	50.00			960.0000	\$ 48,000.00			1018.00	\$ 50,900.00		
2	PEP (MC-30 ALTERNATIVE)	F.O.B. PCHD	TON	50.00			540.0000	\$ 27,000.00			998.00	\$ 49,900.00	405.0000	\$ 20,250.00
3	LS-50	F.O.B. PCHD	GAL	2,000.00					0.7200	\$ 1,440.00				
4	HFP	F.O.B. PCHD	TON	650.00			\$ 602.00	\$ 391,300.00		\$ -	\$ 737.00	\$ 479,050.00	\$ 475.00	\$ 308,750.00
5	HFRS-2	F.O.B. PCHD	TON	50.00			\$ 530.20	\$ 26,510.00		\$ -	\$ 697.00	\$ 34,850.00	\$ 405.00	\$ 20,250.00
6	CRS-2	F.O.B. PCHD	TON	50.00			\$ 530.20	\$ 48,000.00		\$ -	\$ 697.00	\$ 34,850.00	\$ 405.00	\$ 20,250.00
7	CRS-P	F.O.B. PCHD	TON	50.00			\$ 602.50	\$ 30,125.00		\$ -	\$ 737.00	\$ 36,850.00	\$ 475.00	\$ 23,750.00
8	PG46-28	F.O.B. PCHD	TON	90.00			\$ 611.00	\$ 54,990.00		\$ -	\$ 698.00	\$ 62,820.00	\$ 475.00	\$ 42,750.00
9	PG52-28	F.O.B. PCHD	TON	450.00			\$ 611.00	\$ 274,950.00		\$ -	\$ 698.00	\$ 314,100.00	\$ -	\$ -
10	HFE-90	F.O.B. PCHD	TON	50.00			\$ 530.00	\$ 26,500.00		\$ -	\$ 697.00	\$ 34,850.00	\$ 405.00	\$ 20,250.00
<b>LIQUID ASPHALT TO BE F.O.B. COUNTY DSITRIBUTOR (PICKED UP)</b>														
<b>FOB UTICA TERMINAL</b>														
							\$ -	\$ -		\$ -		\$ -		\$ -
							\$ -	\$ -		\$ -		\$ -		\$ -
							\$ -	\$ -		\$ -		\$ -		\$ -
<b>Total Bid:</b>					As Read:									
					As Calculated:		927,375.00		1,440.00		997,370.00		456,250.00	
													58,750.00	



Tabulation of Bids

Local Public Agency: County
County: Peoria
Section: 20-00000-00-GM
Estimate: #REF!

Date: 10/31/2019
Time: 9:00 A.M.
Appropriation: MFT

Table with 2 columns: CONTECH ENGINEERED SOLUTIONS (1509 W. MT. VERNON, METAMORA, IL 61548) and METAL CULVERTS, INC (PO BOX 330, JEFFERSON CITY, MO 65102)

Attended By:

Main table with columns: ITEM, DESCRIPTION, SIZE, POINT, Quantity, UNIT, Unit Price, Total, Unit Price, Total. Contains 98 rows of bid items including pipe culverts and connecting bands.



Tabulation of Bids

Local Public Agency: County  
 County: Peoria  
 Section: 20-00000-00-GM  
 Estimate: #REF!

Date: 10/31/2019  
 Time: 9:00 A.M.  
 Appropriation: MFT

CONTECH ENGINEERED SOLUTIONS		METAL CULVERTS, INC								
1509 W. MT. VERNON		PO BOX 330								
METAMORA, IL 61548		JEFFERSON CITY, MO 65102								
DELIVERY										
ITEM	DESCRIPTION	SIZE	POINT							
Quantity	UNIT	Unit Price	Total							
Unit Price	Total	Unit Price	Total							
99	CONNECTING BAND	TYPE 2, CLASS C, ROUND, PRECOATED, 24" WIDE	42"	FOB PCHD	10.00	EACH	\$ 91.80	\$ 918.00	\$ 119.04	\$ 1,190.40
100	CONNECTING BAND	TYPE 2, CLASS C, ROUND, PRECOATED, 48" WIDE	48"	FOB PCHD	10.00	EACH	\$ 291.60	\$ 2,916.00	\$ 380.68	\$ 3,806.80
101	CONNECTING BAND	TYPE 2, CLASS C, ROUND, PRECOATED, 48" WIDE	54"	FOB PCHD	10.00	EACH	\$ 329.40	\$ 3,294.00	\$ 434.00	\$ 4,340.00
102	CONNECTING BAND	TYPE 2, CLASS C, ROUND, PRECOATED, 48" WIDE	60"	FOB PCHD	10.00	EACH	\$ 361.80	\$ 3,618.00	\$ 478.04	\$ 4,780.40
103	CONNECTING BAND	TYPE 2, CLASS C, ROUND, PRECOATED, 48" WIDE	72"	FOB PCHD	10.00	EACH	\$ 594.00	\$ 5,940.00	\$ 729.12	\$ 7,291.20
104	CONNECTING BAND	TYPE 2, CLASS C, ROUND, PRECOATED, 48" WIDE	78"	FOB PCHD	10.00	EACH	\$ 642.60	\$ 6,426.00	\$ 752.00	\$ 7,520.00
105	CONNECTING BAND	TYPE 2, CLASS C, ROUND, PRECOATED, 48" WIDE	84"	FOB PCHD	10.00	EACH	\$ 691.20	\$ 6,912.00	\$ 808.32	\$ 8,083.20
106	CONNECTING BAND	TYPE 2, CLASS C, ROUND, PRECOATED, 48" WIDE	96"	FOB PCHD	10.00	EACH	\$ 793.80	\$ 7,938.00	\$ 1,152.85	\$ 11,528.50
107	CONNECTING BAND	TYPE 1, CLASS D (EQUILAVENT ROUND SIZE) 24" WIDE	15"	FOB PCHD	10.00	EACH	\$ 27.12	\$ 271.20	\$ 32.16	\$ 321.60
108	CONNECTING BAND	TYPE 1, CLASS D (EQUILAVENT ROUND SIZE) 24" WIDE	18"	FOB PCHD	10.00	EACH	\$ 33.90	\$ 339.00	\$ 37.78	\$ 377.80
109	CONNECTING BAND	TYPE 1, CLASS D (EQUILAVENT ROUND SIZE) 24" WIDE	24"	FOB PCHD	10.00	EACH	\$ 54.24	\$ 542.40	\$ 63.24	\$ 632.40
110	CONNECTING BAND	TYPE 1, CLASS D (EQUILAVENT ROUND SIZE) 24" WIDE	30"	FOB PCHD	10.00	EACH	\$ 67.80	\$ 678.00	\$ 76.92	\$ 769.20
111	CONNECTING BAND	TYPE 1, CLASS D (EQUILAVENT ROUND SIZE) 24" WIDE	36"	FOB PCHD	10.00	EACH	\$ 81.36	\$ 813.60	\$ 91.66	\$ 916.60
112	CONNECTING BAND	TYPE 1, CLASS D, ALUMINIZED (EQUILAVENT ROUND SIZE) 24" WIDE	42"	FOB PCHD	10.00	EACH	\$ 128.82	\$ 1,288.20	\$ 155.40	\$ 1,554.00
113	CONNECTING BAND	TYPE 1, CLASS D, ALUMINIZED (EQUILAVENT ROUND SIZE) 24" WIDE	48"	FOB PCHD	10.00	EACH	\$ 146.90	\$ 1,469.00	\$ 176.68	\$ 1,766.80
114	CONNECTING BAND	TYPE 1, CLASS D, ALUMINIZED (EQUILAVENT ROUND SIZE) 24" WIDE	54"	FOB PCHD	10.00	EACH	\$ 164.98	\$ 1,649.80	\$ 201.32	\$ 2,013.20
115	CONNECTING BAND	TYPE 1, CLASS D, PRECOATED (EQUILAVENT ROUND SIZE) 24" WIDE	15"	FOB PCHD	10.00	EACH	\$ 33.12	\$ 331.20	\$ 37.20	\$ 372.00
116	CONNECTING BAND	TYPE 1, CLASS D, PRECOATED (EQUILAVENT ROUND SIZE) 24" WIDE	18"	FOB PCHD	10.00	EACH	\$ 41.40	\$ 414.00	\$ 43.72	\$ 437.20
117	CONNECTING BAND	TYPE 1, CLASS D, PRECOATED (EQUILAVENT ROUND SIZE) 24" WIDE	24"	FOB PCHD	10.00	EACH	\$ 52.44	\$ 524.40	\$ 58.90	\$ 589.00
118	CONNECTING BAND	TYPE 1, CLASS D, PRECOATED (EQUILAVENT ROUND SIZE) 24" WIDE	30"	FOB PCHD	10.00	EACH	\$ 66.24	\$ 662.40	\$ 88.98	\$ 889.80
119	CONNECTING BAND	TYPE 1, CLASS D, PRECOATED (EQUILAVENT ROUND SIZE) 24" WIDE	36"	FOB PCHD	10.00	EACH	\$ 80.04	\$ 800.40	\$ 106.02	\$ 1,060.20
120	CONNECTING BAND	TYPE 1, CLASS D, PRECOATED (EQUILAVENT ROUND SIZE) 24" WIDE	42"	FOB PCHD	10.00	EACH	\$ 157.32	\$ 1,573.20	\$ 172.06	\$ 1,720.60
121	CONNECTING BAND	TYPE 1, CLASS D, PRECOATED (EQUILAVENT ROUND SIZE) 24" WIDE	48"	FOB PCHD	10.00	EACH	\$ 149.04	\$ 1,490.40	\$ 195.62	\$ 1,956.20
122	CONNECTING BAND	TYPE 1, CLASS D, PRECOATED (EQUILAVENT ROUND SIZE) 24" WIDE	54"	FOB PCHD	10.00	EACH	\$ 168.36	\$ 1,683.60	\$ 222.90	\$ 2,229.00
								953,168.80	1,211,044.60	

Attended By: \_\_\_\_\_



**Tabulation of Bids**

Local Public Agency: County  
 County: Peoria  
 Section: 20-00000-00-GM  
 Estimate: 0.00

Date: 10/31/2019  
 Time: 9:00 A.M.

Appropriation: MFT

Name of Bidder:							POLY SYSTEMS, INC.				METAL CULVERTS, INC			
Address of Bidder:							P.O. BOX 1157				P.O. BOX 330			
							STEELVILLE, MO 65565				JEFFERSON CITY, MO 65102			
Proposal Guarantee:														
Terms:														
Approved Engineer's Estimate														
Item No.	DESCRIPTION	SIZE	SIZE	Delivery	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total		
	STANDARD PROFILE	I.D.	O.D.											
1	POLYETHYLENE	10"	11.20"	FOB PCHD	FOOT	200.00			\$ 13.07	\$ 2,614.00	\$ 15.00	\$ 3,000.00		
2	POLYETHYLENE	12"	13.47"	FOB PCHD	FOOT	500.00			\$ 16.44	\$ 8,220.00	\$ 19.40	\$ 9,700.00		
3	POLYETHYLENE	15"	16.85"	FOB PCHD	FOOT	500.00			\$ 24.65	\$ 12,325.00	\$ 29.05	\$ 14,525.00		
4	POLYETHYLENE	18"	20.24"	FOB PCHD	FOOT	500.00			\$ 32.57	\$ 16,285.00	\$ 39.35	\$ 19,675.00		
5	POLYETHYLENE	21"	23.65"	FOB PCHD	FOOT	500.00			\$ 42.43	\$ 21,215.00	\$ 50.55	\$ 25,275.00		
6	POLYETHYLENE	24"	27.06"	FOB PCHD	FOOT	500.00			\$ 52.41	\$ 26,205.00	\$ 63.60	\$ 31,800.00		
7	POLYETHYLENE	27"	30.43"	FOB PCHD	FOOT	200.00			\$ 65.05	\$ 13,010.00	\$ 79.55	\$ 15,910.00		
8	POLYETHYLENE	30"	33.82"	FOB PCHD	FOOT	200.00			\$ 76.69	\$ 15,338.00	\$ 94.70	\$ 18,940.00		
9	POLYETHYLENE	36"	40.65"	FOB PCHD	FOOT	200.00			\$ 109.62	\$ 21,924.00	\$ 136.00	\$ 27,200.00		
10	POLYETHYLENE	40"	45.20"	FOB PCHD	FOOT	200.00			\$ 120.03	\$ 24,006.00	\$ 144.00	\$ 28,800.00		
11	POLYETHYLENE	42"	47.47"	FOB PCHD	FOOT	200.00			\$ 135.15	\$ 27,030.00	\$ 162.20	\$ 32,440.00		
<b>LOW PROFILE</b>														
12	POLYETHYLENE	12"	13.20"	FOB PCHD	FOOT	200.00			\$ 14.95	\$ 2,990.00	\$ 17.45	\$ 3,490.00		
13	POLYETHYLENE	15"	16.47"	FOB PCHD	FOOT	200.00			\$ 21.12	\$ 4,224.00	\$ 24.45	\$ 4,890.00		
14	POLYETHYLENE	18"	18.05"	FOB PCHD	FOOT	200.00			\$ 28.42	\$ 5,684.00	\$ 33.95	\$ 6,790.00		
15	POLYETHYLENE	21"	23.24"	FOB PCHD	FOOT	200.00			\$ 39.25	\$ 7,850.00	\$ 46.50	\$ 9,300.00		
16	POLYETHYLENE	24"	26.65"	FOB PCHD	FOOT	200.00			\$ 47.07	\$ 9,414.00	\$ 56.70	\$ 11,340.00		
17	POLYETHYLENE	27"	30.06"	FOB PCHD	FOOT	200.00			\$ 58.48	\$ 11,696.00	\$ 71.00	\$ 14,200.00		
18	POLYETHYLENE	30"	33.43"	FOB PCHD	FOOT	200.00			\$ 71.04	\$ 14,208.00	\$ 87.35	\$ 17,470.00		
19	POLYETHYLENE	36"	39.82"	FOB PCHD	FOOT	200.00			\$ 91.94	\$ 18,388.00	\$ 113.00	\$ 22,600.00		
20	POLYETHYLENE	40"	44.65"	FOB PCHD	FOOT	200.00			\$ 120.03	\$ 24,006.00	\$ 149.55	\$ 29,910.00		
21	POLYETHYLENE	42"	47.20"	FOB PCHD	FOOT	200.00			\$ 135.15	\$ 27,030.00	\$ 169.20	\$ 33,840.00		
22	POLYETHYLENE	48"	53.80"	FOB PCHD	FOOT	200.00			\$ 141.34	\$ 28,268.00	\$ 183.75	\$ 36,750.00		
<b>Total Bid:</b>							As Read:							
							As Calculated:		341,930.00				417,845.00	



**Tabulation of Bids**

Local Public Agency: County  
 County: Peoria  
 Section: 20-00000-00GM  
 Estimate: 0.00

Date: 10/31/2019  
 Time: 9:00 A.M.  
 Appropriation: MFT

Name of Bidder:		<b>MIDWEST CONSTRUCTION PRODUCTS</b>						
Address of Bidder:		<b>3451 LUMBER LN</b>						
		<b>SPRINGFIELD, IL 62707</b>						
Proposal Guarantee:								
Terms:								
<b>Item No.</b>	<b>Item</b>	<b>Delivery</b>	<b>Quantity</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Total</b>	<b>Unit Price</b>	<b>Total</b>
1	STRAW BLACKET SINGLE NET, 8'X112.5'	F.O.B PCHD	4000	SY	\$ -	\$ -	0.28	\$ 1,120.00
2	STRAW BLANKET DOUBLE NEW, 8'X112.5'	F.O.B PCHD	4000	SY	\$ -	\$ -	0.35	\$ 1,400.00
3	STRAW-COCONUT BLANKET DOUBLE NET	F.O.B PCHD	4000	SY	\$ -	\$ -	0.60	\$ 2,400.00
4	100% COCONUT BLANKET DOUBLE NET	F.O.B PCHD	4000	SY	\$ -	\$ -	0.78	\$ 3,120.00
5	EXCELSIOR LOGS 12"X10'	F.O.B PCHD	500	FOOT	\$ -	\$ -	2.20	\$ 1,100.00
6	SILT FENCE 3'X100	F.O.B PCHD	500	FOOT	\$ -	\$ -	0.38	\$ 190.00
7	SILT FENCE STAKES 1.5"X48"	F.O.B PCHD	200	EACH	\$ -	\$ -	1.05	\$ 210.00
8	GEOTEXTILE FABRIC 4 OZ WOVEN	F.O.B PCHD	4000	SY	\$ -	\$ -	0.47	\$ 1,880.00
9	GEOTEXTILE FABRIC 6 OZ WOVEN	F.O.B PCHD	4000	SY	\$ -	\$ -	0.72	\$ 2,880.00
10	GEOTEXTILE FABRIC 4 OZ NONWOVEN	F.O.B PCHD	4000	SY	\$ -	\$ -	0.56	\$ 2,240.00
11	GEOTEXTILE FABRIC 6 OZ NONWOVEN	F.O.B PCHD	4000	SY	\$ -	\$ -	0.74	\$ 2,960.00
12	GEOTEXTILE FABRIC 8 OZ NONWOVEN	F.O.B PCHD	4000	SY	\$ -	\$ -	0.96	\$ 3,840.00
13	GEOGRID TLG-11 BIAXIAL GROUND STABILIZATION: 12.95'X246'	F.O.B PCHD	4000	SY	\$ -	\$ -	0.90	\$ 3,600.00
14	IDOT CLASS 1 LAWN MIXTURE SEED	F.O.B PCHD	500	LBS	\$ -	\$ -	2.35	\$ 1,175.00
15	IDOT CLASS 1A SALT TOLERANT LAWN MIXTURE SEED	F.O.B PCHD	500	LBS	\$ -	\$ -	3.05	\$ 1,525.00
16	IDOT CLASS 2 ROADSIDE MIXTURE SEED	F.O.B PCHD	500	LBS	\$ -	\$ -	2.10	\$ 1,050.00
17	IDOT CLASS 2A SALT TOLERANT ROADSIDE MIXTURE SEED	F.O.B PCHD	500	LBS	\$ -	\$ -	2.75	\$ 1,375.00
18	IDOT CLASS 3 SLOPE MIXTURE SEED	F.O.B PCHD	500	LBS	\$ -	\$ -	4.95	\$ 2,475.00
19	IDOT CLASS 7 TEMPORART TURF COVER MIXTURE SEED	F.O.B PCHD	500	LBS	\$ -	\$ -	1.10	\$ 550.00
20	FERTILIZER 13-13-13 FERTILIZER	F.O.B PCHD	500	LBS	\$ -	\$ -	0.30	\$ 150.00
<b>Total Bid:</b>					As Read:			
					As Calculated:		35,240.00	

Attended By: \_\_\_\_\_





Tabulation of Bids

Local Public Agency: County  
 County: Peoria  
 Section: 20-00000-00-GM  
 Estimate: 0.00

Date: 10/31/2019  
 Time: 9:00 A.M.  
 Appropriation: MFT

Name of Bidder:		ROAD SAFE TRAFFIC SYSTEMS		MD SOLUTIONS		LIGHTLE ENTERPRISES		CUSTOM PRODUCTS CORPORATION							
Address of Bidder:		670 HIGH POINT LANE EAST PEORIA, IL 61611		8225 ESTATES PKWY PLAIN CITY, OH 43064		22 E SPRINGFIELD ST FRANKFORT, OH 45628		PO BOX 54091 JACKSON, MS 39288							
Proposal Guarantee:															
Terms:															
Approved Engineer's Estimate															
Item	Item	SIZE	Delivery	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
BLANKS	21" X 15" NO SHEETING		F.O.B. PCHD	EACH	10	\$ 19.00	\$ 190.00	\$ 8.00	\$ 80.00	\$ 7.36	\$ 73.60	\$ 13.95	\$ 139.50		
BLANKS	30" X 9" NO SHEETING		F.O.B. PCHD	EACH	50	\$ 20.00	\$ 1,000.00	\$ 6.86	\$ 343.00	\$ 6.30	\$ 315.00	\$ 12.38	\$ 619.00		
BLANKS	30" X 30" NO SHEETING		F.O.B. PCHD	EACH	10	\$ 71.00	\$ 710.00	\$ 22.88	\$ 228.80	\$ 21.00	\$ 210.00	\$ 37.68	\$ 376.80		
BLANKS	36" X 9" NO SHEETING		F.O.B. PCHD	EACH	50	\$ 56.00	\$ 2,800.00	\$ 8.24	\$ 412.00	\$ 7.56	\$ 378.00	\$ 14.50	\$ 725.00		
BLANKS	36" X 36" NO SHEETING		F.O.B. PCHD	EACH	10	\$ 18.00	\$ 180.00	\$ 33.00	\$ 330.00	\$ 30.24	\$ 302.40	\$ 54.18	\$ 541.80		
BLANKS	24" X 6" (.125) GREEN BOTH SIDES		F.O.B. PCHD	EACH	100	\$ 19.00	\$ 1,900.00	\$ 14.00	\$ 1,400.00	\$ 13.40	\$ 1,340.00	\$ 28.63	\$ 2,863.00		
BLANKS	24" X 9" (.125) GREEN BOTH SIDES		F.O.B. PCHD	EACH	50	\$ 54.00	\$ 2,700.00	\$ 19.00	\$ 950.00	\$ 20.10	\$ 1,005.00	\$ 43.07	\$ 2,153.50		
BLANKS	24" X 24" (.125) GREEN BOTH SIDES		F.O.B. PCHD	EACH	50	\$ 20.00	\$ 1,000.00	\$ 48.00	\$ 2,400.00	\$ 53.60	\$ 2,680.00	\$ 102.00	\$ 5,100.00		
BLANKS	30" X 6" (.125) GREEN BOTH SIDES		F.O.B. PCHD	EACH	100	\$ 21.00	\$ 2,100.00	\$ 16.00	\$ 1,600.00	\$ 16.75	\$ 1,675.00	\$ 35.79	\$ 3,579.00		
BLANKS	30" X 9" (.125) GREEN BOTH SIDES		F.O.B. PCHD	EACH	100	\$ 23.00	\$ 2,300.00	\$ 23.00	\$ 2,300.00	\$ 25.13	\$ 2,513.00	\$ 52.48	\$ 5,248.00		
BLANKS	36" X 6" GREEN BOTH SIDES		F.O.B. PCHD	EACH	100	\$ 25.00	\$ 2,500.00	\$ 19.00	\$ 1,900.00	\$ 20.10	\$ 2,010.00	\$ 41.98	\$ 4,198.00		
BLANKS	36" X 9" (.125) GREEN BOTH SIDES		F.O.B. PCHD	EACH	50	\$ 28.00	\$ 1,400.00	\$ 25.00	\$ 1,250.00	\$ 30.15	\$ 1,507.50	\$ 62.94	\$ 3,147.00		
BLANKS	60" X 6" WHITE, BLACK BORDER		F.O.B. PCHD	EACH	20	\$ 48.00	\$ 960.00	\$ 18.00	\$ 360.00	\$ 24.00	\$ 480.00	\$ 34.30	\$ 686.00		
BLANKS	18" X 18" YELLOW, BLACK BORDER		F.O.B. PCHD	EACH	25	\$ 46.00	\$ 1,150.00	\$ 14.00	\$ 350.00	\$ 15.98	\$ 399.50	\$ 30.87	\$ 771.75		
BLANKS	36" X 36" YELLOW, BLACK BORDER		F.O.B. PCHD	EACH	25	\$ 89.00	\$ 2,225.00	\$ 57.00	\$ 1,425.00	\$ 63.90	\$ 1,597.50	\$ 96.00	\$ 2,400.00		
D1-1	DESTINATION	36" X 6"	F.O.B. PCHD	EACH	5	\$ 16.00	\$ 80.00	\$ 13.00	\$ 65.00	\$ 12.75	\$ 63.75	\$ 22.80	\$ 114.00		
D1-2	DESTINATION	36" X 12"	F.O.B. PCHD	EACH	5	\$ 32.00	\$ 160.00	\$ 25.00	\$ 125.00	\$ 25.50	\$ 127.50	\$ 42.24	\$ 211.20		
D2-1	DESTINATION	6" X 24"	F.O.B. PCHD	EACH	5	\$ 11.00	\$ 55.00	\$ 8.00	\$ 40.00	\$ 8.70	\$ 43.50	\$ 24.81	\$ 124.05		
D2-2	ROUTE MARKER DISTANCE	36" X 24"	F.O.B. PCHD	EACH	5	\$ 64.00	\$ 320.00	\$ 48.00	\$ 240.00	\$ 51.00	\$ 255.00	\$ 96.93	\$ 484.65		
D3	STREET NAME	30" X 6"	F.O.B. PCHD	EACH	100	\$ 13.00	\$ 1,300.00	\$ 16.00	\$ 1,600.00	\$ 17.94	\$ 1,794.00	\$ 37.28	\$ 3,728.00		
D3-1	STREET NAME	24" X 6"	F.O.B. PCHD	EACH	100	\$ 11.00	\$ 1,100.00	\$ 14.00	\$ 1,400.00	\$ 14.35	\$ 1,435.00	\$ 29.82	\$ 2,982.00		
D3a	GRID NUMBER	30" X 6"	F.O.B. PCHD	EACH	10	\$ 13.00	\$ 130.00	\$ 16.00	\$ 160.00	\$ 10.88	\$ 108.80	\$ 40.12	\$ 401.20		
D3b	STREET NAME	36" X 6"	F.O.B. PCHD	EACH	10	\$ 16.00	\$ 160.00	\$ 20.00	\$ 200.00	\$ 21.50	\$ 215.00	\$ 44.74	\$ 447.40		
D3-1	STREET NAME	24" X 6"	F.O.B. PCHD	EACH	10	\$ 11.00	\$ 110.00	\$ 14.00	\$ 140.00	\$ 14.35	\$ 143.50	\$ 29.82	\$ 298.20		
D6-1	SCENIC HIGHWAY	24" X 36"	F.O.B. PCHD	EACH	10	\$ 64.00	\$ 640.00	\$ 48.00	\$ 480.00	\$ 42.60	\$ 426.00	\$ 87.23	\$ 872.30		
D11-1	BIKE ROUTE	24" X 18"	F.O.B. PCHD	EACH	10	\$ 25.00	\$ 250.00	\$ 24.00	\$ 240.00	\$ 21.30	\$ 213.00	\$ 39.00	\$ 390.00		
I-3	POST OFFICE	18" X 24"	F.O.B. PCHD	EACH	5	\$ 25.00	\$ 125.00	\$ 24.00	\$ 120.00	\$ 21.30	\$ 106.50	\$ 39.00	\$ 195.00		
I-5	AIRPORT SYMBOL	24" X 24"	F.O.B. PCHD	EACH	5	\$ 42.00	\$ 210.00	\$ 32.00	\$ 160.00	\$ 28.40	\$ 142.00	\$ 53.31	\$ 266.55		
I-8	LIBRARY	24" X 30"	F.O.B. PCHD	EACH	5	\$ 53.00	\$ 265.00	\$ 40.00	\$ 200.00	\$ 35.50	\$ 177.50	\$ 63.48	\$ 317.40		
I8-35	EMERGENCY CALL 911	24" X 12"	F.O.B. PCHD	EACH	10	\$ 22.00	\$ 220.00	\$ 16.00	\$ 160.00	\$ 14.20	\$ 142.00	\$ 27.81	\$ 278.10		
I1-107	ADOPT A HIGHWAY	30" X 36"	F.O.B. PCHD	EACH	10	\$ 80.00	\$ 800.00	\$ 60.00	\$ 600.00	\$ 53.25	\$ 532.50	\$ 92.80	\$ 928.00		
I1-101	TOWN NAMES	18" X 36"	F.O.B. PCHD	EACH	5	\$ 48.00	\$ 240.00	\$ 36.00	\$ 180.00	\$ 31.95	\$ 159.75	\$ 63.15	\$ 315.75		
I1-104	COUNTY LINE	30" X 30"	F.O.B. PCHD	EACH	5	\$ 66.00	\$ 330.00	\$ 50.00	\$ 250.00	\$ 53.20	\$ 266.00	\$ 77.33	\$ 386.65		
M1-1	I-474 or I-74	30" X 24"	F.O.B. PCHD	EACH	5	\$ 53.00	\$ 265.00	\$ 40.00	\$ 200.00	\$ 37.50	\$ 187.50	\$ 95.00	\$ 475.00		
M1-4	ROUTE MARKER DISTANCE	24" X 24"	F.O.B. PCHD	EACH	10	\$ 42.00	\$ 420.00	\$ 32.00	\$ 320.00	\$ 28.40	\$ 284.00	\$ 68.00	\$ 680.00		
M1-5	COUNTY ROUTE MARKER	24" X 24"	F.O.B. PCHD	EACH	10	\$ 42.00	\$ 420.00	\$ 32.00	\$ 320.00	\$ 31.00	\$ 310.00	\$ 68.00	\$ 680.00		
M1-8	INFORMATION	24" X 18"	F.O.B. PCHD	EACH	10	\$ 25.00	\$ 250.00	\$ 24.00	\$ 240.00	\$ 25.50	\$ 255.00	\$ 40.00	\$ 400.00		
M1-51	GRID NUMBER NORTH	24" X 6"	F.O.B. PCHD	EACH	35	\$ 11.00	\$ 385.00	\$ 15.00	\$ 525.00	\$ 8.70	\$ 304.50	\$ 19.00	\$ 665.00		
M1-51	GRID NUMBER SOUTH	24" X 6"	F.O.B. PCHD	EACH	20	\$ 11.00	\$ 220.00	\$ 15.00	\$ 300.00	\$ 8.70	\$ 174.00	\$ 19.00	\$ 380.00		
M1-53	GRID NUMBE EAST	24" X 6"	F.O.B. PCHD	EACH	10	\$ 11.00	\$ 110.00	\$ 15.00	\$ 150.00	\$ 8.70	\$ 87.00	\$ 19.00	\$ 190.00		
M1-54	GRID NUMBER WEST	24" X 6"	F.O.B. PCHD	EACH	40	\$ 11.00	\$ 440.00	\$ 17.00	\$ 680.00	\$ 8.70	\$ 348.00	\$ 19.00	\$ 760.00		
M2-1	JCT.	21" X 15"	F.O.B. PCHD	EACH	5	\$ 23.00	\$ 115.00	\$ 17.00	\$ 85.00	\$ 15.62	\$ 78.10	\$ 38.68	\$ 193.40		
M3-1	NORTH	21" X 15"	F.O.B. PCHD	EACH	5	\$ 23.00	\$ 115.00	\$ 17.00	\$ 85.00	\$ 15.62	\$ 78.10	\$ 38.68	\$ 193.40		
M3-2	EAST	21" X 15"	F.O.B. PCHD	EACH	5	\$ 23.00	\$ 115.00	\$ 17.00	\$ 85.00	\$ 15.62	\$ 78.10	\$ 38.68	\$ 193.40		
M3-3	SOUTH	21" X 15"	F.O.B. PCHD	EACH	10	\$ 23.00	\$ 230.00	\$ 17.00	\$ 170.00	\$ 15.62	\$ 156.20	\$ 38.68	\$ 386.80		
M3-4	WEST	21" X 15"	F.O.B. PCHD	EACH	10	\$ 23.00	\$ 230.00	\$ 17.00	\$ 170.00	\$ 15.62	\$ 156.20	\$ 38.68	\$ 386.80		
M4-4	TRUCK ENTRANCE	36" X 36"	F.O.B. PCHD	EACH	10	\$ 76.50	\$ 765.00	\$ 48.00	\$ 480.00	\$ 63.90	\$ 639.00	\$ 101.00	\$ 1,010.00		
M4-5	TO	24" X 12"	F.O.B. PCHD	EACH	10	\$ 22.00	\$ 220.00	\$ 15.00	\$ 150.00	\$ 14.20	\$ 142.00	\$ 27.87	\$ 278.70		
M4-6	END	21" X 15"	F.O.B. PCHD	EACH	10	\$ 23.00	\$ 230.00	\$ 15.00	\$ 150.00	\$ 15.62	\$ 156.20	\$ 38.68	\$ 386.80		
M4-6b (M4-1)	BEGIN	21" X 15"	F.O.B. PCHD	EACH	10	\$ 23.00	\$ 230.00	\$ 60.00	\$ 600.00	\$ 15.62	\$ 156.20	\$ 38.68	\$ 386.80		
M4-9	ORANGE DETOUR RIGHT or LEFT	30" X 36"	F.O.B. PCHD	EACH	10	\$ 80.00	\$ 800.00	\$ 45.00	\$ 450.00	\$ 53.25	\$ 532.50	\$ 85.00	\$ 850.00		
M5-1	UP ARROW	21" X 15"	F.O.B. PCHD	EACH	5	\$ 22.00	\$ 110.00	\$ 15.00	\$ 75.00	\$ 15.62	\$ 78.10	\$ 38.68	\$ 193.40		
M6-1	--> ARROW CONFIGURATION<--	21" X 15"	F.O.B. PCHD	EACH	10	\$ 23.00	\$ 230.00	\$ 14.00	\$ 140.00	\$ 15.62	\$ 156.20	\$ 38.68	\$ 386.80		
OM-2V	OBJECT MARKERS	6" X 12"	F.O.B. PCHD	EACH	10	\$ 5.00	\$ 50.00	\$ 20.00	\$ 200.00	\$ 3.60	\$ 36.00	\$ 8.80	\$ 88.00		
OM-3L	OBJECT MARKERS	12" X 36"	F.O.B. PCHD	EACH	10	\$ 32.00	\$ 320.00	\$ 20.00	\$ 200.00	\$ 21.30	\$ 213.00	\$ 38.00	\$ 380.00		
OM-3R	OBJECT MARKERS	12" X 36"	F.O.B. PCHD	EACH	10	\$ 32.00	\$ 320.00	\$ 20.00	\$ 200.00	\$ 21.30	\$ 213.00	\$ 38.00	\$ 380.00		
OM4-1	OBJECT MARKERS	12" X 12"	F.O.B. PCHD	EACH	10	\$ 11.00	\$ 110.00	\$ 8.00	\$ 80.00	\$ 7.10	\$ 71.00	\$ 37.15	\$ 371.50		
R1-1	STOP	36" X 36"	F.O.B. PCHD	EACH	100	\$ 90.00	\$ 9,000.00	\$ 54.00	\$ 5,400.00	\$ 62.60	\$ 6,260.00	\$ 93.44	\$ 9,344.00		
R1-2	YIELD	36" X 36"	F.O.B. PCHD	EACH	10	\$ 90.00	\$ 900.00	\$ 30.00	\$ 300.00	\$ 32.00	\$ 320.00	\$ 54.04	\$ 540.40		
R1-3	4 WAY6	12" X 6"	F.O.B. PCHD	EACH	10	\$ 5.00	\$ 50.00	\$ 4.00	\$ 40.00	\$ 3.60	\$ 36.00	\$ 11.00	\$ 110.00		
R1-4	ALL WAY	18" X 6"	F.O.B. PCHD	EACH	10	\$ 8.00	\$ 80.00	\$ 5.00	\$ 50.00	\$ 5.40	\$ 54.00	\$ 13.34	\$ 133.40		
R1-100	CROSS TRAFFIC DOES NOT STOP	18" X 36"	F.O.B. PCHD	EACH	10	\$ 48.00	\$ 480.00	\$ 32.00	\$ 320.00	\$ 31.95	\$ 319.50	\$ 60.30	\$ 603.00		
R2-1	SPEED LIMIT	24" X 30"	F.O.B. PCHD	EACH	50	\$ 53.00	\$ 2,650.00	\$ 35.00	\$ 1,750.00	\$ 35.50	\$ 1,775.00	\$ 53.78	\$ 2,689.00		
R2-5	SPEED ZONE AHEAD	24" X 30"	F.O.B. PCHD	EACH	20	\$ 53.00	\$ 1,060.00	\$ 35.00	\$ 700.00	\$ 35.50	\$ 710.00	\$ 53.78	\$ 1,075.60		
R2-101	SPEED LIMIT	18" X 18"	F.O.B. PCHD	EACH	10	\$ 24.00	\$ 240.00	\$ 16.00	\$ 160.00	\$ 15.98	\$ 159.80	\$ 38.08	\$ 380.80		
R3-4	NO U TURN	24" X 24"	F.O.B. PCHD	EACH	5	\$ 42.00	\$ 210.00	\$ 28.00	\$ 140.00	\$ 28.40	\$ 142.00	\$ 56.00	\$ 280.00		
R3-7R	LEFT or RIGHT TURN LANE	30" X 30"	F.O.B. PCHD	EACH	10	\$ 66.00	\$ 660.00	\$ 43.00	\$ 430.00	\$ 44.38	\$ 443.80	\$ 71.56	\$ 715.60		
R3-8	LANE CONTROL	24" X 36"	F.O.B. PCHD	EACH	10	\$ 64.00	\$ 640.00	\$ 42.00	\$ 420.00	\$ 42.60	\$ 426.00	\$ 68.92	\$ 689.20		
R3-9B	CENTER LANE ONLY	24" X 36"	F.O.B. PCHD	EACH	10	\$ 64.00	\$ 640.00	\$ 42.00	\$ 420.00	\$ 42.60	\$ 426.00	\$ 68.92	\$ 689.20		
R3-17	BIKE LANE AHEAD	24" X 30"	F.O.B. PCHD	EACH	10	\$ 53.00	\$ 530.00	\$ 35.00	\$ 350.00	\$ 35.50	\$ 355.00	\$ 53.78	\$ 537.80		
R4-5	TRUCKS USE RIGHT LANE	24" X 30"	F.O.B. PCHD	EACH	5	\$ 53.00	\$ 265.00	\$ 35.00	\$ 175.00	\$ 35.50	\$ 177.50	\$ 53.78	\$ 268.90		
R4-7	KEEP RIGHT SYMBOL	24" X 30"	F.O.B. PCHD	EACH	10	\$ 53.00	\$ 530.00	\$ 35.00	\$ 350.00	\$ 35.50	\$ 355.00	\$ 53.78	\$ 537.80		
R5-1	DO NOT ENTER	30" X 30"	F.O.B. PCHD	EACH	5	\$ 66.00	\$ 330.00	\$ 43.00	\$ 215.00	\$ 44.38	\$ 221.90	\$ 71.56	\$ 357.80		
R5-1A	WRONG WAY	36" X 24"	F.O.B. PCHD	EACH	10	\$ 64.00	\$ 640.00	\$ 42.00	\$ 420.00	\$ 42.60	\$ 426.00	\$ 68.92	\$ 689.20		
R5-2	NO CLASS I II III	24" X 36"	F.O.B. PCHD	EACH	5	\$ 64.00	\$ 320.00	\$ 42.00	\$ 210.00	\$ 42.60	\$ 213.00	\$ 68.92	\$ 344.60		
R5-101	BEGIN or END TRUCK ROUTE	24" X 36"	F.O.B. PCHD	EACH	10	\$ 64.00	\$ 640.00	\$ 42.00	\$ 420.00	\$ 42.60	\$ 426.00	\$ 68.92	\$ 689.20		
R5-102	CLASS II TRUCK ROUTE	24" X 36"	F.O.B. PCHD	EACH	10	\$ 64.00	\$ 640.00	\$ 42.00	\$ 420.00	\$ 42.60	\$ 426.00	\$ 68.92	\$ 689.20		
R5-102L	ADV TURN LANE	24" X													



Tabulation of Bids

Local Public Agency: County  
 County: Peoria  
 Section: 20-00000-00-GM  
 Estimate: 0.00

Date: 10/31/2019  
 Time: 9:00 A.M.  
 Appropriation: MFT

Name of Bidder:		ROAD SAFE TRAFFIC SYSTEMS		MD SOLUTIONS		LIGHTLE ENTERPRISES		CUSTOM PRODUCTS CORPORATION							
Address of Bidder:		670 HIGH POINT LANE EAST PEORIA, IL 61611		8225 ESTATES PKWY PLAIN CITY, OH 43064		22 E SPRINGFIELD ST FRANKFORT, OH 45628		PO BOX 54091 JACKSON, MS 39288							
Proposal Guarantee:															
Terms:															
Approved Engineer's Estimate															
Item	Item	SIZE	Delivery	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
W8-18	WATER ON PAVEMENT	36" X 36"	F.O.B. PCHD	EACH	5	\$ 76.50	\$ 382.50	\$ 63.00	\$ 315.00	\$ 63.90	\$ 319.50	\$ 101.00	\$ 505.00		
W9-1	LANE ENDS MERGE LEFT or MERGE RIGHT	36" X 36"	F.O.B. PCHD	EACH	5	\$ 76.50	\$ 382.50	\$ 63.00	\$ 315.00	\$ 63.90	\$ 319.50	\$ 101.00	\$ 505.00		
W9-12	SLOW CHILDREN PLAYING	18" X 24"	F.O.B. PCHD	EACH	5	\$ 25.00	\$ 125.00	\$ 21.00	\$ 105.00	\$ 21.30	\$ 106.50	\$ 38.66	\$ 193.30		
W9-13	WATCH FOR CHILDREN	30" X 30"	F.O.B. PCHD	EACH	5	\$ 66.00	\$ 330.00	\$ 42.00	\$ 210.00	\$ 44.38	\$ 221.90	\$ 79.00	\$ 395.00		
W10-1	R X R	36" X 36"	F.O.B. PCHD	EACH	10	\$ 76.50	\$ 765.00	\$ 63.00	\$ 630.00	\$ 63.90	\$ 639.00	\$ 101.00	\$ 1,010.00		
W10-3L	RAILROAD X CONFIGURATION	36" X 36"	F.O.B. PCHD	EACH	4	\$ 76.50	\$ 306.00	\$ 63.00	\$ 252.00	\$ 65.00	\$ 260.00	\$ 101.00	\$ 404.00		
W10-3R	RAILROAD X CONFIGURATION	36" X 36"	F.O.B. PCHD	EACH	4	\$ 76.50	\$ 306.00	\$ 63.00	\$ 252.00	\$ 65.00	\$ 260.00	\$ 101.00	\$ 404.00		
W10-11	STORAGE SPACE SYMBOL	36" X 36"	F.O.B. PCHD	EACH	5	\$ 76.50	\$ 382.50	\$ 63.00	\$ 315.00	\$ 63.90	\$ 319.50	\$ 101.00	\$ 505.00		
W10-11A	60' BETWEEN TRACK AND HIGHWAY	36" X 36"	F.O.B. PCHD	EACH	2	\$ 76.50	\$ 153.00	\$ 63.00	\$ 126.00	\$ 70.00	\$ 140.00	\$ 101.00	\$ 202.00		
W10-15P	ROUGH CROSSING	36" X 36"	F.O.B. PCHD	EACH	6	\$ 76.50	\$ 459.00	\$ 63.00	\$ 378.00	\$ 63.90	\$ 383.40	\$ 101.00	\$ 606.00		
W1-1	BICYCLE SYMBOL	36" X 36"	F.O.B. PCHD	EACH	10	\$ 76.50	\$ 765.00	\$ 63.00	\$ 630.00	\$ 63.90	\$ 639.00	\$ 101.00	\$ 1,010.00		
W1-2	PEDESTRIAN XING SYMBOL	30" X 30"	F.O.B. PCHD	EACH	4	\$ 66.00	\$ 264.00	\$ 42.00	\$ 168.00	\$ 46.00	\$ 184.00	\$ 79.00	\$ 316.00		
W1-3	DEER XING	30" X 36"	F.O.B. PCHD	EACH	20	\$ 76.50	\$ 1,530.00	\$ 63.00	\$ 1,260.00	\$ 63.90	\$ 1,278.00	\$ 101.00	\$ 2,020.00		
W1-4	CATTLE XING SYMBOL	36" X 36"	F.O.B. PCHD	EACH	2	\$ 76.50	\$ 153.00	\$ 63.00	\$ 126.00	\$ 70.00	\$ 140.00	\$ 101.00	\$ 202.00		
W1-5	TRACTOR SYMBOL	36" X 36"	F.O.B. PCHD	EACH	2	\$ 76.50	\$ 153.00	\$ 63.00	\$ 126.00	\$ 70.00	\$ 140.00	\$ 101.00	\$ 202.00		
W1-7	EQUESTRIAN XING	36" X 36"	F.O.B. PCHD	EACH	4	\$ 76.50	\$ 306.00	\$ 63.00	\$ 252.00	\$ 65.00	\$ 260.00	\$ 101.00	\$ 404.00		
W1-8	FIRE HOUSE SYMBOL	36" X 36"	F.O.B. PCHD	EACH	4	\$ 76.50	\$ 306.00	\$ 63.00	\$ 252.00	\$ 65.00	\$ 260.00	\$ 101.00	\$ 404.00		
W1-8	FIRE TRUCK SYMBOL	36" X 36"	F.O.B. PCHD	EACH	4	\$ 76.50	\$ 306.00	\$ 63.00	\$ 252.00	\$ 65.00	\$ 260.00	\$ 101.00	\$ 404.00		
W1-9	HANDICAP SYMBOL	30" X 30"	F.O.B. PCHD	EACH	2	\$ 66.00	\$ 132.00	\$ 63.00	\$ 126.00	\$ 48.00	\$ 96.00	\$ 79.00	\$ 158.00		
W1-10	TRUCK SYMBOL	36" X 36"	F.O.B. PCHD	EACH	10	\$ 76.50	\$ 765.00	\$ 63.00	\$ 630.00	\$ 63.90	\$ 639.00	\$ 101.00	\$ 1,010.00		
W12-2	12"-0"	36" X 36"	F.O.B. PCHD	EACH	10	\$ 76.50	\$ 765.00	\$ 63.00	\$ 630.00	\$ 63.90	\$ 639.00	\$ 101.00	\$ 1,010.00		
W12-2	LOW CLEARANCE 12"	36" X 36"	F.O.B. PCHD	EACH	10	\$ 76.50	\$ 765.00	\$ 63.00	\$ 630.00	\$ 63.90	\$ 639.00	\$ 101.00	\$ 1,010.00		
W12-101	MILES AHEAD PLATE	18" X 18"	F.O.B. PCHD	EACH	10	\$ 24.00	\$ 240.00	\$ 16.00	\$ 160.00	\$ 16.00	\$ 160.00	\$ 31.31	\$ 313.10		
W13-1	SPEED ADVISORY	24" X 24"	F.O.B. PCHD	EACH	40	\$ 42.00	\$ 1,680.00	\$ 28.00	\$ 1,120.00	\$ 28.40	\$ 1,136.00	\$ 45.85	\$ 1,834.00		
W14-1	DEAD END	36" X 36"	F.O.B. PCHD	EACH	6	\$ 76.50	\$ 459.00	\$ 63.00	\$ 378.00	\$ 63.90	\$ 383.40	\$ 101.00	\$ 606.00		
W14-3	NO PASSING ZONE	36" X 48"	F.O.B. PCHD	EACH	30	\$ 128.00	\$ 3,840.00	\$ 72.00	\$ 2,160.00	\$ 85.00	\$ 2,550.00	\$ 76.72	\$ 2,301.60		
W15-1	DEAF CHILD AREA	36" X 36"	F.O.B. PCHD	EACH	2	\$ 76.50	\$ 153.00	\$ 63.00	\$ 126.00	\$ 70.00	\$ 140.00	\$ 101.00	\$ 202.00		
W16-7	DIAGONAL ARROW	24" X 12"	F.O.B. PCHD	EACH	4	\$ 22.00	\$ 88.00	\$ 14.00	\$ 56.00	\$ 15.00	\$ 60.00	\$ 28.20	\$ 112.80		
W16-9	AHEAD	24" X 12"	F.O.B. PCHD	EACH	10	\$ 22.00	\$ 220.00	\$ 14.00	\$ 140.00	\$ 14.20	\$ 142.00	\$ 28.20	\$ 282.00		
W16-10	CENTER PIER	24" X 24"	F.O.B. PCHD	EACH	2	\$ 42.00	\$ 84.00	\$ 28.00	\$ 56.00	\$ 32.00	\$ 64.00	\$ 51.00	\$ 102.00		
W10-1	ROAD CONSTRUCTION 20 MPH (ORANGE)	36" X 36"	F.O.B. PCHD	EACH	20	\$ 76.50	\$ 1,530.00	\$ 68.00	\$ 1,360.00	\$ 63.90	\$ 1,278.00	\$ 101.00	\$ 2,020.00		
W20-7A	FLAGGER SYMBOL (ORANGE)	36" X 36"	F.O.B. PCHD	EACH	10	\$ 76.50	\$ 765.00	\$ 68.00	\$ 680.00	\$ 63.90	\$ 639.00	\$ 101.00	\$ 1,010.00		
W2102	FRESH OIL (ORANGE)	36" X 36"	F.O.B. PCHD	EACH	40	\$ 76.50	\$ 3,060.00	\$ 68.00	\$ 2,720.00	\$ 63.90	\$ 2,556.00	\$ 101.00	\$ 4,040.00		
W21-3A	MOWERS AHEAD (ORANGE)	36" X 36"	F.O.B. PCHD	EACH	10	\$ 76.50	\$ 765.00	\$ 68.00	\$ 680.00	\$ 63.90	\$ 639.00	\$ 101.00	\$ 1,010.00		
W21-1111	CLEAN UP CREW	36" X 36"	F.O.B. PCHD	EACH	10	\$ 76.50	\$ 765.00	\$ 68.00	\$ 680.00	\$ 63.90	\$ 639.00	\$ 101.00	\$ 1,010.00		
W39-3	CHURCH ENTRANCE	36" X 36"	F.O.B. PCHD	EACH	6	\$ 76.50	\$ 459.00	\$ 68.00	\$ 408.00	\$ 63.90	\$ 383.40	\$ 101.00	\$ 606.00		
W41-4	SLOW CHILDREN	24" X 18"	F.O.B. PCHD	EACH	2	\$ 32.00	\$ 64.00	\$ 21.00	\$ 42.00	\$ 24.00	\$ 48.00	\$ 38.66	\$ 77.32		
W42-8	HIDDEN ENTRANCE	36" X 36"	F.O.B. PCHD	EACH	30	\$ 76.50	\$ 2,295.00	\$ 63.00	\$ 1,890.00	\$ 63.90	\$ 1,917.00	\$ 101.00	\$ 3,030.00		
ROLLED	BLACK VINYL	6" X 50 YDS	F.O.B. PCHD	EACH	82	\$ 143.00	\$ 11,726.00	\$ 100.00	\$ 8,200.00	\$ 60.00	\$ 4,920.00	\$ -	\$ -		
ROLLED	BLACK VINYL	8" X 50 YDS	F.O.B. PCHD	EACH	10	\$ 191.00	\$ 1,910.00	\$ 130.00	\$ 1,300.00	\$ 80.00	\$ 800.00	\$ -	\$ -		
ROLLED	BLACK VINYL	12" X 50 YDS	F.O.B. PCHD	EACH	5	\$ 286.00	\$ 1,430.00	\$ 200.00	\$ 1,000.00	\$ 120.00	\$ 600.00	\$ -	\$ -		
ROLLED	WHITE	6" X 50 YDS	F.O.B. PCHD	EACH	5	\$ 307.00	\$ 1,535.00	\$ 135.00	\$ 675.00	\$ 277.50	\$ 1,387.50	\$ -	\$ -		
ROLLED	WHITE	8" X 50 YDS	F.O.B. PCHD	EACH	10	\$ 478.00	\$ 4,780.00	\$ 175.00	\$ 1,750.00	\$ 370.00	\$ 3,700.00	\$ -	\$ -		
ROLLED	WHITE	12" X 50 YDS	F.O.B. PCHD	EACH	10	\$ 716.00	\$ 7,160.00	\$ 270.00	\$ 2,700.00	\$ 555.00	\$ 5,550.00	\$ -	\$ -		
ROLLED	RED	6" X 50 YDS	F.O.B. PCHD	EACH	1	\$ 358.00	\$ 358.00	\$ 130.00	\$ 130.00	\$ 277.50	\$ 277.50	\$ -	\$ -		
ROLLED	GREEN	6" X 50 YDS	F.O.B. PCHD	EACH	1	\$ 358.00	\$ 358.00	\$ 130.00	\$ 130.00	\$ 277.50	\$ 277.50	\$ -	\$ -		
ROLLED	GREEN	10" X 50 YDS	F.O.B. PCHD	EACH	1	\$ 596.00	\$ 596.00	\$ 190.00	\$ 190.00	\$ 500.00	\$ 500.00	\$ -	\$ -		
ROLLED	YELLOW	6" X 50 YDS	F.O.B. PCHD	EACH	1	\$ 371.00	\$ 371.00	\$ 130.00	\$ 130.00	\$ 277.50	\$ 277.50	\$ -	\$ -		
ROLLED	YELLOW	12" X 50 YDS	F.O.B. PCHD	EACH	1	\$ 745.00	\$ 745.00	\$ 260.00	\$ 260.00	\$ 555.00	\$ 555.00	\$ -	\$ -		
ROLLED	BLACK VINYL BORDER	3/4" X 50 YDS	F.O.B. PCHD	EACH	10	\$ 250.00	\$ 2,500.00	\$ 20.00	\$ 200.00	\$ 11.20	\$ 112.00	\$ -	\$ -		
ROLLED	BARRICADE LEFT OR RIGHT 6" STRIPE	6" X 50 YDS	F.O.B. PCHD	EACH	10	\$ 373.00	\$ 3,730.00	\$ 275.00	\$ 2,750.00	\$ 300.00	\$ 3,000.00	\$ -	\$ -		
ROLLED	ORANGE VINYL	48" X 50 YDS	F.O.B. PCHD	EACH	1	\$ 1,145.00	\$ 1,145.00	\$ 1,100.00	\$ 1,100.00	\$ 540.00	\$ 540.00	\$ -	\$ -		
ROLLED	WHITE VINYL	24" X 50 YDS	F.O.B. PCHD	EACH	1	\$ 1,145.00	\$ 1,145.00	\$ 550.00	\$ 550.00	\$ 240.00	\$ 240.00	\$ -	\$ -		
ROLLED	WHITE VINYL	30" X 50 YDS	F.O.B. PCHD	EACH	1	\$ 598.00	\$ 598.00	\$ 675.00	\$ 675.00	\$ 300.00	\$ 300.00	\$ -	\$ -		
ROLLED	WHITE VINYL	36" X 50 YDS	F.O.B. PCHD	EACH	1	\$ 378.00	\$ 378.00	\$ 800.00	\$ 800.00	\$ 360.00	\$ 360.00	\$ -	\$ -		
ROLLED	ORANGE VINYL	36" X 50 YDS	F.O.B. PCHD	EACH	1	\$ 858.00	\$ 858.00	\$ 800.00	\$ 800.00	\$ 400.00	\$ 400.00	\$ -	\$ -		
ROLLED	YELLOW VINYL	36" X 50 YDS	F.O.B. PCHD	EACH	1	\$ 858.00	\$ 858.00	\$ 800.00	\$ 800.00	\$ 400.00	\$ 400.00	\$ -	\$ -		
ROLLED	BROWN VINYL	36" X 50 YDS	F.O.B. PCHD	EACH	1	\$ 858.00	\$ 858.00	\$ 800.00	\$ 800.00	\$ 400.00	\$ 400.00	\$ -	\$ -		
POST	WOOD (TREATED)	4" X 6" X 14'	F.O.B. PCHD	EACH	100	\$ 146.00	\$ 14,600.00	\$ 85.00	\$ 8,500.00	\$ 120.00	\$ 12,000.00	\$ -	\$ -		
POST	STEEL 14 GA (TELESCOPING)	2" X 2" X 10'	F.O.B. PCHD	EACH	100	\$ 55.00	\$ 5,500.00	\$ 32.00	\$ 3,200.00	\$ 31.80	\$ 3,180.00	\$ -	\$ -		
POST	STEEL 14 GA (TELESCOPING)	2" X 2" X 12'	F.O.B. PCHD	EACH	100	\$ 60.00	\$ 6,000.00	\$ 39.00	\$ 3,900.00	\$ 38.16	\$ 3,816.00	\$ -	\$ -		
POST	STEEL 14 GA (TELESCOPING)	2" X 2" X 14'	F.O.B. PCHD	EACH	100	\$ 65.00	\$ 6,500.00	\$ 48.00	\$ 4,800.00	\$ 44.52	\$ 4,452.00	\$ -	\$ -		
POST	STEEL ANCHORING (TELESCOPING) 12 GAUGE	2 1/4" X 3'	F.O.B. PCHD	EACH	100	\$ 25.00	\$ 2,500.00	\$ 14.00	\$ 1,400.00	\$ 13.50	\$ 1,350.00	\$ -	\$ -		
POST	STEEL ANCHORING (TELESCOPING) 12 GAUGE	2 1/4" X 4'	F.O.B. PCHD	EACH	100	\$ 32.00	\$ 3,200.00	\$ 18.00	\$ 1,800.00	\$ 18.00	\$ 1,800.00	\$ -	\$ -		
POST	STEEL ANCHORING (TELESCOPING) 12 GAUGE	2 1/4" X 5'	F.O.B. PCHD	EACH	100	\$ 39.00	\$ 3,900.00	\$ 23.00	\$ 2,300.00	\$ 22.30	\$ 2,230.00	\$ -	\$ -		
POST	CORNER BOLTS (1-BOLT FASTENERS)		F.O.B. PCHD	EACH	100	\$ 0.50	\$ 50.00	\$ 0.80	\$ 80.00	\$ 0.75	\$ 75.00	\$ -	\$ -		
POST	WING BRACKET - FLAT	24" X 9"	F.O.B. PCHD	EACH	100	\$ 12.00	\$ 1,200.00	\$ 5.50	\$ 550.00	\$ 3.30	\$ 330.00	\$ -	\$ -		
POST	WING BRACKET - FLAT	30" X 9"	F.O.B. PCHD	EACH	100	\$ 14.00	\$ 1,400.00	\$ 5.50	\$ 550.00	\$ 3.35	\$ 335.00	\$ -	\$ -		
POST	WING BRACKET - FLAT	39" X 9"	F.O.B. PCHD	EACH	100	\$ 16.00	\$ 1,600.00	\$ 5.50	\$ 550.00	\$ 3.35	\$ 335.00	\$ -	\$ -		
POST	#800 METRO WING BRACKET		F.O.B. PCHD	EACH	100	\$ 10.00	\$ 1,000.00	\$ 18.00	\$ 1,800.00	\$ 12.80	\$ 1,280.00	\$ 18.25	\$ 1,825.00		
POST	EXTENDABLE NAME BRACKET W/SET SCREWS		F.O.B. PCHD	EACH	100	\$ 19.00	\$ 1,900.00	\$ 9.00	\$ 900.00	\$ 11.80	\$ 1,180.00	\$ -	\$ -		
POST	EXTENSION FOR EXTENDABLE BRACKET		F.O.B. PCHD	EACH	100	\$ 10.00	\$ 1,000.00	\$ 9.00	\$ 900.00	\$ 5.50	\$ 550.00	\$ -	\$ -		
POST	POST REFLECTOR YELLOW GREEN	3" X 72"	F.O.B. PCHD	EACH	10	\$ 15.00	\$ 150.00	\$ 15.00	\$ 150.00	\$ 10.70	\$ 107.00	\$ 25.00	\$ 250.00		
POST	POST REFLECTOR RED	3" X 72"	F.O.B. PCHD	EACH	10	\$ 15.00	\$ 150.00	\$ 11.00							



Tabulation of Bids

Local Public Agency: County Date: 10/31/2019  
 County: Peoria Time: 9:00 A.M.  
 Section: 20-00000-00-GM Appropriation: MFT  
 Estimate: 0.00

Attended By: _____					Name of Bidder:		MIDWEST CONSTRUCTION PROD.		GEM SEAL		SHERWIN INDUSTRIES, INC	
					Address of Bidder:		3451 Lumber Lane Springfield, IL 62707		10248 FRANKLIN AVE FRANKLIN PARK, IL 60131		2129 W MORGAN AVENUE MILWAUKEE, IL 53221	
					Proposal Guarantee:							
					Terms:							
					Approved Engineer's Estimate							
					Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Item No.	Item	Delivery	Unit	Quantity								
1	HOT-POURED JOINT SEALER	COUNTY YARD	POUND	20,000.00			0.53	\$ 10,600.00	0.46	\$ 9,100.00	0.52	\$ 10,488.00
					<b>Total Bid:</b>		As Read:					
					As Calculated:		10,600.00		9,100.00		10,488.00	



Local Public Agency: County  
 County: Peoria  
 Section: 20-00000-00-GM  
 Estimate: 0.00

Date: 10/31/2019  
 Time: 9:00 A.M.  
 Appropriation: MFT

					Name of Bidder:		K-TECH SPECIALTY COATINGS		SNI SOLUTIONS		OSSIAN, INC		
					Address of Bidder:		P.O. BOX 428		205 N. STEWART ST.		635 S ELMWOOD AVE		
							ASHLEY, IN 46705		GENESEO, IL 61254		DAVENPORT, IA 52802		
Attended By: _____					Proposal Guarantee:								
					Terms:								
					Approved Engineer's Estimate								
Item No.	Item	Delivery	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	
1	GEOMELT-55 ANTI-ICING FLUID)	F.O.B. PCHD YARD	GAL	12,000				\$ -	1.8000	\$ 21,600.00		\$ -	
2	GEOMELT-S (ANTI-ICING FLUID/DE-ICING FLUID)	F.O.B. PCHD YARD	GAL	12,000				\$ -	1.2000	\$ 14,400.00		\$ -	
3	FUSION 55 (ANTI-ICING FLUID COMPARABLE TO GEOMELT 55)	F.O.B. PCHD YARD	GAL	12,000				\$ -		\$ -		\$ -	
4	LIQUID ICE GUARD (COMPARABLE TO GEOMELT K)	F.O.B. PCHD YARD	GAL	12,000				\$ -		\$ -		\$ -	
5	FUSION 10-10-80 BLEND (COMPARABLE TO GEOMELT S)	F.O.B. PCHD YARD	GAL	12,000				\$ -		\$ -	0.8500	\$ 10,200.00	
6	INTENSE (PREWETTING SALT)	F.O.B. PCHD YARD	GAL	12,000				\$ -		\$ -		\$ -	
7	BEET HEET (CONCENTRATE)	F.O.B. PCHD YARD	GAL	2,500			\$ 1.88	\$ 4,700.00		\$ -		\$ -	
8	BEET HEET (CONCENTRATE)	F.O.B. PCHD YARD	GAL	3,500			\$ 1.68	\$ 5,880.00		\$ -		\$ -	
9	BEET HEET (CONCENTRATE)	F.O.B. PCHD YARD	GAL	4,500			\$ 1.56	\$ 7,020.00		\$ -		\$ -	
10	BEET HEET SEVERE	F.O.B. PCHD YARD	GAL	2,500			\$ 1.68	\$ 4,200.00		\$ -		\$ -	
11	BEET HEET SEVERE	F.O.B. PCHD YARD	GAL	3,500			\$ 1.48	\$ 5,180.00		\$ -		\$ -	
12	BEET HEET SEVERE	F.O.B. PCHD YARD	GAL	4,500			\$ 1.36	\$ 6,120.00		\$ -		\$ -	
13	BEET HEET MODERATE	F.O.B. PCHD YARD	GAL	2,500			\$ 1.78	\$ 4,450.00		\$ -		\$ -	
14	BEET HEET MODERATE	F.O.B. PCHD YARD	GAL	3,500			\$ 1.58	\$ 5,530.00		\$ -		\$ -	
15	BEET HEET MODERATE	F.O.B. PCHD YARD	GAL	4,500			\$ 1.46	\$ 6,570.00		\$ -		\$ -	
16	BIOMELT AG-64 (NON CHLORIDE ANTI-ICING/DE-ICING FLUID)	F.O.B. PCHD YARD	GAL	12,000				\$ -	2.2000	\$ 26,400.00		\$ -	
17	BIOMELT S7 (NON CHLORIDE ANTI-ICING/DE-ICING FLUID)	F.O.B. PCHD YARD	GAL	12,000				\$ -	1.5000	\$ 18,000.00		\$ -	
					<b>Total Bid:</b>	As Read:							
						As Calculated:		49,650.00		80,400.00		10,200.00	



**Tabulation of Bids**

Local Public Agency: County  
 County: Peoria  
 Section: 20-00000-00-GM  
 Estimate: 0.00

Date: 10/31/2019  
 Time: 9:00 A.M.  
 Appropriation: MFT

Name of Bidder:		<b>Peoria Concrete</b>	
Address of Bidder:		<b>1275 Spring Bay Rd.</b>	
		<b>East Peoria, IL 61611</b>	
Proposal Guarantee:			
Terms:			
<b>Total Bid:</b>	As Read:		
	As Calculated:	25,050.00	

Attended By: _____				
Item No.	Item	Delivery	Unit	Quantity
1	CONTROLLED LOW STRENGTH MATERIAL	PCHD HIGHWAYS	YDS	100.00
2	PORTLAND CEMENT CONCRETE CLASS PV/SI	PCHD HIGHWAYS	YDS	100.00
3	PORTLAND CEMENT CONCRETE CLASS PP-2	PCHD HIGHWAYS	YDS	100.00
4	PORTLAND CEMENT CONCRETE CLASS PP-3	PCHD HIGHWAYS	YDS	100.00



Local Public Agency: County  
 County: Peoria  
 Section: 20-0000-00-GM  
 Estimate: 0.00

Date: 10/31/2019  
 Time: 9:00 a.m.  
 Appropriation: \_\_\_\_\_

Tabulation of Bids

		Name of Bidder:		SWARCO INDUSTRIES		ENNIS-FLINT, INC.		ROAD SAFE TRAFFIC SYSTEMS		
		Address of Bidder:		270 RUTHERFORD LANE		4161 PIEDMONT PKWY		670 HIGH POINT LANE		
				COLUMBIA, TN 38401		GREENSBORO, NC		EAST PEORIA, IL 61611		
Attended By: _____		Proposal Guarantee:								
		Terms:								
		Approved Engineer's Estimate								
Item	DESCRIPTION	POINT	Quantity	UNIT	Unit Price	Total	Unit Price	Total	Unit Price	Total
HIGH PERFORMANCE MODIFIED URETHANE	WHITE	CITY OF PEORIA PUBLIC WORKS	5625	GAL	\$ 32.00	\$ 180,000.00	\$ 28.00	\$ 157,500.00	\$ 40.00	\$ 225,000.00
HIGH PERFORMANCE MODIFIED URETHANE	YELLOW	CITY OF PEORIA PUBLIC WORKS	5625	GAL	\$ 32.00	\$ 180,000.00	\$ 28.00	\$ 157,500.00	\$ 40.00	\$ 225,000.00
URETHANE EPOXY CATALYST	URETHANE EPOXY CATALYST	CITY OF PEORIA PUBLIC WORKS	11250	GAL	\$ 19.25	\$ 216,562.50	\$ 28.00	\$ 315,000.00	\$ 40.00	\$ 450,000.00
PREFORMED THERMO PLASTIC SHEATHING	4" WHITE	FOB PCHD	5000	LIN.FT.	\$ 1.12	\$ 5,600.00	\$ 1.060	\$ 5,300.00	\$ 2.800	\$ 14,000.00
PREFORMED THERMO PLASTIC SHEATHING	8" WHITE	FOB PCHD	5000	LIN.FT.	\$ 2.24	\$ 11,200.00	\$ 2.120	\$ 10,600.00	\$ 5.600	\$ 28,000.00
PREFORMED THERMO PLASTIC SHEATHING	Rumble Strip Kit-White (12 Bases + Rumble Strip) 4"x3'	FOB PCHD	10	LIN.FT.	\$ 121.63	\$ 1,216.30	\$ 85.480	\$ 854.80	\$ 226.150	\$ 2,261.50
PREFORMED THERMO PLASTIC SHEATHING	Rumble Strip Kit-Yellow (12 Bases + Rumble Strip) 4"x3'	FOB PCHD	10	LIN.FT.	\$ 124.66	\$ 1,246.60	\$ 87.480	\$ 874.80	\$ 231.430	\$ 2,314.30
PREFORMED THERMO PLASTIC SHEATHING	Rumble Strip Kit-Black (12 Bases + 12 Rumble Strip) 4"x3'	FOB PCHD	10	LIN.FT.	\$ 124.43	\$ 1,244.30	\$ 87.480	\$ 874.80	\$ 231.430	\$ 2,314.30
PREFORMED THERMO PLASTIC SHEATHING	Rumble Strip Kit-Black/White Rumble Strip (12 Bases + 12 Rumble Strip) 4"x3'	FOB PCHD	10	LIN.FT.	\$ 123.06	\$ 1,230.60	\$ 86.510	\$ 865.10	\$ 228.860	\$ 2,288.60
PREFORMED THERMO PLASTIC SHEATHING	Rumble Strip Kit-White Base/Black Rumble Strip (12 Bases + 12 Rumble Strip) 4"x3'	FOB PCHD	10	LIN.FT.	\$ 123.90	\$ 1,239.00	\$ 86.510	\$ 865.10	\$ 228.860	\$ 2,288.60
PREFORMED THERMO PLASTIC SHEATHING	Turn Arrow Standard Left 8"x6'1"	FOB PCHD	10	LIN.FT.	\$ 211.04	\$ 2,110.40	\$ 99.680	\$ 996.80	\$ 263.710	\$ 2,637.10
PREFORMED THERMO PLASTIC SHEATHING	Turn Arrow Standard Right 8"x6'1"	FOB PCHD	10	LIN.FT.	\$ 211.04	\$ 2,110.40	\$ 99.680	\$ 996.80	\$ 263.710	\$ 2,637.10
PREFORMED THERMO PLASTIC SHEATHING	Turn Arrow Left 4"x3'	FOB PCHD	10	LIN.FT.	\$ 244.86	\$ 2,448.60	\$ 48.220	\$ 482.20	\$ 114.170	\$ 1,141.70
PREFORMED THERMO PLASTIC SHEATHING	Turn Arrow Right 4"x3'	FOB PCHD	10	LIN.FT.	\$ 244.86	\$ 2,448.60	\$ 48.220	\$ 482.20	\$ 114.170	\$ 1,141.70
PREFORMED THERMO PLASTIC SHEATHING	Straight Arrow Standard 9'6"x3'3"	FOB PCHD	10	LIN.FT.	\$ 181.85	\$ 1,818.50	\$ 85.970	\$ 859.70	\$ 227.430	\$ 2,274.30
PREFORMED THERMO PLASTIC SHEATHING	Straight Arrow 6'x2'	FOB PCHD	10	LIN.FT.	\$ 199.53	\$ 1,995.30	\$ 36.990	\$ 369.90	\$ 114.170	\$ 1,141.70
PREFORMED THERMO PLASTIC SHEATHING	AHEAD 8'	FOB PCHD	10	LIN.FT.	\$ 210.04	\$ 2,100.40	\$ 198.130	\$ 1,981.30	\$ 524.140	\$ 5,241.40
PREFORMED THERMO PLASTIC SHEATHING	BUMP 8'	FOB PCHD	10	LIN.FT.	\$ 154.90	\$ 1,549.00	\$ 146.120	\$ 1,461.20	\$ 386.570	\$ 3,865.70
PREFORMED THERMO PLASTIC SHEATHING	BUS 8'	FOB PCHD	10	LIN.FT.	\$ 124.71	\$ 1,247.10	\$ 117.670	\$ 1,176.70	\$ 311.290	\$ 3,112.90
PREFORMED THERMO PLASTIC SHEATHING	EXIT 8'	FOB PCHD	10	LIN.FT.	\$ 150.03	\$ 1,500.30	\$ 141.530	\$ 1,415.30	\$ 374.430	\$ 3,744.30
PREFORMED THERMO PLASTIC SHEATHING	FIRE 8'	FOB PCHD	10	LIN.FT.	\$ 151.28	\$ 1,512.80	\$ 148.610	\$ 1,486.10	\$ 450.000	\$ 4,500.00
PREFORMED THERMO PLASTIC SHEATHING	KEEP 8'	FOB PCHD	10	LIN.FT.	\$ 166.41	\$ 1,664.10	\$ 157.090	\$ 1,570.90	\$ 415.570	\$ 4,155.70
PREFORMED THERMO PLASTIC SHEATHING	LANE 8'	FOB PCHD	10	LIN.FT.	\$ 155.72	\$ 1,557.20	\$ 146.930	\$ 1,469.30	\$ 388.710	\$ 3,887.10
PREFORMED THERMO PLASTIC SHEATHING	LEFT 8'	FOB PCHD	10	LIN.FT.	\$ 150.03	\$ 1,500.30	\$ 141.530	\$ 1,415.30	\$ 374.430	\$ 3,744.30
PREFORMED THERMO PLASTIC SHEATHING	MERGE 8'	FOB PCHD	10	LIN.FT.	\$ 215.35	\$ 2,153.50	\$ 203.150	\$ 2,031.50	\$ 537.430	\$ 5,374.30
PREFORMED THERMO PLASTIC SHEATHING	MPH 8'	FOB PCHD	10	LIN.FT.	\$ 124.71	\$ 1,247.10	\$ 117.670	\$ 1,176.70	\$ 311.290	\$ 3,112.90
PREFORMED THERMO PLASTIC SHEATHING	ONLY 8'	FOB PCHD	10	LIN.FT.	\$ 151.28	\$ 1,512.80	\$ 142.720	\$ 1,427.20	\$ 377.570	\$ 3,775.70
PREFORMED THERMO PLASTIC SHEATHING	PED 8'	FOB PCHD	10	LIN.FT.	\$ 124.71	\$ 1,247.10	\$ 117.670	\$ 1,176.70	\$ 311.290	\$ 3,112.90
PREFORMED THERMO PLASTIC SHEATHING	RIGHT 8'	FOB PCHD	10	LIN.FT.	\$ 164.29	\$ 1,642.90	\$ 154.980	\$ 1,549.80	\$ 410.000	\$ 4,100.00
PREFORMED THERMO PLASTIC SHEATHING	R 6'	FOB PCHD	10	LIN.FT.	\$ 217.39	\$ 2,173.90	\$ 41.040	\$ 410.40	\$ 108.500	\$ 1,085.00
PREFORMED THERMO PLASTIC SHEATHING	SCHOOL 8'	FOB PCHD	10	LIN.FT.	\$ 235.48	\$ 2,354.80	\$ 222.160	\$ 2,221.60	\$ 587.710	\$ 5,877.10
PREFORMED THERMO PLASTIC SHEATHING	SCHOOL 10'	FOB PCHD	10	LIN.FT.	\$ 303.37	\$ 3,033.70	\$ 286.150	\$ 2,861.50	\$ 757.000	\$ 7,570.00
PREFORMED THERMO PLASTIC SHEATHING	SIGNAL 8'	FOB PCHD	10	LIN.FT.	\$ 210.04	\$ 2,100.40	\$ 198.130	\$ 1,981.30	\$ 524.140	\$ 5,241.40
PREFORMED THERMO PLASTIC SHEATHING	SLOW 8'	FOB PCHD	10	LIN.FT.	\$ 150.03	\$ 1,500.30	\$ 141.530	\$ 1,415.30	\$ 374.430	\$ 3,744.30
PREFORMED THERMO PLASTIC SHEATHING	STOP 8'	FOB PCHD	10	LIN.FT.	\$ 150.03	\$ 1,500.30	\$ 141.530	\$ 1,415.30	\$ 374.430	\$ 3,744.30
PREFORMED THERMO PLASTIC SHEATHING	THRU 8'	FOB PCHD	10	LIN.FT.	\$ 157.97	\$ 1,579.70	\$ 154.220	\$ 1,542.20	\$ 400.000	\$ 4,000.00
PREFORMED THERMO PLASTIC SHEATHING	THURN 8'	FOB PCHD	10	LIN.FT.	\$ 157.97	\$ 1,579.70	\$ 154.220	\$ 1,542.20	\$ 400.000	\$ 4,000.00
PREFORMED THERMO PLASTIC SHEATHING	XING 8'	FOB PCHD	10	LIN.FT.	\$ 157.97	\$ 1,579.70	\$ 148.990	\$ 1,489.90	\$ 394.140	\$ 3,941.40
PREFORMED THERMO PLASTIC SHEATHING	YIELD 8'	FOB PCHD	10	LIN.FT.	\$ 164.16	\$ 1,641.60	\$ 154.870	\$ 1,548.70	\$ 409.710	\$ 4,097.10
PREFORMED THERMO PLASTIC SHEATHING	LETTERS A-Z 4"	FOB PCHD	10	LIN.FT.	\$ 4.69	\$ 46.90	\$ 6.640	\$ 66.40	\$ 100.000	\$ 1,000.00
PREFORMED THERMO PLASTIC SHEATHING	NUMBERS 0-9 4"	FOB PCHD	10	LIN.FT.	\$ 4.69	\$ 46.90	\$ 6.640	\$ 66.40	\$ 100.000	\$ 1,000.00
PREFORMED THERMO PLASTIC SHEATHING	LETTERS A-Z 6"	FOB PCHD	10	LIN.FT.	\$ 7.10	\$ 71.00	\$ 6.700	\$ 67.00	\$ 20.000	\$ 200.00
PREFORMED THERMO PLASTIC SHEATHING	NUMBERS 0-9 6"	FOB PCHD	10	LIN.FT.	\$ 7.10	\$ 71.00	\$ 6.700	\$ 67.00	\$ 20.000	\$ 200.00
PREFORMED THERMO PLASTIC SHEATHING	LETTERS A-Z 8"	FOB PCHD	10	LIN.FT.	\$ 8.02	\$ 80.20	\$ 8.150	\$ 81.50	\$ 100.000	\$ 1,000.00
PREFORMED THERMO PLASTIC SHEATHING	NUMBERS 0-9 8"	FOB PCHD	10	LIN.FT.	\$ 8.02	\$ 80.20	\$ 8.150	\$ 81.50	\$ 100.000	\$ 1,000.00
PREFORMED THERMO PLASTIC SHEATHING	LETTERS A-Z 12"	FOB PCHD	10	LIN.FT.	\$ 8.94	\$ 89.40	\$ 8.420	\$ 84.20	\$ 25.000	\$ 250.00
PREFORMED THERMO PLASTIC SHEATHING	NUMBERS 0-9 12"	FOB PCHD	10	LIN.FT.	\$ 8.94	\$ 89.40	\$ 8.420	\$ 84.20	\$ 25.000	\$ 250.00
PREFORMED THERMO PLASTIC SHEATHING	LETTERS A-Z 18"	FOB PCHD	10	LIN.FT.	\$ 14.35	\$ 143.50	\$ 13.720	\$ 137.20	\$ 100.000	\$ 1,000.00
PREFORMED THERMO PLASTIC SHEATHING	NUMBERS 0-9 18"	FOB PCHD	10	LIN.FT.	\$ 14.35	\$ 143.50	\$ 13.720	\$ 137.20	\$ 100.000	\$ 1,000.00
PREFORMED THERMO PLASTIC SHEATHING	LETTERS A-Z 24"	FOB PCHD	10	LIN.FT.	\$ 19.75	\$ 197.50	\$ 18.630	\$ 186.30	\$ 50.000	\$ 500.00
PREFORMED THERMO PLASTIC SHEATHING	NUMBERS 0-9 24"	FOB PCHD	10	LIN.FT.	\$ 19.75	\$ 197.50	\$ 18.630	\$ 186.30	\$ 50.000	\$ 500.00
PREFORMED THERMO PLASTIC SHEATHING	LETTERS A-Z 3'	FOB PCHD	10	LIN.FT.	\$ 22.35	\$ 223.50	\$ 27.000	\$ 270.00	\$ 100.000	\$ 1,000.00
PREFORMED THERMO PLASTIC SHEATHING	NUMBERS 0-9 3'	FOB PCHD	10	LIN.FT.	\$ 22.35	\$ 223.50	\$ 27.000	\$ 270.00	\$ 100.000	\$ 1,000.00
PREFORMED THERMO PLASTIC SHEATHING	LETTERS A-Z 4'	FOB PCHD	10	LIN.FT.	\$ 34.19	\$ 341.90	\$ 32.240	\$ 322.40	\$ 90.000	\$ 900.00
PREFORMED THERMO PLASTIC SHEATHING	NUMBERS 0-9 4'	FOB PCHD	10	LIN.FT.	\$ 34.19	\$ 341.90	\$ 32.240	\$ 322.40	\$ 90.000	\$ 900.00
PREFORMED THERMO PLASTIC SHEATHING	LETTERS A-Z 6'	FOB PCHD	10	LIN.FT.	\$ 39.03	\$ 390.30	\$ 36.560	\$ 365.60	\$ 125.000	\$ 1,250.00
PREFORMED THERMO PLASTIC SHEATHING	NUMBERS 0-9 6'	FOB PCHD	10	LIN.FT.	\$ 39.03	\$ 390.30	\$ 36.560	\$ 365.60	\$ 125.000	\$ 1,250.00
PREFORMED THERMO PLASTIC SHEATHING	LETTERS A-Z 8'	FOB PCHD	10	LIN.FT.	\$ 43.32	\$ 433.20	\$ 40.880	\$ 408.80	\$ 115.000	\$ 1,150.00
PREFORMED THERMO PLASTIC SHEATHING	NUMBERS 0-9 8'	FOB PCHD	10	LIN.FT.	\$ 43.32	\$ 433.20	\$ 40.880	\$ 408.80	\$ 115.000	\$ 1,150.00
PREFORMED THERMO PLASTIC SHEATHING	LETTERS A-Z 10'	FOB PCHD	10	LIN.FT.	\$ 57.24	\$ 572.40	\$ 51.620	\$ 516.20	\$ 150.000	\$ 1,500.00
PREFORMED THERMO PLASTIC SHEATHING	NUMBERS 0-9 10'	FOB PCHD	10	LIN.FT.	\$ 57.24	\$ 572.40	\$ 51.620	\$ 516.20	\$ 150.000	\$ 1,500.00
							AS CALCULATED	\$ 657,129.40	\$ 695,199.80	\$ 1,078,968.70

TO THE HONORABLE COUNTY BOARD )  
 )  
 COUNTY OF PEORIA, ILLINOIS )

Your Infrastructure Committee does hereby recommend passage of the following Resolution:

RE: 2020 COUNTY MAINTENANCE MATERIALS QUOTATION

RESOLUTION

WHEREAS, the County solicited for quotations for materials to be used for County Highway Department maintenance, designated as Section Number 20-00000-00-GM; and

WHEREAS, on October 31, 2019, quotations were received for the material subgroups of: Coarse Aggregate (001), Patching Mix (002), Liquid Asphalt (003), Culverts (004), Polypipe (005), Erosion (006), Signs (007), Joint Sealer (008), Anti-Icing (009), Concrete (010), Pavement Markings (011); and

WHEREAS, the following vendors submitted acceptable quotations:

VENDOR	LOCATION	SUBGROUPS QUOTED
Galena Road Gravel	Chillicothe, IL	001 - Aggregate
Galena Road Gravel	Lacon, IL	001 - Aggregate
R.A Cullinan & Son	Tremont, IL	001 – Aggregate
Peoria Concrete	East Peoria, IL	001 - Aggregate
Riverstone Group	St. Augustine, IL	001 - Aggregate
Riverstone Group	Oglesby, IL	001 - Aggregate
J&L Dock Facilities, Inc.	Brimfield, IL	001 - Aggregate
West Side Aggregates	West Peoria, IL	001 - Aggregate
Peoria Barge Terminal	Peoria, IL	001 - Aggregate
Pekin Sand & Gravel	Pekin, IL	001 – Aggregate, 002 – Patching Mix
Tazewell County Asphalt Co.	East Peoria, IL	002 – Patching Mix
River City Supply	Tremont, IL	002 – Patching Mix 003 – Liquid Asphalt
Tri-State Asphalt	Morris, IL	003 – Liquid Asphalt
Environmental Road Solutions	Roseville, IL	003 – Liquid Asphalt
Asphalt Sales Co.	Jacksonville, IL	003 – Liquid Asphalt
Flint Hills Resources	Dubuque, IA	003- Liquid Asphalt
Contech Engineered Solutions	Metamora, IL	004 - Culverts
Metal Culverts, Inc.	Jefferson City, MO	004 – Culverts 005 - Polypipe
Polysystems, Inc.	Steelville, MO	005 - Polypipe

Midwest Construction Products	Springfield, IL	006 – Erosion 008 – Joint Sealer
Roadsafe Traffic Systems	East Peoria, IL	007 – Signs 011 – Pavement Markings
MD Solutions	Plain City, OH	007 - Signs
Lightle Enterprises	Frankfort, OH	007 - Signs
Custom Products Corporation	Jackson, MS	007 - Signs
Gem Seal	Franklin Park, IL	008 – Joint Sealer
Sherwin Industries, Inc.	Milwaukee, WI	008 – Joint Sealer
K-Tech Specialty Coatings	Ashley, IN	009 – Anti Icing
SNI Solutions	Geneseo, IL	009 – Anti Icing
Ossian, Inc.	Davenport, IA	009 – Anti Icing
Peoria Concrete (Roanoke)	East Peoria, IL	010 - Concrete
Swarco Industries	Columbia, TN	011 – Pavement Markings
Ennis – Flint Inc.	Greensboro, NC	011 – Pavement Markings

BE IT RESOLVED, that all the quotations received from the aforementioned vendors for the material subgroups of: Coarse Aggregate (001), Patching Mix (002), Liquid Asphalt (003), Culverts (004), Polypipe (005), Erosion (006), Signs (007), Joint Sealer (008), Anti-Icing (009), Concrete (010), Pavement Markings (011) be accepted with purchases dependent upon need and availability.

BE IT FURTHER RESOLVED, that the County Engineer be authorized to accept the aforementioned material quotations and that the County Treasurer be hereby authorized to issue checks from the County Motor Fuel Tax Fund, and the County Matching Tax Fund in payment of invoices as said invoices become due.

RESPECTFULLY SUBMITTED,  
INFRASTRUCTURE COMMITTEE



**AGENDA BRIEFING**

**COMMITTEE:** Infrastructure Committee  
**MEETING DATE:** Tuesday, December 3, 2019

**LINE ITEMS:**

037-2-037-5-514-33529	Motor Fuel Tax Allotment	\$200,000
037-2-037-5-526-52250	Operational Supplies	\$200,000

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**ISSUE:**

**FOR RESOLUTION:** Appropriation of \$200,000 into the FY 2019 budget to the Township MFT Fund for additional supplies purchased by local road districts

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**BACKGROUND/DISCUSSION:**



The Township Motor Fuel Tax fund is an agency fund supplied from the Illinois Department of Transportation (IDOT) with County oversight. All expenses of this fund requested by the various townships require approval from the Highway Department and IDOT.

Townships have requested larger amounts of operational supplies than was forecast at the time of the FY 2019 budget adoption.

Staff requests that the amounts above be appropriated from the Township MFT account to account for the additional expenses.

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**COUNTY BOARD GOALS:**

	<b>INFRASTRUCTURE STEWARDSHIP</b>
	<b>FINANCIAL STABILITY</b>

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**STAFF RECOMMENDATION:** Approval

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**COMMITTEE ACTION:** Approved 12/3/19 (6-0 votes) Mr. Robinson absent

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**PREPARED BY:** Randy Brunner, Chief Financial Officer  
Amy McLaren, County Highway Engineer

**DATE:** November 16, 2019

THE HONORABLE COUNTY BOARD )  
 )  
COUNTY OF PEORIA, ILLINOIS )

Your Infrastructure Committee does hereby recommend passage of the following resolution:

RE: Appropriation of \$200,000 into the FY 2019 budget to the Township MFT Fund for additional supplies purchased by local road districts

RESOLUTION

WHEREAS, the Township Motor Fuel tax fund is an agency fund; and

WHEREAS, the various townships incurred IDOT approved expenses over the FY 2019 Township MFT budget; and

WHEREAS, this resolution requests that funds be appropriated to the FY 2019 Township MFT Fund budget to account for these additional expenditures that total Two Hundred Thousand Dollars (\$200,000); and

NOW, THEREFORE BE IT RESOLVED that the County Administrator is authorized to appropriate Two Hundred Thousand Dollars (\$200,000) into revenue line item 037-2-037-5-514-33529 and appropriate Two Hundred Thousand Dollars (\$200,000) into expenditure line item 037-2-037-5-526-52250 of the FY 2019 budget.

RESPECTFULLY SUBMITTED,

INFRASTRUCTURE COMMITTEE

## AGENDA BRIEFING

COMMITTEE: Infrastructure  
MEETING DATE: December 3, 2019

LINE ITEM:  
AMOUNT:

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ISSUE: Local Agency Agreement for Participation in the Illinois Department of Transportation's 2018 County Engineer's Salary Program

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### BACKGROUND/DISCUSSION:

The Illinois Department of Transportation (IDOT) offers a program by which counties can pay their county engineers out of the Motor Fuel Tax (MFT) account. Each year, the County Board is required by IDOT to adopt a resolution and authorize the signing of a form that gets submitted to IDOT. This form appropriates MFT dollars for this specific use.

**During IDOT's annual audit, it was discovered that the above referenced form for State Fiscal Year 2018 was never properly approved by the County Board and then submitted. The result is that IDOT has not released the reimbursement dollars to offset a portion of the County Engineer's salary.** Staff has made every attempt to resolve this issue administratively. **Staff has been granted IDOT's** permission, this one time, to submit the form after the funds have been expended in 2018 with MFT dollars. If IDOT does not receive this form, then the full salary will need to be paid back to the County MFT fund from other County Highway sources. **With limited resources in other funds, it is staff's** recommendation to submit this form to IDOT requesting the appropriation of MFT funds for the total amount of \$120,358.49 for the 2018 County Engineer Salary. After approval by the County Board, the form will be submitted and the MFT fund will not be required by IDOT to be refunded.

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### COUNTY BOARD GOALS:

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STAFF RECOMMENDATION: Approve the Resolution

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COMMITTEE ACTION: Approved 12/3/19 (6-0 votes) Mr. Robinson absent

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PREPARED BY: Julie Ciesla and Amy McLaren  
DEPARTMENT: Finance and Highway  
DATE: November 12, 2019



Resolution Appropriating Funds for the Payment of the County Engineer's Salary



Resolution No [ ] MFT Salary Section No [ ] Section No [ ]

WHEREAS, the County Board of Peoria County has adopted a resolution establishing the salary of the County Engineer to be 95% of the recommended salary for the County Engineer as determined annually by the Illinois Department of Transportation, and

WHEREAS, the County Board of Peoria County has entered into an agreement from 05/26/15 to 05/21/21 with the Illinois Department of Transportation for transfer of Federal Surface Transportation Program funds to pay one-half of the salary paid to the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, by the Peoria County Board that there is hereby appropriated the sum of one hundred twenty thousand three hundred fifty eight and 49/100 Dollars ( \$120,358.49 ) from the County's motor fuel tax funds for the purpose of paying the County Engineer's salary from 01/01/18 to 12/31/18 and,

BE IT FURTHER RESOLVED, that the Peoria County Board hereby authorizes the Department of Transportation, State of Illinois to transfer [ ] Dollars ( [ ] ) of Federal Surface Transportation Program funds allocated to Peoria County to the Department of Transportation in return for an equal amount of State funds; and

BE IT FURTHER RESOLVED, by the Peoria County Board that there is hereby appropriated the sum of [ ] Dollars ( [ ] ) from the County's [ ] funds for the purpose of paying the County Engineer's expenses from [ ] to [ ] .

I Rachael Parker County Clerk in and for said County of Peoria in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by the County Board of Peoria at a meeting held on [ ] date.

I certify that the correct TIN/FEIN number for Peoria County is 37-6001763 Legal Status: Governmental.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this [ ] Day of [ ] Month, Year.

(SEAL)

Clerk Signature [ ]

For resolutions not involving a transfer of STR funds: Regional Engineer, IDOT [ ] Date [ ]

APPROVED STATE OF ILLINOIS, DEPARTMENT OF TRANSPORTATION For resolutions involving a transfer of STR funds: Randall S Blankenhorn Secretary of Transportation [ ] Date [ ]

BY: Erin Aleman Director, Office of Planning & Programming [ ] Date [ ]

For information about IDOT's collection and use of confidential information review the department's Identity Protection Policy.

## Instructions for BLR 09221

This form is used by a county to appropriate a county engineer's salary. It is also used when a county participates in the County Engineer's Salary Program. This form must be passed each year appropriating funds for the salary and/or expenses for the county engineer's salary. The Agreement for County Engineer's Salary, BLR 09220, must be approved by IDOT prior to using this resolution for the County Engineer's Salary Program. This form must also be passed each year approving the transfer of the county's Surface Transportation Program funds to the state, if applicable.

If the county is not participating in the Salary Program, insert N/A in the blanks that apply to that program.

For more information refer to the Bureau of Local Roads and Street Manual (BLRS) Chapter 9. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Resolution No	Insert the resolution number assigned by the County, if applicable.
MFT Section No	Please insert the MFT Salary section number assigned to county engineer's salary for this time frame.
Section No	The field is for IDOT use only.
County	Select the county name from the drop down or insert name if completing by hand.
Percentage	Insert the percentage of the salary the county engineer is being paid based on the Illinois Department of Transportation's recommended salary schedule in numerical format.
County	Insert the name of the county.
Execution Date	Insert the execution date of the agreement (BLR 09220) by the department. This is the beginning date of the agreement
Ending Date	Insert the ending date of the agreement . This will be six years from the execution date.
County	Insert the name of the county.
Amount of Resolution	Insert the dollar value of the resolution for the salary in words, followed by in the same amount in numerical format in the ().
Fund	Insert the name of fund where the County Engineer's Salary is paid from.
Beginning/Ending Date	Insert the beginning to ending time frame covered by the resolution. This is not the same time frame as the agreement.
County	Insert the name of the county.
Amount of Surface Transportation Funds	Insert the dollar value of the funds to be transferred in words, followed by the same amount in numerical format in the ().
County	Insert the name of the county.
County	Insert the name of the county.
Amount of Expense Funds	Insert the dollar value of the funds to be appropriated for expenses in words, followed by the same amount in numerical format in the ().
Fund	Insert the name of fund where the County Engineer's expenses are paid from.
Beginning/Ending Date	Insert the beginning to ending time frame covered by the resolution. This is not the same time frame as the agreement.
Name of Clerk	Insert the name of the County Clerk
County	Insert the name of the county.
County	Insert the name of the county.
Date	Insert the date of the meeting.
County	Insert the name of the county.
TIN/FEIN Number	Insert the TIN/FEIN number for the County.
Day	Insert the day the Clerk signed the resolution
Month, Year	Insert the month and year the Clerk signed the resolution
Clerk Signature	County Clerk shall sign here.

Regional Engineer, IDOT            If the resolution being passed does not involve a transfer of STR funds, the Regional Engineer for IDOT will sign and date here. If the resolution does involve a transfer of STR funds, then this field will be left blank as it is not applicable.

Department of Transportation        The Secretary of Transportation and the IDOT Director of Planning & Programming shall sign and date here upon approval for resolutions which involve the transfer of STR funds.

**A minimum of four (4) certified originals must be submitted to the Regional Engineer's District office. Following IDOT's approval, distribution will be as follows:**

Local Public Agency Clerk  
County Engineer  
Bureau of Local Roads & Streets Central Office  
District

TO THE HONORABLE COUNTY BOARD )  
 )  
COUNTY OF PEORIA, IL )

Your Infrastructure Committee does hereby recommend the passage of the following Resolution:

**RE: LOCAL AGENCY AGREEMENT FOR PARTICIPATION IN THE ILLINOIS DEPARTMENT OF TRANSPORTATION'S 2018 COUNTY ENGINEER'S SALARY PROGRAM**

**RESOLUTION**

WHEREAS, Peoria County has elected to use the Illinois Department of Transportation's recommended salary schedule and has agreed that the minimum salary of the County Engineer shall be at least ninety five percent (95%) of the recommended salary for 2018; and

WHEREAS, IDOT requires certain forms to be provided with County Board approval to expend funds to pay for the salary program;

NOW THEREFORE BE IT RESOLVED, by the Peoria County Board that there is hereby appropriated, the sum of One hundred twenty thousand three hundred fifty-eight dollars and 49/100 (\$120,358.49) from the County's Motor Fuel Tax funds for the purpose of paying the County Engineer's salary from January 1, 2018 to December 31, 2018, and

BE IT FURTHER RESOLVED, that the appropriate form to codify this resolution be submitted to the Illinois Department of Transportation.

Respectfully Submitted,  
Infrastructure Committee

Seal

\_\_\_\_\_  
County Clerk



## PEORIA COUNTY BOARD APPOINTMENTS

December 12, 2019

*\*Subject to Change\**

### Agricultural Areas Committee

*(Length of Term: 2 years)*

John Megan

18002 W. Laura Road

Princeville IL 61559

*Expiring: 12/1/2021*

Richard Burns

9318 N. Old Towerline Road

Edwards IL 61528

*Expiring: 12/1/2021*

### Human Services Transportation Plan Steering Committee of TCRPC

*(Length of Term: 3 years)*

Andrew Dwyer

706 Pine St.

Kewanee, IL 61443

*Expiring: 8/1/2022*

Mary Patton

1607 N. Autumn Lane

Peoria, IL 61604

*Expiring: 8/1/2022*





PEORIA COUNTY BOARD APPOINTMENTS  
January 9, 2020

*\*Subject to Change\**

Board of Health

*(Length of Term: 3 years)*

Rachel Reliford

4519 N. Thornhill

Peoria IL 61615

*Expiring: 1/31/2020*

Local FEMA Board

*(Length of Term: Annually)*

Kathi Urban

324 Main Street, Room 301

Peoria IL 61602-2332

*Expiring: 1/31/2020*

## AGENDA BRIEFING

**COMMITTEE:** Land Use  
**MEETING DATE:** December 3, 2019

**LINE ITEM:** N/A  
**AMOUNT:** N/A

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**ISSUE:** Zoning Case #048-19-U. A Special Use as required in Section 20-5.10.2.1.a of the Unified Development Ordinance. This section allows for a special use in the "I-1" Light Industrial Zoning District for a caretaker facility/dwelling. The petitioner proposes to construct a 100' by 60' indoor storage facility which includes a 40' by 60' area built out for residential use.

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**BACKGROUND/DISCUSSION:** This case is located in District #13, which is County Board member James Fennell's district. The petitioners, **David & Virginia Molleck**, request a special use to request a special use for a caretaker facility/dwelling. The petitioner proposes to construct a 100' by 60' indoor storage facility which includes a 40' by 60' area built out for residential use. The parcel is located on E. Hartman Road in the southwest quarter of Section 23 in Medina Township. There are 0 consents and 0 objections on file. The subject property consists of 0.77 acre undeveloped parcel, which is part of Lot 1 in the Galena Road Industrial Park Subdivision. The property is zoned "I-1" Light Industrial. The surrounding properties to the north, south, and west are zoned "I-1" Light Industrial. The surrounding property to the east, across State Route 29, is zoned "R-2". Mini-storage and mixed-use commercial is adjacent to the south. Beyond the immediate adjacent uses are a mini-storage to the northwest and Midwest Fiber, a heavy industrial use, to the northeast. There are residential land uses approximately 383 feet to the east, across State Route 29 and the L&S Railroad tracks. The request is consistent with the community character of the industrial uses of nearby properties within the Galena Road Industrial Park. Section 20-5.10.2.1.a of the Unified Development Ordinance allows for a special use for caretaker facilities/dwelling in the "I-1" Light Industrial Zoning District provided that the following conditions are met: (1) the facility or dwelling meets the standards for that particular type of use, and (2) the caretaker facility or dwelling is only occupied by a person(s) responsible for protecting, maintaining, and caring for an industrial use allowed in this District. The petition indicates that three (3) individual bays, or approximately 60% of the structure, is to be used as warehousing/mini-storage, which constitutes the primary purpose and meet the standards of the "I-1" Light Industrial Zoning District and condition (1) for the allowance of the Special Use. The applicants intend to live in the 4<sup>th</sup> bay, which will be built out for residential use and house the applicant's recreational vehicle, which will also be used for residential purposes. This would allow them to live on site to be able to monitor activity at the storage facility and be responsible for maintenance, which meets condition (2) for the allowance of the Special Use. The proposed caretakers facility/dwelling would be served by Illinois American public water supply and private septic system. The Peoria City/County Health Department commented that at the time of the review no conditions were found that would cause the Health Department to recommend denial of the request. A permit has already been issued for a private sewage disposal system for this property which takes into consideration the addition of the caretaker dwelling. There is no comment from the Illinois Department of Transportation. The County Highway Department will defer comment to the Medina Township Road Commissioner, as Hartman Road is maintained by the road district. At the time of this report, there is no comment from the Township Road Commissioner. The Peoria County Land Use Form Map designates this area as Agriculture and River Freight. The Agriculture Land Use Form identifies that agriculture is the predominant land use and other types of development are restricted to the lowest producing agricultural land. The proposed special use will not take any agricultural land out of production, nor is there any agricultural practice on any adjacent property. In the River Freight Land Use Form, general commercial, mixed-use commercial/light industrial/and industrial are listed as allowable land uses. The proposed special use will allow for a caretakers facility/dwelling on a parcel with an allowed industrial use. The proposed special use is consistent with the Peoria County Comprehensive Land Use Plan Smart Growth Principle of developing underutilized industrial land to accommodate new modern and mixed uses. Approval of the special use would permit the applicant to protect, maintain, and care for the industrial use to be constructed on the property by allowing a portion of the building to be used as a caretakers facility/dwelling. The parcel is within the 1 1/2 mile extraterritorial jurisdiction of the City of Peoria. The City of Peoria Future Land Use Plan designates this area as industrial, which is consistent with the proposed use. The Medina Township Planning Commission recommended approval.

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**COUNTY BOARD GOALS:**



**HEALTHY VIBRANT COMMUNITIES**

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**STAFF RECOMMENDATION: *Approval with the following restrictions:***

1. The Special Use is null and void in the event a change of ownership occurs.

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**ZBA RECOMMENDATION: *Approval with restrictions (6-0)***

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**COMMITTEE ACTION: *Approval with restriction (5-0) (Mr. Robinson was absent.)***

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**PREPARED BY:** Andrew Braun, Assistant Director  
**DEPARTMENT:** Planning & Zoning  
**DATE:** November 15, 2019

REPORT TO THE ZONING BOARD OF APPEALS FOR THE NOVEMBER 14, 2019 PUBLIC HEARING

**DATE:** November 1, 2019

**CASE/PETITIONER:** 048-19-U / David & Virginia Molleck / 17604 N. Second St., Chillicothe 61523

**REQUEST:** A Special Use as required in Section 20-5.10.2.1.a of the Unified Development Ordinance. This section allows for a special use in the “I-1” Light Industrial Zoning District for a caretaker facility/dwelling. The petitioner proposes to construct a 100’ by 60’ indoor storage facility which includes a 40’ by 60’ area built out for residential use.

**LOCATION:** SW 1/4 of Section 23, Medina Twp, 2003 E. Hartman Road, Mossville, IL 61523  
Parcel ID #09-23-351-013

**LAND USE FORM:** Agriculture/River Freight / City of Peoria Future Land Use: Industrial

**CURRENT ZONING:** “I-1” Light Industrial  
**PRESENT USE:** Vacant

**SIZE OF SITE:** 0.77 Acres

**SURROUNDING ZONING:** North, South & West: “I-1” Light Industrial  
East: “R-2” Medium Density Residential

**SURROUNDING LAND USES:** North & South: Industrial  
East: Residential  
West: Office Building

**PUBLIC SERVICES:** Fire: Chillicothe Water: Illinois American  
Schools: IVC #321 Sewer: Private Septic

**TRANSPORTATION:** Hartman Road, Township Collector  
State Route 29, State Road

**PERTINENT ZONING CASES ON SITE:** #048-18-Z

**PERTINENT ZONING CASES  
IN SURROUNDING AREA:** None

**PLANNING AND ZONING  
DEPARTMENT RECOMMENDATION:** *APPROVAL WITH RESTRICTIONS*

## CASE ANALYSIS

**REQUEST AND LOCATION:** The petitioners, **David & Virginia Molleck**, request a special use for a caretaker facility/dwelling. The petitioner proposes to construct a 100' by 60' indoor storage facility which includes a 40' by 60' area built out for residential use. The indoor storage facility will consist of four (4) storage bays, with bays 1-3 each approximately 20 feet wide and 60 feet long. The caretaker facility/dwelling will consist of one storage bay approximately 40 feet wide and 60 feet long built out for residential use and to house the applicants' recreational vehicle, which will also be used for residential purposes. This request is specific to the 40' x 60' space built out for residential use, as the indoor storage facility is a permitted use in the "I-1" Light Industrial Zoning District and has been issued a building permit by the Department of Planning & Zoning. According to the petition, the residential buildout will be similar to a small apartment, including a kitchenette, bedroom, shower and bedroom. The petitioner's site plan also included a living room.

The applicants will be the caretakers for the facility, which will be open to customers who have rented storage bays on a 24 hour per day, 7 day per week basis. According to the petitioners, the storage facility is to be located at the end of Hartman Road, near State Route 29, and has limited visibility from public roads and adjacent property. As a result, the applicants wish to live on-site in order to monitor activity at the storage facility and be available for maintenance responsibilities. The parcel is 0.77 acres and is located on E. Hartman Road in the southwest quarter of Section 23 in Medina Township.

**PERTINENT ZONING CASES ONSITE:** Case #048-18-Z, a Rezoning request from "I-2" Heavy Industrial to "I-1" Light Industrial. The petitioner rezoned the property in order to allow an office building and construction of warehouse/mini-storage as permitted uses. The case was approved by the Peoria County Board on August 9, 2018. The warehouse/mini-storage building is now subject to the caretaker facility/dwelling request.

**PERTINENT ZONING CASES IN SURROUNDING AREA:** None

**SURROUNDING ZONING AND LAND USE:** The subject property consists of a 0.77 acre undeveloped parcel, which is a part of Lot 1 in the Galena Road Industrial Park Subdivision. Immediate adjacent to the west is a 5,800 sq. ft. office building and parking lot owned by the petitioner. Mini-storage and mixed-use commercial is adjacent to the south. Beyond the immediate adjacent uses are a mini-storage to the northwest and Midwest Fiber, a heavy industrial use, to the northeast. There are residential land uses approximately 383 feet to the east, across State Route 29 and the L&S Railroad tracks. The surrounding properties to the north, south, and west are zoned "I-1" Light Industrial. The surrounding property to the east, across State Route 29, is zoned "R-2". According to the petition, the applicant expects that there will be minimal exterior indications of the presence of the caretaker facility/dwelling within the storage facility and that the caretaker facility/dwelling will have no impact on properties in the immediate vicinity. The request is consistent with the community character of the industrial uses of nearby properties within the Galena Road Industrial Park.

**TECHNICAL ADEQUACY:** Section 20-5.10.2.1.a of the Unified Development Ordinance allows for a special use for caretaker facilities/dwelling in the "I-1" Light Industrial Zoning District provided that the following conditions are met: (1) the facility or dwelling meets the standards for that particular type of use, and (2) the caretaker facility or dwelling is only occupied by a person(s) responsible for protecting, maintaining, and caring for an industrial use allowed in this District.

The "I-1" Light Industrial District is intended to allow industrial and office uses that have minimal adverse impacts. A warehouse or mini-storage is allowed in the "I-1" Light Industrial Zoning District. According to Section 20-11.1 of the Unified Development Ordinance, warehousing/mini-storage is defined as, an establishment whose primary purpose is to provide space to the general public that may be used for the storage of goods and/or materials and made up of groups of individual units contained within one (1) or more structures. The petition indicates that three (3) individual bays, or approximately 60% of the structure, is to be used as warehousing/mini-

storage, which constitutes the primary purpose and meet the standards of the “I-1” Light Industrial Zoning District and condition (1) for the allowance of the Special Use.

The applicants intend to live in the 4<sup>th</sup> bay, which will be built out for residential use and house the applicant’s recreational vehicle, which will also be used for residential purposes. This would allow them to live on site to be able to monitor activity at the storage facility and be responsible for maintenance, which meets condition (2) for the allowance of the Special Use.

**ENVIRONMENTAL IMPACTS:** According to the petition, the proposed caretakers facility/dwelling would be served by Illinois American public water supply and private septic system. With proper maintenance, a septic system should have little to no negative impacts on the surrounding environment. The Peoria City/County Health Department commented that at the time of the review no conditions were found that would cause the Health Department to recommend denial of the request. A permit has already been issued for a private sewage disposal system for this property which takes into consideration the addition of the caretaker dwelling.

**TRANSPORTATION IMPACTS:** The subject parcel is bordered by E. Hartman Road to the south and State Route 29 to the east. E. Hartman Road is a township collector road and Route 29 (Galena Rd.) is a state highway. According to the 2012 IDOT traffic map, in a 24-hour period, there are approximately 20200 vehicle trips along this portion of Route 29. No information was available for E. Hartman Rd. Access to the property will come from an existing driveway with access to E. Hartman Rd. The driveway is located on the adjacent property to the west, Parcel ID # 0923351010, which is also owned by the applicant. No additional access points are proposed. The site would be accessible 24 hours a day, 7 days a week with an individual key to each unit.

According to the Institute of Transportation Engineers Trip Generation 8th Edition, a single-family detached housing dwelling unit generates 9.57 vehicle trips on a weekday and 10.08 vehicles trips on a Saturday. For comparison, a mini-warehouse generates, on average, 2.5 vehicle trips per 1000 sq. feet of gross floor area on a weekday and 2.33 vehicle trips per 1000 sq. feet of gross floor area on a Saturday. The use of one bay as a dwelling unit will have a minimal increase to the amount of vehicle trips generated on site and to the surrounding traffic network.

There is no comment from the Illinois Department of Transportation. The County Highway Department will defer comment to the Medina Township Road Commissioner, as Hartman Road is maintained by the road district. At the time of this report, there is no comment from the Township Road Commissioner.

**LAND USE FORM:** The Peoria County Land Use Form Map designates this area as Agriculture and River Freight. The Agriculture Land Use Form identifies that agriculture is the predominant land use and other types of development are restricted to the lowest producing agricultural land. The proposed special use will not take any agricultural land out of production, nor is there any agricultural practice on any adjacent property. In the River Freight Land Use Form, general commercial, mixed-use commercial/light industrial/ and industrial are listed as allowable land uses. The proposed special use will allow for a caretakers facility/dwelling on a parcel with an allowed industrial use. The proposed special use is consistent with the Peoria County Comprehensive Land Use Plan Smart Growth Principle of developing underutilized industrial land to accommodate new modern and mixed uses. Approval of the special use would permit the applicant to protect, maintain, and care for the industrial use to be constructed on the property by allowing a portion of the building to be used as a caretakers facility/dwelling. The parcel is within the 1 ½ mile extraterritorial jurisdiction of the City of Peoria. The City of Peoria Future Land Use Plan designates this area as industrial, which is consistent with the proposed use.

## **C O N C L U S I O N S**

**CONSISTENCY WITH ADOPTED COUNTY PLAN:** The request is consistent with the Peoria County Future Land Use Form map which designates this area as Agriculture and River Freight. The proposed special use will not take

any agricultural land out of production, nor is there any agricultural practice on any adjacent property. In the River Freight Land Use Form, general commercial, mixed-use commercial/light industrial/ and industrial are listed as allowable land uses. The proposed special use will allow for a caretakers facility/dwelling on a parcel with an allowed industrial use. The proposed special use is consistent with the Peoria County Comprehensive Land Use Plan Smart Growth Principle of developing underutilized industrial land to accommodate new modern and mixed uses. Approval of the special use would permit the applicant to protect, maintain, and care for the industrial use by allowing a portion of the building to be used as a caretakers facility/dwelling. The City of Peoria Future Land Use Plan designates this area as industrial, which is consistent with the proposed use.

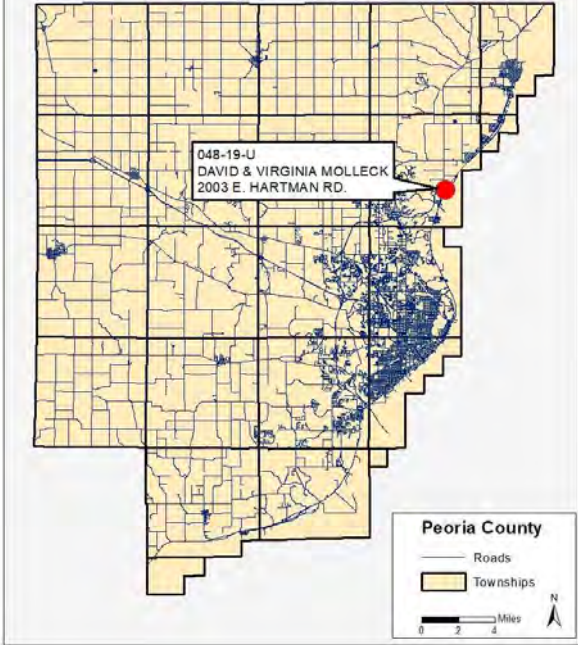
**CONSISTENCY WITH COMMUNITY CHARACTER:** The surrounding land uses consist of several industrial uses to the north, south, and west. While there are residential uses in the nearby vicinity to the east, they are separated from the site by State Route 29 and the L&S Railroad tracks. The property is located within the Galena Road Industrial Park. According to the petition, the applicant expects that there will be minimal exterior indications of the presence of the caretaker facility/dwelling with the storage facility and that the caretaker facility/dwelling will have no impact on properties in the immediate vicinity. The request is consistent with the community character of the industrial uses of nearby properties within the Galena Road Industrial Park.

**MINIMIZING ADVERSE EFFECTS:** According to the petition, the applicant expects that there will be minimal exterior indications of the presence of the caretaker facility/dwelling with the storage facility and that the caretaker facility/dwelling will have no impact on properties in the immediate vicinity. The request is consistent with the community character of the industrial uses of nearby properties within the Galena Road Industrial Park. A permit has already been issued for a private sewage disposal system for this property which takes into consideration the addition of the caretaker dwelling.

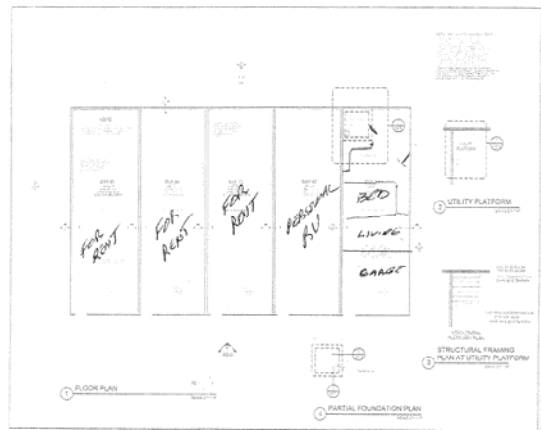
**PRESENCE OF NATURAL/HISTORICAL RESOURCES:** No evidence has been presented to suggest the request would impact known natural or historical resources.

**COMPLIANCE WITH ADDITIONAL STANDARDS:** The proposed use will comply with additional standards for the caretaker facility/dwelling in the “I-1” Light Industrial Zoning district as specified in the Unified Development Ordinance. If this special use request is granted, the proposed use will be compliant with the use standards of the Unified Development Ordinance. The applicant will be responsible to attain all required permits from the Peoria City/County Health Department and Peoria County Planning & Zoning Department.

**ZONING BOARD of APPEALS  
NOVEMBER 14, 2019**



**Future Land Use Form**



**RECOMMENDATION**

Based on the above information, the Department recommends **approval with the following restriction:**

1. The Special Use is null and void in the event a change of ownership occurs.

Respectfully submitted,

Andrew Braun  
Assistant Director

Kathi Urban  
Director



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MINUTES OF THE DELIBERATION OF THE  
PEORIA COUNTY ZONING BOARD OF APPEALS

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A meeting of the Peoria County Zoning Board of Appeals was held on Thursday, November 14, 2019, in Room 403 of the Peoria County Courthouse, 324 Main Street, Peoria, Illinois. The meeting was called to order by Chairperson Loren Bailliez at 9:00 a.m.

PRESENT: Loren Bailliez, Greg Fletcher, Greg Happ, Leonard Unes, Jim Bateman, Linda O'Brien

ABSENT: John Harms, Andrew Keyt, Justin Brown

STAFF: Kathi Urban – Director  
Andrew Braun – Assistant Director  
Corbin Bogle – Planner I  
Ellen Hanks - ZBA Administrative Assistant

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Case No. 048-19-U at 9:00 a.m. Hearing to be held in room 403, of the Peoria County Courthouse, Peoria, Illinois.

Petition of **DAVID & VIRGINIA MOLLECK, acting on their own behalf, a SPECIAL USE** request from Section 20-5.10.2.1.a of the Unified Development Ordinance. This section allows for a special use in the "I-1" Light Industrial Zoning District for a Caretaker facilities/dwelling. The petitioner proposes to construct a 100' x 60' indoor storage facility which includes a 40' x 60' area built out for residential use.

Mr. Fletcher pointed out that there are apartments in this same area which are adjacent to other office buildings, and so he felt the use would be consistent with the surrounding area. Mr. Bateman asked staff why they recommended the restriction that the use would be null and void if the ownership were to change. Ms. Urban explained that the use is unique and it is clear what the Molleck's intentions are, but staff did not want the use to be permissible without special approval as future owners may not have the same intent. Mr. Happ asked if the children would be able to live on the property if they were to inherit it, and Ms. Urban responded that they would have to come before the board and request to do so through a Special Use.

**FINDINGS OF FACT FOR SPECIAL USES**

Section 20-3.5.4

When considering an application for a special use permit, the decision making body shall consider the extent to which:

1. That the special use will be consistent with the purposes, goals, objectives, and standards of any officially adopted County plan and these regulations, or if not consistent, the factors which justify deviation;
  - The request is consistent with the Peoria County Future Land Use Form Map which designates this area as Agriculture and River Freight. The proposed special use will not take any agricultural land out of production, nor is there any agricultural practice on any adjacent property. In the River Freight Land Use Form, general commercial, mixed-use commercial/light industrial, and industrial are listed as allowable land uses. The proposed

special use will allow for a caretakers facility/dwelling on a parcel with an allowed industrial use. The proposed special use is consistent with the Peoria County Comprehensive Land Use Plan Smart Growth Principle of developing underutilized industrial land to accommodate new modern and mixed uses. Approval of the special use would permit the applicant to protect, maintain, and care for the industrial use by allowing a portion of the building to be used as a caretakers facility/dwelling. The City of Peoria Future Land Use Plan designates this area as industrial, which is consistent with the proposed use.

2. That the special use will be consistent with the community character of the immediate vicinity of the parcel proposed for development, or if not consistent, the factors which justify the inconsistency:
  - The surrounding land uses consist of several industrial uses to the north, south, and west. While there are residential uses in the nearby vicinity to the east, they are separated from the site by State Route 29 and the L&S Railroad tracks. The property is located within the Galena Road Industrial Park. According to the petition, the applicant expects that there will be minimal exterior indications of the presence of the caretaker facility/dwelling with the storage facility and that the caretaker facility/dwelling will have no impact on properties in the immediate vicinity. The request is consistent with the community character of the industrial uses of nearby properties within the Galena Road Industrial Park.
3. That the design of the of the proposed use will minimize adverse effects, including visual impacts on adjacent properties, except for land splits in the A-2 District and individual mobile homes;
  - According to the petition, the applicant expects that there will be minimal exterior indications of the presence of the caretaker facility/dwelling with the storage facility and that the caretaker facility/dwelling will have no impact on properties in the immediate vicinity. The request is consistent with the community character of the industrial uses of nearby properties within the Galena Road Industrial Park. A permit has already been issued for a private sewage disposal system for this property which takes into consideration the addition of the caretaker dwelling.
4. That the development has been reviewed and approved by the Illinois Department of Natural Resources with regard to the presence of endangered species, and archaeological and/or historical resources, if applicable; and
  - No evidence has been presented to suggest the request would impact known natural or historical resources.
5. That the proposed use will comply with all additional standards imposed on it by the particular provision of these regulations authorizing such use and by all other applicable requirements of the ordinances of the County.
  - The proposed use will comply with additional standard for the caretake facility/dwelling in the “I-1” Light Industrial Zoning District as specified in the Unified Development Ordinance. If this special use request is granted, the proposed use will be compliant with the use standards of the Unified Development Ordinance. The applicant will be responsible to attain all required permits from the Peoria City/County Health Department and Peoria County Planning & Zoning Department.

A motion to approve the Findings of Fact was made by Mr. Fletcher and seconded by Mr. Bateman. Six affirmative votes; (6-0). A motion to approve the Special Use with restriction was made by Ms. O’Brien and seconded by Mr. Bateman. A vote was taken, and the motion was approved; (6-0)

Meeting adjourned 2:12 p.m.

Respectfully submitted,

Ellen Hanks  
ZBA Administrative Assistant

TO THE HONORABLE COUNTY BOARD )  
 )  
COUNTY OF PEORIA, ILLINOIS )

Your Land Use Committee does hereby recommend passage of the following Resolution:

RE: Approval of Special Use, Petition of David & Virginia Molleck

**RESOLUTION**

WHEREAS, the County of Peoria has enacted a Unified Development Ordinance, Chapter 20 of the Peoria County Code; and

WHEREAS, said ordinance requires a Special Use for a caretaker facility/dwelling in the "I-1" Light Industrial Zoning District; and

WHEREAS, a hearing on said Special Use was held before the Zoning Board of Appeals (ZBA) on November 14, 2019 in Case No. 048-19-U; a copy of the deliberation minutes of said hearing and a legal description of the subject property are attached; and

WHEREAS, the ZBA deliberated its decision on November 14, 2019, and voted to recommend approval of the Special Use with restrictions; a copy of the ZBA's findings of fact is attached; and

WHEREAS, your Committee met on December 3, 2019 to consider the ZBA's recommendation, and voted to approve the Special Use with restrictions.

NOW THEREFORE BE IT ORDAINED, by the County Board of Peoria County that the Special Use in Case No. 047-19-U is hereby approved with the following restriction:

1. The Special Use is null and void in the event a change of ownership occurs

NOTICE: Approval of this special use does not constitute approval of wells or septic systems for the property required by the Peoria City/County Health Department.

RESPECTFULLY SUBMITTED,  
LAND USE COMMITTEE

# AGENDA BRIEFING

**COMMITTEE:** Land Use  
**MEETING DATE:** December 3, 2019

**LINE ITEM:** N/A  
**AMOUNT:** N/A

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**ISSUE:** Zoning Case #054-19-Z. A Rezoning request from "R-2" Medium Density Residential to "A-2" Agriculture. The petitioner proposes to rezone the property in order to operate a Solar Energy Generation Facility.

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**BACKGROUND/DISCUSSION:** This case is located in District #1, which is County Board member Sharon William's district. The petitioner, **JCD Solar Consulting, LLC dba Melink Solar**, requests a rezoning from "R-2" Medium Density Residential to "A-2" Agricultural for two parcels in order to operate a Solar Energy Generation Facility. The parcels are located on S. Chic St., a Limestone Township road, in the northeast quarter of Section 24 in Limestone Township. There are 0 consents and 0 objections on file. The request involves two existing parcels, both vacant and containing woodland. There are two pertinent zoning cases on site filed concurrently with this case. Case #053-19-V includes two Variance requests from Section 20-6.3.1.1.c of the Unified Development Ordinance (UDO), which requires a minimum lot area of 25 acres in the "A-2" district. Case #053-19-V also includes a variance request from Section 20-6.3.1.2.b of the UDO, which requires a minimum lot width at the building line of 200 feet. Case #055-19-U is a Special Use request from Section 20-5.2.2.2.h of the UDO which allows for a special use for a Solar Energy Generation Facility in the "A-2" district, provided that the conditions in Section 7.17 ("Ground Mounted Solar Energy Equipment") are met. The parcels included in the subject rezoning request will serve as access to one of the facilities. Adjacent properties are zoned "R-2" to the north, east, and south and are part of Limestone Manor Subdivision. The surrounding properties to the west are zoned "A-2." The City of Peoria is located approximately 0.25 miles to the east. Uses adjacent to the subject properties to the north, east, and south are residential. One parcel to the north of the western parcel is vacant with timber. To the west, lie several vacant, wooded parcels. The character of the locality is predominantly residential and vacant timberland. The two subject parcels would serve as access to the proposed Solar Energy Generation Facility. Existing trees will remain around the perimeter of the proposed facility to act as screening for residential parcels in the area. The use of these currently vacant parcels as access should not affect the residential character of the area. At 42 feet in width, the easternmost of the two parcels is narrower than most of the residentially zoned parcels in the surrounding area. If a dwelling were to be built on the parcel, it would need to meet the 5 foot setback requirement for principal structures in the "R-2" district, as indicated in Section 20-6.6.2.2.c.1 of the Peoria County UDO. The narrowness of the lot provides little room for a dwelling. The westernmost of the two subject parcels is also narrow and is landlocked. The difficulty to build on the two properties makes them well suited to serve as access to the larger "A-2" properties to the west. According to Peoria County Supervisor of Assessments records, the easterly parcel has been vacant since at least 1971 and the westerly parcel has been vacant since at least 1979. The petitioner proposes to rezone the parcels to "A-2." Section 20-5.1.3.1.f of the Peoria County UDO allows for a special use for a Solar Energy Generation Facility in the "A-2" district, as long as the conditions in Section 20-7.17 (Ground Mounted Solar Energy Equipment") are met. Examples of uses allowed in the "A-2" zoning district include agricultural uses, single-family dwellings, non-impact, minor, and major home occupations, and places of worship. Uses allowed in the "A-2" district are generally less intense than the those allowed in the "R-2" district. The subject property does not contain a well or septic system. The soils will not be impacted by the need for a well or private wastewater disposal system. The Peoria City/County Health Department commented that no conditions were found that would cause the Health Department to recommend denial of the request. The subject parcels are located at the intersection of S. Chic Street and W. Farrow Avenue. Both are township roads. The subject parcels are proposed to be used as access for a Solar Energy Generation Facility. The proposed access road would be gravel. There is no traffic count information for S. Chic Street available on the 2017 IDOT traffic map. According to the petition, traffic during construction of the Solar Energy Generation Facility would typically include 10 to 15 workers per day with 5 to 10 deliveries on flat-bed trucks per week which will be within the road weight limits or the required permits will be obtained. The petitioner has stated that once construction is completed, site visits will be limited to annual checks, inspections, and periodic maintenance. The Peoria County Highway Department defers to the Limestone Township Road Commissioner. A letter of no objection from the Limestone Township Road Commissioner was provided with the special use application. The Peoria County Future Land Use Form Map designates this area as Urban. The City of Peoria Future Land Use Plan map designates this area as County Residential. The uses allowed in the Urban Land Use Form include commercial and industrial. The use of a Solar Energy Generation Facility is consistent with the Peoria County Land Use Plan Environmental Stewardship principle that private entities use environmentally-friendly technology. The use is supported by the Peoria County Growth Strategy to generate economic opportunity and stability. The Limestone Township Planning Commission has recommended approval of the request.

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**COUNTY BOARD GOALS:**



**HEALTHY VIBRANT COMMUNITIES**

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**STAFF RECOMMENDATION: Approval**

**ZBA RECOMMENDATION: Approval (6-0)**

**COMMITTEE ACTION: Approved (5-0) (Mr. Robinson was absent.)**

**PREPARED BY:** Corbin Bogle, Planner I

**DEPARTMENT:** Planning & Zoning

**DATE:** November 15, 2019

**REPORT TO THE ZONING BOARD OF APPEALS FOR THE NOVEMBER 14, 2019 PUBLIC HEARING**

**DATE:** November 5, 2019

**CASE/PETITIONER:** 054-19-Z / JCD Solar, LLC dba Melink Solar / 276 N. Forest Ave. NE, Marietta, GA 30060  
(owner, *TABS Properties, LLC, 3344 E. Gold Dust Ave., Phoenix, AZ 85028*)

**REQUEST:** A Rezoning request from "R-2" Medium Density Residential to "A-2" Agriculture. The petitioner proposes to rezone the property in order to operate a Solar Energy Generation Facility.

**LOCATION:** NE 1/4 Section 24, Limestone Township  
Parcel ID# 17-24-201-014  
Parcel ID# 17-24-201-007

**LAND USE FORM:** Urban / City of Peoria Future Land Use: County Residential

**CURRENT ZONING:** "R-2" Medium Density Residential

**PRESENT USE:** Vacant

**SIZE OF SITE:** 0.38 acres

**SURROUNDING ZONING:** North, East & South: "R-2" Medium Density Residential  
West: "A-2" Agricultural

**SURROUNDING LAND USES:** North: Residential / Vacant / Woodland  
East & South: Residential  
West: Vacant / Woodland

**PUBLIC SERVICES:** Fire: Limestone FPD  
Schools: Limestone HSD #310 / Pleasant Valley GSD #69  
Water: None existing or requested  
Sewer: None existing or requested

**TRANSPORTATION:** S. Chic St., township road

**PERTINENT ZONING CASES ON SITE:** 053-19-V, 055-19-U

**PERTINENT ZONING CASES  
IN SURROUNDING AREA:** None

**PLANNING AND ZONING  
DEPARTMENT RECOMMENDATION:** *APPROVAL*

## CASE ANALYSIS

**REQUEST AND LOCATION:** The petitioner, **JCD Solar Consulting, LLC dba Melink Solar**, requests a rezoning from “R-2” Medium Density Residential to “A-2” Agricultural for two existing parcels in order to operate a Solar Energy Generation Facility. The parcels to be rezoned are currently vacant with timber. The easterly subject parcel, PIN 17-24-201-014, is a 0.14 acre parcel platted as Lot 8 in Limestone Manor Subdivision. This parcel is located along S. Chic Street. The westerly subject parcel, PIN 17-24-201-007, is a 0.24 acre landlocked parcel. Both parcels are located in the northeast quarter of Section 24 in Limestone Township.

**PERTINENT ZONING CASES ONSITE:** Zoning case #053-19-V includes two Variance requests from Section 20-6.3.1.1.c of the Unified Development Ordinance, which requires a minimum lot area of 25 acres in the "A-2" Agricultural Zoning District. The petitioner proposes to rezone two parcels, which will result in lot area less than the minimum required. The easterly subject parcel, an existing 0.14 acre parcel, will result in a variance request of 24.86 acres. The westerly subject parcel, an existing 0.24 acre parcel, will result in a variance request of 24.76 acres.

Zoning case #053-19-V also includes a Variance request from Section 20-6.3.1.2.b of the Unified Development Ordinance, which requires a minimum lot width at the building line of 200 feet. The petitioner proposes to rezone a parcel, which will result in a lot width less than the minimum required. The easterly subject parcel, an existing 42 foot wide parcel, will result in a variance request of 158 feet.

Zoning case #055-19-U is a Special Use request from Section 20-5.2.2.2.h of the Unified Development Ordinance which allows for a special use in the “A-2” Agricultural Zoning District for a Solar Energy Generation Facility, provided that the conditions in Section 7.17 (“Ground Mounted Solar Energy Equipment”), of these regulations are met. The petitioner is proposing to operate two facilities, covering 14.9 acres. The parcels included in the subject rezoning request will serve as access to one of the Solar Energy Generation Facilities.

**PERTINENT ZONING CASES IN SURROUNDING AREA:** None.

**SURROUNDING ZONING AND LAND USE:** The subject properties are two adjacent parcels located on the west side of the intersection of S. Chic Street. and W. Farrow Avenue. Both parcels are vacant with timber and are proposed to be used as access for a Solar Energy Generation Facility. The two parcels to be rezoned combine for a total of 0.38 acres.

The current zoning of both properties is “R-2” Medium Density Residential. The proposed zoning of both properties is “A-2” Agricultural. Adjacent properties are zoned “R-2” Medium Density Residential to the north, east, and south and are part of Limestone Manor Subdivision. The surrounding properties to the west are zoned “A-2.” The City of Peoria is located approximately 0.25 miles to the east.

Uses adjacent to the subject properties to the north, east, and south are residential. One parcel to the north of the western parcel is vacant with timber. To the west, lie several vacant, wooded parcels. The character of the locality is predominantly residential and vacant timberland. The two subject parcels would serve as access to the proposed Solar Energy Generation Facility. Existing trees will remain around the perimeter of the proposed facility to act as screening for residential parcels in the area. The use of these currently vacant parcels as access should not affect the residential character of the area. At 42 feet in width, the easternmost of the two parcels is narrower than most of the residentially zoned parcels in the surrounding area. If a dwelling were to be built on the parcel, it would need to meet the 5 foot setback requirement for principal structures in the “R-2” district, as indicated in Section 20-6.6.2.2.c.1 of the Peoria County UDO. The narrowness of the lot provides little room for a dwelling. The westernmost of the two subject parcels is also narrow, and is landlocked. The difficulty to build on the two properties makes them well suited to serve as access to the larger “A-2” properties to the west.

According to Peoria County Supervisor of Assessments records, the easterly parcel has been vacant since at least 1971 and the westerly parcel has been vacant since at least 1979.

**TECHNICAL ADEQUACY:** The properties are currently zoned “R-2” Medium Density Residential. The petitioner proposes to rezone the parcels to “A-2” Agricultural in order to use them as access to a proposed Solar Energy Generation Facility. A Solar Energy Generation Facility is not allowed in the “R-2” district. Section 20-5.1.3.1.2.f of the Peoria County UDO allows for a special use for a Solar Energy Generation Facility in the “A-2” district, as long as the condition in Section 20-7.17 (“Ground Mounted Solar Energy Equipment”) are met. The petitioner has concurrently filed a Special Use petition in order to operate a Solar Energy Generation Facility.

Examples of uses allowed in the “A-2” zoning district include agricultural uses, single-family dwellings, non-impact, minor, and major home occupations, and places of worship. Uses allowed in the “A-2” district are generally less intense than the those allowed in the “R-2” district.

**ENVIRONMENTAL IMPACTS:** The subject property does not contain a well or septic system. The proposed use will not consume water or create wastewater. As a result, the soils will not be impacted by the need for a well or private wastewater disposal system. The Peoria City/County Health Department commented that no conditions were found that would cause the Health Department to recommend denial of the request.

**TRANSPORTATION IMPACTS:** The subject parcels are located at the intersection of S. Chic Street and W. Farrow Avenue. Both are township roads. The subject parcels are currently vacant with timber. These parcels are proposed to be used as access for a Solar Energy Generation Facility. The proposed access road would be gravel. There is no traffic count information for S. Chic Street available on the 2017 IDOT traffic map. According to the petition, traffic during construction of the Solar Energy Generation Facility would typically include 10 to 15 workers per day with 5 to 10 deliveries on flat-bed trucks per week. According to the petition, the deliveries will be within the road weight limits or the required permits will be obtained. The petitioner has stated that once construction is completed, site visits will be limited to annual checks, inspections, and periodic maintenance. The Peoria County Highway Department defers to the Limestone Township Road Commissioner. A letter of no objection from the Limestone Township Road Commissioner was provided with the special use application.

**LAND USE FORM:** The Peoria County Future Land Use Form Map designates this area as Urban. The City of Peoria Future Land Use Plan map designates this area as County Residential. The uses allowed in the Urban Land Use Form include commercial and industrial. Solar Energy Generation Facilities are not an identified use in the Peoria County Comprehensive Land Use Plan, which was adopted in 2009. The Urban Land Use Form is the primary area of growth and development and typically offers a greater range of land uses, and more intense uses than other forms. The vast majority of commercial and industrial development occurs in this Land Use Form. The proposal is consistent with the uses allowed in the Urban Land Use Form and is compatible with the character of the surrounding area. If rezoned, the subject vacant parcels would serve as a gravel drive to a new commercial use. The Solar Energy Generation facility does not create dust or odor or conflict with residential uses. Once constructed, trips to the site would be limited to 4 to 6 times per year. The petitioner’s site plan indicates that existing trees around the perimeter of the proposed Solar Energy Generation Facility will remain to serve as screening for nearby residential uses. The use of a Solar Energy Generation Facility is consistent with the Peoria County Land Use Plan Environmental Stewardship principle that private entities use environmentally-friendly technology. The use is supported by the Peoria County Growth Strategy to generate economic opportunity and stability. The use creates steady income for the land owners, will create economic activity, especially during construction period, and provides opportunity for residents and businesses to support environmentally-friendly technology. The Limestone Township Planning Commission has recommended approval of the request.



## **CONCLUSIONS**

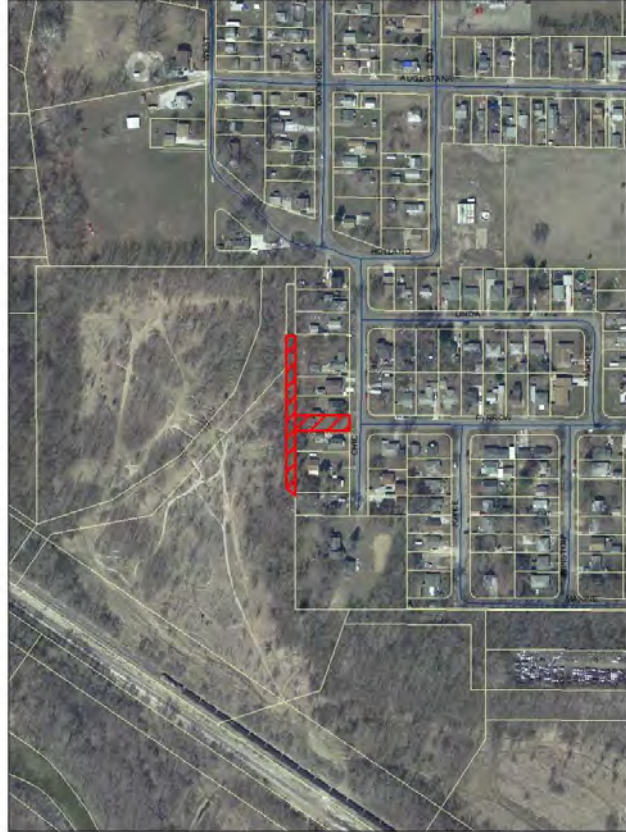
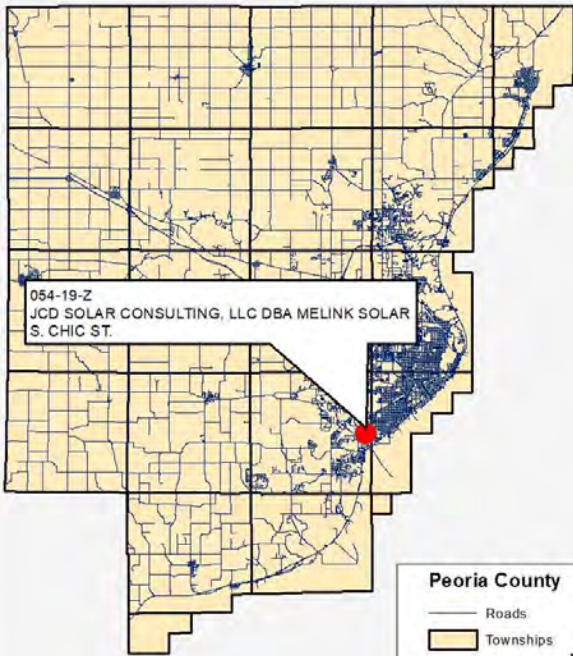
**CONSISTENCY WITH THE GENERAL AREA (EXISTING USES, ZONING, AND NEED):** The rezoning request is consistent with the uses and zoning of nearby property. Surrounding land uses in the immediately adjacent area are primarily residential & vacant timberland. Several of the vacant parcels are the subject of the concurrently filed special use request for a Solar Energy Generation Facility. Zoning in the surrounding area is “R-2” Medium Density Residential and “A-2” Agricultural. If approved, the rezoning from “R-2” to “A-2” would allow the two subject parcels to serve as an access drive for a proposed Solar Energy Generation Facility.

**CONFORMANCE OF THE SUBJECT PROPERTY (PROPERTY VALUE, SUITABILITY, VACANCY):** If rezoned, the subject properties would serve as an access drive for a proposed Solar Energy Generation Facility. Both properties are narrow compared to other residentially zoned properties in the area. In addition, the westerly subject property is landlocked. The difficulty to build on the two properties makes them well suited to serve as access to the larger “A-2” properties to the west. Approval of the rezoning request would allow currently vacant parcels to be used as to access a new commercial use.

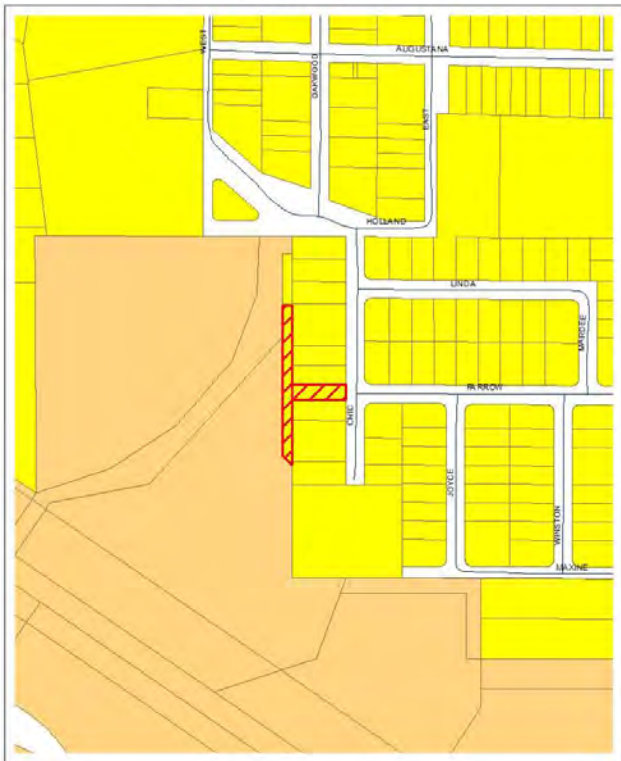
**IMPACT ON THE PUBLIC (WELFARE AND RELATIVE GAIN):** The two subject parcels would serve as access to a proposed Solar Energy Generation Facility. Allowing the parcels to be rezoned will not alter the safety of the transportation system, negatively impact the environment, or impact in other ways the general welfare of the public. According to the petitioner, existing trees will remain to serve as screening for nearby residential properties.

**CONSISTENCY WITH ADOPTED COUNTY PLAN:** The request is consistent with the Peoria County Future Land Use Form map which designates this area as Urban. Commercial and industrial uses are allowed in the Urban Land Use Form. If rezoned, the subject vacant parcels would serve as a gravel drive to a new commercial use. The use of a Solar Energy Generation Facility is consistent with the Peoria County Land Use Plan Environmental Stewardship principle that private entities use environmentally-friendly technology. The use is supported by the Peoria County Growth Strategy to generate economic opportunity and stability. The use creates steady income for the land owners, will create economic activity, especially during construction period, and provides opportunity for residents and businesses to support environmentally-friendly technology.

**ZONING BOARD of APPEALS  
NOVEMBER 14, 2019**



**Surrounding Zoning**



**RECOMMENDATION**

Based on the above information, the Department recommends **approval:**

Respectfully submitted,

Corbin Bogle  
Planner I

Kathi Urban  
Director

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MINUTES OF THE DELIBERATION MEETING OF THE  
PEORIA COUNTY ZONING BOARD OF APPEALS

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A meeting of the Peoria County Zoning Board of Appeals was held on Thursday, November 14, 2019, in Room 403 of the Peoria County Courthouse, 324 Main Street, Peoria, Illinois. The meeting was called to order by acting Chairperson Loren Bailliez at 9:00 a.m.

PRESENT: Loren Bailliez, Linda O'Brien, Greg Fletcher, Greg Happ, Leonard Unes, Jim Bateman,

ABSENT: John Harms, Andrew Keyt, Justin Brown

STAFF: Kathi Urban – Director  
Corbin Bogle - Planner I  
Ellen Hanks - ZBA Administrative Assistant

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Case No. 054-19-Z at 11:00 a.m. Hearing to be held in room 403, of the Peoria County Courthouse, Peoria, Illinois.

Petition of **JCD SOLAR CONSULTING, LLC dba MELINK SOLAR, a Company – Jeremy Chapman – Partner, Colin Derhammer – Partner, Donna Jones – Partner, all of 276 N. Forest Ave., Marietta, GA 30060, acting on behalf of TABS PROPERTIES, LLC, a Company – Gene Blackburn & Fran Blackburn – owners, both of 3344 E. Gold Dust Ave., Phoenix, AZ 85028 (owners), a REZONING request from "R-2" Medium Density Residential to "A-2" Agriculture. The petitioner proposes to rezone the property in order to operate a Solar Energy Generation Facility.**

**FINDINGS OF FACT FOR REZONING**

Section 20-3.6.4

In evaluating a proposed rezoning, the following factors shall be considered, not one of which shall be controlling:

1. That the existing uses and zoning of nearby property;
  - The rezoning request is consistent with the uses and zoning of nearby property. Surrounding land uses in the immediately adjacent area are primarily residential and vacant timberland. Several of the vacant parcels are the subject of the concurrently filed special use request for a Solar Energy Generation Facility. Zoning in the surrounding area is "R-2" Medium Density Residential and "A-2" Agricultural. If approved, the rezoning from "R-2" to "A-2" would allow the two subject parcels to serve as an access drive for a proposed Solar Energy Generation Facility.
2. That the extent to which property values are diminished by the particular zoning restriction;
  - The two subject parcels would serve as access to a proposed Solar Energy Generation Facility. According to the petitioner, existing trees will remain to serve as screening for nearby residential properties. The property values should not be affected by this use.
3. That the extent to which the destruction of property values of the applicant promotes the health, safety, morals or general welfare of the public;

- Allowing the properties to be rezoned will not alter the safety of the transportation system, negatively impact the environment, or impact in other ways the general welfare of the public. The westerly subject parcel is landlocked. The difficulty to build on the two properties makes them well suited to serve as access to the larger “A-2” properties to the west. Approval of the rezoning would allow currently vacant properties to be used as access to a new commercial use.
4. That the relative gain to the public as compared to the hardship imposed upon the individual property owner;
    - The proposed use is a good use of parcels that have remained vacant for years.
  5. That the suitability of the subject property for the zoned purposes;
    - The property is suitable for this request.
  6. That the length of time the property has been vacant as zoned, considered in the context of land development in the area in the vicinity of the subject property;
    - Under the current zoning, the property has always remained vacant.
  7. That the community need for the proposed use; and
    - There is a community need for the proposed use of a Solar Energy Generation Facility.
  8. Whether the proposed change would be contrary to any officially adopted County plan.
    - The request is consistent with the Peoria County Future Land Use Form Map, which designates this area as Urban. Commercial and industrial uses are allowed in the Urban Land Use Form. If rezoned, the subject vacant parcels would serve as a gravel drive to a new commercial use. The use of a Solar Energy Generation Facility is consistent with the Peoria County Land Use Plan Environmental Stewardship principle that private entities use environmentally friendly technology. The use creates steady income for the land owners, will create economic activity, especially during the construction period, and provides opportunity for residents and businesses to support environmentally friendly technology.

A motion to approve the Findings of Fact was made by Mr. Fletcher and seconded by Ms. O’Brien. Six affirmative votes; (6-0). A motion to approve the proposed rezoning was made by Mr. Bateman and seconded by Mr. Unes. A roll call vote was taken and the motion was approved; (6-0).

Meeting adjourned 2:12 p.m.

Respectfully submitted,  
 Ellen Hanks  
 ZBA Administrative Assistant

TO THE HONORABLE COUNTY BOARD )  
 )  
COUNTY OF PEORIA, ILLINOIS )

Your Land Use Committee does hereby recommend passage of the following Ordinance:

RE: Approval of Rezoning, JCD Solar Consulting, LLC dba Melink Solar (*TABS Properties, LLC, owner*)

**ORDINANCE**

WHEREAS, the County of Peoria has enacted a Unified Development Ordinance, Chapter 20 of the Peoria County Code; and

WHEREAS, said ordinance zones this property as "R-2" Medium Density Residential; and

WHEREAS, the petitioner requested this property be zoned as "A-2" Agricultural in order to operate Solar Energy Generation Facility; and

WHEREAS, a hearing on said Rezoning was held before the Zoning Board of Appeals (ZBA) on November 14, 2019 in Case No. 054-19-Z; a copy of the deliberation minutes of said hearing and a legal description of the subject property are attached; and

WHEREAS, the ZBA deliberated its decision on November 14, 2019 and voted to recommend approval of the Rezoning; a copy of the ZBA's findings of fact is attached; and

WHEREAS, your Committee met on December 3, 2019 to consider the ZBA's recommendation and voted to accept the ZBA's recommendations of approval of the Rezoning.

NOW THEREFORE BE IT ORDAINED, by the County Board of Peoria County, that the Rezoning in Case No. 054-19-Z is hereby approved.

RESPECTFULLY SUBMITTED,  
LAND USE COMMITTEE

## AGENDA BRIEFING

**COMMITTEE:** Land Use  
**MEETING DATE:** December 3, 2019

**LINE ITEM:** N/A  
**AMOUNT:** N/A

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**ISSUE:** Zoning Case #055-19-U. A Special Use request from Section 20-5.2.2.2.h of the Unified Development Ordinance. This section allows for a special use in the "A-2" Agriculture Zoning District for a Solar Energy Generation Facility, provided that the conditions in Section 7.17 ("Ground Mounted Solar Energy Equipment"), of these regulations are met.

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**BACKGROUND/DISCUSSION:** This case is in District #1, which is County Board members Sharon William's district. The petitioner, **JCD Solar Consulting, LLC dba Melink Solar**, requests a special use for two Solar Energy Generation Facilities, sized at 1,494 kW and 1,992 kW in the "A-2" Agricultural zoning district. The project area consists of seven parcels totaling 30.68 acres, of which 14.9 acres will be utilized for two Solar Energy Generation Facilities. The properties are located in the NE ¼ of Section 24 in Limestone Township. Access is proposed from S. Chic St. and S. Laramie St. According to the petition, the sites would connect to feeder Bartonville A17-026 that feeds into the substation just south of SW Adams Street, approximately 2,200 feet away. The estimated cost of interconnection is between \$50,000 and \$150,000 for each site. There are 0 consents and 0 objections on file. Filed concurrently is Zoning case #053-19-V, which includes two variance requests from Section 20-6.3.1.1.c of the Unified Development Ordinance (UDO), which requires a minimum lot area of 25 acres in the "A-2" district. This case also includes a Variance request from Section 20-6.3.1.2.b of the UDO, which requires a minimum lot width at the building line of 200 feet. Also filed concurrently is Zoning case #054-19-Z, a request to rezone two of the subject parcels from "R-2" Medium Density Residential to "A-2." The subject parcels are currently vacant, containing woodland. The Kickapoo Creek is approximately 402 feet to the south, creating a floodplain area in the southeastern corner of the properties. Surrounding zoning is "A-2" and "R-2" to the north and west, "A-2," "R-2," and the City of Peoria to the east, and "A-2" to the south. The character of the locality is predominantly residential and woodland. The closest residence to the solar equipment in the northern site will be approximately 137 feet to the north. The closest residence to the southern site will be approximately 146 feet to the east, across S. Laramie St. According to the petitioner, the maximum noise level from the inverters is 55 dBA from 10 feet away, putting the noise level between an urban residence and a normal conversation. The panels will be in rows arranged east to west, spaced 30 feet apart, and mounted two high with a fixed tilt of 25 degrees and will be designed with an anti-reflective coating to reduce glare. According to the petitioner, trees will need to be removed, though the site plan indicates that existing trees are to remain in the setbacks to provide natural screening. According to the petition, the facility will have a 6 to 8 foot gated chain link security fence, which will include a lock box accessible only to emergency personnel. The applicant provided the required letter of approval from the Limestone Township Fire Protection District. The district chief finds no cause for objection to the request. Section 20-5.2.2.2.h of the UDO allows for a special use for a Solar Energy Generation Facility in the "A-2" district, provided that the conditions in Section 20-7.17 ("Ground Mounted Solar Energy Equipment") are met. The request met all specified conditions. If granted, the use is required to obtain building permits and stormwater and erosion control permit prior to construction. Pursuant to Section 20-7.17.5 ("Decommissioning Plan"), the applicant must maintain a decommissioning plan with financial security. The plan must state how the facility will be removed including restoring the land to a condition reasonably similar to its condition before the development and is required, with financial security, for a building permit. The LESA score is 99.2 out of 300, a low rating for agriculture protection. Section 20-7.17.3.1.b.1 of the UDO allows for a zero side or rear setback in the case of a Solar Energy Generation Facility to be built on more than one parcel and the parcels are abutting. The seven parcels are to be combined to two if the request is approved. According to an EcoCAT report conducted, the Illinois Natural Heritage Database contains no record of State-listed threatened or endangered species, Illinois Natural Inventory sites, dedicated Illinois Nature Preserves, or registered Land and Water Reserves in the vicinity of the project location. There is no need for a well or private wastewater disposal system. The Health Department commented that no conditions were found that would cause them to recommend denial of the request. The impact to the transportation system is limited. The northern facility will have access off of S. Chic St. The southern facility will have access off of S. Laramie Street. According to the petitioner, construction traffic will vary depending upon the phase of the build, but would typically include 10 to 15 cars of workers and 5 to 10 deliveries of equipment on flat-bed trucks per week. According to the petitioner, the construction is anticipated to take roughly 3 to 4 months. The site is unmanned and monitored remotely. The use requires only maintenance trips scheduled 4 to 6 times a year. The Peoria County Highway Department has deferred comment to the Limestone Township road commissioner. At the time of application, the applicant provided a letters of no objection from the Limestone Township Road Commissioner and the City of Peoria Department of Public Works. The Peoria County Future Land Use Form Map designates this area as Urban, Rural, and Environmental Corridor. The City of Peoria Future Land Plan map designates this area as Agricultural and County Residential. Solar Energy Generation Facilities are not an identified use in the Peoria County Comprehensive Land Use Plan. Land Uses allowed in the Urban Land Use Form include commercial and industrial. The use is compatible with the uses in the Rural Land Use Form because it does not create dust or odor or conflict with residential uses. A portion of the property is located in the special flood hazard area which is also contained within the area defined as the Environmental Corridor. The request is consistent with the Peoria

County Land Use Plan Environmental Stewardship principle that private entities utilize environmentally-friendly technology. The use is supported by the Peoria County Growth Strategy to generate economic opportunity and stability.

**COUNTY BOARD GOALS:**  **HEALTHY VIBRANT COMMUNITIES**

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**STAFF RECOMMENDATION: *Approval with the following restrictions:***

1. The Solar Energy Generation Facility may not be constructed in the Special Flood Hazard Area.
2. Ground under solar arrays shall be planted and maintained in perennial vegetative ground cover.
3. Required permits, including building permit, electrical permit, fence permit, and stormwater and erosion control permit must be obtained from the Peoria County Department of Planning and Zoning prior to construction.
4. The applicant must attain all required overweight & access permits from the appropriate road jurisdictions.
5. The Solar Energy Generation Facility shall be required to have a decommissioning plan that meets the requirements of Section 20-7.17.5 (“Decommissioning Plan”) of the Unified Development Ordinance. Said plan shall be submitted and approved prior to the issuance of the building permit. Financial security must remain valid through the life of the project. Through the life of the project, the owner of the Solar Energy Generation Facility must provide the Zoning Administrator an updated decommissioning plan, including updated estimated costs and updated financial security every four years.
6. Except during a valid permit period or scheduled maintenance, which may or may not require a permit, the special use does not include the outdoor storage of equipment or materials.
7. Execution of an Agricultural Impact Mitigation Agreement (AIMA) pursuant to the Renewable Energy Facilities Agricultural Impact Mitigation Act (505 ILCS 147) shall be required. A copy of this agreement shall be submitted to the Peoria County Department of Planning and Zoning prior to issuance of a building permit.
8. Existing trees shall be kept around the perimeter of the proposed facility, as indicated on the petitioner’s site plan.

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**ZBA RECOMMENDATION: *Approval with restrictions (6-0)***

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**COMMITTEE ACTION: *Approved (5-0) (Mr. Robinson absent.)***

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**PREPARED BY:** Corbin Bogle, Planner I  
**DEPARTMENT:** Planning & Zoning  
**DATE:** November 15, 2019



**REPORT TO THE ZONING BOARD OF APPEALS FOR THE NOVEMBER 14, 2019 PUBLIC HEARING**

**DATE:** November 5, 2019

**CASE/PETITIONER:** 055-19-U / JCD Solar, LLC dba Melink Solar / 247 N. Forest Ave. NE, Marietta, GA 30060  
(owner, TABS Properties, LLC, 3344 E. Gold Dust Ave., Phoenix, AZ 85028)

**REQUEST:** A Special Use request from 20-5.2.2.2.h of the Unified Development Ordinance. This section allows for a special use in the "A-2" Agriculture Zoning District for a Solar Energy Generation Facility, provided that the conditions in Section 7.17 ("Ground Mounted Solar Energy Equipment"), of these regulations are met.

**LOCATION:** NE 1/4, Section 24, Limestone Township,  
Parcel ID #17-24-201-003, Parcel ID #17-24-201-005, Parcel ID #17-24-201-007  
Parcel ID #17-24-201-014, Parcel ID #17-24-201-019, Parcel ID #17-24-234-002  
Parcel ID #17-24-276-002

**LAND USE FORM:** Environmental Corridor, Rural, & Urban  
**CURRENT ZONING:** "A-2" Agricultural  
**PRESENT USE:** Vacant, Woodland  
**SIZE OF SITE:** 30.7 acres

**SURROUNDING ZONING:** North & West: "A-2" Agricultural / "R-2" Medium Density Residential  
East: "A-2" Agricultural / "R-2" Medium Density Residential / City of Peoria  
South: "A-2" Agricultural

**SURROUNDING LAND USES:** North: Residential / Vacant / Woodland  
East: Residential  
South: Railroad / Woodland  
West: Railroad / Residential / Woodland

**PUBLIC SERVICES:** Fire: Limestone FPD  
Schools: Limestone HSD #310 / Pleasant Valley GSD #69  
Water: None existing or requested  
Sewer: None existing or requested

**TRANSPORTATION:** S. Chic St., township road and S. Laramie St., City of Peoria street

**PERTINENT ZONING CASES ON SITE:** 053-19-V, 054-19-Z

**PERTINENT ZONING CASES  
IN SURROUNDING AREA:** None

**PLANNING AND ZONING  
DEPARTMENT RECOMMENDATION:** ***APPROVAL WITH RESTRICTIONS***

## CASE ANALYSIS

**REQUEST AND LOCATION:** The petitioner, **JCD Solar Consulting, LLC dba Melink Solar**, requests a special use for a Solar Energy Generation Facility in the "A-2" Agriculture zoning district. The applicant proposes to develop two Solar Energy Generation Facilities, sized at 1,494 kW and 1,992 kW. The use consists of rows of photovoltaic cell panels mounted on posts driven in the ground, perimeter fencing, and associated electrical equipment to collect, convert and transfer the electricity to the main grid. According to the petitioner, the modules will be in rows spaced 30 feet apart, arranged east to west, and mounted two high with a fixed tilt of 25 degrees. The solar panels will be designed with an anti-reflective coating to reduce glare. The project area will consist of approximately 14.9 acres of seven parcels, which combine for a total of 30.68 acres. The electricity is transferred to the utility provider, Ameren Illinois. Ameren customers will then have the opportunity to subscribe to electricity sourced from solar energy. Subscribers will receive bill credits to discount the cost of their electricity, though the exact discount to the customer is not yet determined. According to the site plan, entrances will come off of S. Chic Street and S. Laramie Street. The site borders the right-of-way of W. Holland Avenue to the north, but no entrance is proposed from this road.

**PERTINENT ZONING CASES ON SITE:** Zoning case #053-19-V includes two Variance requests from Section 20-6.3.1.1.c of the Unified Development Ordinance, which requires a minimum lot area of 25 acres in the "A-2" Agricultural Zoning District. The petitioner proposes to rezone two parcels, which will result in lot area less than the minimum required. The easterly parcel, an existing 0.14 acre parcel, will result in a variance request of 24.86 acres. The westerly parcel, an existing 0.24 acre parcel, will result in a variance request of 24.76 acres.

Zoning case #053-19-V also includes a Variance requests from Section 20-6.3.1.2.b of the Unified Development Ordinance, which requires a minimum lot width at the building line of 200 feet. The petitioner proposes to rezone a parcel, which will result in a lot width less than the minimum required. The easterly parcel, an existing 42 foot wide parcel, will result in a variance request of 158 feet.

Zoning case #054-19-Z is a rezoning request filed concurrently with the subject special use request and variance case #053-19-V. The petitioner proposes to rezone two of the subject parcels from "R-2" Medium Density Residential to "A-2" Agricultural in order to operate two Solar Energy Generation Facilities. The parcels to be rezoned would serve as an access driveway for one of the facilities.

**PERTINENT ZONING CASES IN SURROUNDING AREA:** None.

**SURROUNDING ZONING AND LAND USE:** The project area consists of of seven parcels totaling 30.68 acres, of which 14.9 acres will be utilized for two Solar Energy Generation Facilities. The parcels are currently vacant, containing woodland. The Kickapoo Creek is approximately 402 feet to the south, creating a floodplain area in the southeastern corner of the properties. According to the petition, the sites would connect to feeder Bartonville A17-026 that feeds into the substation just south of SW. Adams Street, approximately 2,200 feet away. The estimated cost of interconnection for the first site, DER180935, is between \$50,000 and \$150,000 and the estimated cost of interconnection for the second site, DER180936, is between \$50,000 and \$150,000. The parcels are zoned "A-2" Agriculture. The surrounding zoning is "A-2" Agriculture and "R-2" Medium Density Residential to the north and west, "A-2," "R-2," and The City of Peoria to the east, and "A-2" to the south. The character of the locality is predominantly residential and woodland. Properties to the south contain a railroad and woodland. Several small vacant properties containing woodland surround the site to the north, east, and west. The northern solar site would border several subdivisions, including Limestone Manor to the east, and Oakwood Resurvey and Sub and Clarke's Sub to the north. Additional residential development along S. Crest Drive lies to the west. According to the petitioner's site plan, the closest residence to the solar equipment in the northern site will be approximately 137 feet to the north. The closest residence to the solar equipment in the southern site will be approximately 146 feet to the east, across S. Laramie Street. Section 20-7.17.3.1.c of the Unified Development Ordinance requires that the equipment must be at least 75 feet from the nearest principal residential dwelling,

which will be met according to the site plan. According to the petitioner, trees will need to be removed, though the site plan indicates that existing trees are to remain in the setbacks to provide natural screening for neighbors. It is anticipated the use will not create negative consequences on surrounding uses. The use does not create dust or odors. According to the petitioner, the maximum noise level from the inverters is 55 dBA from 10 feet away. The petition states that OSHA puts this noise level between an urban residence and normal conversation. The petition indicates that the inverters will not be heard outside of the facility.

**TECHNICAL ADEQUACY:** Section 20-5.2.2.2.h of the Unified Development Ordinance (UDO) allows for a special use for a Solar Energy Generation Facility in the “A-2” Agriculture zoning district, provided that the conditions in Section 20-7.17 (“Ground Mounted Solar Energy Equipment”) are met. According to the UDO, a Solar Energy Generation Facility is a facility consisting of ground mounted solar collectors and supplementary solar energy equipment used to produce electric power and is either the stand alone use or one of the principal uses for the parcel of land on which it is located. In a Solar Energy Generation Facility, the electric power may be used onsite, but its primary purpose is to generate electric power for offsite utility bill credit, subscription sale, retail sale, or wholesale. The petitioner proposes a principal use of ground mounted solar collectors to generate electric power for subscription sale.

Section 7.17.3 (“Standards for a Solar Energy Generation Facility”) parts 1-3 address the standards for the setbacks, height, and special use permit for a Solar Energy Generation Facility. The applicant addresses these standards as summarized here:

- **Setbacks** – the project must meet road and side setbacks in the “A-2” zoning district. The road setback for Laramie Street, a City of Peoria street is 50 feet from the right of way. The road setback from S. Chic Street and W. Holland Road, Limestone Township roads, is 50 feet. The side setback is 30 feet from the property line. The minimum distance to a principal residential dwelling shall be 75 feet. The site plan indicates the required setbacks are met. According to the petitioner’s site plan, the closest residence to the solar equipment in the northern site will be approximately 137 feet to the north. The closest residence to the solar equipment in the southern site will be approximately 146 feet to the east, across S. Laramie Street.
- **Height** – the maximum height in the “A-2” zoning district is 36 feet. The tallest point within the array is the top edge of the racking, which will be less than 10 feet above ground level.
- **Design and installation** - the ordinance requires the use is designed to minimize glare or reflection. According to the petition, the solar modules use anti-reflective coating and do not significantly reflect or produce glare. According to the petition, the solar collectors will not face any inhabited buildings.
- **Lighting** – the ordinance requires lighting be limited to security and safety purposes only. According to the petition, lighting may be used at equipment pads or fence gates but will be reasonably shielded from adjacent properties and directed downward.
- **Security Fencing** – the ordinance requires a secured perimeter fence of 6 to 8 feet in height. According to the petition, the fence will be 6 to 8 feet in height and will have manual swing gates at the main entrance. The petition indicates the fence will include a lock box and keys accessible only to emergency personnel.
- **Warning signage** – the ordinance requires “High Voltage” signs on the perimeter fence, at a maximum of 300 feet apart and a sign at all entrances containing the facility’s 911 address and 24-hour emergency contact. The petitioner states it will comply with the signage requirements of this ordinance.
- **Utility connection** – the ordinance requires proof of application for interconnection from the electric utility company. The applicant provided Ameren’s initial interconnection report, estimating the cost of interconnection to be between \$50,000 and \$150,000 for the DER180935 site and between \$50,000 and \$150,000 for the DER180936 site. According to the petition, the sites would connect to feeder Bartonville A17-026 that feeds into the substation just south of SW. Adams Street, approximately 2,200 feet away. Ameren must still review the full interconnection which will be completed prior to attaining the building permit.
- **Fire safety** - the applicant provided the required letter of approval from the Limestone Township Fire Protection District. The district chief finds no cause for objection to the request. The letter states the

following: “Let it further be understood that the contractor will follow any and all other guidelines set forth by Peoria County, the State of Illinois or the Federal Government. Contractor will ensure that any/all changes to preliminary drawings will be approved by this Department. It is also understood that the applicant will ensure appropriate Knox Box access to the area. Applicant will also arrange appropriate training for the staff of the Limestone Township Fire Protection District (at times designated by the Department) on current industry standards for fire protection at photovoltaic installations during and after completion of the projects.”

- Road approval - the applicant provided the required road jurisdiction letters from the Limestone Township Road Commissioner and the City of Peoria Department of Public Works which are addressed in the *Transportation Impacts* section of this report.
- Endangered species – the applicant provided the required EcoCAT consultation from the Illinois Department of Natural Resources, which is addressed in the *Environmental Impacts* section of this report.
- Other regulations – the ordinance states it is the responsibility of the applicant to attain any required approval from the FAA or other applicable federal or state authorities. The petitioner provided letters of Determination of No Hazard to Air Navigation from the FAA.

Section 7.17 also includes requirements for the applicant to attain required building, stormwater and erosion control permits, to comply with maintenance expectations, and to provide a decommissioning plan with financial security. If the special use is granted, these items will be required of the applicant prior to any construction.

A LESA was conducted on the parcel. The site scored 73.9 out of 100 for the agland evaluation, and 25.3 out of 200 for the site assessment component of the LESA. The overall LESA score was 99.2 out of 300, which is a low rating for agriculture protection. The use is designed to minimize impact on soils. Pursuant to Section 20-7.17.5 (“Decommissioning Plan”), at the end of the project life or facility abandonment, the use must be removed. The applicant must maintain a decommissioning plan with financial security. The plan must state how the facility will be decommissioned including restoring the land to a condition reasonably similar to its condition before the development of the Solar Energy Generation Facility, including replacement of top soil. The decommissioning plan with financial security is required for a building permit.

Section 20-7.17.3.1.b.1 of the UDO allows for a zero side or rear setback in the case of a Solar Energy Generation Facility to be built on more than one parcel and the parcels are abutting. The petitioner has indicated that the seven parcels would be combined to form two, one for each facility, if the request is approved.

A portion of the property is in the AE flood zone in Community Panel 170533 0175B. No panels or equipment shall be placed in this floodplain.

**ENVIRONMENTAL IMPACTS:** The proposed use was reviewed and approved by the Illinois Department of Natural Resources (IDNR) with regard to the presence of endangered species, and archeological and/or historical resources. An EcoCAT (Ecological Compliance Assessment Tool) report was conducted on the subject property. According to the report, the Illinois Natural Heritage Database contains no record of State-listed threatened or endangered species, Illinois Natural Inventory sites, dedicated Illinois Nature Preserves, or registered Land and Water Reserves in the vicinity of the project location. The IDNR consultation was terminated, based on the results of the review. The proposed use will not consume water or create wastewater. The soils will not be impacted by the need for a well or private wastewater disposal system. Portions of PINs 17-24-234-002 and 17-24-276-002 are located in the flood hazard area. According to the petitioner’s site plan, the facility will not be placed in this area. The Peoria City/County Health Department commented that no conditions were found that would cause the Health Department to recommend denial of the request.

**TRANSPORTATION IMPACTS:** The subject request involves two Solar Energy Generation Facilities. The northern facility will have access off of S. Chic Street, a township road, where it intersects with W. Farrow Avenue. The southern facility will have access off of S. Laramie Street, a City of Peoria street. There is

additional road frontage to the north along the W. Holland Road right-of-way. However, no access is proposed from this road. According to the IDOT traffic map there are approximately 2000 vehicle trips in a 24-hour period along this portion of S. Laramie Street. There is no traffic count information for this portion of S. Chic Street. The Peoria County Highway Department has deferred comment to the Limestone Township Road Commissioner. The Limestone Township road commissioner found no cause for objection at this time. At this time, the City of Peoria's Department of Public Works has no objections to the information that was provided. The petitioner states that any vehicles that use any roadways shall be within the weight limits of that permitted by the state and local traffic law for driving on improved highways or with the weight limit as posted. The petitioner has also stated that, while not anticipated, any permits that may be required for oversize or excessive loading shall be acquired prior to construction. According to the petitioner, construction traffic will vary depending upon the phase of the build, but would typically include 10 to 15 cars of workers and 5 to 10 deliveries of equipment on flat-bed trucks per week. According to the petitioner, the construction is anticipated to take roughly 3 to 4 months. Phases include 2 to 3 weeks of site prepping, 2 to 3 weeks of trenching and post install, 4 to 5 weeks of racking and installation, and 4 to 5 weeks of panel install and electrical work. Post-construction, the traffic impact will be minimal. The site is unmanned and monitored remotely. The use requires only maintenance trips scheduled 4 to 6 times a year.

**LAND USE FORM:** The Peoria County Future Land Use Form Map designates this area as Urban, Rural, and Environmental Corridor. The City of Peoria Future Land Use Plan map designates this area as Agricultural and County Residential. The uses allowed in the Urban Land Use Form include commercial and industrial. Solar Energy Generation Facilities are not an identified use in the Peoria County Comprehensive Land Use Plan, which was adopted in 2009. The Urban Land Use Form is the primary area of growth and development and typically offers a greater range of land uses, and more intense uses than other forms. The vast majority of commercial and industrial development occurs in this Land Use Form. The subject proposal adds a new commercial use to the area. Uses allowed in the Rural Land Use Form include agriculture, open space, rural residential, and conservation design residential. The use is compatible with the primary uses in the Rural Land Use Form because it does not create dust or odor or conflict with residential uses. According to the petition, the applicant will leave existing trees and forested areas to act as a buffer for adjacent residential areas. Uses allowed in the Environmental Corridor Land Use Form are agriculture, open space, and conservation design residential. A portion of the property is located in a special flood hazard area which is also contained within the area defined as the Environmental Corridor Land Use Form. The petitioner's site plan shows the proposed facilities will be placed outside the floodplain. The use is consistent with the Peoria County Land Use Plan Environmental Stewardship principle that private entities use environmentally-friendly technology. The use is supported by the Peoria County Growth Strategy to generate economic opportunity and stability. The use creates steady income for the land owners, will create economic activity, especially during construction period, and provides opportunity for residents and businesses to support environmentally-friendly technology.

## **C O N C L U S I O N S**

**CONSISTENCY WITH ADOPTED COUNTY PLAN:** The special use request is for two Solar Energy Generation facilities sized at 1,494kWac and 1,992 kWac. The Peoria County Future Land Use Form Map designates this area as Urban, Rural, and Environmental Corridor. The use is consistent with the Urban Land Use Form described in the Peoria County Comprehensive Land Use Plan, which allows for commercial and industrial uses. If approved, the proposal would bring a new commercial use to the area. The use is compatible with the primary uses in the Rural Land Use Form because it does not create dust or odor or conflict with residential or agricultural uses. A portion of the property is located in a special flood hazard area which is also contained within the area defined as the Environmental Corridor Land Use Form. The petitioner's site plan shows the proposed facilities will be placed outside the floodplain. The site has a low LESA rating for agriculture protection, will not require well or wastewater disposal, and is required to provide a decommissioning plan. The request is consistent with the Peoria County Land Use Plan Environmental Stewardship principle that private entities utilize

environmentally-friendly technology. The use is supported by the Peoria County Growth Strategy to generate economic opportunity and stability. The petitioner has stated that they will draw from Peoria County residents when hiring for the construction and maintenance of the facility.

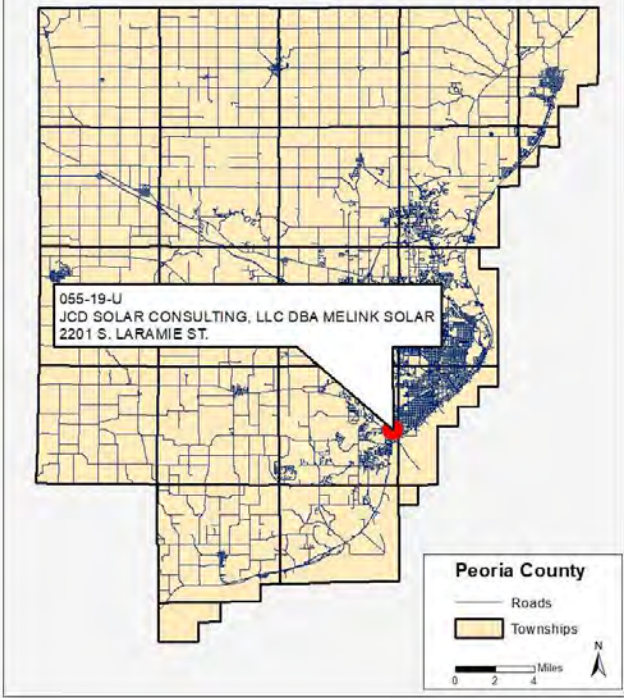
**CONSISTENCY WITH COMMUNITY CHARACTER:** The uses in the surrounding area are residential, railroad, vacant, and woodland. The use is not residential, but it is not disruptive to residential uses on adjacent land. The use does not create dust or odors. Once constructed, the use is monitored remotely, resulting in limited number of vehicle trips to the site over the life of the project. According to the petition, existing trees in heavily wooded areas around the proposed solar site will be kept to provide screening for the nearby residential properties.

**MINIMIZING ADVERSE EFFECTS:** The request is designed for low impact on adjacent properties. The tallest equipment would be the fixed solar panels. The maximum height would not exceed 10 feet. The solar panels will be designed with an anti-reflective coating to reduce glare. For safety and security, the facility will be secured by a 6 to 8 foot tall perimeter fence. The use does not produce odor or dust, and the noise level is expected to be inaudible from residential uses in the area. According to the petition, existing trees in heavily wooded areas around the proposed solar site will be kept to provide screening for the nearby residential properties. The use is designed for minimal impact on the soils. The use does not require private wastewater disposal system and will have a vegetative ground cover. The applicant will need to provide a decommissioning plan and financial security with the building permit application. The impact to the transportation system is limited. According to the petitioner, any vehicles that use any roadways shall be within the weight limits of that permitted by the state and local traffic law for driving on improved highways or with the weight limit as posted. The petitioner has also stated that, while not anticipated, any permits that may be required for oversize or excessive loading shall be acquired prior to construction. Once constructed, vehicle trips to the site are limited to periodic maintenance and inspection trips each year.

**PRESENCE OF NATURAL/HISTORICAL RESOURCES:** The petitioner consulted the Illinois Department of Natural Resources, which found no known natural or historical resources near the project. The request should not impact any known natural or historical resources.

**COMPLIANCE WITH ADDITIONAL STANDARDS:** The site plan meets all requirements for a Solar Energy Generation Facility in accordance with the Unified Development Ordinance. If this request is granted, the petitioner understands that building permits, including an electrical permit and a fence permit are required. The applicant must also meet stormwater and erosion control requirements per the UDO. Part of the requirement for a building permit includes submittal of a decommissioning plan with financial security in accordance with Section 20-7.17.5. The decommissioning plan with financial security will need to be renewed to the Zoning Administrator every four years. The petitioner provided comment from the road jurisdiction and acknowledged that all applicable access permits will be attained prior to construction. The applicant also recognizes, after construction, an installation certificate from an Illinois licensed professional engineer must be submitted before a certificate of use can be issued.

**ZONING BOARD of APPEALS  
NOVEMBER 14, 2019**



**Future Land Use Form**



## RECOMMENDATION

Based on the above information, the Department recommends **approval with the following restrictions:**

1. The Solar Energy Generation Facility may not be constructed in the Special Flood Hazard Area.
2. Ground under solar arrays shall be planted and maintained in perennial vegetative ground cover.
3. Required permits, including building permit, electrical permit, fence permit, and stormwater and erosion control permit must be obtained from the Peoria County Department of Planning and Zoning prior to construction.
4. The applicant must attain all required overweight & access permits from the appropriate road jurisdictions.
5. The Solar Energy Generation Facility shall be required to have a decommissioning plan that meets the requirements of Section 20-7.17.5 (“Decommissioning Plan”) of the Unified Development Ordinance. Said plan shall be submitted and approved prior to the issuance of the building permit. Financial security must remain valid through the life of the project. Through the life of the project, the owner of the Solar Energy Generation Facility must provide the Zoning Administrator an updated decommissioning plan, including updated estimated costs and updated financial security every four years.
6. Except during a valid permit period or scheduled maintenance, which may or may not require a permit, the special use does not include the outdoor storage of equipment or materials.
7. Execution of an Agricultural Impact Mitigation Agreement (AIMA) pursuant to the Renewable Energy Facilities Agricultural Impact Mitigation Act (505 ILCS 147) shall be required. A copy of this agreement shall be submitted to the Peoria County Department of Planning and Zoning prior to issuance of a building permit.
8. Existing trees shall be kept around the perimeter of the proposed facility, as indicated on the petitioner’s site plan.

Respectfully submitted,

Corbin Bogle  
Planner I

Kathi Urban  
Director



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MINUTES OF THE DELIBERATION OF THE  
PEORIA COUNTY ZONING BOARD OF APPEALS

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A meeting of the Peoria County Zoning Board of Appeals was held on Thursday, November 14, 2019, in Room 403 of the Peoria County Courthouse, 324 Main Street, Peoria, Illinois. The meeting was called to order by Chairperson Loren Bailliez at 9:00 a.m.

PRESENT: Loren Bailliez, Greg Fletcher, Greg Happ, Leonard Unes, Jim Bateman, Linda O'Brien

ABSENT: John Harms, Andrew Keyt, Justin Brown

STAFF: Kathi Urban – Director  
Corbin Bogle – Planner I  
Ellen Hanks - ZBA Administrative Assistant

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Case No. 055-19-U at 11:00 a.m. Hearing to be held in room 403, of the Peoria County Courthouse, Peoria, Illinois.

Petition of **JCD SOLAR CONSULTING, LLC dba MELINK SOLAR, a Company – Jeremy Chapman – Partner, Colin Derhammer – Partner, Donna Jones – Partner, all of 276 N. Forest Ave., Marietta, GA 30060, acting on behalf of TABS PROPERTIES, LLC, a Company – Gene Blackburn & Fran Blackburn – owners, both of 3344 E. Gold Dust Ave., Phoenix, AZ 85028 (owners),** a SPECIAL USE request from 20-5.2.2.2.h of the Unified Development Ordinance. This section allows for a special use in the "A-2" Agriculture Zoning District for a Solar Energy Generation Facility, provided that the conditions in Section 7.17 ("Ground Mounted Solar Energy Equipment"), of these regulations are met.

**FINDINGS OF FACT FOR SPECIAL USES**

Section 20-3.5.4

When considering an application for a special use permit, the decision making body shall consider the extent to which:

1. That the special use will be consistent with the purposes, goals, objectives, and standards of any officially adopted County plan and these regulations, or if not consistent, the factors which justify deviation;
  - The special use request is for two Solar Energy Generation facilities sized at 1,494 kWac and 1,992 kWac. The Peoria County Future Land Use Form Map designates this area as Urban, Rural, and Environmental Corridor. The use is consistent with the Urban Land Use Form described in the Peoria County Comprehensive Land Use Plan, which allows for commercial and industrial uses. If approved, the proposal would bring a new commercial use to the area. The use is compatible with the primary uses in the Rural Land Use Form because it does not create dust or odor or conflict with residential or agricultural uses. A portion of the property is located in a special flood hazard area which is also contained within the area defined as the Environmental Corridor Land Use Form. The petitioner's site plan shows the proposed facility will be placed outside the floodplain. The site has a low LESA rating for agriculture protection, will not require well or wastewater disposal, and is required to provide a decommissioning plan. The request is consistent with the Peoria County Land Use Plan Environmental Stewardship principle that private entities utilize environmentally friendly

technology. The use is supported by the Peoria County Growth Strategy to generate economic opportunity and stability. The petitioner has stated that they will draw from Peoria County residents when hiring for the construction and maintenance of the facility.

2. That the special use will be consistent with the community character of the immediate vicinity of the parcel proposed for development, or if not consistent, the factors which justify the inconsistency:
  - The uses in the surrounding area are residential, railroad, vacant, and woodland. The use is not residential, but it is not disruptive to residential uses on adjacent land. The use does not create dust or odors. Once constructed, the use is monitored remotely, resulting in a limited number of vehicle trips to the site over the life of the project. According to the petition, existing trees in heavily wooded areas around the proposed solar site will be kept to provide screening for the nearby residential properties.
3. That the design of the of the proposed use will minimize adverse effects, including visual impacts on adjacent properties, except for land splits in the A-2 District and individual mobile homes;
  - The request is designed for low impact on adjacent properties. The tallest equipment would be the fixed solar panels. The maximum height would not exceed 10 feet. The solar panels will be designed with an anti-reflective coating to reduce glare. For safety and security, the facility will be secured by a 6 to 8-foot-tall perimeter fence. The use does not produce dust or odor, and the noise level is expected to be inaudible from residential uses in the area. According to the petition, existing trees in heavily wooded areas around the proposed solar site will be kept to provide screening for the nearby residential properties. The use is designed for minimal impact on the soils. The use does not require private wastewater disposal and will have a vegetative ground cover. The applicant will need to provide a decommissioning plan and financial security with the building permit application. The impact to the transportation system is limited. According to the petitioner, any vehicles that use any roadways shall be within the weight limits of that permitted by the state and local traffic law for driving on improved highways or with the weight limit as posted. The petitioner has also stated that, while not anticipated, any permits that may be required for oversize or excessive loading shall be acquired prior to construction. Once constructed, vehicle trips to the site are limited to periodic maintenance and inspection trips each year.
4. That the development has been reviewed and approved by the Illinois Department of Natural Resources with regard to the presence of endangered species, and archaeological and/or historical resources, if applicable; and
  - The petitioner consulted the Illinois Department of Natural Resources, which found no known natural or historical resources near the project. The request should not impact any known natural or historical resources.
5. That the proposed use will comply with all additional standards imposed on it by the particular provision of these regulations authorizing such use and by all other applicable requirements of the ordinances of the County.
  - The site plan meets all requirements for a Solar Energy Generation Facility in accordance with the Unified Development Ordinance. If this request is granted, the petitioner understands that building permits, including an electrical permit and a fence permit, are required. The applicant must also meet stormwater and erosion control requirements per the UDO. Part of the requirement for a building permit includes submittal of a decommissioning plan with financial security in accordance with Section 20-7.17.5. The decommissioning plan with financial security will need to be renewed to the Zoning Administrator every four years. The petitioner provided comment from the road jurisdiction and acknowledged that all applicable

access permits will be attained prior to construction. The applicant also recognizes, after construction, an installation certificate from an Illinois licensed professional engineer must be submitted before a certificate of use can be issued.

A motion to approve the Findings of Fact was made by Mr. Happ and seconded by Mr. Fletcher. Six affirmative votes; (6-0). A motion to approve the Special Use with restrictions was made by Ms. O'Brien and seconded by Mr. Fletcher. A vote was taken, and the motion was approved; (6-0)

Meeting adjourned 2:12 p.m.

Respectfully submitted,

Ellen Hanks  
ZBA Administrative Assistant



## AGENDA BRIEFING

**COMMITTEE:** Land Use  
**MEETING DATE:** December 3, 2019

**LINE ITEM:** N/A  
**AMOUNT:** N/A

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**ISSUE:** #056-19-S: A Text Amendment to amend Chapter 20, Article 5, Sections 5.8 ("C-2" General Commercial District"), 5.9 ("C-3" Regional Commercial District"), 5.10 ("I-1" Light Industrial District"), and 5.11 ("I-2" Heavy Industrial District"), Article 7, Section 7.7 Table 7-3 ("Parking Requirements") and 7.18 ("Cannabis Business Establishments"), and Article 11, Section 11.1 ("Definitions") of the Peoria County Code.

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**BACKGROUND/DISCUSSION:**

Public Act 101-0027, the Cannabis Regulation and Tax Act, legalized the possession, use, cultivation, transportation, infusion, and dispensing of adult-use cannabis in Illinois effective January 1, 2020. Pursuant to the Act, the County may enact reasonable zoning ordinance not in conflict with the Act regulating adult-use cannabis business establishments, including regulation prohibiting or significantly limiting the location of such establishments, and/or governing the time, place, manner and number of adult-use cannabis business establishments, and minimum distance limitations between adult-use cannabis business establishments and locations the County deems sensitive.

The proposed amendments to Chapter 20, Article 5, create specific types of Cannabis Business Establishments as a Special Use in the "C-2", "C-3", "I-1", and "I-2" zoning districts. They also amend existing language to distinguish between medical cannabis and adult use cannabis uses.

The proposed amendments to Chapter 20, Article 7, create parking regulations for those cannabis business establishments. The proposed amendments also create submittal requirements for both Special Use applications, as well as building permits. The proposed amendments also create a prohibition on smoking lounges and on-site consumption at cannabis dispensaries

The proposed amendments to Chapter 20, Article 11 create definitions for Cannabis, Cannabis Business Establishments, and other key definitions found in Public Act 101-0027.

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**COUNTY BOARD GOALS:**  **Healthy Vibrant Communities**

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**ZBA RECOMMENDATION:** Approval (6-0)

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**COMMITTEE ACTION:** Approved (4-1) (Mr. Elsasser voted no.) (Mr. Robinson absent.)

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**PREPARED BY:** Andrew Braun, Assistant Director

**DEPARTMENT:** Planning & Zoning

**DATE:** November 15, 2019



Kathi Urban, Director

COUNTY OF PEORIA  
DEPARTMENT OF PLANNING & ZONING

PEORIA COUNTY COURTHOUSE • ROOM 301  
324 MAIN STREET • PEORIA ILLINOIS 61602-1313  
TELEPHONE (309) 672-6915 • FAX (309) 672-6075 • TDD: (800)526-0844  
WEBSITE: <http://www.peoriacounty.org>

Case No. 056-19-5

**PETITION FOR TEXT AMENDMENT**

*Please complete this form in its entirety.*

Applicant Name: PEORIA COUNTY Phone: 309 672 6915  
Address: 324 MAIN ST ROOM 301 2nd Phone: \_\_\_\_\_  
City: PEORIA State: IL Zip: 61602

*For the application to be considered complete, please include the following additional information.*

1. A list of the Sections of the Ordinance that are the subject of the text amendment.
2. In order as they appear in the Ordinance, each amendment as proposed. Strike-through language to be deleted, and underscore language to be added.
3. For each amendment explain why the amendment should be approved based on the following criteria that are applicable:
  - The proposed amendment corrects an error or inconsistency or meets the challenge of some changing condition;
  - The proposed amendment is consistent with the purpose and intent of this ordinance;
  - The proposed amendment will not adversely affect health, safety, morals, and general welfare of the public;
  - The proposed amendment is required because of a change in state or federal law.

I (we) hereby certify that all facts and statements made in this petition are true to the best of my knowledge, and that there are no restrictions, covenants or limitations which are filed of record in Peoria County, Illinois, which limit or effect the request that we are submitting.

Signature: [Handwritten Signature] Date: 10/4/2019

Subscribed and sworn to before me this 8<sup>th</sup> day of October, 2019

[Handwritten Signature]  
Notary Public



Attached	Yes	No
Consents		
Filed Date		
Fee Paid		

The proposed amendment corrects an error or inconsistency or meets the challenge of some changing condition;

Public Act 101-0027, the Cannabis Regulation and Tax Act, legalized the possession, use, cultivation, transportation, infusion, and dispensing of adult-use cannabis in Illinois effective January 1, 2020. Pursuant to the Act, the County may enact reasonable zoning ordinance not in conflict with the Act regulating adult-use cannabis business establishment, including regulation prohibiting or significantly limiting the location of such establishments, and/or governing the time, place, manner and number of adult-use cannabis business establishments, and minimum distance limitations between adult-use cannabis business establishments and locations the County deems sensitive.

The proposed amendment is consistent with the purpose and intent of this ordinance;

The proposed amendment is consistent with meeting the compliance standards established by the State of Illinois.

The proposed amendment will not adversely affect health, safety, morals, and general welfare of the public;

Public Act 101-0027 states that, in the interest of allowing law enforcement to focus on violent and property crimes, generating revenue for education, substance abuse prevention and treatment, freeing public resources to invest in communities and other public purposes, and individual freedom, the Illinois General Assembly finds and declares that the use of cannabis should be legal for persons 21 years of age or older and should be taxed in a manner similar to alcohol. It also states that, in the interest of the health and public safety of the residents of Illinois, the Illinois General Assembly further finds and declares that cannabis should be regulated in a manner similar to alcohol.

The proposed amendment is required because of a change in state or federal law.

The proposed amendment is required because the Illinois General Assembly enacted Public Act 101-0027, effective January 1, 2020, which is a comprehensive revision of State statutes regulating the adult use of cannabis in Illinois, and the Illinois General Assembly also enacted Public Act 101-0363, effective January 1, 2020, which is a comprehensive revision to State statutes making the Compassionate Use of Medical Cannabis Pilot Program permanent.

Sec. 5.8 "C-2" General Commercial District

5.8.2 Special Uses

1. Commercial/Office Uses.

u. Medical cannabis cultivation centers, in accordance with 410 ILCS 130/1 et al. provided that:

1. No medical cannabis cultivation center may be located within one thousand (1,000) two thousand five hundred (2,500) feet of the property line of a pre-existing public or private preschool, elementary or secondary school, day care facility, day care home, group day care home, part day child care facility, religious institution, public park, private park, or a residential zoning district. ~~an area zoned for residential use;~~

2. ~~Applicants must provide a signed statement with their special use application certifying, at minimum, that the applicant has actual notice that, notwithstanding any state law:~~

~~a. Cannabis is a prohibited Schedule I controlled substance under federal law;~~

~~b. The state permits participation in the Compassionate Use of Medical Cannabis Pilot Program ("program") only to the extent provided by the strict requirements of the Compassionate Use of Medical Cannabis Pilot Program Act, 410 ILCS 130/1 et seq., and related administrative rules ("Act");~~

~~c. Any activity not sanctioned by the Act may be a violation of state law;~~

~~d. Cultivating, distributing, or possessing cannabis in any capacity, except through a federally approved research program, is a violation of federal law;~~

~~e. Use of medical cannabis may affect an individual's ability to receive federal or state licensure in other areas;~~

~~f. Use of medical cannabis, in tandem with other conduct, may be a violation of state or federal law;~~

~~g. Participation in the program permit does not authorize any person to violate federal or state law, and other than as set out in Section 25 of the Act, participation in the program does not provide any immunity from or affirmative defense to arrest or prosecution under state law or federal law;~~

~~h. The county's approval of a special use or building permit does not in any manner authorize, support, or endorse the violation of federal or state law; and~~

~~i. Applicants shall indemnify, hold harmless, and defend the County of Peoria for any and all civil or criminal penalties relating to participation in the program, including, but not limited to, approval of any special use or building permit(s) by the county.~~



v. Medical Cannabis Dispensing Organizations, in accordance with 410 ILCS 130/1 et al. provided that:

1. No medical cannabis dispensing organization may be located within 500 ~~1,000~~ feet of the property line of a pre-existing public or private preschool, elementary or secondary school, day care facility, day care home, group day care home, part day child care facility, religious institution, public park, private park, or a residential zoning district, ~~an area zoned for residential use;~~

2. ~~Applicants must provide a signed statement with their special use application certifying, at minimum, that the applicant has actual notice that, notwithstanding any state law:~~

~~a. Cannabis is a prohibited Schedule I controlled substance under federal law;~~

~~b. The state permits participation in the Compassionate Use of Medical Cannabis Pilot Program ("program") only to the extent provided by the strict requirements of the Compassionate Use of Medical Cannabis Pilot Program Act, 410 ILCS 130/1 et seq., and related administrative rules ("Act");~~

~~c. Any activity not sanctioned by the Act may be a violation of state law;~~

~~d. Cultivating, distributing, or possessing cannabis in any capacity, except through a federally approved research program, is a violation of federal law;~~

~~e. Use of medical cannabis may affect an individual's ability to receive federal or state licensure in other areas;~~

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~~g. Participation in the program permit does not authorize any person to violate federal or state law, and other than as set out in Section 25 of the Act, participation in the program does not provide any immunity from or affirmative defense to arrest or prosecution under state law or federal law;~~

~~h. The county's approval of a special use or building permit does not in any manner authorize, support, or endorse the violation of federal or state law; and~~

~~i. Applicants shall indemnify, hold harmless, and defend the County of Peoria for any and all civil or criminal penalties relating to participation in the program, including, but not limited to, approval of any special use or building permit(s) by the county.~~

w. Adult Use cannabis cultivation centers, in accordance with Section 7.18 "Adult-Use Cannabis", provided that:

1. No adult use cannabis cultivation center may be located within one thousand (1,000) feet of the property line of a pre-existing public or private preschool, elementary or secondary school, day care facility, day care home, group day care home, part day child care facility, religious institution, public park, private park, or a residential zoning district.

x. Adult Use cannabis craft growers, in accordance with Section 7.18 "Adult-Use Cannabis", provided that:

1. No adult use cannabis craft grower may be located within one thousand (1,000) feet of the property line of a pre-existing public or private preschool, elementary or secondary school, day care facility, day care home, group day care home, part day child care facility, religious institution, public park, private park, or a residential zoning district.

y. Adult Use cannabis dispensing organizations, in accordance with Section 7.18 "Adult-Use Cannabis", provided that:

1. No adult use cannabis dispensing organization may be located within five hundred (500) feet of the property line of a pre-existing public or private preschool, elementary or secondary school, day care facility, day care home, group day care home, part day child care facility, religious institution, public park, private park, or a residential zoning district.

z. Adult Use cannabis infuser organizations, in accordance with Section 7.18 "Adult-Use Cannabis", provided that:

1. No adult use cannabis infuser organization may be located within one thousand (1,000) feet of the property line of a pre-existing public or private preschool, elementary or secondary school, day care facility, day care home, group day care home, part day child care facility, religious institution, public park, private park, or a residential zoning district.

aa. Adult Use cannabis processing organizations, in accordance with Section 7.18 "Adult-Use Cannabis", provided that:

1. No adult use cannabis processing organization may be located within one thousand (1,000) feet of the property line of a pre-existing public or private preschool, elementary or secondary school, day care facility, day care home, group day care home, part day child care facility, religious institution, public park, private park, or a residential zoning district.

Sec. 5.9 "C-3" Regional Commercial District

5.9.2 Special Uses

1. Commercial/Office Uses.

bb. Medical cannabis cultivation centers, in accordance with 410 ILCS 130/1 et al. provided that:

1. No medical cannabis cultivation center may be located within one thousand (1,000) two thousand five hundred (2,500) feet of the property line of a pre-existing public or private preschool, elementary or secondary school, day care facility, day care home, group day care home, part day child care facility, religious institution, public park, private park, or a residential zoning district. an area zoned for residential use;

2. ~~Applicants must provide a signed statement with their special use application certifying, at minimum, that the applicant has actual notice that, notwithstanding any state law:~~

~~a. Cannabis is a prohibited Schedule I controlled substance under federal law;~~

~~b. The state permits participation in the Compassionate Use of Medical Cannabis Pilot Program ("program") only to the extent provided by the strict requirements of the Compassionate Use of Medical Cannabis Pilot Program Act, 410 ILCS 130/1 et seq., and related administrative rules ("Act");~~

~~c. Any activity not sanctioned by the Act may be a violation of state law;~~

~~d. Cultivating, distributing, or possessing cannabis in any capacity, except through a federally approved research program, is a violation of federal law;~~

~~e. Use of medical cannabis may affect an individual's ability to receive federal or state licensure in other areas;~~

~~f. Use of medical cannabis, in tandem with other conduct, may be a violation of state or federal law;~~

~~g. Participation in the program permit does not authorize any person to violate federal or state law, and other than as set out in Section 25 of the Act, participation in the program does not provide any immunity from or affirmative defense to arrest or prosecution under state law or federal law;~~

~~h. The county's approval of a special use or building permit does not in any manner authorize, support, or endorse the violation of federal or state law; and~~

~~i. Applicants shall indemnify, hold harmless, and defend the County of Peoria for any and all civil or criminal penalties relating to participation in the program, including, but not limited to, approval of any special use or building permit(s) by the county.~~

cc. Medical Cannabis Dispensing Organizations, in accordance with 410 ILCS 130/1 et al. provided that:

1. No medical cannabis dispensing organization may be located within 500 ~~1,000~~ feet of the property line of a pre-existing public or private preschool, elementary or secondary school, day care facility, day care home, group day care home, part day child care facility, religious institution, public park, private park, or a residential zoning district. ~~an area zoned for residential use;~~

2. Applicants must provide a signed statement with their special use application certifying, at minimum, that the applicant has actual notice that, notwithstanding any state law:

~~a. Cannabis is a prohibited Schedule I controlled substance under federal law;~~

~~b. The state permits participation in the Compassionate Use of Medical Cannabis Pilot Program ("program") only to the extent provided by the strict requirements of the Compassionate Use of Medical Cannabis Pilot Program Act, 410 ILCS 130/1 et seq., and related administrative rules ("Act");~~

~~c. Any activity not sanctioned by the Act may be a violation of state law;~~

~~d. Cultivating, distributing, or possessing cannabis in any capacity, except through a federally approved research program, is a violation of federal law;~~

~~e. Use of medical cannabis may affect an individual's ability to receive federal or state licensure in other areas;~~

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~~g. Participation in the program permit does not authorize any person to violate federal or state law, and other than as set out in Section 25 of the Act, participation in the program does not provide any immunity from or affirmative defense to arrest or prosecution under state law or federal law;~~

~~h. The county's approval of a special use or building permit does not in any manner authorize, support, or endorse the violation of federal or state law; and~~

~~i. Applicants shall indemnify, hold harmless, and defend the County of Peoria for any and all civil or criminal penalties relating to participation in the program, including, but not limited to, approval of any special use or building permit(s) by the county.~~

dd. Adult Use cannabis cultivation centers, in accordance with Section 7.18 “Adult-Use Cannabis”, provided that:

1. No adult use cannabis cultivation center may be located within one thousand (1,000) feet of the property line of a pre-existing public or private preschool, elementary or secondary school, day care facility, day care home, group day care home, part day child care facility, religious institution, public park, private park, or a residential zoning district.

ee. Adult Use cannabis craft growers, in accordance with Section 7.18 “Adult-Use Cannabis”, provided that:

1. No adult use cannabis craft grower may be located within one thousand (1,000) feet of the property line of a pre-existing public or private preschool, elementary or secondary school, day care facility, day care home, group day care home, part day child care facility, religious institution, public park, private park, or a residential zoning district.

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ff. Adult Use cannabis infuser organizations, in accordance with Section 7.18 “Adult-Use Cannabis”, provided that:

1. No adult use cannabis infuser organization may be located within one thousand (1,000) feet of the property line of a pre-existing public or private preschool, elementary or secondary school, day care facility, day care home, group day care home, part day child care facility, religious institution, public park, private park, or a residential zoning district.

gg. Adult Use cannabis processing organizations, in accordance with Section 7.18 “Adult-Use Cannabis”, provided that:

1. No adult use cannabis processing organization may be located within one thousand (1,000) feet of the property line of a pre-existing public or private preschool, elementary or secondary school, day care facility, day care home, group day care home, part day child care facility, religious institution, public park, private park, or a residential zoning district.

Sec. 5.10 "I-1" Light Industrial District

5.10.2 Special Uses

2. Commercial/Office Uses.

t. Medical cannabis cultivation centers, in accordance with 410 ILCS 130/1 et al. provided that:

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2. ~~Applicants must provide a signed statement with their special use application certifying, at minimum, that the applicant has actual notice that, notwithstanding any state law:~~

~~a. Cannabis is a prohibited Schedule I controlled substance under federal law;~~

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~~c. Any activity not sanctioned by the Act may be a violation of state law;~~

~~d. Cultivating, distributing, or possessing cannabis in any capacity, except through a federally approved research program, is a violation of federal law;~~

~~e. Use of medical cannabis may affect an individual's ability to receive federal or state licensure in other areas;~~

~~f. Use of medical cannabis, in tandem with other conduct, may be a violation of state or federal law;~~

~~g. Participation in the program permit does not authorize any person to violate federal or state law, and other than as set out in Section 25 of the Act, participation in the program does not provide any immunity from or affirmative defense to arrest or prosecution under state law or federal law;~~

~~h. The county's approval of a special use or building permit does not in any manner authorize, support, or endorse the violation of federal or state law; and~~

~~i. Applicants shall indemnify, hold harmless, and defend the County of Peoria for any and all civil or criminal penalties relating to participation in the program, including, but not limited to, approval of any special use or building permit(s) by the county.~~

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~~a. Cannabis is a prohibited Schedule I controlled substance under federal law;~~

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~~i. Applicants shall indemnify, hold harmless, and defend the County of Peoria for any and all civil or criminal penalties relating to participation in the program, including, but not limited to, approval of any special use or building permit(s) by the county.~~

v. Adult Use cannabis cultivation centers, in accordance with Section 7.18 "Adult-Use Cannabis", provided that:

1. No adult use cannabis cultivation center may be located within one thousand (1,000) feet of the property line of a pre-existing public or private preschool, elementary or secondary school, day care facility, day care home, group day care home, part day child care facility, religious institution, public park, private park, or a residential zoning district.

w. Adult Use cannabis craft growers, in accordance with Section 7.18 "Adult-Use Cannabis", provided that:

1. No adult use cannabis craft grower may be located within one thousand (1,000) feet of the property line of a pre-existing public or private preschool, elementary or secondary school, day care facility, day care home, group day care home, part day child care facility, religious institution, public park, private park, or a residential zoning district.

x. Adult Use cannabis dispensing organizations, in accordance with Section 7.18 "Adult-Use Cannabis", provided that:

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y. Adult Use cannabis infuser organizations, in accordance with Section 7.18 "Adult-Use Cannabis", provided that:

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z. Adult Use cannabis processing organizations, in accordance with Section 7.18 "Adult-Use Cannabis", provided that:

1. No adult use cannabis processing organization may be located within one thousand (1,000) feet of the property line of a pre-existing public or private preschool, elementary or secondary school, day care facility, day care home, group day care home, part day child care facility, religious institution, public park, private park, or a residential zoning district.

aa. Adult Use cannabis transporting organizations, in accordance with Section 7.18 "Adult-Use Cannabis".



vbb. Solar Energy Generation Facility, provided that the conditions in Section 7.17 ("Ground Mounted Solar Energy Equipment"), of these regulations, are met.

Sec. 5.11 "I-2" Heavy Industrial District

5.11.2 Special Uses

2. Commercial/Office Uses.

k. Medical cannabis cultivation centers, in accordance with 410 ILCS 130/1 et al. provided that:

~~1. No cultivation center may be located within two thousand five hundred (2,500) feet of the property line of a pre-existing public or private preschool, elementary or secondary school, day care facility, day care home, group day care home, part day child care facility, or an area zoned for residential use;~~

~~2. Applicants must provide a signed statement with their special use application certifying, at minimum, that the applicant has actual notice that, notwithstanding any state law:~~

~~a. Cannabis is a prohibited Schedule I controlled substance under federal law;~~

~~b. The state permits participation in the Compassionate Use of Medical Cannabis Pilot Program ("program") only to the extent provided by the strict requirements of the Compassionate Use of Medical Cannabis Pilot Program Act, 410 ILCS 130/1 et seq., and related administrative rules ("Act");~~

~~c. Any activity not sanctioned by the Act may be a violation of state law;~~

~~d. Cultivating, distributing, or possessing cannabis in any capacity, except through a federally approved research program, is a violation of federal law;~~

~~e. Use of medical cannabis may affect an individual's ability to receive federal or state licensure in other areas;~~

~~f. Use of medical cannabis, in tandem with other conduct, may be a violation of state or federal law;~~

~~g. Participation in the program permit does not authorize any person to violate federal or state law, and other than as set out in Section 25 of the Act, participation in the program does not provide any immunity from or affirmative defense to arrest or prosecution under state law or federal law;~~

~~h. The county's approval of a special use or building permit does not in any manner authorize, support, or endorse the violation of federal or state law; and~~

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I. Medical Cannabis Dispensing Organizations, in accordance with 410 ILCS 130/1 et al. provided that:

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~~i. Applicants shall indemnify, hold harmless, and defend the County of Peoria for any and all civil or criminal penalties relating to participation in the program, including, but not limited to, approval of any special use or building permit(s) by the county.~~

m. Adult Use cannabis cultivation centers, in accordance with Section 7.18 "Adult-Use Cannabis";

n. Adult Use cannabis craft growers, in accordance with Section 7.18 "Adult-Use Cannabis";

o. Adult Use cannabis dispensing organizations, in accordance with Section 7.18 "Adult-Use Cannabis", provided that:

1. No adult use cannabis dispensing organization may be located within five hundred (500) feet of the property line of a pre-existing public or private preschool, elementary or secondary school, day care facility, day care home, group day care home, part day child care facility, religious institution, public park, private park, or a residential zoning district.

p. Adult Use cannabis infuser organizations, in accordance with Section 7.18 "Adult-Use Cannabis";

q. Adult Use cannabis processing organizations, in accordance with Section 7.18 "Adult-Use Cannabis";

r. Adult Use cannabis transporting organizations, in accordance with Section 7.18 "Adult-Use Cannabis";

s. Solar Energy Generation Facility, provided that the conditions in Section 7.17 ("Ground Mounted Solar Energy Equipment"), of these regulations, are met.

Section 7.7 Table 7-3 Parking Requirements

<u>Cannabis Dispensing Organizations</u>	<u>1 per 200 sq. ft.</u>
<u>Other Cannabis Business Establishments</u>	<u>1 per 5,000 sq. ft. for grow and process floor area + 1 per 300 sq. ft. for office space</u>

## **Section 7.18 Cannabis Business Establishments**

### **7.18.1 Purpose**

It is the intent and purpose of this Section to provide reasonable regulations regarding the cultivation, dispensing, infusing, processing, and transporting of adult-use and medical cannabis. Such facilities, where allowed, shall comply with all regulations provided in the Cannabis Regulation and Tax Act (P.A. 101-0027) (Act), and/or the Medical Cannabis Act 410 ILCS 130/1 et. al, as it may be amended from time-to-time, and regulations promulgated thereunder, and the regulations provided below. In the event that the Act is amended, the more restrictive of the state or local regulations shall apply.

### **7.18.2 Types of Cannabis Business Establishments**

1. Adult-Use Cannabis Business Establishments
  - a. Adult-Use Cannabis Craft Growers are permitted as a special use in the "C-2" General Commercial, "C-3" Regional Commercial, "I-1" Light Industrial, and "I-2" Heavy Industrial zoning districts and shall meet the requirements set forth in Section 7.18.3 ("Standards for a Cannabis Business Establishment").
  - b. Adult-Use Cannabis Cultivation Centers are permitted as a special use in the "C-2" General Commercial, "C-3" Regional Commercial, "I-1" Light Industrial, and "I-2" Heavy Industrial zoning districts and shall meet the requirements set forth in Section 7.18.3 ("Standards for a Cannabis Business Establishment").
  - c. Adult-Use Cannabis Dispensing Organizations are permitted as a special use in the "C-2" General Commercial, "C-3" Regional Commercial, "I-1" Light Industrial, and "I-2" Heavy Industrial zoning districts and shall meet the requirements set forth in Section 7.18.3 ("Standards for a Cannabis Business Establishment").
  - d. Adult-Use Cannabis Infuser Organizations, or Infusers, are permitted as a special use in the "C-2" General Commercial, "C-3" Regional Commercial, "I-1" Light Industrial, and "I-2" Heavy Industrial zoning districts and shall meet the requirements set forth in Section 7.18.3 ("Standards for a Cannabis Business Establishment").
  - e. Adult-Use Cannabis Processing Organizations, or Processers, are permitted as a special use in the "C-2" General Commercial, "C-3" Regional Commercial, "I-1" Light Industrial, and "I-2" Heavy Industrial zoning districts and shall meet the requirements set forth in Section 7.18.3 ("Standards for a Cannabis Business Establishment").
  - f. Adult-Use Cannabis Transportation Organizations, or Transporters, are permitted as a special use in the "I-1" Light Industrial, and "I-2" Heavy Industrial zoning districts and shall meet the requirements set forth in Section 7.18.3 ("Standards for a Cannabis Business Establishment").

## 2. Medical Cannabis Business Establishments

- a. Medical Cannabis Cultivation Centers are permitted as a special use in the "C-2" General Commercial, "C-3" Regional Commercial, "I-1" Light Industrial, and "I-2" Heavy Industrial zoning districts and shall meet the requirements set forth in Section 7.18.3 ("Standards for a Cannabis Business Establishment").
- b. Medical Cannabis Dispensing Organizations are permitted as a special use in the "C-2" General Commercial, "C-3" Regional Commercial, "I-1" Light Industrial, and "I-2" Heavy Industrial zoning districts and shall meet the requirements set forth in Section 7.18.3 ("Standards for a Cannabis Business Establishment").

### 7.18.3 Standards for a Cannabis Business Establishment

#### 1. Setbacks

- a. All cannabis business establishments, excluding perimeter fencing, must comply with road setbacks established in the underlying zoning district.
- b. All cannabis business establishments, excluding perimeter fencing, must comply with side and rear setbacks established in the underlying zoning district.
- c. The horizontal separation distance between any cannabis business establishments shall be 1,500 feet of the property line of a pre-existing cannabis business establishment.
  1. Exception: A craft grower may share premises with a processing organization or a dispensing organization, or both, provided they meet all regulations provided in the Cannabis Regulation and Tax Act (P.A. 101-0027) (Act), as it may be amended from time-to-time, and regulations promulgated thereunder.

#### 2. Minimum Submittal Requirements for Special Use Permit

- a. Applicants must provide a signed statement with their special use application certifying, at minimum, that the applicant has actual notice that, notwithstanding any state law:
  1. Cannabis is a prohibited Schedule I controlled substance under federal law;
  2. The state permits participation in the Cannabis Regulation and Tax Act (P.A. 101-0027) only to the extent provided by the strict requirements of the Cannabis Regulation and Tax Act (P.A. 101-0027), and related administrative rules ("Act");
  3. Any activity not sanctioned by the Act may be a violation of state law;
  4. Cultivating, distributing, or possessing cannabis in any capacity, except through a federally-approved research program, is a violation of federal law;
  5. Use of adult-use or medical cannabis may affect an individual's ability to receive federal or state licensure in other areas;

6. Use of adult use or medical cannabis, in tandem with other conduct, may be a violation of state or federal law;
  7. The county's approval of a special use or building permit does not in any manner authorize, support, or endorse the violation of federal or state law; and
  8. Applicants shall indemnify, hold harmless, and defend the County of Peoria for any and all civil or criminal penalties relating to participation in the program, including, but not limited to, approval of any special use or building permit(s) by the county.
- b. Security. The proposed security plan to protect the premises, purchasers, and employees shall be included as part of the application. The Permittee shall demonstrate how they will monitor both patron and employee conduct on the Business Premises and within the parking areas under their control to assure behavior does not adversely affect or detract from the quality of life for adjoining residents, property owners, and businesses.
  - c. Site Design. The proposed site plan for the proposed property on which the Adult-Use or Medical Cannabis Business Establishments Organization facility will be located, including co-tenancy (if in a multi-tenant building), total square footage, security installations, ingress and egress access point and internal site circulation.
  - d. Parking Lot Design. The proposed parking plan, including traffic circulation pattern, in accordance with Section 20-3.5.3.3.h "Special Use Permits" and Section 20-7.7 "Parking and Loading Requirements" of the Peoria County Code.
  - e. Signage. The proposed signage plan, in accordance with Section 20-7.5.5 "Signs" of the Peoria County Code.
  - f. Odor Control Plan. An adult-use cannabis business establishment shall have an air treatment system that ensures off-site odors shall not result from its activities. This requirement at a minimum means that the adult-use cannabis business establishments shall be designed to provide sufficient odor absorbing ventilation and exhaust systems so that any odor generated inside the location of the adult-use cannabis business establishments is not detected in another principle use located on the same parcel, on adjacent properties, public rights-of-way, or within any other unit located within the same building as the adult-use cannabis business establishment, if the use only occupies a portion of a building.
  - g. Compliance with Additional Regulations. The proposed use will comply with all additional standards imposed on it by the particular provision of these regulations authorizing such use and by all other applicable requirements of the ordinances of the County.



- h. Special Use Fees. At the time of filing the special use application, the applicant shall pay the filing fee as set forth in Chapter 20 of the Peoria County Code, Appendix A.

### 3. Minimal Submittal Requirements for Building Permit

- a. Licensing. Applicants for a Building Permit for an Adult-Use Cannabis Craft Grower, Adult-Use Cannabis Cultivation Center, Adult-Use Cannabis Dispensing Organization, Adult-Use Cannabis Infuser Organization, Adult-Use Processing Organization, Adult-Use Cannabis Transporting Organization, Medical Cannabis Cultivation Center, Medical Cannabis Dispensing Organization, or any combination thereof, shall be required to submit a copy of each license issued by the applicable State Department, as provided in the Cannabis Regulation and Tax Act (P.A. 101-0027) and/or the Medical Cannabis Act 410 ILCS 130/1 et. al, as they may be amended from time-to-time, and regulations promulgated thereunder.
- b. Lighting. A copy of the State approved lighting plan. The site shall be provided with adequate light to illuminate the entire site at all times. Lighting of the exterior premises shall be provided for visual inspection or video monitoring to prohibit loitering. All lighting shall be controlled so as not to reflect on any area beyond the boundary of said site in accordance with Section 20-5.13.5 "Outdoor Lighting" of the Peoria County Code.

### 4. Product Display

No products sold by an Adult-Use or Medical Cannabis Dispensing Organization shall be visible from the public street, sidewalk, or other public place.

### 5. Compliance

Applicants seeking to open an Adult-Use or Medical Cannabis Business Establishment shall provide the County with proof of State licensing approval prior to the issuance of a building permit by the County. Persons operating an Adult-Use or Medical Cannabis Business Establishment shall annually provide to the County all State inspection reports and other information necessary to verify ongoing compliance with State and County requirements. Applicants shall, after commencing operations, provide to the County, within seven (7) days of receipt, copies of any notices, citations or other enforcement actions undertaken against the facility by the State, along with an explanation as to what steps are being taken by the Applicant to bring the facility back into compliance.

### 6. On-site consumption or Use Prohibited

Consumption or use of cannabis is prohibited within Adult-Use or Medical Cannabis Dispensing Organizations and within the parking areas or other public areas of Adult-Use or Medical Cannabis Dispensing Organizations. Dispensing Organizations are required to prominently display signs regarding this prohibition near the exit door or doors of the facility.

### 7. Smoking Lounges Prohibited

A business establishment or room that is dedicated, in whole or in part, to the smoking of cannabis, cannabis concentrate, or cannabis-infused products or solutions is prohibited.

## Sec. 11.1 Definitions

**Adult-Use Cannabis Craft Grower:** A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to cultivate, dry, cure, and package cannabis and perform other necessary activities to make cannabis available for sale at a dispensing organization or use at a processing organization, per the Cannabis Regulation and Tax Act, (P.A. 101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

**Adult-Use Cannabis Cultivation Center:** A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to cultivate, process, transport and perform necessary activities to provide cannabis and cannabis-infused products to licensed cannabis business establishments, per the Cannabis Regulation and Tax Act, (P.A. 101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

**Adult-Use Cannabis Dispensing Organization:** A facility operated by an organization or business that is licensed by the Illinois Department of Financial and Professional Regulation to acquire cannabis from a cultivation center, craft grower, processing organization, or another dispensary for the purpose of selling or dispensing cannabis, cannabis-infused products, cannabis seeds, paraphernalia, or related supplies to purchasers or to qualified registered medical cannabis patients and caregivers, per the Cannabis Regulation and Tax Act, (P.A. 101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

**Adult-Use Cannabis Infuser Organization, or Infuser:** A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to directly incorporate cannabis or cannabis concentrate into a product formulation to produce a cannabis-infused product, per the Cannabis Regulation and Tax Act, (P.A. 101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

**Adult-Use Cannabis Processing Organization, or Processor:** A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to either extract constituent chemicals or compounds to produce cannabis concentrate or incorporate cannabis or cannabis concentrate into a product formulation to produce a cannabis product, per the Cannabis Regulation and Tax Act, (P.A. 101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

**Adult-Use Cannabis Transporting Organization, or Transporter:** An organization or business that is licensed by the Illinois Department of Agriculture to transport cannabis on behalf of a cannabis business establishment or a community college licensed under the Community College Cannabis Vocational Training Pilot Program, per the Cannabis Regulation and Tax Act, (P.A. 101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

**Cannabis:** Marijuana, hashish, and other substances that are identified as including any parts of the plant *Cannabis sativa* and including derivatives or subspecies, such as *indica*, of all strains of cannabis, whether growing or not; the seeds thereof, the resin extracted from any part of the plant; and any compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin, including tetrahydrocannabinol (THC) and all other naturally produced cannabinol derivatives, whether produced directly or indirectly by extraction; however, "cannabis" does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other

compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted from it), fiber, oil or cake, or the sterilized seed of the plant that is incapable of germination. "Cannabis" does not include industrial hemp as defined and authorized under the Industrial Hemp Act.

**Cannabis Business Establishment:** An, Adult-Use Cannabis Craft Grower, Adult-Use Cannabis Cultivation Center, Adult-Use Cannabis Dispensing Organization, Adult-Use Cannabis Infuser Organization, Adult-Use Cannabis Processing Organization, Adult-Use Cannabis Transporting Organization, Medical Cannabis Cultivation Center, or Medical Cannabis Dispensing Organization.

**Cannabis concentrate:** A product derived from cannabis that is produced by extracting cannabinoids from the plant through the use of propylene glycol, glycerin, butter, olive oil or other typical cooking fats; water, ice, or dry ice; or butane, propane, CO2, ethanol, or isopropanol. The use of any other solvent is expressly prohibited unless and until it is approved by the Illinois Department of Agriculture.

**Cannabis-infused product:** A beverage, food, oil, ointment, tincture, topical formulation, or another product containing cannabis that is not intended to be smoked.

**Commercial Retail Establishment:** A building, property, or activity the principal use or purpose of which is the sale of goods, products, or materials directly to the consumer. This includes, but is not limited to, clothing stores, appliance stores, bakeries, food stores, grocers, caterers, pharmacies, book stores, florists, furniture stores, hardware stores, pet stores, toy stores, and variety stores but does not include restaurants or personal service establishments. This use specifically excludes any Adult-Use or Medical cannabis business establishments.

**Industrial Hemp:** The plant Cannabis sativa L. and any part of that plant, whether growing or not, with a delta-9 tetrahydrocannabinol (THC) concentration of not more than 0.3% on a dry weight basis that has been cultivated under a license issued under the Industrial Hemp Act [505 ILCS 89] or is otherwise lawfully present in this State, and includes any intermediate or finished product made or derived from industrial hemp.

**Medical Cannabis Cultivation Center:** A facility operated by an organization or business that is registered in accordance with 410 ILCS 130/1, et al. by the Illinois Department of Agriculture to perform necessary activities to provide only registered medical cannabis dispensing organizations with usable medical cannabis

**Medical Cannabis Dispensing organization:** A facility operated by an organization or business that is registered in accordance with 410 ILCS 130/1, et al. by the Illinois Department of Financial and Professional Regulation to acquire medical cannabis from a registered cultivation center for the purpose of dispensing cannabis, paraphernalia, or related supplies and educational materials to registered qualifying patients

**On-premise consumption:** The use or consumption of cannabis, cannabis concentrate, or cannabis-infused products or solutions at the location where such product is sold.

**Smoking Lounge:** A business establishment or room that is dedicated, in whole or in part, to the smoking of cannabis, cannabis concentrate, or cannabis-infused products or solutions.

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MINUTES OF THE DELIBERATION OF THE  
PEORIA COUNTY ZONING BOARD OF APPEALS

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A meeting of the Peoria County Zoning Board of Appeals was held on Thursday, November 14, 2019, in Room 403 of the Peoria County Courthouse, 324 Main Street, Peoria, Illinois. The meeting was called to order by Chairperson Loren Bailliez at 11:00 a.m.

PRESENT: Loren Bailliez, Linda O'Brien, Greg Happ, Greg Fletcher, Jim Bateman, Leonard Unes

ABSENT: Andrew Keyt, John Harms, Justin Brown,

STAFF: Kathi Urban – Director  
Andrew Braun – Senior Planner  
Larry Evans – Civil Assistant State's Attorney  
Ellen Hanks - ZBA Administrative Assistant

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Case No. 056-19-S at 1:00 p.m. Hearing to be held in room 403, of the Peoria County Courthouse, Peoria, Illinois.

Petition of **PEORIA COUNTY, acting on their own behalf, a TEXT AMENDMENT** to amend Chapter 20, Article 5, Sections 5.8 (“C-2” General Commercial District”), 5.9 (“C-3” Regional Commercial District”), 5.10 (“I-1” Light Industrial District”), and 5.11 (“I-2” Heavy Industrial District”), Article 7, Section 7.7 Table 7-3 (“Parking Requirements”) and 7.18 (“Cannabis Business Establishments”), and Article 11, Section 11.1 (“Definitions”) of the Peoria County Code.

**FINDINGS OF FACT FOR TEXT AMENDMENTS**

Section 20-3.6.4

In evaluating a proposed text amendment, the following factors shall be considered, not one of which shall be controlling:

1. The proposed amendment corrects an error or inconsistency or meets the challenge of some changing condition;
  - Public Act 101-0027, the Cannabis Regulation and Tax Act, legalized the possession use, cultivation, transportation, infusion, and dispensing of adult-use cannabis in Illinois effective January 1, 2020. Pursuant to the Act, the county may enact a reasonable zoning ordinance not to conflict with the Act regulating adult-use cannabis business establishments, including regulation prohibiting or significantly limiting the location of such establishments, and/or governing the time, place, manner and number of adult-use cannabis business establishments, and minimum distance limitations between adult-use cannabis business establishments and locations the county deems sensitive.
2. The proposed amendment is consistent with the purpose and intent of this ordinance;
  - The proposed amendment is consistent with meeting the compliance standards established by the State of Illinois.
3. The proposed amendment will not adversely affect health, safety, morals, and general welfare of the public;

- Public Act 101-0027 states that, in the interest of allowing law enforcement to focus on violent and property crimes, generating revenue for education, substance abuse prevention and treatment, freeing public resources to invest in communities and other public purposes, and individual freedom, the Illinois General Assembly finds and declares that the use of cannabis should be legal for person 21 years of age or older and should be taxed in a manner similar to alcohol. It also states that, in the interest of the health and public safety of the residents of Illinois, the Illinois General Assembly further finds and declares that cannabis should be regulated in a manner similar to alcohol.
4. The proposed amendment is required because of a change in State or Federal law;
- The proposed amendment is required because the Illinois General Assembly enacted Public Act 101-0027, effective January 1, 2020, which is a comprehensive revision of state statutes regulating the adult use of cannabis in Illinois, and the Illinois General Assembly also enacted Public Act 101-0363, effective January 1, 2020, which is a comprehensive revision to state statutes making the Compassionate Use of Medical Cannabis Pilot Program permanent.

A motion to approve the Findings of Fact was made by Mr. Bateman and seconded by Ms. O'Brien. Six affirmative votes; (6-0) A motion to approve the Text Amendment was made by Ms. O'Brien and seconded by Mr. Fletcher. A vote was taken and the motion was approved; (6-0)

Meeting adjourned 2:12 p.m.

Respectfully submitted,

Ellen Hanks  
ZBA Administrative Assistant

